



# City of Concord

## City Council

### Meeting Agenda

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Tuesday, November 13, 2018

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to be held at 6:30 p.m.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

October 9, 2018 City Council Meeting Minutes.

**Attachments:** [Minutes](#)

6. Presentation by the Friends of White Park, Inc. (FOWP).

**Attachments:** [FOWP-Compliance Letter](#)  
[City Council Handout](#)

7. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

*Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.*

#### **Referrals to the Recreation and Parks Advisory Committee**

8. Communication from Ghana Sharma requesting consideration be made to providing space for civic engagement/citizenship classes for New Americans.

**Attachments:** [Communication](#)

9. Communication from Stephen Michlovitz requesting consideration be made to amending the current pickle ball fee schedule within the City of Concord.

**Attachments:** [Communication](#)

#### **Items Tabled for a November 13, 2018 Public Hearings**

10. Resolution authorizing and accepting an anonymous donation in the sum of \$50,000 and appropriating the sum of \$50,000 for distribution to families and individuals in

need in the Concord Community; together with report from the Police Department. (Public hearing to be held upon City Council approval to do so at their November meeting)

**Attachments:** [Resolution](#)  
[Report](#)

### **Items Tabled for December 10, 2018 Public Hearings**

11. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, Section 28-2-3, The Zoning Map; and Article 28-4, Development Design Standards, Section 28-4-5, Development of Attached and Multifamily Dwellings; together with report from the City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Plan](#)  
[Request](#)

12. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, Article 26-18, Life Safety Code; together with report from the Fire Marshal.

**Attachments:** [Ordinance](#)  
[Report](#)

13. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic, Article 17-7, Rights and Duties of Pedestrians; by repealing section 17-7-3, The Passing of Items to or from the Occupant of a Motor Vehicle on a Roadway; together with report from the City Solicitor.

**Attachments:** [Ordinance](#)  
[Report](#)

14. Resolution de-authorizing the sum of \$6,185 in unissued bond authorizations from the 2019 basketball court renovation subproject, (CIP #528), appropriating and authorizing the issuance of bonds and notes in the sum of up to \$6,185 for use on the 2019 tennis court maintenance subproject, (CIP #557), and repurposing \$4,558 in bonds from the 2018 basketball and tennis court repair subproject, (CIP #52) for use in the 2019 tennis court maintenance subproject (CIP #557); together with report from the Parks and Recreation Director.

**Attachments:** [Resolution](#)  
[Report](#)

15. Resolution accepting and appropriating the sum of \$20,792 from the New Hampshire Charitable Foundation to support projects that enhance the special character and

vitality of Concord; together with report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)

16. Resolution appropriating the sum of \$60,000 from reserves as a supplemental appropriation to the City's General Fund for furniture/equipment purchase and replacement and education/training, and appropriating the sum of \$95,000 from reserves to capital for one chiller replacement at City Hall (CIP#65). Funding for these purposes shall be entirely from reserve accounts.

**Attachments:** [Resolution](#)  
[Report](#)

### **From the City Manager**

17. Positive Citizen Comments.

**Attachments:** [Citizen Comments](#)

### **Consent Reports**

18. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$2,084.72 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

19. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$7,155.00 as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

20. Diminimus gifts and donations report from the Police Department requesting authorization to accept funding from the US Department of Justice - Bulletproof Vest Partnership Program in the amount of \$7,000, designated to fund fifty-percent reimbursement of qualified ballistic vests purchased by the Department, as provided for under preauthorization granted by the City Council.

**Attachments:** [Report](#)

21. Report from the Deputy City Manager - Finance, on behalf of the Fiscal Policy Advisory Committee recommending the change of status for the Solid Waste, Golf and Arena Funds from Enterprise to Special Revenue Funds. (Pulled from consent by Councilor Herschlag)

**Attachments:** [Report](#)

22. 2019 Fiscal Year to Date Financial Statements from the Deputy City Manager - Finance.

**Attachments:** [Report](#)

23. Quarterly Current Use Change Tax Report from Director of Real Estate Assessments.

**Attachments:** [Report](#)  
[Current Use Penalties](#)

24. Report from the Assistant City Planner, on behalf of the Conservation Commission, acknowledging receipt of an 8.04 acre Conservation Easement as part of the approved James B. Carroll Revocable Trust Cluster Subdivision at Carter Hill Road.

**Attachments:** [Report](#)

25. Report from the Traffic Engineer on behalf of both the Traffic Operations Committee and the Transportation Policy Advisory Committee in response to a referral from City Council regarding a resident concern with intersection sight lines on the Pearl Street approach to North State Street.

**Attachments:** [Report](#)

26. Report from the Traffic Engineer on behalf of both the Traffic Operations Committee and the Transportation Policy Advisory Committee in response to a referral from City Council regarding a resident concern with intersection sight lines on the Thorndike Street approach to South Street.

**Attachments:** [Report](#)

27. Quarterly Report from the Police and Fire Chiefs on Drug Overdoses and Other Statistics. (Pulled from consent by Councilor Herschlag)

**Attachments:** [Report](#)

28. Report from the Director of Human Resources and Labor Relations regarding the filling of a Library Assistant II in the Concord Public Library.

**Attachments:** [Report](#)

29. Report from the Municipal Properties Energy Initiatives Ad-hoc Committee recommending City Council authorize the City Manager to issue an RFP for the development of solar energy facilities on municipal properties.

**Attachments:** [Report](#)

30. Report recommending the City Manager be authorized to enter into an agreement with Granite Center L.L.C. regarding potential renovation of public staircase and associated infrastructure on Storrs Street.

**Attachments:** [Report](#)

### **Consent Resolutions**

31. Resolution proclaiming December 2018 as Capital Region Food Program Month. (For presentation in December)

**Attachments:** [Resolution](#)

32. Resolution authorizing and appropriating the sum of \$975,000 as a transfer to reserves; funding for this appropriation shall be entirely from Fiscal Year 2018 General Fund Assigned Fund Balance; together with report from Deputy City Manager - Finance  
**Attachments:** [Resolution](#)  
[Report](#)
33. Resolution adopting a Cash Management Policy; together with report from the City Treasurer.  
**Attachments:** [Resolution](#)  
[Report](#)  
[Investment policy](#)
34. Resolution relative to short term investment of excess funds.  
**Attachments:** [Resolution](#)
35. Resolution designating depositories for the City of Concord, New Hampshire for the Fiscal Year 2019.  
**Attachments:** [Resolution](#)
36. Resolution repurposing the sum of \$31,000 from the Sanitary Sewer Main Rehabilitation and Construction - Replace Mains/Gates Subproject (CIP #91) to the Sanitary Sewer Main Rehabilitation and Construction - Replacement of damaged Residential Sewer Laterals Subproject (CIP #91); together with report from the General Services Director.  
**Attachments:** [Resolution](#)  
[Report](#)
37. Resolution repurposing the sum of \$35,000 from the 2018 Keach Pool Replacement Subproject (CIP #63) for use on the Rollins Pool Repair Subproject (CIP #63); together with report from the General Services Director.  
**Attachments:** [Resolution](#)  
[Report](#)

### **Consent Communications**

#### **Appointments**

38. Mayor Bouley's proposed appointment to the Conservation Commission. Councilor Brent Todd  
**Attachments:** [Appointment](#)

*\*\*End of Consent Agenda\*\**

**Public Hearings**

- 39A. Resolution accepting and appropriating the sum of \$15,000 to support the purchase of a Main Circulation Desk, to be funded from the Alice J. Reen Charitable Trust; together with report from the Library Director.

**Attachments:** [Resolution](#)  
[Report](#)

- 39B. Resolution authorizing and accepting an anonymous donation in the sum of \$50,000 and appropriating the sum of \$50,000 for distribution to families and individuals in need in the Concord Community; together with report from the Police Department. (Public hearing to be held upon City Council approval to do so at their November meeting)

**Attachments:** [Resolution](#)  
[Report](#)

**Public Hearing Action**

40. Resolution accepting and appropriating the sum of \$15,000 to support the purchase of a Main Circulation Desk, to be funded from the Alice J. Reen Charitable Trust; together with report from the Library Director.

**Attachments:** [Resolution](#)  
[Report](#)

41. Resolution authorizing and accepting an anonymous donation in the sum of \$50,000 and appropriating the sum of \$50,000 for distribution to families and individuals in need in the Concord Community; together with report from the Police Department. (Public hearing to be held upon City Council approval to do so at their November meeting)

**Attachments:** [Resolution](#)  
[Report](#)

**Reports****New Business****Unfinished Business****Comments, Requests by Mayor, City Councilors****Comments, Requests by the City Manager****Consideration of items pulled from the consent agenda for discussion**

*\* Items 21 and 27 have been pulled from the consent agenda for discussion.*

**Adjournment**

**Information**

- Inf1 July 11, 2018 Trails Subcommittee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2 August 8, 2018 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3 August 23, 2018 Transportation Policy Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4 September 5, 2018 and October 3, 2018 Energy and Environment Committee Meeting Minutes.  
**Attachments:** [September Minutes](#)  
[October Minutes](#)
- Inf5 September 12, 2018 Conservation Commission Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf6 September 12, 2018 Trails Subcommittee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf7 September 18, 2018 Committee for Concord's Plan to End Homelessness Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf8 September 18, 2018 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf9 October 3, 2018 Executive Council Meeting Report from Executive Councilor Aduro Volinsky.  
**Attachments:** [Executive Council Meeting Report](#)
- Inf10 October 15, 2018 Fiscal Policy Advisory Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf11 Communication from Sadie Pelletier, third grader at Christa McAuliffe Elementary School, expressing her concern about the number of plastic bags that are used in grocery stores within the community.  
**Attachments:** [Communication](#)
- Inf12 Report from the Parks and Recreation Director regarding the Department' two new seasonal brochures.  
**Attachments:** [Report](#)  
[Regular Fall/Winter Brochure](#)  
[Adult Winter Brochure](#)

