

CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

Minutes

Tuesday, September 8, 2020

6:00 PM

Virtual Meeting vis Zoom

In Attendance: Jeremy Clemans, Ray Conner, Chris Casko, the Library Director-Todd Fabian, Norman Kinsler, Michelle Marino, Charles O'Leary, Lisa Sands, Matt Oudens, Chris Genter, Ashley Miller

- Call to Order: J. Clemans calls the meeting to order 6:02 pm.
- Ashley Miller reads COVID-19 Executive Order 2020-04
- Architect's Presentation and Discussion
 - M. Oudens summarizes the proposed library planning
 - Building Program summary - 10,000 sq ft growth w a total building area of 44,373 sq ft
 - Improved building efficiency (68% of net to gross)
 - Accommodate more than double the amount of collection
 - Proposed children's and adult reading garden space
 - Reduce building's energy consumption
 - No basement space to be included in the new addition/possible partial basement for archives area
 - After hours meeting space
- M. Ouden opens for questions
 - L. Sands asks a question about elevator size and capacity
 - Public member question: - Would the 1940 building exterior be redone? M. Ouden answers, "No - just improved is. Keep the 1940 building looking as close to the original condition as possible."
 - R. Connor asks about limiting entrance into the garden space -concern about emergency egress. M. Ouden answers that the garden space should be a secure space since it is fully behind the building and cannot be easily supervised.
 - R. Connor asks about the maker space concept within the library. The director answers - 3d printer, metal cutting station, tech lab, art station, etc. Decide what space should be then design it accordingly. M. Ouden replies that the area could be a flex space.
 - N. Kinsler asks about the utilization of the current space and size of young adult space. The Director answers that the adult space is used much more than the children's space. The new design focuses on a much more robust children's space.
 - C. O'Leary asks about brick, ceramic tile, and slate construction. Has there been consideration of the weight of the materials relating to the underground spring. What is the difference in the weight of the different weights of the proposed materials? M. Ouden answers that of the three, brick is the heaviest. Terracotta is less dense. Slate is thin and a little lighter than brick. The material chosen will not be a factor regarding weight being a factor. Structural requirement codes will be met.

- Public question on chat - Will all the connections for tech use and network/wifi be updated during the renovation. The Director answers yes that it will all be updated.
 - C. Casco asks about having more display space for books - will it increase circulation? More people will get more library cards, etc? The Director answers that when libraries are renovated patron membership increases the following year. The library will get busier after the renovation and more staff will be needed.
 - L. Sands asks about the future potential parking lot. The director answers that they want to get the building they want but to get the parking worked out later. Parking on Prince and Green Street will be the same.
- C. Casco moves to accept the minutes of July 6, 2020, monthly meeting, N.Kinsler seconds.
- Library Director's Report and Monthly Update
 - Working on Phase 3 of the library opening
 - Held off until September to figure out what is next with the branches and hours and to be sure we don't have a second round of increased cases in New Hampshire.
 - Incrementally reopening.
 - Over 150 in-person visits a day, plus curbside pickups
 - Curbside pickup has decreased as in person visits have increased
 - Penacook Branch - looked at a few spaces still in the planning stages of finding usable space at another location
 - Heights community center expanded services this week
 - Gearing up to open the Heights Branch soon
 - Two new full-time staff start in mid-September.
 - Hiring for the Youth Services Manager department head is still on hold until January
 - R. Connor asks questions about community members finding small places to meet in the library with COVID. The Director responds that those small meetings are not possible right now.
 - N. Kinlser asks about young adult space - very small area for proposed young adult space. He is concerned that it is too small. The Director responded that the design is just a place holder. The next step will be to more in-depth architectural plans to establish a more defined space for young adults/teen area.
 - L. Sands asks a question about how many office spaces will be gained with the new design. The Director answers that there are many more meeting and office spaces that the library currently has now.
 - J. Clemans asks if The Director is happy with the bones of the new library design. How will the new design look in 25-50 years? The Director answers he likes the site lines, accessibility, outdoor space, climate-controlled Concord room, and the open spaces. The open spaces allow for changes in the future.
- Old Business
 - Status of trustee appointments - The Director has a contact that he is meeting with a community member who lives on the Heights.
- New Business
 - Update on Foundation Grant process - The Director had a meeting with the foundation. They changed the grant process. The library will apply for an annual grant in October so it will be funded and available in January.
- Next meeting: October 5, 2020
- N. Kinsler motions to adjourn at 7:15 pm. J. Clemans seconds the motion.