

## Appendix B

<u>Program Change Requests</u>		<b>Department</b>	<b>Manager</b>
<b><u>General Fund</u></b>			
<b>Assessing</b>			
22	Appraisal Staff - State Conferene NHAAO	\$650	\$650
23	Director - National Conference IAAO	\$1,000	\$1,000
24	Business Expenses NHAAO Banquet	\$228	\$230
25	IAAO Seminar - Assessor and Attorney	\$3,000	\$3,000
26	NRAAO / IAAO / OFF Training	\$3,750	\$1,000
27	Training	\$1,000	\$0
28	Postage	\$900	\$900
29	Overtime	\$1,000	\$0
30	CoStar Online Database Subscription	\$990	\$0
<b>Assessing Department Total</b>		<b>\$12,518</b>	<b>\$6,780</b>
<b>City Clerk</b>			
11	Elections Building Rental Ward 3	\$5,490	\$5,490
12	Elections Building Rental Ward 6	\$1,020	\$1,020
13	Elections Building Rental Ward 8	\$1,890	\$1,890
14	Election Mailing	\$8,500	\$8,500
15	Repair City Seal	\$600	\$0
16	Elections - New Polling Location Signage	\$3,000	\$0
<b>City Clerk Department Total</b>		<b>\$20,500</b>	<b>\$16,900</b>
<b>City Manager</b>			
52	Supplies for City Hall Card Key Access System	\$500	\$500
107	Sustainability Director	\$104,000	\$0
<b>City Manager Department Total</b>		<b>\$104,500</b>	<b>\$500</b>
<b>Community Development</b>			
41	Restore Professional Development for Engineering	\$4,100	\$2,000
42	Seasonal/Temporary Administrative Support	\$13,320	\$0
43	Temporary Summer Help	\$5,376	\$0
44	NHMA Conference for Code	\$375	\$380
45	Primex Risk Management Summit	\$690	\$0
46	Partial Restoration of Prof Dev for Planning	\$900	\$900
47	Reduce Transfer In from Trust for Ranger Position	\$21,890	\$21,890
48	Water Quality Monitoring Dues	\$950	\$950
49	KN95 Masks for Health Officers	\$900	\$300
50	ICMA Annual Conf for DCM	\$2,000	\$2,000
<b>Community Development Department Total</b>		<b>\$50,501</b>	<b>\$28,420</b>
<b>Finance</b>			

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89	Bryer Hydro Net Metering	(\$30,000)	(\$30,000)
90	Energy Management Services - Renewable Energy	\$7,500	\$0
91	NHTCA Annual Conference	\$1,200	\$1,200
92	Temporary Part Time Collections Clerk	\$10,000	\$0
93	NHGFOA Annual Conference	\$500	\$500
94	NHCTCA Annual Conference	\$350	\$350
95	NHTCA Spring Workshop	\$100	\$100
96	NHCTCA Spring Workshop	\$100	\$100
97	NHMA Annual Conference	\$150	\$0
98	NESGFOA Annual Conference	\$250	\$0
99	NERTCA Annual Conference	\$600	\$600
101	Upgrade Fiscal Tech III to Payroll Coordinator	\$3,020	\$3,020
102	Tablets for "Soft Tokens"	\$500	\$500
<b>Finance Department Total</b>		<b>(\$5,730)</b>	<b>(\$23,630)</b>
<b>Fire</b>			
49	FF/Advanced EMT Labor Grade	\$54,000	\$54,000
50	Fire Records Management Software	\$17,040	\$17,040
51	Ambulance 1 - 4 FTE Staffing Increase	\$198,660	\$297,990
53	Battalion Chief Cell Phone Stipend Removal	(\$2,400)	(\$2,400)
54	Battalion Chief (Car 4) Smart Phone	\$220	\$220
55	Broadway Station Door Replacement	\$6,500	\$0
56	Broadway Station Locker Replacement	\$11,000	\$0
58	Broadway Station Pest Control	\$1,100	\$1,100
59	Oil Water Separator Maintenance	\$8,000	\$8,000
65	Station 1 Facility Repairs Increase	\$2,500	\$2,500
66	Increase Station 1 Department Supplies	\$1,500	\$1,500
67	Establish Forestry Budget	\$2,000	\$0
70	Fire Inspector (1 FTE)	\$44,350	\$0
71	Headquarters HVAC Repairs	\$8,450	\$8,450
72	HQ HVAC Preventative Maintenance Contract	\$4,380	\$0
73	Headquarters HVAC controller upgrade	\$54,950	\$0
74	Headquarters Fire Sprinkler Repairs & Testing	\$8,250	\$0
75	Headquarters Concrete Stair Replacement	\$7,000	\$0
76	Replace Floto pumps	\$6,000	\$0
77	Training Grounds - GSD Cleaning	\$15,000	\$0
78	1st In Bag CO Detector Replacement	\$900	\$900
80	AEMT Tuition	\$4,000	\$4,000
81	Reestablish Professional Development Fund	\$500	\$0
82	Increase Fire Rehab Supplies Budget	\$500	\$500
83	Fire Jet Ski Maintenance & Repair	\$1,150	\$0

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84	Additional Training Grounds Connex Box	\$7,000	\$0
85	Ventilator Service Contract	\$3,050	\$3,050
86	Backfill Overtime for Paramedic Class	\$7,850	\$0
87	Temporary Fire Alarm & Traffic Superintendent	\$9,700	\$9,700
88	Swiftwater Gear Replacement	\$1,000	\$0
89	Increase Technical Rescue Equipment Program	\$350	\$0
90	Increase Boat Equipment & Repairs	\$250	\$250
91	Technical Rescue Trailer	\$15,000	\$0
92	20 for 20 Staffing Overtime	\$490,000	\$490,000
<b>Fire Department Total</b>		<b>\$989,750</b>	<b>\$896,800</b>
<b>General Services</b>			
105	PPD: Dock Installation & Removal – Increased Costs	\$500	\$500
106	PPD: Building Supplies/Materials - Increased Costs	\$10,945	\$10,950
107	PPD: Chemicals – Increased Costs	\$3,121	\$3,120
108	PPD: Funding for Gasfitter's License	\$500	\$500
110	PPD: Maintenance Tech. (Shared with Arena)	\$34,813	\$0
112	Fleet: Outside Services - Increased Costs	\$8,155	\$4,000
113	Fleet: Auto Parts - Increased Costs	\$34,306	\$17,000
114	Fleet: Departmental Supplies - Increased Costs	\$1,737	\$0
115	Fleet: Software/Hardware - Increased Costs	\$2,016	\$0
116	Fleet: Uniforms - Increased Costs	\$749	\$750
117	Fleet: Vehicle Fuel - Increased DEF Gallonage	\$3,399	\$3,400
118	Highways: Guardrail Replacement, North Spring St.	\$20,000	\$0
119	Highways: Asst. Highway and Utilities Div. Super.	\$12,623	\$12,620
120	Highways: Tree Supervisor Labor Grade Increase	\$4,548	\$4,550
<b>General Services Department Total</b>		<b>\$137,412</b>	<b>\$57,390</b>
<b>Human Resources</b>			
18	Benefits Consulting	\$45,000	\$11,000
19	LGHN Membership	\$750	\$750
20	Succession Planning Workshop	\$1,995	\$0
21	4 Pillars of a Mentally Healthy Workplace Culture	\$8,000	\$0
22	Circa Diversity Posting	\$5,220	\$5,220
<b>Human Resources Department Total</b>		<b>\$60,965</b>	<b>\$16,970</b>
<b>Information Technology</b>			
26	Two Factor Authentication for First Responders	\$8,000	\$8,000
27	Policy Pack Software	\$5,400	\$5,400
28	Auditing and risk management software	\$5,400	\$5,400
29	Internal Penetration software	\$3,000	\$3,000

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30	Smart application deployment software	\$7,300	\$0
31	Compensation Analysis	\$10,000	\$0
32	Tuition for System Administrator II	\$3,228	\$3,230
33	Expanded Online Storage	\$2,500	\$0
34	IT Network Engineer	\$130,910	\$130,910
<b>Information Technology Department Total</b>		<b>\$175,738</b>	<b>\$155,940</b>
<b>Legal</b>			
11	IMLA Annual Conference	\$3,000	\$3,000
12	Reinstating the Third Assistant City Prosecutor	\$126,650	\$126,650
<b>Legal Department Total</b>		<b>\$129,650</b>	<b>\$129,650</b>
<b>Library</b>			
15	Programming	\$18,000	\$18,000
<b>Library Department Total</b>		<b>\$18,000</b>	<b>\$18,000</b>
<b>Overhead</b>			
84	Non-Meter Ticket Revenues & General Fund Admin Fee	(\$60,000)	(\$60,000)
100	LED Street Light Maintenance	\$30,000	\$10,000
<b>Overhead Department Total</b>		<b>(\$30,000)</b>	<b>(\$50,000)</b>
<b>Parks &amp; Recreation</b>			
37	PPT Admin III	\$34,086	\$0
38	FT Laborer/Truck Driver	\$77,034	\$0
39	Tablet/PC for GSCC	\$3,000	\$0
40	Two Leased Trucks	\$8,000	\$0
41	Tree Service	\$20,000	\$0
42	Healy Park Clean Up	\$40,000	\$0
43	Park Signage	\$7,500	\$0
44	Position Upgrades	\$6,656	\$6,660
45	Seasonal Temp Wage Increase	\$17,576	\$17,580
46	Overtime for Seasonal Recreation Employees	\$25,686	\$25,690
48	Equipment Mechanic Upgrade	\$5,075	\$5,080
49	Recreation Assistants Upgrade	\$6,296	\$0
<b>Parks &amp; Recreation Department Total</b>		<b>\$250,909</b>	<b>\$55,010</b>
<b>Police</b>			
79	Computer Crimes Software Licensing	\$16,600	\$16,600
80	Computer Crimes Training	\$15,000	\$15,000
81	Police1 Academy	\$6,000	\$6,000
82	LEADS Online	\$5,900	\$0
83	Police Officer Position x 4	\$399,700	\$0

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83	Non-Meter Ticket Revenues & General Fund Admin Fee	\$80,000	\$80,000
84	Admin Tech III	\$72,260	\$0
85	Parking Space Lease	\$15,000	\$0
86	PT Community Service Aide	\$18,220	\$0
87	Employee Recognition	\$10,000	\$0
89	NH Chiefs of Police Conference	\$800	\$800
90	Educational Degree Bonus (Contractual)	\$2,000	\$0
91	Coat Replacement	\$35,200	\$0
93	Motorcycle Instructor Training	\$6,200	\$6,200
94	Motorcycle Dual Beam Radar	\$2,500	\$2,500
95	Power DMS	\$2,400	\$2,400
96	Motorola Service Agreement	\$16,600	\$16,600
97	Taser Simulation Suit	\$800	\$0
98	Police Mountain Bike Instructor	\$2,500	\$0
99	De-Escalation Equipment	\$2,400	\$2,400
100	Police Canine Unit (OT Only)	\$52,230	\$0
101	Police Mountain Bike Replacement	\$2,000	\$0
102	Dispatch Trainer Stipend	\$1,200	\$1,200
103	Dispatch II Position	\$7,500	\$7,500
104	Taser Program	\$33,000	\$33,000
<b>Police Department Total</b>		<b>\$806,010</b>	<b>\$190,200</b>
<b>General Fund Total</b>		<b>\$2,720,723</b>	<b>\$1,498,930</b>

### Parking Fund

#### City Manager

60	Meter Revenue Reduction - Fayette St Interim Lot	\$10,233	\$10,230
61	State St Garage Meter Revenue Reduction (Repairs)	\$8,125	\$8,130
62	Storrs St Garage Revenues - Hotel Concord Permits	(\$12,857)	(\$12,860)
63	P-Card Revenues	(\$50,000)	(\$50,000)
64	Restaurant Dining in On-Street Parking Spaces	(\$10,000)	(\$10,000)
65	Parking Officer & Equipment Tech (POET) #6	\$39,060	\$39,060
66	Parking Officer & Equipment Tech (POET) #6	(\$25,958)	(\$25,960)
67	Parking Officer & Equipment Technician (POET) #7	\$39,060	\$39,060
68	Parking Officer & Equipment Technician (POET) #7	(\$25,958)	(\$25,960)
69	Non-Meter Ticket Revenues & General Fund Admin Fee	(\$42,885)	(\$42,890)
70	Non-Meter Ticket Revenues & General Fund Admin Fee	\$60,000	\$60,000
71	Professional Development	\$4,200	\$4,200
72	Mechanical Meter Conversion - IPS Transaction Fees	\$6,365	\$6,370
73	Mechanical Meter Conversion - IPS Transaction Fees	\$4,530	\$4,530
74	Web Based Permit Parking Module	\$35,000	\$35,000

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75	NHDMV Database Access	\$2,500	\$2,500
76	Batteries for Smart Meters & Kiosk Pay Stations	\$9,500	\$9,500
77	Parking Officer & Equipment Technician #6 & #7	\$2,160	\$2,160
78	Vehicle Fuel	\$1,575	\$1,580
79	State St Garage Restore Covid-19 Maint Reductions	\$15,600	\$15,600
80	School St Garage Restore Covid-19 Maint Reductions	\$21,800	\$21,800
81	Storrs St Garage Restore Covid-19 Maint Reductions	\$22,925	\$22,930
82	Storrs St Parking Garage Supplemental Rent (Taxes)	\$6,316	\$6,320
<b>City Manager Department Total</b>		<b>\$121,291</b>	<b>\$121,300</b>
<b>Parking Fund Total</b>		<b>\$121,291</b>	<b>\$121,300</b>
<b><u>Airport Fund</u></b>			
<b>General Services</b>			
129	Airport: Increased Chemical Costs	\$4,300	\$4,300
<b>General Services Department Total</b>		<b>\$4,300</b>	<b>\$4,300</b>
<b>Airport Fund Total</b>		<b>\$4,300</b>	<b>\$4,300</b>
<b><u>Golf Course Fund</u></b>			
<b>Finance</b>			
88	Field Maintenance Specialist - Net Cost	\$31,950	\$0
89	Temp Staff Wages	\$28,000	\$28,000
90	PCR Loam and Sand	\$1,500	\$1,500
93	Tee and Green Accessories	\$5,500	\$5,500
94	Fertilizer & Pesticides	\$10,000	\$5,000
95	Full-Time Assistant Professional	\$42,084	\$42,080
96	Increase Labor Grade for Director of Operations	\$5,044	\$0
98	Tree Maintenance Training	\$5,000	\$5,000
99	Grounds and Facilities Manager	\$4,656	\$0
106	Parts Increase	\$4,000	\$2,000
<b>Finance Department Total</b>		<b>\$137,734</b>	<b>\$89,080</b>
<b>Golf Course Fund Total</b>		<b>\$137,734</b>	<b>\$89,080</b>
<b><u>Arena Fund</u></b>			
<b>General Services</b>			
126	Arena: Maintenance Tech. (Shared with PPD)	(\$26,286)	\$0
141	Arena: Part-time Custodian	\$15,725	\$0
142	Arena: Temporary Labor - Wage Adjustment	\$7,100	\$7,100
143	Arena: Professional Development - Training	\$1,900	\$1,900
144	Arena: Uniforms	\$1,141	\$0
145	Arena: Credit Card Processing Fees	\$3,000	\$3,000

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<u>Program Change Requests</u>		<b>Department</b>	<b>Manager</b>
146	Arena: Building Supplies - Increased Costs	\$1,765	\$1,770
147	Arena: Restroom Partition Replacement	\$2,800	\$2,800
148	Arena: Repairs and Maintenance	\$2,060	\$2,060
149	Arena: Refrigeration Services	\$9,600	\$9,600
150	Arena: Departmental Supplies - Increased Costs	\$150	\$150
151	Arena: Refrigerators	\$3,720	\$3,720
<b>General Services Department Total</b>		<b>\$22,675</b>	<b>\$32,100</b>
<b>Arena Fund Total</b>		<b>\$22,675</b>	<b>\$32,100</b>
 <b><u>Solid Waste Fund</u></b>			
<b>General Services</b>			
104	Solid Waste: Recycling Bins Cost Increase	\$2,150	\$2,150
122	Solid Waste: Increased PAYT Bag Costs	\$21,800	\$21,800
<b>General Services Department Total</b>		<b>\$23,950</b>	<b>\$23,950</b>
<b>Solid Waste Fund Total</b>		<b>\$23,950</b>	<b>\$23,950</b>
 <b><u>Water Fund</u></b>			
<b>General Services</b>			
102	Utility Billing: Tablets	\$15,450	\$15,450
103	Utility Billing: Backflow Management Software Cost	\$700	\$700
123	Water: Departmental Supplies - Increased Costs	\$2,298	\$2,300
124	Water: Chemical Increase (Hutchins Street)	\$39,505	\$39,510
125	Water: Professional Services - Increased Costs	\$5,423	\$5,420
127	Utility Billing: Munis Related Printing Increases	\$15,500	\$15,500
<b>General Services Department Total</b>		<b>\$78,876</b>	<b>\$78,880</b>
<b>Water Fund Total</b>		<b>\$78,876</b>	<b>\$78,880</b>
 <b><u>Wastewater Fund</u></b>			
<b>General Services</b>			
130	Wastewater: Departmental Supplies - Increased Cost	\$6,000	\$6,000
131	Wastewater: Capital Outlay Increase	\$5,800	\$5,800
132	Wastewater: SPCC Plan Update	\$10,000	\$10,000
133	Wastewater: Replacement Chemical Feed Pump	\$7,500	\$7,500
134	Wastewater: Chlorine Analyzer	\$5,000	\$5,000
135	Wastewater: Replacement IDEX Sealer	\$5,500	\$5,500
136	Wastewater: Chemicals - Increased Costs	\$11,700	\$11,700
137	Wastewater: Intermediate Actuator	\$7,500	\$7,500
138	Wastewater: Biodegradable Lubricants	\$5,000	\$5,000
139	Wastewater: OIT Touchscreen Replacement	\$10,000	\$10,000
140	Wastewater: Repair & Maintenance Increased Costs	\$10,000	\$10,000

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<u>Program Change Requests</u>		<b>Department</b>	<b>Manager</b>
152	Wastewater: Pump Station Grinder	\$12,000	\$12,000
153	Utility Billing: Munis Related Printing Increases	\$15,500	\$15,500
154	Additional Toxicity (WET) Testing	\$3,500	\$3,500
155	PFAS and Nutrient Testing	\$5,480	\$5,480
<b>General Services Department Total</b>		<b>\$120,480</b>	<b>\$120,480</b>
<b>Wastewater Fund Total</b>		<b>\$120,480</b>	<b>\$120,480</b>
<b>All Funds Total</b>		<b>\$3,230,029</b>	<b>\$1,969,020</b>