



City of Concord

City Council

Meeting Agenda

Monday, June 14, 2021

7:00 PM

City Council Chambers
37 Green Street
Concord, New Hampshire

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
May 10, 2021 City Council Draft Meeting Minutes
Attachments: [Minutes](#)
May 27, 2021 City Council Draft Meeting Minutes
Attachments: [Minutes](#)
6. Agenda overview by the Mayor.

Consent Agenda Items

Referral to the Parking Committee

7. Communication from David and Laurie Rauseo requesting consideration be given to installing "No Standing or Stopping" signs on Whitney Road, between Merchants Way and Interchange Drive.
Attachments: [Communication](#)

Referral to Community Development

8. Communication from Roy Weddleton, Shawmut Street resident, requesting the City work with Unutil for the installation of a street light at or just west of the Old Eastman School.
Attachments: [Communication](#)

Items Tabled for July 12, 2021 Public Hearings

9. Resolution appropriating the sum of \$5,000 for use in the Roadway Surface Improvements project (CIP #78) to perform pavement restoration on Eastside Drive and accepting the sum of \$5,000 as payment from a recalled surety bond for this purpose; together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

10. Resolution appropriating the sum of \$10,825 for the purchase of a tracked trail groomer for the Beaver Meadow Golf Course (CIP #515) and accepting the sum of \$10,825 as a donation from the Capital Ski and Outing Club for this purpose; together with report from the Assistant Parks & Recreation Director.

Attachments: [Resolution](#)
[Report](#)

11. Resolution appropriating the sum of \$12,750 for the installation of water for the dog park at Terrill Park (CIP #59) and accepting the sum of \$12,750 from the Concord Rotary Club for this purpose; together with report from the Parks & Recreation Director.

Attachments: [Resolution](#)
[Report](#)

12. Resolution re-adopting the Beneflex Plan and authorizing the City Manager to execute Beneflex Plan Documents.

Attachments: [Resolution](#)

13. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Parking Officer and Equipment Technician; together with report from the Director of Redevelopment, Downtown Services, and Special Projects, the Police Chief and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)
[Report](#)
[Job Description](#)

From the City Manager

14. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

15. Diminimus gifts and donations report from the Fire Chief requesting authorization to accept the donation of a \$150 Walmart Gift Card, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

16. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,883.29, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

17. Diminimus gifts and donations report from the Fire Chief requesting authorization to accept monetary gifts totaling \$500.00, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

18. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$9,935.00, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

19. Diminimus gifts and donations report from the Police Department requesting authorization to accept funds in the amount of \$6,861.00, ordered through a disposition issued by the Merrimack County Superior Court as forfeited property, to be turned over to the Concord Police Department, as provided under pre-authorization granted by City Council.

Attachments: [Report](#)

20. Report from the Deputy City Manager for Development recommending approval of a License Agreement with Sunday's Scoops and Treats, LLC for an awning at 138 North Main Street in Concord.

Attachments: [Report](#)

[License Agreement](#)

[Depiction of proposed awning](#)

21. April 30, 2021 Fiscal Year to Date Financial Statements from the Deputy City Manager Finance.

Attachments: [Report](#)

22. Report from the Fire Chief on the revision of the Hazard Mitigation Plan.

Attachments: [Report](#)

23. Public Safety Board Annual Report.

Attachments: [Report](#)

24. Report from the Treasurer/Tax Collector requesting the City Manager be authorized to proceed with retainage or divestments of tax dedeed properties.

Attachments: [Report](#)

25. Report from the City Engineer regarding an addendum to the City of Concord's Construction Standards and Details.

Attachments: [Report](#)

Consent Resolutions

26. Resolution rescinding and de-authorizing the sum of \$15,000 in grant funds from the State of New Hampshire, Attorney General's Drug Task Force; together with report from the Police Department.
Attachments: [Resolution](#)
[Report](#)
27. Resolution transferring the appropriation of \$100,000 in impact fees from the General Capital Project Fund Hoit/Whitney Road Intersection Improvement Project (CIP#30) to the Penacook Village TIF District Capital Improvement Project (CIP#30) and transferring up to \$100,000 in actual expenditures from the General Capital Project Fund Hoit/Whitney Road Intersection Improvement Project (CIP#30) to the Penacook Village TIF District Capital Project Fund Hoit/Whitney Road Intersection Improvement Project (CIP#30); together with report from the Deputy City Manager Finance.
Attachments: [Resolution](#)
[Report](#)

Appointments

28. Mayor Bouley's proposed appointment to the Airport Advisory Committee: Gail A Wolek.
Attachments: [Appointment](#)
29. Mayor Bouley's proposed appointment to the Personnel Appeals Board: Steven Winer.
Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 30A. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-7, Access, Circulation, Parking and Loading; together with report from the Deputy City Manager for Development.
Attachments: [Ordinance](#)
[Report](#)
- 30B. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations; Article 26-1-6.1, Sign Fees; together with report from the Deputy City Manager for Development.
Attachments: [Ordinance](#)
[Report](#)

- 30C. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 1, Government Organization, Article 1-5-Fees, Fines and Penalties; Schedule I, Sign Fees; together with report from the Deputy City Manager for Development.

Attachments: [Ordinance](#)
[Report](#)

- 30D. Resolution authorizing the City Manager to enter into Purchase and Sale Agreements with the Boston and Maine Corporation and Northern Railroad, each of which are subsidiaries of Pan Am Systems, Inc., concerning the acquisition of portions of the Boston and Maine Northern Main Line Railroad and Concord-Claremont Railroad for the purpose of facilitating the Merrimack River Greenway Trail (CIP #543), and the Concord-Lake Sunapee Rail Trail; together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Public testimony submitted)

Attachments: [Resolution](#)
[Report](#)
[PS #1 Concord-Claremont Line](#)
[PS #2 BM Northern Line](#)
[Map of BM Northern Main Line](#)
[Map of Concord-Claremont Line](#)
[Pan Am Connectivity Map - State City Properties](#)
[Public Testimony](#)

- 30E. Resolution appropriating the sum of \$700,000 for the acquisition of property and related costs from Boston and Maine Corporation and the Northern Railroad, each of which is a subsidiary of Pan Am Systems, Inc., to support the Merrimack River Greenway Trail Project (CIP #543) and the Concord-Lake Sunapee Rail Trail, authorizing the issuance of bonds and notes in the amount of \$600,000, and authorizing the transfer of \$100,000 from the Conservation Property Reserve; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

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Public Hearing Action

31. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-7, Access, Circulation, Parking and Loading; together with report from the Deputy City Manager for Development.
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32. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations; Article 26-1-6.1, Sign Fees; together with report from the Deputy City Manager for Development.
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33. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 1, Government Organization, Article 1-5-Fees, Fines and Penalties; Schedule I, Sign Fees; together with report from the Deputy City Manager for Development.
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34. Resolution authorizing the City Manager to enter into Purchase and Sale Agreements with the Boston and Maine Corporation and Northern Railroad, each of which are subsidiaries of Pan Am Systems, Inc., concerning the acquisition of portions of the Boston and Maine Northern Main Line Railroad and Concord-Claremont Railroad for the purpose of facilitating the Merrimack River Greenway Trail (CIP #543), and the Concord-Lake Sunapee Rail Trail; together with report from the Director of Redevelopment, Downtown Services, and Special Projects. (Public testimony submitted)
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35. Resolution appropriating the sum of \$700,000 for the acquisition of property and related costs from Boston and Maine Corporation and the Northern Railroad, each of which is a subsidiary of Pan Am Systems, Inc., to support the Merrimack River Greenway Trail Project (CIP #543) and the Concord-Lake Sunapee Rail Trail, authorizing the issuance of bonds and notes in the amount of \$600,000, and

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Reports

New Business

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Adjournment

Information

Inf1 December 17, 2020 and January 28, 2021 Transportation Policy Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)
[Minutes](#)

Inf2 February 23, 2021 Traffic Operations Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf3 May 10, 2021 Concord Public Library Board of Trustee Meeting Minutes.

Attachments: [Concord Trustee Minutes 2021.05.10](#)

Inf4 Parks and Recreation Summer/Fall Brochure.

Attachments: [Brochure](#)