



City of Concord

City Council

Meeting Agenda

Monday, July 8, 2024

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

May 30, 2024 Finance Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

June 3, 2024 Finance Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

June 3, 2024 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

June 10, 2024 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. City Council action relative to the City Manager's evaluation and employment contract, in accordance with Section 21(b) of the City Charter.

*****Consent Agenda Items*****

Referral to the Traffic Operations Committee

8. Communication from Councilor Kretovic regarding a request for the installation of curbing on Sewalls Falls Road between First Street and Second Street; together with communication from Linda Schmidt.

Attachments: [Communication from Councilor Kretovic](#)
[Communication from Linda Schmidt](#)

Referral to the Traffic Operations Committee and the Police Department

9. Communication from Councilor Kretovic requesting review of speeds and commercial/cut through traffic on Sewalls Falls Road and West Parrish Road.
Attachments: [Communication](#)

Items Tabled for August 12, 2024 Public Hearings

10. Resolution appropriating the sum of \$200,000 in the Loudon Road Bridge Improvement Project (CIP #588) for the evaluation and interim repair of the Bridge Deck on Loudon Road Bridge and authorizing the transfer of \$200,000 from the Bridge Reserve fund for this purpose; together with a report from the City Engineer.
Attachments: [Resolution](#)
[Report](#)
11. Resolution appropriating the sum of \$144,929.47 as a transfer to the Opioid Abatement Reserve and accepting the sum of \$144,929.47 in Opioid Litigation Settlement Funds for this purpose, retroactive to June 30, 2024; together with report from the Deputy City Manager-Finance.
Attachments: [Resolution](#)
[Report](#)
12. Resolution appropriating the sum of \$90,000 in the General Fund for a Class and Compensation Study and authorizing the use of \$90,000 in Human Resources Reserve for this purpose; together with a report from the Deputy City Manager-Finance.
Attachments: [Resolution](#)
[Report](#)
13. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance concerning Conditional Use Permits for obstruction of the State House Dome, as well as maximum height limits within the Central Business and Opportunity Corridor Performance Districts, together with a report from the Deputy City Manager - Development.
Attachments: [Ordinance](#)
[Report](#)
[Zoning Map \(Downtown CBP & OCP Districts\)](#)
[April 17, 2024 Planning Board Meeting Minutes](#)
[1997 Downtown Master Plan Excerpts Phenix Block](#)
[Phenix Block ZBA Application](#)
[December 3, 2023 ZBA Meeting Minutes](#)

14. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, to Modify/Add the Positions Specified in the Attached Ordinance for FY2025; together with a report from the Director of Human Resources and Labor Relations.

Attachments: [Ordinance](#)
[Report](#)

From the City Manager

15. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

16. Diminimus gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$1,939.25, as provided under the pre-authorization granted by City Council.

Attachments: [Report](#)

17. Quarterly Current Use Tax Report from the Director of Real Estate Assessments.

Attachments: [Report](#)

18. Report from the Fire Chief requesting authorization for the City Manager or his designee to retroactively apply for grants and accept funds totaling up to \$19,500.00 from the Department of Safety, Division of Fire Standards & Training and Emergency Medical Services for classes taken during Fiscal Year 2024 for the purpose of reimbursement of overtime and backfill for Fire Department members to attend Technical Rescue courses.

Attachments: [Report](#)

19. Report from the Fire Chief requesting authorization for the City Manager or his designee to apply for grants and accept funds totaling up to \$100,000 from the Department of Safety, Division of Fire Standards & Training and Emergency Medical Services for classes during Fiscal Year 2025 for the purpose of reimbursement of overtime and backfill for Fire Department members to attend Technical Rescue courses.

Attachments: [Report](#)

Consent Resolutions

20. Resolution authorizing \$40,000 in unspent General Funds as a transfer out to Trust for the Class and Compensation Study to be used in Fiscal Year 2025 for this purpose; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

21. Resolution rescinding \$8,500 in the Grants and Donations Fund for the Airport Stormwater Pollution Prevention Plan (SWPPP) and deauthorizing \$8,500 in the Grants and Donations Fund for the same; together with a report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

22. Resolution appropriating the sum of \$4,000 in the Water Main Replacement project (CIP #85) for the installation of a water stub and accepting the sum of \$4,000 as payment for this purpose; together with a report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)

23. Resolution approving the Condominium Declaration and Bylaws for the new Penacook Library and Activity Space at #76 Community Drive (CIP #650); together with a report from the Director of Special Projects and Strategic Initiatives.

Attachments: [Resolution](#)
[Report](#)
[Bylaws Draft](#)
[Declaration Draft](#)

End of Consent Agenda

Public Hearings

- 24A. Ordinance amending the Code of Ordinances, Title V, Administrative Code, Chapter 30, Administrative Code, Article 30-2, Municipal Departments, Section 30-2-20, Community Development Department; together with a report from the Deputy City Manager - Development and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)
[Report](#)
[CD Dept Organizational Chart](#)

- 24B. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index; together with a report from the Deputy City Manager - Development and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)
[Report](#)
[CD Dept Organizational Chart](#)

- 24C. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; together with a report from the Deputy City Manager - Development and the Human Resources and Labor Relations Director.
Attachments: [Ordinance](#)
[Report](#)
[CD Dept Organizational Chart](#)
- 24D. Resolution authorizing the City Manager to submit an application in an amount of up to \$25,000, appropriating the sum of \$25,000 to conduct a planning and feasibility study concerning a potential new shared facility for 603 Legal Aid, the Disability Rights Center-New Hampshire, and New Hampshire Legal Assistance, and accepting the sum of \$25,000 in Community Development Block Grant funds for this purpose; together with a report from the Assistant Director of Community Development.
Attachments: [Resolution](#)
[Report](#)
[Grant Request](#)
- 24E. Resolution adopting an Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support the Community Justice Center's site analyses of potential buildings and/or land for development, and acquire preliminary architectural and engineering designs and cost estimates; together with a report from the Assistant Director of Community Development.
Attachments: [Resolution](#)
[Report](#)
- 24F. Ordinance amending the Code of Ordinances; Title IV, Zoning Code; Chapter 28, Article 28-2-4 Allowable Principal and Accessory Uses in Zoning Districts, Article 28-5, Supplemental Standards and Glossary; together with a report from the Assistant Director of Community Development. (Revised Ordinance and reports submitted.)
Attachments: [Ordinance](#)
[Report](#)
[Ordinance, as recommended by Planning Board](#)
[Report](#)
[Report to Planning Board](#)

Public Hearing Action

25. Ordinance amending the Code of Ordinances, Title V, Administrative Code, Chapter 30, Administrative Code, Article 30-2, Municipal Departments, Section 30-2-20,

Community Development Department; together with a report from the Deputy City Manager - Development and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)

[Report](#)

[CD Dept Organizational Chart](#)

26. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index; together with a report from the Deputy City Manager - Development and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)

[Report](#)

[CD Dept Organizational Chart](#)

27. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; together with a report from the Deputy City Manager - Development and the Human Resources and Labor Relations Director.

Attachments: [Ordinance](#)

[Report](#)

[CD Dept Organizational Chart](#)

28. Resolution authorizing the City Manager to submit an application in an amount of up to \$25,000, appropriating the sum of \$25,000 to conduct a planning and feasibility study concerning a potential new shared facility for 603 Legal Aid, the Disability Rights Center-New Hampshire, and New Hampshire Legal Assistance, and accepting the sum of \$25,000 in Community Development Block Grant funds for this purpose; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)

[Report](#)

[Grant Request](#)

29. Resolution adopting an Anti-Displacement and Relocation Policy Statement and Procedures in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support the Community Justice Center's site analyses of potential buildings and/or land for development, and acquire preliminary architectural and engineering designs and cost estimates; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)

[Report](#)

30. Ordinance amending the Code of Ordinances; Title IV, Zoning Code; Chapter 28,

Article 28-2-4 Allowable Principal and Accessory Uses in Zoning Districts, Article 28-5, Supplemental Standards and Glossary; together with a report from the Assistant Director of Community Development. (Revised Ordinance and reports submitted.)

Attachments: [Ordinance](#)
[Report](#)
[Ordinance, as recommended by Planning Board](#)
[Report](#)
[Report to Planning Board](#)

Reports

New Business

Unfinished Business

31. Resolution appropriating the sum of \$10,308,000 in the Beaver Meadow Golf Course Club House & Buildings Project (CIP #107) for the construction of a new facility and related improvements, and authorizing the issuance of bonds and notes in the sum of \$10,308,000 for this purpose; together with a report from the Deputy City Manager - Finance. (Presentation and proforma submitted.) (Public testimony received.) (Revised presentation submitted.) (Additional public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Option 1.2 Plans](#)
[Beaver Meadow New Facility Project Presentation](#)
[Golf Proforma](#)
[Public Testimony](#)
[Beaver Meadow New Facility Project Presentation Revised](#)
[Additional Public Testimony](#)

Comments, Requests by Mavor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

Inf1 April 10, 2024 Conservation Commission Trails Subcommittee Meeting Minutes.

Attachments: [Minutes](#)

Inf2 April 30, 2024 Architectural Design Review Committee Minutes.

Attachments: [Minutes](#)

Inf3 May 2, 2024 Heritage Commission Meeting Minutes.

Attachments: [Minutes](#)

Inf4 May 8, 2024 Conservation Commission Meeting Minutes.

Attachments: [Minutes](#)

Inf5 June 4, 2024 Solid Waste Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf6 June 5, 2024 Board of Ethics Meeting Minutes.

Attachments: [Minutes](#)

Inf7 June 5, 2024 Everett Arena Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf8 June 13, 2024 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf9 June 17, 2024 Rules Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf10 June 24, 2024 Board of Ethics Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf11 Communication from Comcast notifying City Council of upcoming changes to Xfinity TV services.

Attachments: [Comcast Communication](#)