

ORDINANCE BASED FEES, FINES & PENALTIES - CHANGES ONLY

Rates Effective 9/1/22

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QTY PER MEASURE	UNIT OF MEASURE	CURRENT FEE AMOUNT	FEE RATE CHANGE - YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE / (DECREASE)	% OF INCREASE / (DECREASE)	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
Fire Dept.	Admin	1-5-1	08-04-08-00-01	Fee per hour (four-hour minimum) (Fire Watch)		1	hour	77.00	YES	95.00	18.00	23.38%	4/9/2018	Recoup Actual Cost of top step BC (OT+benefits) = \$47.53 * 1.5 * 1.38 = \$98.39
Fire Dept.	Admin	1-5-1	08-04-08-00-02	Fee per subsequent hour AFTER 4 HOURS (Fire Watch)		1	hour	77.00	YES	95.00	18.00	23.38%	4/9/2018	Recoup Actual Cost of top step BC (OT+benefits) = \$47.53 * 1.5 * 1.38 = \$98.39
Comm Dev./Fire	Bldg. & Code Svcs/Fire	1-5-1	26-16-04-07-11	Inspection time for all permits, up to 2 site visits for a total accumulated time of 4 hours; each subsequent hour, per hour		1	each	77.00	YES	95.00	18.00	23.38%	4/9/2018	Recoup Actual Cost of top step BC (OT+benefits) = \$47.53 * 1.5 * 1.38 = \$98.39
General Services	Admin	1-5-1	09-01-13-00-01	Section 9-1-13, Charge for Testing Private Fire Hydrants		1	mo	77.50	YES	79.00	1.50	1.94%	4/13/2020	Labor increase

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Finance	Collection	NSF (Non-Sufficient Fund) Bank Fee -ONLINE CHECKS	NSF fee	1	Per Registration	32.00	YES	30.00	-2.00	-6.25%	Unknown	No longer charged extra for online NSF checks.
Fire	Fire	Use of Concord Fire Officers for off-duty work. Fire Department bills customer per hour to cover wages, retirement, worker's Comp and overhead.	Special Duty Fee	PER OFFICER PER HOUR	per hour	77.00	YES	95.00	18.00	23.38%	4/9/2018	Recoup Actual Cost of top step BC (OT+benefits) = \$47.53 * 1.5 * 1.38 = \$98.39. In previous years, Firefighter and Officers were the same rate but were separated this year to better capture actual costs.
General Services	Highway & Utilities	Off-duty hours Reconnect Fee		1	occurrence	255.33	YES	268.50	13.17	5.16%	5/10/2021	Wage increases, 2.5 step & 2.75 COLA
General Services	Highway & Utilities	Painting Private Hydrant		1	each	82.71	YES	87.00	4.29	5.19%	5/10/2021	Wage increases, 2.5 step & 2.75 COLA
General Services	Highway & Utilities	Fire flow test upon request		1	each	182.12	YES	191.50	9.38	5.15%	5/10/2021	Wage increases, 2.5 step & 2.75 COLA
General Services	Highway & Utilities	FOREMAN CALL-IN (minimum)		1	occasion	255.33	YES	268.50	13.17	5.16%	5/10/2021	Wage increases, 2.5 step & 2.75 COLA
General Services	Highway & Utilities	New Water, Sewer or Drain Services - MINIMUM		1	deposit	387.37	YES	407.50	20.13	5.20%	5/10/2021	Wage increases, 2.5 step & 2.75 COLA
General Services	Highway & Utilities	New Water, Sewer or Drain Services - MAXIMUM		1	deposit	8,298.09	YES	8,733.50	435.41	5.25%	5/10/2021	Wage increases, 2.5 step & 2.75 COLA
General Services	Highway & Utilities	Coring hole in CB or MH large (10" - 15")	Coring hole in CB or MH large (10" - 15")	1	coring	650.00	YES	684.00	34.00	5.23%	4/8/2019	Wage increases, 2.5 step & 2.75 COLA
General Services	Admin	Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment)	set-up and delivery charge	1	each	101.00	YES	106.25	5.25	5.20%	5/10/2021	Labor increase
General Services	Admin	Hydrant Valve and Meter -SET-UP plus cost of water used	Temp Meter	1	multi component	101.00	YES	106.25	5.25	5.20%	5/10/2021	Labor increase
General Services	Admin	Meter Test - Smaller than 3"	Meter Test Small Meter	1	each	90.00	YES	94.75	4.75	5.28%	5/10/2021	Labor increase
General Services	Admin	Meter Test - 3" and larger	Meter Test Large meter	1	each	212.00	YES	223.00	11.00	5.19%	5/10/2021	Labor increase
General Services	Admin	Backflow Prevention Device Test	Backflow prevention test	1	each	75.00	YES	79.00	4.00	5.33%	5/10/2021	Labor increase
General Services	Admin	Turning water on after non-payment	Reinstate Service After Termination	1	each	72.00	YES	75.75	3.75	5.21%	5/10/2021	Labor increase
General Services	Admin	Seasonal meter installation	Seasonal Meter Re-Set	1	each	90.00	YES	94.75	4.75	5.28%	5/10/2021	Labor increase
General Services	Highway & Utilities	Main line TV of sewer and drain lines		1	hour	200.75	YES	211.25	10.50	5.23%	4/13/2020	Labor increase
General Services	Highway & Utilities	Lateral TV of sewer and drain lines		1	hour	133.50	YES	140.50	7.00	5.24%	4/13/2020	Labor increase
General Services	Water	Out of Cycle Bill - A fee should apply to a Out of Cycle Read & Bill. When a water service transfer occurs other than on Thursday (free).	Out of Cycle Bill	1	each	48.00	YES	50.50	2.50	5.21%	5/10/2021	Labor increase

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General Services	Water	Disconnect Door Tag - A fee for the PRODUCTION & delivery of the disconnect door Tag.	Disconnect Door Tag	1	each	7.25	YES	7.50	0.25	3.45%	5/10/2021	Labor increase
General Services	Arena	Facility Rentals - Non Ice Daily Rental <i>(For Profit Organization)</i>	Other Facility Rentals	1	each	2,225.00	YES	2,275.00	50.00	2.25%	5/10/2021	market
General Services	Arena	Parking Lot	Other Facility Rentals	6	months	1,095.00	YES	1,125.00	30.00	2.74%	4/13/2020	market
General Services	Arena	Parking Lot	Other Facility Rentals	12	months	2,025.00	YES	2,050.00	25.00	1.23%	4/13/2020	market
General Services	Arena	Parking Lot (Christmas Tree Sales)	Other Facility Rentals	1		5,000.00	YES	5,250.00	250.00	5.00%	4/10/2017	market
General Services	WWTP	Septage Treatment for Other Towns - for the first 500 gallons or increment thereof		500	gallons	35.00	YES	32.50	-2.50	-7.14%	5/10/2021	Increase market Competitiveness
General Services	WWTP	Septage Treatment for Other Towns - for the additional 100 gallons or increment thereof		<500	gallons	7.00	YES	6.50	-0.50	-7.14%	5/10/2021	Increase market Competitiveness
General Services	WWTP	Leachate (or special waste) Treatment		1	gallon	0.05	YES	0.0525	0.0025	5.00%	5/10/2021	Contractual Increase effective Jan 1, 2022. (current rate is \$0.0525/gallon)
Legal	Solicitor's Office	Fees charged for prosecution services to the town of LOUDON	Fees for Prosecution Services	1	year	35,880.67	YES	36,598.30	717.63	2.00%	5/10/2021	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - ADULT	Fees for Prosecution Services	1	year	23,177.03	YES	23,640.57	463.54	2.00%	5/10/2021	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - JUVENILE	Fees for Prosecution Services	1	year	5,794.26	YES	5,910.15	115.89	2.00%	5/10/2021	Increase in cost of services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of DUNBARTON.	Fees for Prosecution Services	1	year	7,237.36	YES	7,382.10	144.74	2.00%	5/10/2021	Increase in cost of services
Library	Library	A senior non-resident (age 65 and above) of Concord may obtain a Concord Public Library card for a reduced fee. Non-residents are people who do not own or rent property in Concord.	Library Card-Senior Non-resident Fee	1	per year	85.00	YES	75.00	-10.00	-11.76%	4/13/2009	We feel this is more appropriate pricing due to the state's aging population
Library	Library	A senior non-resident (age 65 and above) of Concord may obtain a Concord Public Library card for a reduced fee. Non-residents are people who do not own or rent property in Concord.	Library Card-Senior Non-resident Fee	1	per six months	45.00	YES	40.00	-5.00	-11.11%	4/13/2009	We feel this is more appropriate pricing due to the state's aging population

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Library	Library	A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.	Replacement Fee-Museum Passes	1	per pass	30.00	YES	10.00	-20.00	-66.67%	4/11/2005	We only have 2 passes this applies to and replacement cost is much lower
Library	Library	A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.	Replacement Fee-Spoken Word Album Box	1	per item	10.00	YES	5.00	-5.00	-50.00%	4/14/2008	average replacement cost has decreased
Library	Library	Fine for late return of in-house use laptop.	Laptop late fee	1	per hour	10.00	YES	1.00	-9.00	-90.00%	4/14/2014 NEW	We rarely have chrome books returned late the maximum late fee is \$10 and \$1 is similar to late fee charges for other items.
Parks & Rec	Adm	Community Centers Rental Rate - West Street Ward House	West Street Ward House	1	hour	25.00	YES	15.00	-10.00	-40.00%	4/13/2020	Recommended by the Council Ad Hoc Committee on Fees at their May 25, 2022 Meeting
Parks & Rec	Adm	Community Centers Rental Rate - Green Street Community Center - Gym	Gym	1	hour	53.00	YES	72.00	19.00	35.85%	4/9/2018	new rate includes cost of employee in rental rate: after 5pm mid week and weekends \$72 hr. NEW mid week before 5 pm \$50 an hour
Parks & Rec	Adm	City Wide Community Center Rental Rate - Meeting Rooms	Meeting Room	1	hour	45.00	YES	15.00	-30.00	-66.67%	12/11/2017	Recommended by the Council Ad Hoc Committee on Fees at their May 25, 2022 Meeting
Parks & Rec	Adm	City Wide Community Center Rental Rate - Auditorium - Resident Fee	Auditorium	1	hour	100.00	YES	25.00	-75.00	-75.00%	12/11/2017	Recommended by the Council Ad Hoc Committee on Fees at their May 25, 2022 Meeting
Parks & Rec	Adm	City Wide Community Center Rental Rate - Auditorium - Non-Resident Fee	Auditorium	1	hour	0.00	YES	50.00	50.00	0.00%	NEW FEE	Recommended by the Council Ad Hoc Committee on Fees at their May 25, 2022 Meeting
Parks & Rec	Adm	City Wide Community Center Rental Rate - Auditorium - Additional Fee for rentals outside of standard time	Auditorium	1	hour	0.00	YES	40.00	40.00	0.00%	NEW FEE	Recommended by the Council Ad Hoc Committee on Fees at their June 27, 2022 Meeting
Parks & Rec	Adm	Entire Park Rental, not exclusive use and not Memorial Field	Park Rental	1	hour	100.00	YES	0.00	-100.00	-100.00%	4/8/2019	delete fee, regular hourly rate applies
Parks & Rec	Adm	Merrimack Lodge Rental Rate - first two hours	Auditorium	1	hour	300.00	YES	100.00	-200.00	-66.67%	12/11/2017	Reducing fee to market rate; recommended by RPAC at most recent meeting.
Parks & Rec	Adm	Merrimack Lodge Rental Rate - per hour after two hour minimum	Auditorium	1	hour	100.00	YES	75.00	-25.00	-25.00%	12/11/2017	Reducing fee to market rate; recommended by RPAC at most recent meeting.
Parks & Rec	Adm	Parks & Field Use During Primetime (regular rates after 5 PM) - Non Cut Youth Leagues; Soccer; Football; Baseball & Lacrosse - per 3 month season		3 month	season	600.00	YES	650.00	50.00	8.33%	4/8/2019	cost of field paint has gone up

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Parks & Rec	Adm	Parks & Field Use During Primetime (regular rates after 5 PM) - Open Spaces-non athletic		1	hours	24.00	YES	27.00	3.00	12.50%	4/8/2019	this rate is all fields all the time (hr)
Parks & Rec	Adm	Parks & Field Use During Primetime (regular rates after 5 PM) - Tennis Courts - per court		1	hours	10.00	YES	11.00	1.00	10.00%	4/8/2019	Market adjustment
Parks & Rec	Adm	Parks & Field Use During Primetime (regular rates after 5 PM) - Gazebo at Merrill or Rollins Park		1	hours	24.00	YES	27.00	3.00	12.50%	4/8/2019	after 5 pm mid week and weekends
Parks & Rec	Adm	Parks & Field Use Day Rates - Open Spaces-non athletic		2	hours	24.00	YES	27.00	3.00	12.50%	4/8/2019	Market adjustment
Parks & Rec	Adm	Parks & Field Use Day Rates from 8 AM-5PM - Gazebo at Merrill or Rollins Park		1	hours	24.00	YES	24.00	0.00	0.00%	4/8/2019	only available mid week before 5 pm
Parks & Rec	Adm	Current Users of Park & Memorial Fields - Bishop Brady Football-MF		1	game	260.00	YES	280.00	20.00	7.69%	4/8/2019	Increase due to increase in cost of materials required for field preparation.
Parks & Rec	Adm	Current Users of Park & Memorial Fields - NHIAA - Baseball		1st	game	110.00	YES	0.00	-110.00	-100.00%	1/1/2008	change to regular field rental rate (hourly)
Parks & Rec	Adm	Current Users of Park & Memorial Fields - NHIAA - Baseball		2nd	game / same day	55.00	YES	0.00	-55.00	-100.00%	1/1/2008	delete line - change to regular field rental rate (hourly)
Parks & Rec	Adm	Current Users of Park & Memorial Fields - NHIAA - Softball		1st	game / same day	42.00	YES	0.00	-42.00	-100.00%	1/1/2008	delete line - change to regular field rental rate (hourly)
Parks & Rec	Adm	Current Users of Park & Memorial Fields - NHIAA - Softball		2nd	game / same day	21.00	YES	0.00	-21.00	-100.00%	1/1/2008	delete line - change to regular field rental rate (hourly)
Parks & Rec	Adm	Current Users of Park & Memorial Fields - NHIAA - Tennis		5 courts	day	55.00	YES	0.00	-55.00	-100.00%	1/1/2008	delete line - change to regular field rental rate (hourly)
Parks & Rec	Adm	Current Users of Park & Memorial Fields - NHIAA - MF		1st	game / same day	165.00	YES	0.00	-165.00	-100.00%	1/1/2008	delete line - change to regular field rental rate (hourly)
Parks & Rec	Adm	Current Users of Park & Memorial Fields - NHIAA - MF		2nd	game / same day	110.00	YES	0.00	-110.00	-100.00%	1/1/2008	delete line - change to regular field rental rate (hourly)
Parks & Rec	Adm	Bandwagon	Bandwagon	1	day	356.00	YES	0.00	-356.00	-100.00%	1/1/2008	delete as no longer rent
Parks & Rec	Adm	Depending on the group GSCC renters may be charged for a Recreation Attendant to be onsite during event (price is per hour)		1	hour	19.00	YES	0.00	-19.00	-100.00%	UNKNOWN	moved as part of regular rental rate as we now require staff person for all rentals (as IT is in building). Delete line

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Parks & Rec	Adm	For large groups and events, City may charge an additional charge for park maintenance (OT - per staff, per hour, 3 hour min)		1	hour	32.00	YES	36.00	4.00	12.50%	4/13/2015	Market adjustment