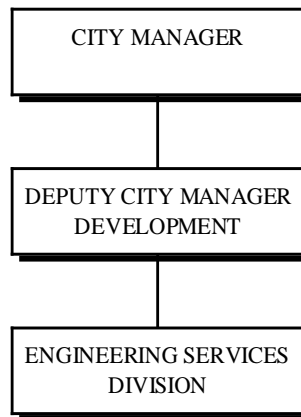


PROJECT INSPECTION FUND

MISSION

To ensure that construction projects undertaken within the City are completed as specified and without additional costs to the City.

PROJECT INSPECTION FUND ORGANIZATIONAL CHART



CORE RESPONSIBILITIES

1. Ensure that private development projects are constructed in accordance with plans approved by the Planning Board.
2. Verify that individual private contractors construct infrastructure improvements within the right-of-way so as to be compliant with the City's construction standards and details.
3. Program is designed to be self-funded with no net cost to the City.

2018 OPERATING BUDGET

PROJECT INSPECTION FUND

PROJECT INSPECTION FUND SUMMARY

	2017 Budgeted	2017 Estimated	2018 Budget
Revenue	\$289,750	\$296,020	\$300,750
Expense	\$286,759	\$290,897	\$298,340
Net Income (Loss)		\$5,123	\$2,410
Beginning Working Capital		\$73,775	\$78,898
Ending Working Capital		\$78,898	\$81,308

BUDGET DETAIL

	2015 Actual	2016 Actual	2017 Budgeted	2017 Estimated	2018 Budget
Revenue					
Engineering Permits	\$120,858	\$101,137	\$105,000	\$105,000	\$106,000
Miscellaneous Services	\$138,889	\$200,414	\$184,200	\$190,320	\$194,200
Investment Income	\$417	\$649	\$400	\$600	\$400
Finance Charges	\$355	\$193	\$150	\$100	\$150
Insurance Distributions & Credits	\$0	\$4,970	\$0	\$0	\$0
Total Revenue	\$260,518	\$307,363	\$289,750	\$296,020	\$300,750
Expense					
Compensation	\$160,840	\$187,454	\$170,951	\$186,300	\$176,361
Fringe Benefits	\$87,701	\$104,440	\$102,198	\$93,877	\$110,471
Outside Services	\$4,233	\$1,372	\$3,480	\$2,800	\$3,348
Supplies	\$4,244	\$4,754	\$5,340	\$4,030	\$4,080
Insurance	\$1,130	\$1,430	\$1,560	\$1,560	\$1,710
Capital Outlay	\$0	\$29,839	\$0	\$0	\$0
Transfer Out	\$400	\$4,336	\$3,230	\$2,330	\$2,370
Total Expense	\$258,547	\$333,626	\$286,759	\$290,897	\$298,340

PROJECT INSPECTION FUND

<u>SERVICE INDICATORS</u>	2015 <u>Actual</u>	2016 <u>Actual</u>	2017 <u>Estimated</u>	2018 <u>Projected</u>
Private Development Projects Inspected by Staff	45	38	42	42

2018 GOALS

1. Continue to utilize the Project Inspection Fund and streamline reporting documentation depicting actual program costs vs. revenue.

2017 GOALS STATUS

1. Continue to utilize the Project Inspection Fund and streamline reporting documentation depicting actual program costs vs. revenue.
9-Month Status: Ongoing.