



City of Concord

Fiscal Policy Advisory Committee

Meeting Minutes - Final

Thursday, February 20, 2020

4:30 PM

City Hall
41 Green Street, 2nd Floor Conference
Room

1. Call to Order

The meeting was called to order at 4:35 PM.

2. Roll Call

Present: City Councilors - Keith Nyhan (Chairman), Gail Matson, Byron Champlin, Fred Keach, and Mayor Jim Bouley. City Staff - Thomas Aspell, Jr., City Manager; Brian LeBrun, Deputy City Manager - Finance; Carlos Baia, Deputy City Manager - Development; Katie Graff, Assistant Finance Director; Bob McManus, OMB Director; Jeff Hoadley, Deputy General Services Director; Jay Burgess, Public Properties Superintendent; Jeff Bardwell, Arena Manager; Guy Newbery, Interim Fire Chief; and Aaron McIntire, Deputy Fire Chief. Other - Chris Brown, Mike Gfroerer, and Nick Wallner of the Arena Advisory Committee.

Excused: City Councilors Amanda Grady Sexton and Candace White Bouchard.

3. Approval of the Meeting Minutes

A motion was made and seconded to approve the minutes of the November 18, 2019 meeting. The minutes were unanimously approved on a voice vote.

4. Fire Department Quarterly Report

Deputy City Manager Brian LeBrun and Deputy Fire Chief Aaron McIntire provided an overview of the FY 2020 Quarter 2 EMS billing receivables and allowances. There was a brief discussion of the dollar amounts and types of bills that are being sent to collections and/or written off. A motion was made and seconded and the report was approved on a unanimous voice vote.

5. Arena Presentation

Mike Gfroerer, Nick Wallner, and Chris Brown, of the Arena Advisory Committee, gave a brief presentation to the committee members urging them to recommend that City Council approve a \$5,500 expenditure for a detailed cost study of a proposed arena expansion project. Mike Gfroerer, Chair of the Arena Advisory Committee, shared historical visions and plans for the arena site, which, to date, have not been done. After a brief discussion, a motion was made and seconded to make the recommendation to City Council to approve the expenditure. The motion passed on a unanimous voice vote.

6. Tax Rate Target

The committee discussed whether to set a tax rate target for the FY 2021 budget. For the past six years, the committee has recommended that the City Manager present a responsible budget that meets the goals and objectives of the City Council and it has worked quite well. Therefore, the committee recommended following the same process as they did for the FY 2020 budget, and have the City Manager recommend a responsible budget.

7. Quarterly Financial Statements

Deputy City Manager LeBrun provided an overview of the year-to-date financial statements for the period ending January 31, 2020.

8. Adjournment

A motion was made and seconded to adjourn. The meeting adjourned on a unanimous voice vote at 5:37 PM.