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## CITY OF CONCORD

Code Administration

MAY 31 2017

37 Green Street • Concord, New Hampshire 03301 • 225.8580 • Fax 225.8586

### APPLICATION TO ERECT A SIGN

CODE ADMINISTRATION

Planning Division  
Concord, NH

Permit #

1) Address where sign to be erected:

8 N Main St (2nd Floor)

2) Message as shown on sign:

Celeste Oliva Balsamic Vinegars,  
olive oils & more

	Property Owner Information	Sign Installer Information	Sign Owner Information
Name >	<u>Patrick Page</u>	<u>Charla Mayotte</u>	<u>Charla Mayotte</u>
Address >	<u>8 N main St</u>	<u>18 Trent Road</u>	<u>18 Trent Road</u>
City/State/ Zip >	<u>(Flag works)</u> <u>NH 03301</u>	<u>Horseshoe NH 03106</u>	<u>Horseshoe NH 03106</u>
Phone(s) >		<u>716-864-7367</u>	<u>716-864-7367</u>
E-mail >		<u>celesteoliva@embarq.net</u>	<u>celesteoliva@embarq.net</u>

4) Property Information:

<u>CBP</u>	<u>2nd floor</u>	ft		ft
Zone	Building Frontage		Lot Frontage	

5) Type of Sign: ☒ New ☐ Relocation ☐ Replacement

☐ Freestanding ☐ Monument

☐ Wall ☐ Projecting ☒ Window ☐ Awning ☐ Roof ☐ Marquee ☐ Marker

5) Materials to be used:

Plastic Sheet attached to window

6) How & to what is sign supported:

Window cling on inside of window

7) Dimensions of sign:

<u>2</u>	ft x	<u>2</u>	ft	equals	<u>4 Sq</u>	sf
Length		Height			Total	

In window

8) Height Overall: Ground to bottom of sign N/A ft

Ground to top of sign N/A ft

9) Illumination: ☐ None ☐ External ☒ Internal

Internally illuminated signs are NOT permitted in CVP, IS, UT or any Residential Zones

10) Does sign project over public property or sidewalk?

☒ No

☐ Yes\* > \*

ft in

11) How far back is leading edge of sign from any curb face?

NOTE: Any applicant for a permit to locate a projecting sign over a public right-of-way, in accordance with this Ordinance, shall file with the Code Administrator, a certificate of insurance indemnifying the City of Concord against any form of liability in a minimum amount as specified by the Finance Director. No permit shall be issued prior to the receipt of said certificate and the permit shall be valid only so long as the certificate remains in effect. The policy shall provide for advance notification to the Code Administrator in the event of cancellation. If the policy should lapse or be cancelled, the applicant shall remove the sign immediately. (Article 28-6-11.a)

12) Does the sign require Design Review?

☒ Yes

☐ No

Historic District Review? ☐ Yes ☒ No

\*Design review is **required** per Article 28-6-9.f, if any of the following apply:

- I. The sign is to be located in a Performance (P) District
- II. The Development requires Major Site Plan Review, Article 28-9-4.d.1
- III. The sign area is greater than the maximum in Column 1 of Table 28-6-9.a
- IV. The sign is the second or third freestanding sign on a lot.

Continued  
on back →

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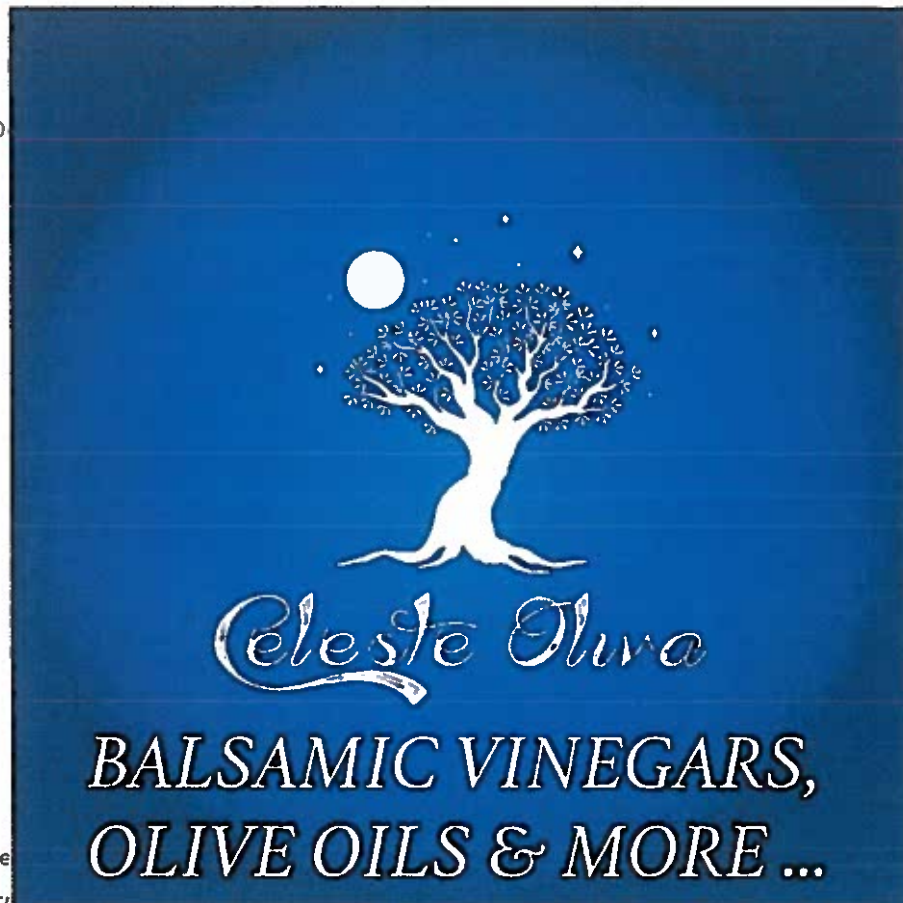
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#### Things to check for:

- Information is accurate
- Text is legible and contrasts with background
- Images are clear and don't appear blurry
- Nothing is overlapping or too close to the margins

Close

Need help customizing your design?



We can assist you with layout, color, design reviews and much more. Call us at 1.866.614.8002

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*Sign to be Located*

