



CITY OF CONCORD

REPORT TO THE MAYOR AND CITY COUNCIL

FROM: Brian G. LeBrun, Deputy City Manager-Finance

DATE: September 1, 2017

SUBJECT: \$62,820 Supplemental Appropriation for the Project Inspection, Golf and SBTIF Funds operating budgets retroactive to June 30, 2017

Recommendation

To adopt the attached supplemental appropriation to increase the FY17 Project Inspection Fund operating budget from \$286,759 to \$339,909, a \$53,150 increase, the Golf Fund operating budget from \$1,094,826 to \$1,101,476, a \$6,650 increase and the Sears Block Tax Increment Finance (SBTIF) district Fund from \$882,077 to \$885,097, a \$3,020 increase.

Background

Each year during the annual budget process expense budgets are developed based on anticipated need and historical usage. For Fiscal Year 2017, the actual needs in these funds exceeded expectations and this supplemental appropriation request balances the amount appropriated with the amount actually expended.

Discussion

During the course of Fiscal Year 2017 it became necessary to expend additional funds for wages, benefits and other expenses that exceeded the original budget request for the Project Inspection, Golf and SBTIF funds.

The additional \$53,150 is needed to support increased inspection activity in the Project Inspection Fund. The additional \$6,650 is needed to support additional water expenditures due to the hot, dry summer last year in the Golf Fund. The additional \$3,020 is needed to support additional bond costs in the SBTIF Fund. Upon completion of the fiscal year it became apparent that an additional appropriation request was in order to support the actual expenditure needs since each of these funds had been over-expended above the amount authorized by City Council for the Fiscal Year 2017 budget adoption.

Funding for the appropriation increase in the Project Inspection Fund is entirely from available fund balance. Funding for the appropriation increase for the Golf Fund is entirely from available fund balance. Funding for the appropriation increase for the SBTIF Fund is entirely from the additional amount realized in the property tax revenue line.