



City of Concord

City Council

Meeting Agenda - Final-revised

Monday, August 12, 2024

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-meeting in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies to begin at 6:30 PM

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
July 8, 2024 City Council Draft Meeting Minutes.
Attachments: [Minutes](#)
6. Agenda overview by the Mayor.
7. Introduction of John Conforti, Deputy City Solicitor.
8. Presentation of proclamation in recognition of Concord Community TV's 25th Anniversary.

Consent Agenda Items

Referral to the Traffic Operations Committee

9. Communication from Nate Veilleux, 17 Broken Ground Drive, requesting consideration be given to the installation of speed bumps or speed tables and sidewalks on Broken Ground Drive.
Attachments: [Communication](#)

Items Tabled for September 9, 2024 Public Hearings

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule I - Parking Prohibited at All Times in Designated Places, Schedule III - Parking Time is Limited in Designated Places, and Schedule VII - Bus and Taxicab Stands; together with a report from the City Engineer and the Deputy City Manager - Development in response to the City Council's request to relocate the Concord Area Transit (CAT)

bus stop, now located between 214 and 220 North Main Street.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

11. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 13, Public Health, Article 13-5, Sanitary Food Code; together with a report from the Health & Licensing Officer.
Attachments: [Ordinance](#)
[Report](#)
[Draft Homestead Regulations](#)
12. Resolution appropriating the sum of \$1,140,000 as a transfer to the Community Improvement Reserve and accepting the sum of \$1,140,000 in grant proceeds from the New Hampshire Department of Business and Economic Affairs (BEA) Division of Economic Development for this purpose; together with a report from the Deputy City Manager - Finance.
Attachments: [Resolution](#)
[Report](#)
13. Resolution rescinding the appropriation of \$135,000 and de-authorizing the issuance of bonds and notes in the sum of \$135,000 for the Fire Facility Renovations project (CIP #252), appropriating the sum of \$65,000 for the FY24 Washer Dryer subproject (CIP #252), appropriating the sum of \$70,000 for the FY25 Manor Station Sewer Line Maintenance subproject (CIP #252) and authorizing the issuance of bonds and notes in the sum of \$135,000 for these purposes; together with a report from the Deputy Fire Chief.
Attachments: [Resolution](#)
[Report](#)
14. Resolution appropriating the sum of \$35,000 in the Combined Operations and Maintenance Facility (COMF) Improvements project (CIP #323) for the development of a conceptual study of shared facilities at the Combined Operations and Maintenance Facility and accepting the sum of \$35,000 from the Concord School District for this purpose; together with a report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
15. Resolution appropriating the sum of \$10,000 in the Sidewalk, Bikeway, and Streetscape Improvements project (CIP #17) for the design of bus stop improvements on North Main Street and authorizing the use of Highway Reserve funds for this purpose; together with a report from the City Engineer and the Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

16. Report from the Director of Real Estate Assessments recommending the City Manager be authorized to enter into a Payment in Lieu of Taxes Agreement between the City of Concord and Briar Hydro Associates for Rolfe Canal Falls, Penacook Upper Falls & Penacook Lower Falls.

Attachments: [Report](#)
[Agreement](#)

From the City Manager

17. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

18. Diminimus gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$2,532.39, as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

19. Report from the City Manager requesting authorization to accept the Donation of a "Concord Coach" Model.

Attachments: [Report](#)

20. Report from Deputy City Manager - Finance recommending approval of the proposed 2025 Membership, Daily Fee, Simulator, and Outing Rates for the Beaver Meadow Golf Course as recommended by the Golf Course Advisory Committee. (Pulled from consent by Councilor Brown.)

Attachments: [Report](#)

21. Report from City Solicitor on complaints reviewed by Board of Ethics at June 24, 2024 meeting, and recommendation from Board of Ethics to City Council regarding complaint reviewed at July 29, 2024 hearing. (Pulled from consent by Councilor Kretovic.)

Attachments: [Report](#)
[Board of Ethics Meeting Minutes 6-24-24](#)
[Board of Ethics Draft Meeting Minutes 7-29-24](#)

22. Report from the Director of Human Resources and Labor Relations recommending City Council approve the reclassification of the current Administrative Technician II position within the City Clerk's Office to an Administrative Assistant position.

Attachments: [Report](#)

23. Report from the Transportation Engineer, on behalf of the Traffic Operations

Committee and the Transportation Policy Advisory Committee, in response to a referral from City Council regarding a communication from Councilor Schlosser with a resident request for reduced 15 mph speed limit on Birch Street.

Attachments: [Report](#)
[City Council Referral](#)

24. Report from the Transportation Engineer, on behalf of the Transportation Policy Advisory Committee, in response to a referral from City Council regarding a communication from Councilor Schlosser with a resident request for a sidewalk and reduced 25 mph speed limit on Iron Works Road.

Attachments: [Report](#)

Consent Resolutions

25. Resolution authorizing the City Manager or his designee to apply for up to five thousand dollars (\$5,000) of matching grant funding through the New Hampshire Department of Safety for technical assistance for the revision of the City's Local Emergency Operations Plan; together with a report from the Fire Chief.

Attachments: [Resolution](#)
[Report](#)

26. Resolution authorizing the City Manager to submit applications to the New Hampshire Department of Business and Economic Affairs Municipal Per Unit grant program in an amount of up to \$30,000 and Municipal Demolition grant program in the amount of up to \$35,000; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)
[Report](#)

27. Resolution authorizing the City Manager to enter into a License Agreement for the installation of a photographic and LED light exhibit on the Main Street stair tower windows of the Storrs St. Garage, together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)
[Report](#)
[Sound & Color Festival Proposal](#)

28. Resolution authorizing the submittal of a Request for Project Intent to the Federal Aviation Administration (FAA) for the purpose of obtaining Fiscal Year 2025 funding through the Bipartisan Infrastructure Law - Airport Terminal Program in the amount not to exceed \$6,150,000 and the FAA Airport Infrastructure Grant program in the amount not to exceed \$1,660,000 relative to final design, mitigation, and construction associated with the airport terminal project at the Concord Municipal Airport; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)
[Report](#)

29. Resolution authorizing the submittal of a Planning Grant application to the State of NH/Federal Aviation Administration in an amount not to exceed \$605,000 for the purpose of obtaining Bil-Aig funding relative to development of an environmental impact assessment associated with the airport terminal and parking improvements project and other airport improvement projects as detailed in the FY25-34 Capital Improvement Program and Budget at the Concord Municipal Airport; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)
[Report](#)

30. Resolution authorizing the submittal of a grant application in the amount of \$5,058,000 to the Federal Aviation Administration (FAA) for the purpose of obtaining Fiscal Year 2024 funding through the Bipartisan Infrastructure Law - Airport Terminal and Airport Infrastructure Grant Programs relative to 2024 Notice of Award associated with the airport terminal project at the Concord Municipal Airport; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)
[Report](#)

31. Resolution accepting the sum of \$6,250 from Onyx Partners Ltd to support a third-party peer review of a potential public/private partnership concerning redevelopment of the former Steeplegate Mall and Regal Cinema sites located at 270 and 282 Loudon Road and appropriating the sum of \$6,250 for this purpose; together with a report from the Assistant Director of Community Development. (Pulled from consent by Councilor Horne and Councilor Brown.)

Attachments: [Resolution](#)
[Report](#)
[Request Letter](#)
[ZBA Application Submission](#)

Appointments

32. Mayor Champlin's proposed re-appointments to the Everett Arena Advisory Committee: Dan Arndt, Joseph Farrelly, Michael Gfroerer and Nicholas Wallner.

Attachments: [Appointment](#)

33. Mayor Champlin's proposed appointments to the Recreation and Parks Advisory Committee: Althea Barton, Jim Figueira, Nicholas Kotkowski, Marry Miller and Brian Sartorelli.

Attachments: [Appointment](#)

34. Mayor Champlin's proposed appointment to the Solid Waste Advisory Committee:
Linda J. Zollo.

Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 35A. Resolution appropriating the sum of \$200,000 in the Loudon Road Bridge Improvement Project (CIP #588) for the evaluation and interim repair of the Bridge Deck on Loudon Road Bridge and authorizing the transfer of \$200,000 from the Bridge Reserve fund for this purpose; together with a report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

- 35B. Resolution appropriating the sum of \$144,929.47 as a transfer to the Opioid Abatement Reserve and accepting the sum of \$144,929.47 in Opioid Litigation Settlement Funds for this purpose, retroactive to June 30, 2024; together with a report from the Deputy City Manager-Finance.

Attachments: [Resolution](#)
[Report](#)

- 35C. Resolution appropriating the sum of \$90,000 in the General Fund for a Class and Compensation Study and authorizing the use of \$90,000 in Human Resources Reserve for this purpose; together with a report from the Deputy City Manager-Finance.

Attachments: [Resolution](#)
[Report](#)

- 35D. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, to Modify/Add the Positions Specified in the Attached Ordinance for FY2025; together with a report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

- 35E. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance concerning Conditional Use Permits for obstruction of the State House Dome, as well as maximum height limits within the Central Business and Opportunity Corridor Performance Districts, together with a report from the Deputy City Manager - Development. (Revised ordinance, supplemental report and communication from Attorney Ari Pollock submitted.) (Public testimony and a report from the City Planner, on behalf of the Architectural Design Review committee

received.)

Attachments: [Ordinance \(Note - See Revised Ordinance\)](#)
[Report \(Note - See Supplemental Report\)](#)
[Zoning Map \(Downtown CBP & OCP Districts\)](#)
[April 17, 2024 Planning Board Meeting Minutes](#)
[1997 Downtown Master Plan Excerpts Phenix Block](#)
[Phenix Block ZBA Application](#)
[December 3, 2023 ZBA Meeting Minutes](#)
[Revised Ordinance for August Council Meeting](#)
[Supplemental Report for August Council Meeting](#)
[Communication from Attorney Ari Pollack](#)
[Public Testimony](#)
[Report on behalf of the Architectural Design Review Committee](#)

Public Hearing Action

36. Resolution appropriating the sum of \$200,000 in the Loudon Road Bridge Improvement Project (CIP #588) for the evaluation and interim repair of the Bridge Deck on Loudon Road Bridge and authorizing the transfer of \$200,000 from the Bridge Reserve fund for this purpose; together with a report from the City Engineer.

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37. Resolution appropriating the sum of \$144,929.47 as a transfer to the Opioid Abatement Reserve and accepting the sum of \$144,929.47 in Opioid Litigation Settlement Funds for this purpose, retroactive to June 30, 2024; together with a report from the Deputy City Manager-Finance.

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38. Resolution appropriating the sum of \$90,000 in the General Fund for a Class and Compensation Study and authorizing the use of \$90,000 in Human Resources Reserve for this purpose; together with a report from the Deputy City Manager-Finance.

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[Report on behalf of the Architectural Design Review Committee](#)

Reports

41. Update from UNH Sustainability Fellow on the Community Power Communications outreach plan.

Attachments: [Report](#)
[Outreach Strategy Task Tracker](#)
[Info Handout](#)

New Business

Unfinished Business

42. Resolution appropriating the sum of \$10,308,000 in the Beaver Meadow Golf Course Club House & Buildings Project (CIP #107) for the construction of a new facility and related improvements, and authorizing the issuance of bonds and notes in the sum of \$10,308,000 for this purpose; together with a report from the Deputy City Manager - Finance. (Presentation and proforma submitted.) (Public testimony received.) (Revised presentation submitted.) (Additional public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Option 1.2 Plans](#)
[Beaver Meadow New Facility Project Presentation](#)
[Golf Proforma](#)
[Public Testimony](#)
[Beaver Meadow New Facility Project Presentation Revised](#)
[Additional Public Testimony](#)

Consideration of Items pulled from the Consent Agenda

20. Report from Deputy City Manager - Finance recommending approval of the proposed 2025 Membership, Daily Fee, Simulator, and Outing Rates for the Beaver Meadow Golf Course as recommended by the Golf Course Advisory Committee. (Pulled from consent by Councilor Brown.)

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Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Adjournment

Information

Inf1 April 16, 2024 and May 21, 2024 Traffic Operations Committee Meeting Minutes.

Attachments: [Minutes](#)
[Minutes](#)

Inf2 May 2, 2024 Transportation Policy Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf3 May 15, 2024 Planning Board Meeting Minutes.

Attachments: [Minutes](#)

Inf4 June 4, 2024 Architectural Design Review Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf5 June 6, 2024 Heritage Commission Meeting Minutes.

Attachments: [Minutes](#)

Inf6 June 12, 2024 Conservation Commission Meeting Minutes.

Attachments: [Minutes](#)

Inf7 June 18, 2024 Steering Committee for Concord's Plan to End Homelessness Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf8 July 8, 2024 Concord Public Library Board of Trustees Meeting Minutes.

Attachments: [Minutes](#)

Inf9 July 11, 2024 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf10 Communication from Kathleen Murphy, Concord School District, regarding the Proposed New Middle School.

Attachments: [Communication](#)