



City of Concord

City Council

Meeting Agenda

Monday, June 12, 2023

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 3, II (a)-(c) to discuss the City Manager's Evaluation and/or compensation followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition and a non meeting to discuss collective bargaining negotiations in accordance with RSA 91-A:2, I (a) to be held at 5:30 p.m.

1. Call to Order
2. Invocation by Reverend Jane Sautter, Wesley United Methodist Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
May 8, 2023 City Council Draft Meeting Minutes
Attachments: [Minutes](#)
6. Agenda overview by the Mayor.
7. City Council action relative to the City Manager's employment contract.

Consent Agenda Items

Note: Items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Items Tabled for July 10, 2023 Public Hearings

8. Ordinance amending the Code of Ordinances, Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III (Two Hours between the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday), by removing time limited parking on Washington Street (Penacook) located between 75' and 150' of Village Street (formerly South Main Street); together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)
[Carrie Noyes Request](#)

9. Resolution establishing an Assessing Reserve fund for the purposes of funding Assessing Department projects, appropriating the sum of \$385,000 as a transfer to the Assessing Reserve, and authorizing the use of \$385,000 from Unassigned Fund Balance for this purpose, retroactive to June 30, 2023; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

10. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

11. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,675.75, as provided under the pre-authorization granted by City Council. (Pulled from consent by Councilor Brown.)

Attachments: [Report](#)

12. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$198.00 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

13. Diminimus gifts and donations report from the Fire Chief requesting authorization to accept monetary gifts totaling \$6,500 as provided for under the pre-authorization granted by City Council for the purpose of holding a tabletop active shooter drill for the Concord Fire and Police Departments.

Attachments: [Report](#)

14. Retention of Tax Deeded Properties report from the Treasurer/Tax Collector.

Attachments: [Report](#)
[Conservation Commission Meeting Minutes](#)

15. Report on the Pathways to Golf Event held at Beaver Meadow Golf Course on April 25 and 26, 2023 from the Beaver Meadow Golf Director of Operations.

Attachments: [Report](#)

16. Report from the Associate City Engineer - Capital Projects recommending that the City Manager be authorized to execute a First Amendment to Easement agreement in conjunction with a proposed site plan submitted on behalf of Morrill Mill Pond, LLC, at 10 Whitney Road.

Attachments: [Report](#)
[Site Plan](#)

Consent Resolutions

17. Resolution authorizing the City Manager to modify existing easements, or otherwise grant new easements to facilitate utility services for the new United Therapeutics hangar currently under construction at the Concord Municipal Airport; together with a report from the Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

Appointments

18. City Manager's Proposed Appointment to the Concord Housing & Redevelopment Authority: Dana Adams.

Attachments: [Report](#)
[Resume](#)

End of Consent Agenda

Public Hearings

- 19A. Resolution appropriating the sum of \$200,000 for the completion of a Bridge Park Feasibility Study (CIP #657) in conjunction with the New Hampshire Department of Transportation's Interstate 93 Bow-Concord project and authorizing the issuance of bonds and notes in the amount of \$200,000 for this purpose; together with a report from the Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

- 19B. Resolution appropriating the sum of \$142,000 for an existing conditions report and to create a Park Master Plan for the Memorial Field Complex (CIP #557) and authorizing the issuance of bonds and notes in the sum of \$71,050 and accepting the sum of \$70,950 as a donation from the Concord School District for this purpose; together with a report from the Parks & Recreation Director and a communication from the Concord School District.

Attachments: [Resolution](#)
[Report](#)
[Communication from Concord School District](#)

Public Hearing Action

20. Resolution appropriating the sum of \$200,000 for the completion of a Bridge Park Feasibility Study (CIP #657) in conjunction with the New Hampshire Department of Transportation's Interstate 93 Bow-Concord project and authorizing the issuance of bonds and notes in the amount of \$200,000 for this purpose; together with a report from the Deputy City Manager - Development.

Attachments: [Resolution](#)
[Report](#)

21. Resolution appropriating the sum of \$142,000 for an existing conditions report and to create a Park Master Plan for the Memorial Field Complex (CIP #557) and authorizing the issuance of bonds and notes in the sum of \$71,050 and accepting the sum of \$70,950 as a donation from the Concord School District for this purpose; together with a report from the Parks & Recreation Director and a communication from the Concord School District.

Attachments: [Resolution](#)
[Report](#)
[Communication from Concord School District](#)

Reports

22. Report from the Parks and Recreation Director requesting the City Manager be authorized to enter into a Memorandum of Understanding (MOU), between the City of Concord and Second Start, regarding room use at the City Wide Community Center.

Attachments: [Report](#)
[MOU](#)

New Business**Unfinished Business****Comments, Requests by Mayor, City Councilors****Comments, Requests by the City Manager****Consideration of items pulled from the Consent Agenda**

11. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,675.75, as provided under the pre-authorization granted by City Council. (Pulled from consent by Councilor Brown.)

Attachments: [Report](#)

Adjournment

Information

- Inf1 May 1, 2023 Concord Public Library Board of Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 May 2, 2023 Diversity, Equity, Inclusion, Justice and Belonging (DEIJB) Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 May 4, 2023 Diversity, Equity, Inclusion, Justice and Belonging (DEIJB) Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 May 6, 2023 Diversity, Equity, Inclusion, Justice and Belonging (DEIJB) Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf5 May 10, 2023 Ad-Hoc Beaver Meadow Building Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 May 11, 2023 Golf Course Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf7 May 18, 2023 Finance Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf8 May 22, 2023 Finance Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf9 May 25, 2023 Finance Committee Meeting Minutes.
Attachments: [Minutes](#)