

Appendix B

<u>Program Change Requests</u>		Department	Manager
<u>General Fund</u>			
Assessing			
12	Measure & Inspection of 20% of Properties	\$150,000	\$0
14	Appraisal Staff - State Conference NHAAO	\$625	\$0
15	Director - National Conference IAAO	\$1,000	\$0
16	NHAAO Banquet	\$228	\$0
17	IAAO Seminar - Assessor and Attorney	\$3,000	\$0
18	NRAAO / IAAO/ OFF Training	\$3,000	\$0
19	Training	\$1,000	\$0
20	PILOT Payment Reduction	\$89,507	\$89,507
21	Overtime	\$1,120	\$0
Assessing Department Total		\$249,480	\$89,507
City Clerk			
7	Election U-Haul Truck Rental	\$2,000	\$0
8	Part-time Office Help	\$9,550	\$0
9	Cash Register	\$1,500	\$0
10	Increase in Ward Officials Pay	\$7,120	\$0
City Clerk Department Total		\$20,170	\$0
City Manager			
20	Local Government Management Fellow	\$95,136	\$95,136
38	School St Garage Downtown Services Team Utilities	\$5,625	\$5,625
40	CIP #30 Hoit / Whitney Maintenance Costs	(\$3,000)	(\$3,000)
City Manager Department Total		\$97,761	\$97,761
Community Development			
26	Safety Footwear per UAW contract	\$1,330	\$1,330
27	Large Format Scanner	\$6,800	\$0
28	Water Quality Monitoring Dues	\$950	\$0
29	Restoration of Prof Development for Planning	\$900	\$0
30	Trail & Open Space Ranger PPT Position	\$22,551	\$22,551
31	Elimination of the Licensing Coordinator Position	(\$34,934)	(\$34,934)
32	Addition of 2nd PPT Health Services Inspector	\$30,351	\$30,351
34	Elimination of the ED Director Position	(\$169,470)	(\$169,470)
36	Elimination of CD-Admin Temp Expense	(\$12,915)	(\$12,915)
37	Elimination of CD-Admin OT	(\$19,134)	(\$19,134)
38	Restoration of Prof Development Funds for Code	\$8,000	\$0
39	Restoration of Prof Development for Engineering	\$4,100	\$0
40	ASCE Dues	\$270	\$270
42	Trail & Open Space Ranger PPT Position	(\$22,551)	\$22,551

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Community Development Department Total		(\$183,751)	(\$159,399)
Finance			
45	City Hall Greeter	\$96,058	\$0
46	NHCTCA Conference	\$350	\$0
47	NHMA Conference	\$150	\$0
48	NHTCA Annual Conference	\$1,200	\$0
49	NHGFOA Conference	\$260	\$0
Finance Department Total		\$98,018	\$0
Fire			
21	ESRI Training for Lead Dispatchers	\$3,750	\$3,750
22	Posicheck Calibration Cost Increase	\$25	\$25
23	Quantifit Calibration Cost Increase	\$60	\$60
25	Increase Department Extinguisher Program	\$400	\$400
30	Rehab Supplies	\$500	\$500
32	UTV Maintenance & Repairs	\$1,000	\$1,000
35	Fire Prevention FTE	\$58,363	\$0
36	Additional Ambulance Company	\$316,185	\$0
37	Increase Billet Minimum by One Paramedic	\$19,304	\$0
38	Fire Alarm Traffic Technician	\$45,586	\$0
40	Training Grounds Funds	\$4,800	\$4,800
41	Operations Professional Development	\$2,250	\$0
42	Administration Professional Development	\$2,125	\$0
43	Boat Storage Tent	\$900	\$900
45	Battalion Chief Cell Phone Stipends	\$2,400	\$2,400
46	American Ambulance Association Membership	\$1,395	\$1,395
47	Emergency Standby Generator Fuel	\$989	\$0
48	Paramedic / AEMT Tuition and Backfill	\$18,774	\$0
Fire Department Total		\$478,806	\$15,230
General Services			
60	Highways: Scissor Lift Attachment for Toolcat	\$12,070	\$0
61	Highways: Guardrail Replacement on North Spring	\$17,000	\$0
62	Highways: Main Street Light Post Repairs	\$5,000	\$5,000
63	Equipment Services: Outside Repairs	\$10,000	\$0
64	Equipment Services: Personal Safety Equipment	\$880	\$880
66	PPD: Temporary Labor-Swimming Pool Maintenance	\$9,000	\$0
67	PPD: Building Supplies/Materials-Increased Costs	\$6,640	\$6,640
68	PPD: Contracted Electrical Services-Increased Cost	\$1,200	\$1,200
69	PPD: HVAC Duct and Coil Cleaning	\$7,500	\$7,500

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70	PPD: COMF Oil Sump and Drain Maintenance	\$2,500	\$2,500
71	PPD: Municipal Complex-Increased Grounds Maint.	\$4,290	\$4,290
72	Labor Grade Adjustment	\$29,370	\$29,370
79	PPD: Covid Related Expenses	\$112,084	\$0
98	General Fund: Required Training	\$2,200	\$2,200
General Services Department Total		\$219,734	\$59,580
Human Resources			
13	Wellness Points Restructure	\$64,000	\$0
14	Online Wellness Portal	\$50,000	\$0
15	Upgrade HR Generalist to LG 18, Non Con	\$4,408	\$0
16	DEI Training Initiative	\$2,500	\$2,500
17	Tyler Connect Conference	\$800	\$0
Human Resources Department Total		\$121,708	\$2,500
Information Technology			
16	Helpdesk Technician	\$74,941	\$74,941
17	Security Awareness Education Program	\$12,000	\$0
18	Compensation analysis	\$8,000	\$0
19	Remote Computer Farm	\$16,000	\$0
20	Expanded Online storage	\$2,000	\$0
21	Remote Access Consulting	\$6,000	\$0
22	Network Security Engineer	\$120,952	\$0
23	Password Manager software	\$30,000	\$0
24	Email Archive software	\$24,000	\$0
25	Two Factor Authentication	\$8,400	\$0
Information Technology Department Total		\$302,293	\$74,941
Legal			
9	Cell Phones (2)	\$1,200	\$1,200
Legal Department Total		\$1,200	\$1,200
Library			
13	Wireless Device Reimbursement	\$1,200	\$1,200
14	Admin Specialist II Position Upgrade	\$4,441	\$0
Library Department Total		\$5,641	\$1,200
Parks & Recreation			
27	New Position PPT Admin Tech II	\$21,766	\$0
28	Invasive Plant Control	\$6,300	\$0
30	Software and IPAD for Playground Inspection	\$2,500	\$2,500
31	Two Leased Trucks	\$7,200	\$0

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33	Design Review for Splash Pad	\$9,000	\$0
34	Tree Work in Several Parks	\$15,000	\$0
35	COVID19 Expense Porta Toliets	\$1,120	\$0
36	Healy Park Clean Up	\$30,000	\$0
Parks & Recreation Department Total		\$92,886	\$2,500
Police			
52	Power DMS	\$6,500	\$0
53	Admin Tech III	\$74,377	\$0
54	Parking Space Lease	\$12,000	\$0
55	PT Community Service Aide	\$17,920	\$0
57	Training	\$10,000	\$10,000
59	Employee Recognition	\$10,000	\$0
60	LEADS Online	\$5,800	\$0
61	Police Canine Unit (OT Only)	\$34,600	\$0
62	Fitness Room Improvements	\$10,000	\$10,000
63	Police Mountain Bikes	\$2,500	\$2,500
64	Police Officer Position	\$98,850	\$0
65	Police Officer Position	\$98,850	\$0
66	Police Officer Position (7 months funded)	\$63,440	\$0
67	Police Officer Position (7 months funded)	\$63,440	\$0
68	SRO - Rundlett Middle School	\$28,330	\$0
69	Jacket Replacement	\$35,200	\$0
70	Computer Crimes Software Licensing	\$14,300	\$0
71	Computer Crimes Training	\$15,000	\$0
73	Ammunition	\$7,000	\$7,000
74	Police1 Academy	\$6,000	\$0
75	Key Management System	\$8,750	\$0
76	Tuition Reimbursement	\$4,950	\$0
77	Educational Degree Bonus (Contractual)	\$2,000	\$2,000
78	NH Chiefs of Police Conference	\$800	\$0
Police Department Total		\$630,607	\$31,500
General Fund Total		\$2,134,552	\$216,520
<u>Parking Fund</u>			
City Manager			
24	Covid-19 Parking Division Office Supplies	(\$5,500)	(\$5,500)
25	Covid-19 Parking Division Uniforms	(\$4,200)	(\$4,200)
26	Covid-19 Parking Division Vehicle Fuel	(\$935)	(\$935)
27	Covid-19 Parking Div. State St. Garage Maintenance	(\$15,150)	(\$15,150)
28	State Street Garage Snow Removal	\$4,200	\$4,200

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29	State Street Parking Garage Pavement Markings	(\$5,665)	(\$5,665)
30	State Street Garage Pressure Washing	(\$4,000)	(\$4,000)
31	Covid-19 School St Garage Maintenance Reductions	(\$21,918)	(\$21,918)
32	School Street Garage Snow Removal	\$4,470	\$4,470
33	School Street Garage Pavement Markings	(\$16,630)	(\$16,630)
35	School Street Garage Water & Sewer	\$2,160	\$2,160
36	Covid-19 Storrs St. Garage Maintenance Reductions	(\$13,925)	(\$13,925)
37	Storrs Street Garage Snow Removal	\$6,605	\$6,605
38	Storrs Street Garage Pressure Washing	(\$9,000)	(\$9,000)
39	Storrs Street Garage Pavement Markings	(\$8,920)	(\$8,920)
40	Covid-19 Storrs St. Garage Building Supplies	(\$4,110)	(\$4,110)
41	Storrs Street Garage Taxes	(\$8,019)	(\$8,019)
42	Storrs Street Garage Supplemental Rent	(\$44,800)	(\$44,800)
43	School Street Garage Supplemental Rent	(\$137,522)	(\$137,522)
44	Non-meter Parking Ticket Revenues to Parking Fund	(\$50,000)	\$0
45	Parking Card (P-Card) Revenue Reduction	\$50,000	\$50,000
49	School St Garage Downtown Services Team Utilities	(\$5,625)	(\$5,625)
City Manager Department Total		(\$288,484)	(\$238,484)
Police			
18	Covid-19 Parking Division Vacant Position Deferral	(\$166,462)	(\$166,462)
22	Covid-19 Parking Division Professional Development	(\$3,800)	(\$3,800)
23	Covid-19 Parking Division Postage Reduction	(\$3,000)	(\$3,000)
46	Parking Encumbrance Permit Fees	(\$15,000)	(\$15,000)
47	Fee In Lieu of Parking Encumbrance Permit	(\$10,000)	\$0
48	Dumpster Pad Rental Fee to Parking Fund	(\$13,650)	(\$13,620)
Police Department Total		(\$211,912)	(\$201,882)
Parking Fund Total		(\$500,396)	(\$440,366)
<u>Airport Fund</u>			
General Services			
76	PPD: Labor Grade Adjustment	\$2,050	\$2,050
91	PPD: Airport Landing Lighting Megger Readings	\$1,000	\$0
General Services Department Total		\$3,050	\$2,050
Airport Fund Total		\$3,050	\$2,050
<u>Golf Course Fund</u>			
Finance			
74	Temporary Labor Increase	\$25,000	\$12,500
75	Add Senior Maintenance Aide	\$99,810	\$0
76	About Golf Yearly Subscription	\$4,800	\$4,800

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77	Flammable Material Cabinets	\$2,000	\$0
78	Cell Phone Allowance	\$1,200	\$1,200
79	Contracted Fairway Aeration	\$12,000	\$0
80	Replace Sewer Pump	\$7,500	\$0
81	Contracted Deep Tine Aeration of Greens	\$3,000	\$0
82	Furnace Replacement Unit #2	\$5,000	\$0
83	Professional Development	\$3,300	\$3,300
84	Building & Repairs	\$7,500	\$7,500
86	Cart and Green Fee Revenue	(\$89,880)	(\$89,880)
87	Merchant Fees	\$7,000	\$7,000
Finance Department Total		\$88,230	(\$53,580)
Golf Course Fund Total		\$88,230	(\$53,580)
 <u>Arena Fund</u>			
General Services			
94	Arena: Membership Dues	\$300	\$300
96	Arena: Paint (Ice)	\$700	\$700
97	Arena: Greeter	\$16,990	\$0
General Services Department Total		\$17,990	\$1,000
Arena Fund Total		\$17,990	\$1,000
 <u>Solid Waste Fund</u>			
City Manager			
39	Dumpster Pad Rental Fee to Parking Fund	\$13,650	\$13,620
City Manager Department Total		\$13,650	\$13,620
 General Services			
75	Solid Waste: Labor Grade Adjustment	\$3,130	\$3,130
General Services Department Total		\$3,130	\$3,130
Solid Waste Fund Total		\$16,780	\$16,750
 <u>NEOC TIF</u>			
City Manager			
51	11 Stickney Avenue FY22 Operating Costs	\$20,000	\$0
City Manager Department Total		\$20,000	\$0
NEOC TIF Total		\$20,000	\$0
 <u>Penacook Village</u>			
<u>TIF</u>			
City Manager			
50	CIP #30 Hoit / Whitney Maintenance Costs	\$24,000	\$24,000

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<u>Program Change Requests</u>		Department	Manager
City Manager Department Total		\$24,000	\$24,000
Penacook Village TIF Total		\$24,000	\$24,000
<u>Water Fund</u>			
General Services			
73	Water: Labor Grade Adjustment	\$20,130	\$20,130
92	Water: Chemical Compliance Testing	\$2,425	\$2,425
93	Water: Chemical Increase	\$7,680	\$7,680
99	Water: Required Training	\$8,195	\$8,195
General Services Department Total		\$38,430	\$38,430
Water Fund Total		\$38,430	\$38,430
<u>Wastewater Fund</u>			
General Services			
74	Wastewater: Labor Grade Adjustment	\$19,030	\$19,030
80	Wastewater: Sewage Pump Replacement (Loudon Road)	\$6,000	\$6,000
81	Wastewater: Valve Actuator Replacement - Penacook	\$15,000	\$15,000
82	Wastewater: Additional PFAS Laboratory Analysis	\$3,250	\$3,250
83	Wastewater: PT Equipment Operator (8 Hrs./Week)	\$12,000	\$12,000
84	Wastewater: Hazardous Gas Detection Equipment	\$5,000	\$5,000
85	Wastewater: HVAC Removal and Roof Repair	\$7,500	\$0
86	Wastewater: Purchase of new iPad with Cell Service	\$1,000	\$0
87	Wastewater: Effluent Nitrogen Testing	\$1,960	\$1,960
88	Wastewater: Lab. Purified Water System Maint.	\$2,025	\$2,025
89	Wastewater: Limble - CMMS	\$1,810	\$1,810
90	Wastewater: Chemical Increase	\$3,500	\$0
100	Wastewater: Required Training	\$5,150	\$5,150
General Services Department Total		\$83,225	\$71,225
Wastewater Fund Total		\$83,225	\$71,225
All Funds Total		\$1,925,861	(\$123,971)