



City of Concord

City Council

Meeting Agenda - Final-revised

Monday, November 8, 2021

7:00 PM

City Council Chambers
37 Green Street
Concord, New Hampshire

Non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

October 12, 2021 City Council Draft Meeting Minutes

Attachments: [Minutes](#)

6. Canvass of the Votes for the Municipal Election held on November 2, 2021. (Not previously submitted)
Attachments: [Report](#)
[Election Results](#)
7. Introduction of Ernie Creveling, Zoning Administrator.
8. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Items Tabled for December 13, 2021 Public Hearings

9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map 1 - Study Area Wards 4, 5, & 6](#)
[Map 2 - Narrow Streets of Concern by Zone](#)
[Table Summarizing Parking Committee's Recommendations](#)
[Zone 1 PowerPoint Presentation](#)

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7(a), Parking Prohibited Certain Hours in Designated Places, Schedule II, Thompson Street and Thorndike Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map 1 - Study Area Wards 4, 5, & 6](#)
[Map 2 - Narrow Streets of Concern by Zone](#)
[Table Summarizing Parking Committee's Recommendations](#)
[Zone 1 PowerPoint Presentation](#)

11. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1(a), Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX, Lincoln and Marshall Streets; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map 1 - Study Area Wards 4, 5, & 6](#)
[Map 2 - Narrow Streets of Concern by Zone](#)
[Table Summarizing Parking Committee's Recommendations](#)
[Zone 1 PowerPoint Presentation](#)

12. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III, Marshall Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map 1 - Study Area Wards 4, 5, & 6](#)
[Map 2 - Narrow Streets of Concern by Zone](#)
[Table Summarizing Parking Committee's Recommendations](#)
[Zone 1 PowerPoint Presentation](#)

13. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic, Article 17-4, Operation of Motor Vehicles, Section 17-4-3, One-Way Streets, Schedule VI, Chesley and Oak Streets; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Staff Report](#)
[Map 1 - Study Area Wards 4, 5, & 6](#)
[Map 2 - Narrow Streets of Concern by Zone](#)
[Table Summarizing Parking Committee's Recommendations](#)
[Zone 1 PowerPoint Presentation](#)

14. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Human Resources Generalist; together with report from the Human Resources Director.

Attachments: [Ordinance](#)
[Report](#)

15. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index for positions of Cemetery Administrator and Assistant Director of Parks and Recreation; together with report from the Parks & Recreation Director and the Director of Human Resources.

Attachments: [Ordinance](#)
[Report](#)

16. Ordinance amending the Code of Ordinances, Title V, Administrative Code: Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, to add a new position to the Concord Fire Department-Advanced Emergency Medical Technician/Fire Fighter (AEMT/FF); together with report from the Fire Chief and the Human Resources Director.

Attachments: [Ordinance](#)
[Report](#)

17. Resolution appropriating the sum of \$33,000 for an Information Technology Network

Security Engineer and authorizing the use of \$33,000 from fund balance for this purpose, together with report from the City Manager.

Attachments: [Resolution](#)

[Report](#)

18. Resolution appropriating the sum of \$25,000 to support projects that enhance the services of the Concord Public Library and accepting the sum of \$25,000 as a donation from Walter Dueger, MD. for this purpose; together with report from the Library Director.

Attachments: [Resolution](#)

[Report](#)

Consent Reports

19. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$3,037.20, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

20. Diminimus gifts and donations report from the Police Department requesting authorization to accept funding from the US Department of Justice - Bulletproof Vest Partnership Program in the amount of \$6,712.50, designated to fund fifty-percent reimbursement of qualified ballistic vests purchased by the Department, as provided for under preauthorization granted by the City Council.

Attachments: [Report](#)

21. City Council 2020-2021 Quarterly Priorities Report from the City Manager.

Attachments: [Report](#)

22. September 30, 2021 Fiscal Year to Date Financial Statements report from the Deputy City Manager - Finance.

Attachments: [Report](#)

23. Report from the Deputy City Manager - Finance on Phase I of the Meadow Golf Course Tree Project.

Attachments: [Report](#)

[Proposed Tree Removal](#)

24. Report from the Deputy City Manager for Development in response to a request from Ms. Patricia Michaud of 395 North State Street to remove the emergency lane designation on her portion of Abbottville Road.

Attachments: [Report](#)

[Michaud Request Map 2021](#)

[Letter from Ms. Michaud](#)

25. Report from the Health & Licensing Officer recommending the City Manager be authorized to apply for FDA grant funding to enhance the Health Office's inspection and licensing processes.
Attachments: [Report](#)
26. Report from the Health & Licensing Officer requesting approval to de-authorize \$2,000 in Category 3 grant funds awarded by the U.S Food and Drug Administration.
Attachments: [Report](#)
27. Report from the Parks and Recreation Director and the Director of Human Resources recommending the reinstatement of the Recreation Supervisor position within the Parks and Recreation Department.
Attachments: [Report](#)

Consent Resolutions

28. Resolution to direct the Tax Collector not to execute a Tax Deed on certain properties in accordance with RSA 80:76 II and II-a; together with report from the City Treasurer/Tax Collector.
Attachments: [Resolution](#)
[Report](#)
[Deed Waiver List](#)
29. Resolution authorizing prepayment of taxes in accordance with RSA 80:52-a; together with report from the City Treasurer/Tax Collector.
Attachments: [Resolution](#)
[Report](#)
30. Resolution adopting a Cash Management Policy; together with report from the City Treasurer/Tax Collector.
Attachments: [Resolution](#)
[Report](#)
[Cash Management Policy](#)
31. Resolution designating depositories for the City of Concord, New Hampshire, for the fiscal year 2022; together with report from the City Treasurer/Tax Collector.
Attachments: [Resolution](#)
[Report](#)
32. Resolution relative to short term investment of excess funds.
Attachments: [Resolution](#)

Appointments

33. Mayor Bouley's proposed appointment to the Upper Merrimack River Local Advisory

Committee: Claire Lund.

Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 34A. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations; Article 34-10, Attendance; Section 34-10-3, Holidays; together with report from the City Solicitor. (Public testimony received) (Additional public testimony received)

Attachments: [Ordinance](#)
[Report](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony](#)

- 34B. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 13, Public Health; Article 13-6, Noise; Section 13-6-9, Construction Noise; together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

- 34C. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines and Penalties; Schedule II, Section 19-1-1, Penalties (Parking Violations); together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

- 34D. Ordinance amending the Code of Ordinances, Title 1, General Code, Chapter 1, Government Organization, Article 1-3, Miscellaneous Regulations, amending Section 1-3-9, Ward Lines; together with report from the Mayor Bouley on behalf of the Redistricting Committee. (Not previously submitted) (Revised map submitted)

Attachments: [Ordinance](#)
[Report](#)
[Map](#)
[Revised Ward](#)

- 34E. Resolution appropriating the sum of \$23,125 to support projects that enhance the special character and vitality of Concord and accepting the sum of \$23,125 from the New Hampshire Charitable Foundation for this purpose; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 34F. Resolution appropriating the sum of \$55,000 designated for conducting illegal drug related investigations and accepting \$55,000 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 34G. Resolution appropriating the sum of \$23,400 for groundwater management permit activities for the former Allied Leather Tannery and Amazon Reality sites located at 11, 33, and 35 Canal Street and authorizing the use of \$23,400 from Penacook Village Tax Increment Finance District fund balance; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

35. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations; Article 34-10, Attendance; Section 34-10-3, Holidays; together with report from the City Solicitor. (Public testimony received) (Additional public testimony received)

Attachments: [Ordinance](#)
[Report](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony](#)

36. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 13, Public Health; Article 13-6, Noise; Section 13-6-9, Construction Noise; together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

37. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines and Penalties; Schedule II, Section 19-1-1, Penalties (Parking Violations); together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

38. Ordinance amending the Code of Ordinances, Title 1, General Code, Chapter 1, Government Organization, Article 1-3, Miscellaneous Regulations, amending Section 1-3-9, Ward Lines; together with report from the Mayor Bouley on behalf of the Redistricting Committee. (Not previously submitted) (Revised map submitted)

Attachments: [Ordinance](#)
[Report](#)
[Map](#)
[Revised Ward](#)

39. Resolution appropriating the sum of \$23,125 to support projects that enhance the special character and vitality of Concord and accepting the sum of \$23,125 from the New Hampshire Charitable Foundation for this purpose; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

40. Resolution appropriating the sum of \$55,000 designated for conducting illegal drug related investigations and accepting \$55,000 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

41. Resolution appropriating the sum of \$23,400 for groundwater management permit activities for the former Allied Leather Tannery and Amazon Reality sites located at 11, 33, and 35 Canal Street and authorizing the use of \$23,400 from Penacook Village Tax Increment Finance District fund balance; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)

Reports

New Business

42. Communication from John Cronin, Cronin Bisson & Zalinsky, P.C. on behalf of their client, Brady Sullivan Properties, requesting consideration be given to discontinuing the unimproved portion of Stickney Avenue encumbering the property at 11 Stickney Avenue. (Revised Exhibit A submitted)

Attachments: [Communication](#)
[Revised Exhibit A](#)

Unfinished Business

Comments, Requests by Mavor, City Councilors**Comments, Requests by the City Manager****Consideration of Suspense Items**

Sus1 Ordinance amending the Code of Ordinances, Title IV, Zoning Code, Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, Section 28-2-4, Allowable Principal and Accessory Uses in Zoning Districts, Paragraph J, Table of Principal Uses, by amending the Table of Principal Use, Use E, Medical; together with report from the Deputy City Manager for Development.

Attachments: [Ordinance Report](#)

Adjournment**Information**

Inf1 October 4, 2021 Concord Public Library Board of Trustee Meeting Minutes.

Attachments: [Minutes](#)

Inf2 October 14, 2021 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf3 October 18, 2021 Fiscal Policy Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf4 October 20, 2021 Redistricting Committee Meeting Minutes. (Not previously distributed)

Attachments: [Minutes](#)

Inf5 October 26, 2021 Redistricting Committee Meeting Minutes. (Not previously distributed)

Attachments: [Minutes](#)

[Map 1 - Original](#)

[Map 2 - Modified](#)

Inf6 Correspondence from the Greater Concord Chamber of Commerce, League of NH Craftsmen, and Capitol Center for the Arts regarding the 2021 Capital Arts Fest.

Attachments: [Letter](#)

Inf7 Communication from Good Energy, L.P. and Standard Power of America regarding the City of Concord's selection of a vendor for its Community Power program.

Attachments: [Communication](#)

Inf8 November 04, 2021 Redistricting Committee Draft Meeting Minutes. (Not previously distributed)

Attachments: [Minutes](#)