



SIDEWALK ENCUMBRANCE REGULATIONS BUSINESS USE

1. The user shall apply for and obtain a "Sidewalk Encumbrance Permit" for that area of the sidewalk to be used by the business. No fee will be charged for the permit.
2. The user shall provide an insurance policy (certificate of insurance) to protect the City of Concord per Article 15-8-3(e) of the Code of Ordinances. The certificate shall be in the amount of at least equal to \$1,000,000 liability and \$1,000,000 for property damage, naming the City as a **Primary Non-Contributory Additional Insured**.
3. The user shall remove all encumbrances from the sidewalk at such times as the business is not open, or as required by the "Sidewalk Encumbrance Permit."
4. The user shall clean up the sidewalk area at the end of each business day.
5. The user shall not serve any alcoholic beverages within the sidewalk area unless approved by the Concord Police Department, Health & Licensing Officer, and the NH State Liquor Commission.
6. The user shall not place tables, chairs, signs or other items in front of any door or other means of egress or in any manner which may block or hinder access to any adjoining property or any fire detection, alarm, or suppression equipment, or in any place or manner deemed hazardous by the Health & Licensing Officer.
7. The user shall provide a minimum unobstructed clear sidewalk width of approximately (6) six feet for pedestrian use, identified as Zone B on the Sidewalk Zones diagram. Brick pavers in Zone C shall not be counted towards the (6) six feet.
8. The user shall not place table awnings or umbrellas upon the sidewalk unless they project no further than the tables allowing an unobstructed clear sidewalk width of approximately (6) six feet.
9. The user shall provide a (3) three foot unobstructed area around parking kiosks, benches, bike racks, waste receptacles, wayfinding signage, and any other public amenity provided by the City. The user shall not block access to the above mentioned amenities at any time.
10. The user shall place encumbrances on the sidewalk only in front of the licensed business, or in front of those immediately adjoining businesses which provide written approval to do so. For business with no street frontage, sidewalk signs may be located in front of the access from the street to the business location.
11. One sidewalk sign, no greater than (4) four feet in height and (3) three feet in width, shall be permitted per business.
12. The duration of time that sidewalk encumbrances are permitted is from April 1 to November 15 of the same year.