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# City of Concord, New Hampshire

## POLICE DEPARTMENT

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## REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Gregory S. Taylor, Deputy Chief of Police

DATE: May 29, 2019

SUBJECT: Repurposing of unexpended funds from CIP #490 (Records Management Microfilm Conversion) to CIP #607 (Video System Replacement).

**Recommendation** - Repurpose \$70,205.00 of unexpended funds from the Department's Records Management Microfilm Conversion Project (CIP #490) to the Department's Video System Replacement Project (CIP #607).

**Background** – The Police Department has completed all expenses associated with the Records Management Microfilm Conversion Project (CIP #490). The unexpended balance of this project is \$70,205. The Department requests that this remaining balance be assigned to the Video System Replacement Project (CIP #607). This project's anticipated expenses have exceeded initial estimates. These additional expenses are necessary in order for the video system to adequately meet the growing needs of the Department. The current video system in the Department is antiquated, has very limited functionality, and is on the verge of failure. A new system is necessary in order to ensure security within the building, enhance officer safety, and also to be used as necessary for evidentiary purposes.

**Discussion** – The repurposing of the unexpended funds from the Records Management Microfilm Conversion (CIP #490) to the Video System Replacement Project (CIP #607) will allow for all necessary components and features of the new video system to be implemented in a manner best served to meet the needs of the Department. It is recommended that the City Council approve the repurposing of these funds as requested.

*"Community Committed"*