

MINUTES

Ad-Hoc Committee to Review Fees
March 10, 2022 / 5:15 PM
2nd Floor Conference Room / City Hall

In Attendance: City Councilors – Byron Champlin (Chair), Paula McLaughlin, Nathan Fennessy, and Mayor Jim Bouley; City Staff – Brian LeBrun, Deputy City Manager - Finance; Carlos Baia, Deputy City Manager - Development; and Crayton Brubaker, Local Government Management Fellow.

- 1) **Call to Order:** Chairman Champlin called the meeting to order at 5:17 PM and called the roll.
- 2) **Directive:** The committee discussed its goals:
 - What are the impacts of the fees being charged?
 - Why charge – is it logical?
 - Are there any constraints that prohibit citizens or customers from using services due to fees?
 - Who is using the athletic fields and what are their arrangements?
 - Concerns about customers having to go to multiple departments and locations to secure permits and pay fees for services or events.

The committee wishes to discuss, in detail, Parks and Recreation fees and Community Development fees; and wants to review Golf and Arena fees.

The committee would also like to review Police, Fire, General Services, Water, Wastewater, Solid Waste, Finance, Library and City Clerk fees, but does not plan to have an in-depth discussion about them.

The committee asked that Parks and Recreation Director David Gill be present at the next meeting to discuss Parks and Recreation fees. They asked that Director Gill be prepared to discuss the following:

- Philosophy of Parks and Recreation fees;
- Use of community center fees and user groups for the center;
- User groups of parks – provide examples and to which other City departments these users have to go for additional fees/permits to have events;
- Relationship between the City and School District for fields and school facilities; the City/School agreement, and what the City gets out of it.

Deputy City Manager LeBrun said he would request that Director Gill attend the next meeting and be prepared to discuss these matters. Deputy City Manager LeBrun will provide the Parks and Recreation fees to be reviewed at the next meeting, as well as fees for Police, Fire, General Services, the Library and the City Clerk.

- 3) **Next Meeting:** The next meeting will be held on Monday, March 21, 2022, at 6:00 PM, after the Fiscal Policy Advisory Committee Meeting.
- 4) **Adjournment:** A motion was made and seconded to adjourn. The motion was approved with a unanimous voice vote and the meeting adjourned at 6:23 PM.