



# City of Concord

## City Council

### Meeting Agenda

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Monday, August 8, 2022

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

July 11, 2022 City Council Draft Meeting Minutes

**Attachments:** [Minutes](#)

6. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

#### **Referral to the Solid Waste Advisory Committee**

7. Communication from the Hills Ave Condominium Association requesting the Solid Waste Advisory Committee reconsider the current system/cost of solid waste pick-up at their location.

**Attachments:** [Communication](#)

#### **Referral to Community Development and the Planning Board**

8. Request from TF Moran, on behalf of the NH Army National Guard, to discontinue and license portions of Pembroke Road.

**Attachments:** [Letter](#)

[License Plans](#)

[NHARNG Building C Facade Renovation](#)

**Items Tabled for September 12, 2022 Public Hearings****From the City Manager**

9. Positive Citizen Comments.

**Attachments:** [Report](#)

**Consent Reports**

10. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,248.81, as provided under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

11. Diminimus gifts and donations report from the Police Department requesting authorization to accept a donation in the amount of \$1,100 from Manchester Christian Church to be utilized by the Police Department towards the National Night Out event, as provided for under pre-authorization granted by the City Council.

**Attachments:** [Report](#)

12. City Council 2022-2023 Quarterly Priorities Report from the City Manager.

**Attachments:** [Report](#)

13. Recommendation from the Everett Arena Advisory Committee Regarding the North American Hockey League Proposal for the Everett Arena.

**Attachments:** [Report](#)  
[NAHL Junior Program Impact Report](#)

14. Report from the General Services Director requesting the City Manager be authorized to apply for a grant in the amount up to \$100,000 from the New Hampshire Department of Environmental Services Cyber Security Provisions for the Water and Wastewater Plants Operations Controls.

**Attachments:** [Report](#)

**Consent Resolutions**

15. Resolution authorizing the City Manager to submit an application to the United States Department of Justice - Edward Byrne Memorial Justice Assistance Grant Program for funds designated for law enforcement related programs; together with report from the Deputy Police Chief.

**Attachments:** [Resolution](#)  
[Report](#)

16. Resolution authorizing the City Manager, by way of the Police Department, to submit a grant application to the New Hampshire Department of Safety-Law Enforcement Substance Abuse Reduction Initiative, for funding designated to assist the Department

in conducting illegal drug related investigations.

**Attachments:** [Resolution](#)  
[Report](#)

17. Resolution authorizing the City Manager or his designee to apply for both the 2020 and 2021 State of New Hampshire State Homeland Security Program (SHSP) grants (each \$12,500; total \$25,000), to purchase water rescue and related equipment; together with report from the Interim Fire Chief.

**Attachments:** [Resolution](#)  
[Report](#)

### **Appointments**

18. Mayor Bouley's proposed reappointments to the Golf Course Advisory Committee: Richard Holden, Frances Hunt, Roger Jobin, Linda Mattlage and Robert Whatmough.

**Attachments:** [Reappointments](#)

19. Mayor Bouley's proposed reappointment to the Public Safety Board: Ana T. McKenna.

**Attachments:** [Appointment](#)

20. Mayor Bouley's proposed appointment to the Recreation & Parks Advisory Committee: Zoey Murphy.

**Attachments:** [Appointment](#)

21. Mayor Bouley's proposed reappointment to the Solid Waste Advisory Committee: Eric Steinhauser.

**Attachments:** [Reappointment](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 22A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, Eastern Avenue; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Ordinance](#)  
[Report](#)

- 22B. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7, Parking Prohibited During Certain Hours in Designated Places, Schedule II and Section 18-1-16, Handicap Parking, Schedule XVIII, South Fruit Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Ordinance](#)  
[Report](#)

- 22C. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

**Attachments:** [Ordinance](#)  
[Report](#)

[Proposed Ordinance & Non-Ordinance Based Fee Changes](#)

- 22D. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index to Modify/Add the positions specified in the attached ordinance for FY2023; together with report from the Director of Human Resources and Labor Relations.

**Attachments:** [Ordinance](#)  
[Report](#)

- 22E. Resolution appropriating the sum of \$34,600 to demolish, remove, and dispose of the hazardous building at 107-109 South Main Street, Concord, New Hampshire, and authorizing the use of \$34,600 from General Fund unassigned fund balance for this purpose; together with report from the Deputy City Manager for Development.

**Attachments:** [Resolution](#)  
[Report](#)

- 22F. Resolution appropriating the sum of \$24,826.39 as a transfer to the Opioid Abatement Reserve for Fiscal Year 2023 and accepting the sum of \$24,826.39 in Opioid Litigation Settlement funds for this purpose; together with report from Deputy City Manager-Finance.

**Attachments:** [Resolution](#)  
[Report](#)

[Department of Justice Award Letter](#)

- 22G. Resolution appropriating the sum of \$11,357.41 to support the Parks and Recreation Department Youth Camp Scholarship Program and accepting the sum of \$11,357.41 as a donation from New Hampshire Charitable Foundation for this purpose; together with report from the Parks & Recreation Director.

**Attachments:** [Resolution](#)  
[Report](#)

- 22H. Resolution authorizing the City Manager to accept an executory interest in a conservation easement for property owned by the Potter Family Farm Trust, located at 171 Oak Hill Road, appropriating the sum of \$224,500 to purchase a Conservation

Easement, Open Space Conservation (CIP #352), and authorizing the use of \$224,500 in Conservation Trust funds for this purpose; together with report from the Assistant City Planner on behalf of the Conservation Commission.

**Attachments:** [Resolution](#)  
[Report](#)  
[Plan](#)

- 22I. Discretionary Preservation Easement Request for property located at 184 Lake View Drive owned by the Floyd Atwater 2019 Trust per RSA 79-D.

**Attachments:** [Report](#)  
[Application](#)  
[Narrative](#)  
[Site Map](#)  
[Grid](#)  
[Pictures](#)  
[Rating Sheet](#)

- 22J. Discretionary Preservation Easement Request for property located at 35 Mountain Rd owned by Keith Michael and Jillian Kristine Curley per RSA 79-D.

**Attachments:** [Report](#)  
[Application](#)  
[Grid](#)  
[Letter](#)  
[Owner Pictures](#)  
[Pictures](#)  
[Rating Sheet](#)

### **Public Hearing Action**

23. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, Eastern Avenue; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Attachments:** [Ordinance](#)  
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24. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7, Parking Prohibited During Certain Hours in Designated Places, Schedule II and Section 18-1-16, Handicap Parking, Schedule XVIII, South Fruit Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

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**Attachments:** [Ordinance](#)  
[Report](#)

[Proposed Ordinance & Non-Ordinance Based Fee Changes](#)

26. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index to Modify/Add the positions specified in the attached ordinance for FY2023; together with report from the Director of Human Resources and Labor Relations.

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27. Resolution appropriating the sum of \$34,600 to demolish, remove, and dispose of the hazardous building at 107-109 South Main Street, Concord, New Hampshire, and authorizing the use of \$34,600 from General Fund unassigned fund balance for this purpose; together with report from the Deputy City Manager for Development.

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28. Resolution appropriating the sum of \$24,826.39 as a transfer to the Opioid Abatement Reserve for Fiscal Year 2023 and accepting the sum of \$24,826.39 in Opioid Litigation Settlement funds for this purpose; together with report from Deputy City Manager-Finance.

**Attachments:** [Resolution](#)  
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[Department of Justice Award Letter](#)

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32. Discretionary Preservation Easement Request for property located at 35 Mountain Rd owned by Keith Michael and Jillian Kristine Curley per RSA 79-D.

**Attachments:** [Report](#)  
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[Grid](#)  
[Letter](#)  
[Owner Pictures](#)  
[Pictures](#)  
[Rating Sheet](#)

### **Reports**

33. A request from Trout Unlimited requesting the City look at options to restore Merrill Park Pond and report from the Parks and Recreation Director

**Attachments:** [Letter](#)  
[Report](#)

### **New Business**

#### **Unfinished Business**

34. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-6, Code of Ethics; together with report from the Rules Committee. (Supplemental ordinance and report submitted.) (Public testimony received.)

**Attachments:** [Ordinance](#)  
[Report](#)  
[Supplemental Ordinance](#)  
[Supplemental Report](#)  
[Public Testimony](#)

**Comments, Requests by Mavor, City Councilors**

**Comments, Requests by the City Manager**

**Adjournment**

**Information**

- Inf1 May 25, 2022 Community Development Advisory Committee Minutes  
**Attachments:** [Minutes](#)
- Inf2 June 22, 2022 Community Development Advisory Committee Draft Minutes  
**Attachments:** [Minutes](#)
- Inf3 June 27, 2022 Ad-Hoc Committee to Review Fees Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4 July 14, 2022 Golf Course Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf5 NH Electric Rate Update from Eversource.  
**Attachments:** [Update](#)