



# City of Concord

## City Council

### Meeting Agenda

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Monday, September 9, 2024

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-meeting in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 5:30 PM*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

August 12, 2024 City Council Draft Meeting Minutes

**Attachments:** [Minutes](#)

6. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

#### **Referral to the Transportation Policy Advisory Committee and the Traffic Operations Committee**

7. Communication from Tony Puntin requesting consideration be given for the installation of a sidewalk along Borough Road.

**Attachments:** [Communication](#)

#### **Items Tabled for October 15, 2024 Public Hearings**

8. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, Schedule X and Chapter 18, Parking, Article 18-1, Stopping, Standing, and Parking, Schedule XXI, to modify law enforcement only parking near the Federal complex on Pleasant Street; together with a report from Assistant Director of Community Development.

**Attachments:** [Ordinance](#)

[Report](#)

[Parking Committee Reports](#)

[US Marshal Request Letter](#)

9. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes, Chapter 26, Building Regulations, Articles 26-16 and 26-18; together with a report from the Fire Chief.

**Attachments:** [Ordinance](#)  
[Report](#)

10. Resolution appropriating the sum of \$210,000 to include \$180,000 to the Golf Fund and \$30,000 to the Arena Fund for Fiscal Year 2024 retroactive to June 30, 2024, to be funded from excess revenues in each of the funds; together with a report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)

11. Resolution appropriating the sum of \$80,000 in the New Airport Terminal Building Project (CIP #383) to replace water services at the Municipal Airport located at 71, 77, 83 and 87 Airport Road and authorizing the issuance of Airport General Obligation Bonds and Notes in the sum of \$80,000 for this purpose; together with a report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)

12. Resolution appropriating the sum of \$12,500 in the Airport Fund as a transfer out to capital and authorizing the use of Airport Fund balance for this purpose, and appropriating the sum of \$250,000 in the New Airport Terminal Building Project (CIP #383) for an Environmental Assessment (EA), accepting the sum of \$225,000 in grant funds from the Federal Aviation Administration, accepting the sum of \$12,500 of grant funds from the State of New Hampshire, and authorizing the use of \$12,500 as a transfer from the Airport fund for this purpose; together with a report from the Associate Engineer - Capital Projects and the Deputy City Manager - Development.

**Attachments:** [Resolution](#)  
[Report](#)

13. Resolution appropriating the sum of \$20,000 in the General fund for the Parks and Recreation Department to offer programming for resident youth and authorizing the use of \$20,000 as a transfer in from the Special Event Reserve Fund for this purpose; together with a report from the Parks and Recreation Director.

**Attachments:** [Resolution](#)  
[Report](#)

14. Resolution appropriating the sum of \$11,000 in the Granite United Way grant project for training in Adverse Childhood Experiences (ACES) and accepting the sum of \$11,000 from the Granite United Way for this purpose; together with a report from the Deputy Chief of Police.

**Attachments:** [Resolution](#)  
[Report](#)

**From the City Manager**

15. Positive Citizen Comments.

**Attachments:** [Report](#)

**Consent Reports**

16. Diminimis gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$1,773.67, as provided under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

17. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept the monetary gift of \$190, as provided under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

18. Report from the General Services Director requesting the City Manager be authorized to apply for and accept grant funds from the New Hampshire Department of Environmental Services to assist homeowners with replacing possible lead containing water service lines.

**Attachments:** [Report](#)

19. Report from the Deputy Police Chief recommending that City Council approve the acceptance and appropriation of the funds which have been collected during fundraising efforts on August 6, 2024 during the National Night Out event sponsored by the Concord Police Department.

**Attachments:** [Report](#)

20. Report from the Deputy Chief of Police recommending through the City Manager the Police Department be authorized to apply for up to \$73,000 in grant funding through the New Hampshire Attorney General's Drug Task Force for funds to be utilized to assist in off-setting costs associated with the Police Department assigning a sworn officer to the Drug Task Force.

**Attachments:** [Report](#)

21. Report from the Assistant Director of Community Development requesting authorization to expand the scope of work in CIP #433 for vandalism deterrence at the School Street Parking Garage.

**Attachments:** [Report](#)

22. Report from the Transportation Engineer recommending supporting the New Hampshire Department of Transportation (NHDOT) proposal to consider converting

the intersection of Hoit Road and Mountain Road (NH Route 132) to an all-way stop.

**Attachments:** [Report](#)  
[NHDOT Presentation](#)

### **Consent Resolutions**

23. Resolution appropriating the sum of \$73,000 for law enforcement-related programs and accepting the sum of \$73,000 in unmatched grant funds from the United States Department of Justice, Byrne Discretionary Community Project grant program for this purpose; together with a report from the Deputy Chief of Police.

**Attachments:** [Resolution](#)  
[Report](#)

24. Resolution authorizing the City Manager to submit an application in an amount of up to \$25,300, appropriating the sum of \$25,300 for Police Department roadway safety and outreach initiatives and accepting the sum of \$25,300 in grant funds from the New Hampshire Highway Safety Agency for this purpose; together with a report from the Deputy Chief of Police.

**Attachments:** [Resolution](#)  
[Report](#)

25. Resolution appropriating the sum of \$23,505 in the Granite United Way Grant Project for expenses incurred by the police department for Adverse Childhood Experience Response Team (ACERT) Program activities and accepting the sum of \$23,505 from the Granite United Way for this purpose; together with a report from the Deputy Chief of Police.

**Attachments:** [Resolution](#)  
[Report](#)

26. Resolution authorizing the City Manager to submit an application for a U.S. Environmental Protection Agency Brownfield Clean Up Grant for the abatement of hazardous building materials associated with the former Concord Stables building located at 111.5 Warren Street; together with a report from the Director of Special Projects & Strategic Initiatives.

**Attachments:** [Resolution](#)  
[Report](#)

### **Appointments**

27. Mayor Champlin's proposed appointment to the Energy & Environment Advisory Committee: Miriah King.

**Attachments:** [Appointment](#)

28. Mayor Champlin's proposed appointment to the Transportation Policy Advisory Committee (TPAC): J. Chris Nadeau.

**Attachments:** [Appointment](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

29A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule I - Parking Prohibited at All Times in Designated Places, Schedule III - Parking Time is Limited in Designated Places, and Schedule VII - Bus and Taxicab Stands; together with a report from the City Engineer and the Deputy City Manager - Development in response to the City Council's request to relocate the Concord Area Transit (CAT) bus stop, now located between 214 and 220 North Main Street. (Public testimony received.)

**Attachments:** [Ordinance](#)  
[Report](#)  
[Map](#)  
[Public Testimony](#)

29B. Resolution appropriating the sum of \$10,000 in the Sidewalk, Bikeway, and Streetscape Improvements project (CIP #17) for the design of bus stop improvements on North Main Street and authorizing the use of Highway Reserve funds for this purpose; together with a report from the City Engineer and the Deputy City Manager - Development.

**Attachments:** [Resolution](#)  
[Report](#)

29C. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 13, Public Health, Article 13-5, Sanitary Food Code; together with a report from the Health & Licensing Officer.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Draft Homestead Regulations](#)

29D. Resolution appropriating the sum of \$1,140,000 as a transfer to the Community Improvement Reserve and accepting the sum of \$1,140,000 in grant proceeds from the New Hampshire Department of Business and Economic Affairs (BEA) Division of Economic Development for this purpose; together with a report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)

29E. Resolution rescinding the appropriation of \$135,000 and de-authorizing the issuance of bonds and notes in the sum of \$135,000 for the Fire Facility Renovations project

(CIP #252), appropriating the sum of \$65,000 for the FY24 Washer Dryer subproject (CIP #252), appropriating the sum of \$70,000 for the FY25 Manor Station Sewer Line Maintenance subproject (CIP #252) and authorizing the issuance of bonds and notes in the sum of \$135,000 for these purposes; together with a report from the Deputy Fire Chief.

**Attachments:** [Resolution](#)  
[Report](#)

- 29F. Resolution appropriating the sum of \$35,000 in the Combined Operations and Maintenance Facility (COMF) Improvements project (CIP #323) for the development of a conceptual study of shared facilities at the Combined Operations and Maintenance Facility and accepting the sum of \$35,000 from the Concord School District for this purpose; together with a report from the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)

- 29G. Report from the Director of Real Estate Assessments recommending the City Manager be authorized to enter into a Payment in Lieu of Taxes Agreement between the City of Concord and Briar Hydro Associates for Rolfe Canal Falls, Penacook Upper Falls & Penacook Lower Falls.

**Attachments:** [Report](#)  
[Agreement](#)

### **Public Hearing Action**

30. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule I - Parking Prohibited at All Times in Designated Places, Schedule III - Parking Time is Limited in Designated Places, and Schedule VII - Bus and Taxicab Stands; together with a report from the City Engineer and the Deputy City Manager - Development in response to the City Council's request to relocate the Concord Area Transit (CAT) bus stop, now located between 214 and 220 North Main Street. (Public testimony received.)

**Attachments:** [Ordinance](#)  
[Report](#)  
[Map](#)  
[Public Testimony](#)

31. Resolution appropriating the sum of \$10,000 in the Sidewalk, Bikeway, and Streetscape Improvements project (CIP #17) for the design of bus stop improvements on North Main Street and authorizing the use of Highway Reserve funds for this purpose; together with a report from the City Engineer and the Deputy City Manager - Development.

**Attachments:** [Resolution](#)  
[Report](#)

32. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 13, Public Health, Article 13-5, Sanitary Food Code; together with a report from the Health & Licensing Officer.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Draft Homestead Regulations](#)

33. Resolution appropriating the sum of \$1,140,000 as a transfer to the Community Improvement Reserve and accepting the sum of \$1,140,000 in grant proceeds from the New Hampshire Department of Business and Economic Affairs (BEA) Division of Economic Development for this purpose; together with a report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)

34. Resolution rescinding the appropriation of \$135,000 and de-authorizing the issuance of bonds and notes in the sum of \$135,000 for the Fire Facility Renovations project (CIP #252), appropriating the sum of \$65,000 for the FY24 Washer Dryer subproject (CIP #252), appropriating the sum of \$70,000 for the FY25 Manor Station Sewer Line Maintenance subproject (CIP #252) and authorizing the issuance of bonds and notes in the sum of \$135,000 for these purposes; together with a report from the Deputy Fire Chief.

**Attachments:** [Resolution](#)  
[Report](#)

35. Resolution appropriating the sum of \$35,000 in the Combined Operations and Maintenance Facility (COMF) Improvements project (CIP #323) for the development of a conceptual study of shared facilities at the Combined Operations and Maintenance Facility and accepting the sum of \$35,000 from the Concord School District for this purpose; together with a report from the General Services Director.

**Attachments:** [Resolution](#)  
[Report](#)

36. Report from the Director of Real Estate Assessments recommending the City Manager be authorized to enter into a Payment in Lieu of Taxes Agreement between the City of Concord and Briar Hydro Associates for Rolfe Canal Falls, Penacook Upper Falls & Penacook Lower Falls.

**Attachments:** [Report](#)  
[Agreement](#)

**Reports****New Business****Unfinished Business**

37. Resolution appropriating the sum of \$10,308,000 in the Beaver Meadow Golf Course Club House & Buildings Project (CIP #107) for the construction of a new facility and related improvements, and authorizing the issuance of bonds and notes in the sum of \$10,308,000 for this purpose; together with a report from the Deputy City Manager - Finance. (Presentation and proforma submitted.) (Public testimony received.) (Revised presentation submitted.) (Additional public testimony received.)

**Attachments:** [Resolution](#)

[Report](#)

[Option 1.2 Plans](#)

[Beaver Meadow New Facility Project Presentation](#)

[Golf Proforma](#)

[Public Testimony](#)

[Beaver Meadow New Facility Project Presentation Revised](#)

[Additional Public Testimony](#)

**Comments, Requests by Mayor, City Councilors****Comments, Requests by the City Manager****Adjournment**



**Information**

- Inf1 June 18, 2024 Planning Board Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf2 June 18, 2024 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3 June 27, 2024 Transportation Policy Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4 July 8, 2024 Conservation Commission Meeting Minutes  
**Attachments:** [Minutes](#)
- Inf5 July 17, 2024 Planning Board Meeting Minutes.  
**Attachments:** [minutes](#)
- Inf6 July 22, 2024 Parking Committee Draft Minutes.  
**Attachments:** [Minutes](#)
- Inf7 July 25, 2024 Airport Advisory Committee Draft Minutes.  
**Attachments:** [Minutes](#)
- Inf8 August 8, 2024 Diversity Equity Inclusion Justice and Belonging (DEIJB) Core Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)