

May 13, 2021

City of Concord, NH
Planning Department
41 Green Street
Concord, NH 03301

Re: 24 / 26 Brookwood Drive
Concord, NH 03301

Dear Sirs,

Thank you for the opportunity to provide you with a brief narrative of the scope of this project. Last year we were hired by Mrs. Elizabeth Fuentes of 26 Brookwood Drive. She wanted to have a new fence installed, so she hired us to do a retracement survey of the property. During the survey we discovered that the property was encumbered by Mr. Week's pool. In our investigation, the pool was installed around 2011. The building department showed that the current home owner at the time, not Mr. Weeks, had submitted a request for a proposed building permit for the new pool with a hand drawn sketch by the current homeowner. As we all know now, the pool was sighted incorrectly. What we have now before you is a collaboration between the Weeks and the Fuentes to rectify the problem, and make the lots conform with zoning requirements.

The Weeks and the Fuentes would like to thank the Board in consideration of this matter.

Very Truly Yours,

ALLEN & MAJOR ASSOCIATES, INC.



James P. Smith, LLS
NH Survey Department Manager



June 4, 2021

City of Concord, NH
Planning Department
41 Green Street
Concord, NH 03301

Re: 24 / 26 Brookwood Drive
Concord, NH 03301

Dear Sirs,

I am requesting 2 waivers per the City of Concord's Subdivision Requirements.

The submission is a for a Lot Line Adjustment, no development is proposed. Land area to be swapped are equal, and will keep the lot areas the same. The adjustment to make the lot improvements conform to zoning setbacks.

1. 12.08 (23) (c)- tabulations of areas of wetlands, bluffs, ravines, steep slopes, and lot coverage.
2. 12.08 (3) – Existing Topography

The Weeks and the Fuentes would like to thank the Board in consideration of this matter.

Very Truly Yours,

ALLEN & MAJOR ASSOCIATES, INC.

James P. Smith, LLS
NH Survey Department Manager