



CITY OF CONCORD

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Mayor Byron O. Champlin

DATE: October 8, 2024

SUBJECT: Creation of and appointments to an Ad-Hoc Concord Semiquincentennial and Tri-Centennial Committee

Recommendation

Approve the attached resolution creating a Concord Semiquincentennial & Tri-Centennial Committee.

Discussion

I propose the appointment of the following individuals to serve as members of the Ad-Hoc Concord Semiquincentennial and Tri-Centennial Committee:

- Councilor Jennifer Kretovic, Chair
- Mayor Byron O. Champlin
- Councilor Amanda Grady Sexton
- Councilor Kris Schultz
- Councilor Brent Todd
- Cindy Foote, 92 Shawmut Street, Concord. Letter of interest and resume attached.
- Steve Leone, Concord Monitor. Letter of interest and resume attached.
- Jessica Martin, Executive Director, Intown Concord. Letter of interest and resume attached.
- Jim Milliken, Concord Historical Society. Letter of interest and resume attached.
- Fisto Ndayishimiye, Lead Organizer, Change for Concord. Letter of interest and resume attached.
- Donna Robie, 20 Branch Turnpike, Concord. Letter of interest and resume attached.
- Rik Yeames, 2 Gentian Drive, Concord. Letter of interest and resume attached.
- Tim Sink, Greater Concord Chamber of Commerce. Letter of interest and resume attached.

Members will plan, organize and promote appropriate educational and celebratory activities to honor the 250th anniversary of the Declaration of Independence and the 300th anniversary of the founding of Concord.

Cindy Foote

Contact

Concord NH
603.491.7401
cfoote1263@gmail.com

To the members of the City Council:

I would be honored to be a part of the committee that is helping to plan the semiquincentennial celebration for the city of Concord.

I have attached my résumé detailing my credentials.

I have served on many committees in Concord over past 30 years, and will bring professionalism and a team mentality to the job.

Please let me know if there is anything else you need from me to be considered for this volunteer position.

Best,

A handwritten signature in black ink, appearing to read 'Cindy Foote', with a stylized, cursive script.

Cindy Foote

Cindy Foote

Profile

Visual Creative with 24+ years of experience in creative oversight and art direction, graphic design, print production, and client interaction. Creative and collaborative marketing professional, who has worked in the corporate industry as well as an educational environment.

Experience

Associate Director for Publications

St. Paul's School

1997-PRESENT, CONCORD NH

Publications director for more than 200 annual print publications. Responsibilities include detailed discussions with Admissions, Development, the Head of School, and other offices, design, editing, proofreading, negotiating contracts with outside photographers/printers/mail houses and coordinating production/printing schedules, with quality control under deadline. Brought standardization to print materials. Designs include a quarterly alumni magazine, viewbook, course catalog, promotional brochures, postcards, and flyers.

2014 Pinnacle Award of Excellence and 2015 Silver CASE Excellence Award for admissions marketing packages.

Senior Designer

Chubb Life Insurance Company

1986-1997, CONCORD NH

Creator of sales promotion materials for direct marketing packages. Proficient in desktop publishing, including trapping and outputting to negative film, editing, proofreading, negotiating contracts with outside designers, printers, and stock photo houses, and coordinating production/printing schedules.

Life Communicators Association Design Award winner 1992, 1993, 1997.

Account Executive / Designer

BP Direct Marketing

JUN-AUG 1986, MANCHESTER NH

Design, paste-up, and selling of direct-mail packages including brochures, self-mailers, and envelopes.

Chief Writer

ADPRO, Inc.

JAN-MAY 1986, BURLINGTON VT

Writing copy for brochures, ads, press releases, and radio and television spots. Meeting with prospective and ongoing clients.

Contact

Concord NH
603.491.7401
cfoote1263@gmail.com

Skills

Marketing
Art Direction
Graphic Design
Print Production
Financial Oversight

Software

Macintosh and Windows
Adobe Creative Suite
Microsoft Office Suite
Filemaker Pro

Philanthropy

Winant Commitee
Member 2015-17
Design expertise;
Planning / execution of
unveiling event

Education

RISD
SUM 2016
Magazine design course
certificate

UCDA
Member, Design Seminar
participant, multiple years

Saint Michael's College
1982-86
Bachelor of fine arts degree
with a minor in business

Bonenfant, Janice

From: Steve Leone <sleone@cmonitor.com>
Sent: Wednesday, October 9, 2024 6:54 PM
To: Bonenfant, Janice
Subject: Re: SEMIQUINCENTENNIAL COMMITTEE
Attachments: Steve Leone.pdf

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe]

Hi Janice,
I've attached a resume (the first I've made in 17 years!)

As publisher of the Monitor, which has served readers in the Concord area since 1864, I'm excited for the opportunity to assist in the planning of Concord's national celebration. I led coverage of Concord's 250th anniversary several years ago and I've led projects elsewhere that helped tell the local story of community history. Please let me know what I can do to assist.

Regards,
Steve

On Wed, Oct 2, 2024 at 9:14 AM BYRON CHAMPLIN <chamby@comcast.net> wrote:

Hi Steve:

Thanks for your interest in serving on the Ad Hoc Semiquincentennial Committee planning Concord's celebration of the nation's 250th anniversary in 2026.

At your earliest convenience, could you please forward a letter of interest in serving on the committee and your resume to our City Clerk, Janice Bonenfant? She is copied on this email for your convenience.

Thanks again!

Byron

Byron O. Champlin
Mayor, City of Concord, N.H.

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Steve Leone
Publisher, Concord Monitor
VP of News, Newspapers of New England
603-369-3301

New England Newspaper of the Year
Check out our [subscription offers](#)
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Read our [annual Report to Readers](#)

Steve Leone

22 Dakin Street
Concord, NH 03301

Experience

- Publisher - Concord Monitor
 - 2020 to present
- Vice President of News - Newspapers of New England
 - 2020- to present
- Editor - Concord Monitor
 - 2014-2020
- Editor - Monadnock Ledger-Transcript, Peterborough, NH
 - 2008-2014
- Night Editor - The Press Democrat, Santa Rosa, Calif
 - 2000-2002 and 2003 to 2008
- Night Editor - Portland Press Herald, Portland, Maine
 - 2002-2003
- Night Editor - Lynchburg News and Advance, Lynchburg, Va.
 - 1999-2000
- Reporter and Assistant Editor - Newport Daily News, Newport, RI
 - 1995-1999

Education

- University of Rhode Island
 - Bachelors in Journalism, Minor in History
 - 1993-1997

INTOWN CONCORD

COMMUNITY + EVENTS

October 3, 2024

To Whom it May Concern:

I am writing to express my interest in serving on the Ad Hoc Semi Quincentennial Committee, which will be planning Concord's celebration of the nation's 250th anniversary in 2026.

I believe that this milestone provides a unique opportunity to highlight the importance of Concord's place in history. As someone with a background in event planning and community engagement, I am confident that I can contribute meaningfully to the planning and execution of this celebration.

I have attached my resume for your review, which outlines my experience and qualifications. I would be honored to serve on this committee and collaborate with others to make this historic event a memorable one for the community.

Thank you for your time and consideration. Please feel free to contact me if you need any further information.

Sincerely,

Jessica P. Martin

Jessica Martin

Executive Director

49 S Main Street #202, Concord, NH 03301

Office: (603)226-2150

director@intownconcord.org

JESSICA P. MARTIN

15 Sherman Street • Manchester, NH 03102 • Phone: 207-749-5841 • jessicamartinevents@gmail.com

Skills

- ◆ Event Planning
- ◆ Communications/Marketing
- ◆ Fundraising
- ◆ Social Media Management
- ◆ Nonprofit Management
- ◆ Volunteer Management
- ◆ Strategic Planning
- ◆ Budgeting
- ◆ Website Management
- ◆ Community Engagement

Technology

Software:	Microsoft Office, Adobe Premiere Elements, Quickbooks.
Web/Multimedia:	Chambermaster, RAMCO (association CRM), Raiser's Edge, Convio, Sitefinity, Constant Contact, MailChimp, Bomb Bomb, WordPress, Google Analytics, Eventbrite, Content Management Systems, Social Media Networking Sites (Facebook, LinkedIn, Twitter, YouTube, Pinterest, Instagram, Snapchat), Hootsuite, Google Business Applications, Zoom, Canva.

Professional Experience

Intown Concord

Executive Director, December 2020- Present

- ◆ Lead planning of community events including: Market Days Festival, Upstairs Downtown Tour, Halloween Howl, Midnight Merriment, and Concord NH Winter Festival.
- ◆ Seek sponsorship, in-kind donations, and funding for all events.
- ◆ Set, communicate, and maintain timelines and priorities on every project.
- ◆ Maintain organization's annual budget and financial accounts using Quickbooks.
- ◆ Manage Event Coordinator, one intern and Board of Directors as needed.
- ◆ Manage logistics, operations, schedules, and overall event coordination from concept to completion.
- ◆ Provide leadership, motivation, direction, and support to committee members and staff volunteers.
- ◆ Encourage a cooperative climate among downtown interests and local public officials.

Easterseals NH

Development Events Manager, November 2019- April 2020 (Position terminated due to COVID)

- ◆ Seek sponsorship, in-kind donations, and funding for all events.
- ◆ Set, communicate, and maintain timelines and priorities on every project.
- ◆ Attend Chamber and other networking events to make community relationships.
- ◆ Manage timelines for multiple annual golf tournaments and silent auctions.
- ◆ Develop and manage event budgets and monitor costs including invoicing and day-of event checks.
- ◆ Manage logistics, operations, schedules, and overall event coordination from concept to completion.
- ◆ Plan annual online and in person silent auction of over 150 items raising \$22,000 annually.
- ◆ Provide leadership, motivation, direction, and support to committee members and staff volunteers.
- ◆ Oversight of Spirit of Hope event raising \$145,000 for Farnum Center.
- ◆ Book venues, review contracts, and negotiate vendor fees.
- ◆ Manage Staff VIP Campaign Committee activities including a Facebook auction, clothing drive, interoffice challenges, payroll deduction promotion, and events.

Jessica Martin Events

Owner/Event Planner/Consultant, March 2017- Present

- ◆ Plan and market events, conferences, nonprofit fundraisers (The Welcome Project and Can Do MS), and weddings.
- ◆ Consult with clients and provide guidance based on event and budget needs.
- ◆ Create event proposals, timelines, budgets and contracts for services.
- ◆ Maintain social media channels, blogs and company website using Wordpress.

Exeter Area Chamber of Commerce

Director of Marketing and Events, June 2018- November 2019

- ◆ Plan events and programs that meet the organization's programmatic and financial goals.
- ◆ Create sponsor marketing packages for the organization and events outlining marketing opportunities and solicit sponsorships.
- ◆ Develop annual events and marketing budget for the organization.
- ◆ Management of Chamber's website content and other electronic communication.
- ◆ Create content to drive website traffic and member engagement in Chamber programs.
- ◆ Manage all aspects of the Chamber's media relations strategies and cultivate relationships with local media to position Chamber as leader within the region.
- ◆ Distribute press releases created to promote the organization and events.
- ◆ Develop messages and maintain brand standards that promote the Chamber's initiatives.
- ◆ Cultivate relationships with Chamber members, volunteers, committee members, vendors, press, and community stakeholders.
- ◆ Develop a long-term event planning strategy that supports the organization's mission.
- ◆ Create all Chamber marketing collateral, press releases, and deliverables.
- ◆ Lead debriefing meetings following each event or program and evaluate success based on attendance, budget goals, and mission.

Greater Manchester/ Nashua Board of REALTORS

Executive Director, Communications Director, March 2012- August 2017

- ◆ Management three staff people and one intern.
- ◆ Implemented and maintained policies and procedures for operations, financial management, budgeting, and record-keeping.
- ◆ Provided new-member orientation and leadership programs based on the state and national standards.
- ◆ Oversaw creation of \$400,000+ annual operating budget with Finance Committee.
- ◆ Implemented political awareness and fundraising plans and applied for national grants.
- ◆ Served as the Association's Professional Standards Administrator.
- ◆ Created monthly Board of Directors' agenda and attended monthly meetings.
- ◆ Managed logistics for all events and programs with the support of member committees.
- ◆ Planned annual fundraisers raising over \$20,000 annually for New Hampshire charities.
- ◆ Promoted the organization and all events online through the website, social media, and email.
- ◆ Obtained vendors and sponsors for fundraisers, educational events, and other meetings.
- ◆ Prepared event and meeting agendas, budgets, programs, and timelines.
- ◆ Promoted the organization and events by creating press releases and advertisements.
- ◆ Attended networking events at the local, state, and national level.

Education

SOUTHERN NEW HAMPSHIRE UNIVERSITY – Bachelor of Science

Major: Business Studies | Concentration: Human Resources

Bonenfant, Janice

From: Milliken, James.W <James.W.Milliken@mwarep.org>
Sent: Tuesday, October 8, 2024 10:47 PM
To: Byron & S. Champlin (chamby@comcast.net)
Cc: Bonenfant, Janice
Subject: The Semiquincentennial (250th anniversary) committee
Attachments: JWM Bio 2024.docx

[CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe]

Dear Byron,
I'm interested in being part of the 250 Anniversary committee.
I've attached a resume to give you some insight into my background and commitment to our great City.
Jim

James W. Milliken, FIC
Financial Representative
Modern Woodmen of America
109 ½ S. State Street
Concord, NH 03301
Office: 603-856-7820

Registered Representative
Securities offered through MWA Financial Services, Inc.,
a wholly owned subsidiary of Modern Woodmen of America
1701 1st Ave., Rock Island, IL 61201
309-558-3100
Member: FINRA, SIPC
Touching Lives, securing futures for 130 years

Please note any trading instructions left via email will not be executed until I have spoken to you. For immediate assistance, call the phone number on your statement.

[Learn More About Me!!](#)



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James W. (Jim) Milliken

Jim was born and grew up in Concord, NH

He graduated from Concord High School and went on to college at the University of New Hampshire.

While in high school, he started working at the Concord Police Department. When he reached age 21, he became a Concord police patrolman. While in college he was a proctor, an intern at the Portsmouth Naval Shipyard, and a part time Concord policeman.

After college he enlisted in the US Army, served in Vietnam, and was later stationed in Ft. Gordon, Georgia and Ft. Leonard Wood, Missouri. He was an Army Criminal Investigator (CID).

After his service he returned to NH to start his working career. For a short period of time, he was again a Concord Police patrolman. This was followed by several changes of employment to include Director of Highway Construction Training at the Associated General Contractors, Director of Apprenticeship Training for the State of NH, Business Manager for the program Mental Health Approaches to Problem Offenders, Executive Director of the Greater Concord Chamber of Commerce, Assistant General Manager-Administration at Merrimack County Telephone Company, Incorporator and President of Job for NH Graduates, and currently is a Financial Representative with Modern Woodmen of America.

Over the years Jim has chaired and served on many volunteer committees including Treasurer of the Greater Concord Council of Churches (Concord Interfaith Council), Chair of the Concord Regional Food Program, a Founder and

Board Member of Volunteer NH, Chair of the NH Association of Chamber of Commerce Executives, Chair of the NH Private Industry Council, NH Representative to the U.S. Small Business Administration, Chair of the Task Force Against Racism and Intolerance, Founder and Chair of Leadership Greater Concord, Member of the Concord Regional Development Corporation, Treasurer of the New Hampshire Telephone Association, Chair of the Board of the Greater Concord Chamber of Commerce, Chair of the Concord Regional Crimeline, Founder and Chair of the Concord Historical Society, and Vice President of the Concord NH 250th Anniversary Celebration. He also organized several State and community events including the NH Folk Festival, the Concord Aviation Day, Concord Coach and Carriage Parade, and the New Hampshire Celebration of Flight.

Honors include Concord's Citizen of the Year in 1996, and recipient of the Tree Champion Award from the City of Concord in 2024.

Jim lives in Concord. Jim's wonderful wife Susan (Violette) unexpectedly passed away in 2023. They had been married for 54 years. They have 3 sons, Jim Jr. who lives in Hooksett, NH, Andy who lives in Middletown CT and Josh who lives in Warner.

Jim has a BS in Business Administration from the Whittemore School of Business at the University of NH and is a Graduate of the Institute of Organization Management at the University of Delaware.

Bonenfant, Janice

From: Fisto Ndayishimiye <fistondayishimiye@gmail.com>
Sent: Thursday, October 3, 2024 8:00 AM
To: * City Clerk
Cc: fisto@importanceleadership.com; fndayishimiye@afsc.org; fndayishimiye@changeforconcord.org
Subject: Request to join Ad hoc Semiquincentennial Committee
Attachments: Fisto Ndayishimiye's Resume.pdf

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Hello Janice,

I hope you are doing well. I would like to join the Ad hoc Semiquincentennial Committee for the city of Concord. As we approach the semi-quincentennial anniversary of our city's founding, my skills and experience would be valuable to the committee. I have been a resident of Concord for nearly nine years and in Ward 1 for over five years, and I appreciate the city's rich history, vibrant community, and the big changes our leaders are making.

I am passionate about preserving and celebrating our heritage and eager to contribute to planning and executing the semi-quincentennial festivities. My background and experience in our community allow me to engage in making change. My experience and ideas would be a valuable addition to the committee, and I am committed to working collaboratively with the other members to ensure the success of this important step.

I have attached my resume to this email. I would welcome the opportunity to discuss my qualifications and vision for the semi-quincentennial celebration in more detail.

Please let me know if you need any more information from me. I am excited to hear from you and the opportunity to contribute to this meaningful project. Thank you for your consideration.

Best regards,

Fisto Ndayishimiye

Lead Organizer, Change for Concord

4 Park St, Suite 304, Concord, NH
Office: (603) 460-4486 | **Cell:** (603) 715-0801

[Change for Concord](#) | [AFSC](#)

[Book time to meet with me](#)

FISTO NDAYISHIMIYE

603-715-0801 | fistondayishimiye@gmail.com

Concord, New Hampshire

EDUCATION

NHTI, Concord's Community College, Concord, NH

Communication Studies

Relevant Coursework:

- Public Speaking
- Interpersonal Communication
- Intercultural Communication
- Community Engagement and Leadership

Concord High School, Concord, NH

High School Diploma, Graduated: June 2019

Honors:

- NH Scholars Program
- Academic Achievement Award (4 years)
- Track and Field Medals (8) and Certificates (3)

WORK EXPERIENCE

Youth Leadership Educator, Importance Leadership, Concord, NH 2021 - Present

- Developed and facilitated over three years of youth leadership workshops and campaigns focusing on building a sense of community, decision-making, and community engagement for young people in our local community.

- Collaborated with Overcomers Refugee Services, Project S.T.O.R.Y, Concord Multicultural Festival, and Concord TV, other local groups to implement diversity, equity, inclusion, and justice (DEIJ) initiatives

- Advocated with members of Change for Concord, local elected representatives, and community members to improve accessibility to the community center for Marginalized groups, resulting in lower rental costs to use the community center and to bring soccer lights to Keach Park. This will promote safety and a sense of belonging in our community.

- I worked with Change for Concord, the American Friends Service Committee, and the Friends Committee on National Legislation to create a safe environment in our communities. Through our programs, in 2023, I led a group of 15 young people to Washington, DC, to meet with four congressional representatives and advocate for community safety, ending gun violence, and promoting peace in countries that are currently facing genocide.

Director, Change for Concord, Concord, NH

2022 - Present

- Provided leadership training, business development support, advocacy, and support for social justice and sports programs for over 75 refugees and immigrant youth across our state.
- Worked with local organizations and young adult leaders to create better educational, employment, and community engagement opportunities for underserved youth
- Served on three advisory committees (Concord Monitor, school district DEI, Chamber of Commerce DEI) to promote diversity and inclusivity in our local community.

Trainer, Advisor, and Interpreter, WATTS Water Technology, Concord, NH, 2019 to 2023

- Helped WATTS Water and Technologies company leaders to understand cultural differences in the workplace to create equity and enable those who are new to the United States, especially refugees who might not understand cultural differences or the system in general, to succeed in their workplace and to gain better opportunities and to learn to better their lives and their experiences.
- Developed five new strategies for training and effective communication by translating forms to ensure everyone can understand.
- Facilitated regular daily safety meetings and exercise initiatives to improve the working environment, which created a bigger improvement in the workplace, removed barriers, and ensured that all people could work together.

ADDITIONAL SKILLS

- Proficient in Microsoft Office Suite, Google Suite, Adobe Creative Cloud, and video production software
- Certified in OSHA General Industry Safety and Health (2019 - 2020)
- Multilingual: English, Kirundi, Swahili, Kinyarwanda, Kinyamulenge
- Strong communication, leadership, and public speaking skills developed through 4 years of high school and working for Change for Concord, as well as engaging with /AFSC and FCNL leadership and advocacy training and other local organizations.

AWARDS AND HONORS

- Concord TV - Eugene Rudolph Technical Award (Aug 2022)
- Leadership Greater Concord - Award (July 2022)
- NH Scholars (March 2019)
- Concord Young Professionals - Young Professional of the Year (April 2023)
- 40 Under Forty Recipient - Award Recognition (2024)
- Black Excellence Fund & Storytelling Project - The Year's Black Excellence Award (2024)

October 1, 2024

Donna Marie Robie
20 Branch Turnpike
Concord, NH 03301

Ad Hoc Semiquincentennial Committee
Attn : City Clerk- Janice Bonenfant
37 Green Street
Concord, NH 03301

Re : Nominated to possibly join City of Concord Ad hoc semiquin committee

Dear Ms. Bonenfant :

Back in June 2024, I approached Mayor Champlin to see what if, anything, the City of Concord was planning for our nation's upcoming semiquincentennial on July 4, 2026. We exchanged emails and he referred me to Rik Yeames who had also expressed an interest in getting the ball rolling.

Since then, Rik Yeames and I have set up a few meetings with Mayor Champlin, Tim Sink of Greater Chamber of Commerce to brainstorm on what the city could put out there for the city of Concord/public and the city of Concord's ultimate role to lead the charge and be the fiscal agent of any such event(s) by forming an Ad Hoc Semiquincentennial Committee. At our last meeting, Mayor Champlin suggested that in order for our planning committee to move forward, we needed to get the city of Concord on board. He would approach the City Council and the City Manager to nominate Rik Yeames and myself to become an active part of such a committee going forward. We both have presented many ideas and have already made connections with members of various organizations expressing an interest in getting involved, including local high schools' class of 2026, Brian Blackenden planner of annual Grange Holiday parade and others, who would love to become part of this major city event. I had already enlisted 12 or more volunteers as well. I scheduled a meeting in August with David Gill of Recreation & Parks regarding any proposed events to take place within a city park and protocols in place.

We discussed starting out in sub-committees to focus on a major downtown July 4, 2026 parade; picnics in the local parks (12 to 4) and then ending with a massive fireworks display at Memorial

Field. Maybe even incorporating a few kick-off events prior to actual date and getting the State involved. We knew what a massive undertaking this would be and realized early on, that we could not move forward until the City of Concord became an integral part of the planning and thus, the Mayor suggested forming an Ad Hoc committee.

I have been retired for several years now but have attached my working resume as well as a listing of my extensive 45 plus years of organizing, committees I have chaired over the years as well as extensive volunteer work. It would be an honor for me to be nominated and accepted as a member of this City of Concord- Ad Hoc semiquincentennial committee. My parents (now both deceased) were very involved in the organization of all past Heights Fourth of July parades/picnic from 1950-1970. It would be a nice tribute to bring back that tradition they started on the Heights but now for the city of Concord on July 4, 2026.

Thank you for being considered,

Best regards,

Donna Marie Robie

donnamrobie@gmail.com

603-856-7949

Donna Marie Robie
20 Branch Turnpike
Concord, NH 03301
Home: (603-856-7949) or DonnaRobie@gmail.com

PRIOR EMPLOYMENT:

2015-2022: Office Manager Local Union #490

IBEW LU #490
48 Airport Road
Concord, NH 03301
603-224-4239

Bookkeeper and office manager for local union and seven of its entities. PAC reporting; Dues and membership; maintaining calendar; all rentals of hall; epr live reporting; electrical contractors reporting; payroll; year- end 1099'; office management; training office staff; audits; financial reporting; created website; maintained media outlets; and organized members functions, office events, etal.

2007- to 10/31/2013: Executive Director

SPACE -Statewide Program of Action to Conserve our Environment- 501 c 3 non-profit
54 Portsmouth Street
Concord, NH 03301
603-224-3306
donna@nhspace.org

Job description: Executive Director for NH Current Use Coalition that manages our 37,000 current use landowners' fundraising Access databases; research and case law files re "open space"; all information services; managing website; some lobbying experience; prepares all board minutes/agendas and set-up meetings; monitors Current Use Board meetings; all internal accounting; all financial reporting; tax-preparatory work to third party accounting firm of Hession & Pare to file annual 990 form; prepares all other 1099-1096 tax forms in-house; budgetary and all fundraising activities. This enables SPACE to provide a prompt response to all landowner or municipal queries, keep accurate files, and support the work of the Board of Directors.

1999-2006 : Litigation Statistician for Claims

Riverstone Resources

250 Commercial Street- Suite 5000

Manchester NH 03101

Job description: Reviewing all litigation insurance claim invoices from third party law firms throughout the United States and England, monitoring London market accounts, litigation statistician, submitting approved billing, special billing software-Ledes billing, training Ledes, etc.

1987-1999 Legal Accounting-Billing

Orr & Reno, PA

One Eagle Square

Concord, NH 03301

Job description: In charge of Account Receivables and all billing and time keeping for 54 attorneys; AS-400 back-up and maintenance, running accounting reports from server, etc.

OTHER PART-TIME EMPLOYMENT:

2010- current: Cheerleading Coach for Bishop Brady High School varsity spirit squad

2003-current: Published author: Donna Marie Robie

OTHER ORGANIZATIONAL INVOLVEMENTS & RECOGNITIONS:

1972-1999 Swift Water Girl Scout Leader- (non-profit) for over 27 years for as many as (3) different troop levels a year.

1995-1996 Concord Little league/t-ball coach

1998- SWGSC Award of recognition

1972-2022 BBHS Class of 1972 Reunion Chair/Class Representative

1993-1998 David Ryan Memorial Fund — Treasurer, Children's Fair Coordinator-non-profit-donates money for families with children with uncovered medical needs

1992-1998 McKee Square Adopt-a- Spot (non-profit)- maintained the upkeep and bought gazebo, granite benches, flower barrels and put in three flower gardens in small city square

1993 Co-Chair BBHS 30th school reunion

1996 Orr & Reno Employee of the Year award- law firm

1997 JC Golden Rule Nominee

1997-1999 City of Concord Volunteer Award

1997-1999 BBHS Alumni President 1999-2006 Volunteered at work to visit and collect all-holidays gifts, cards, visitations to local nursing home recipients (Merrimack County Nursing Home)who have no visitors, bought fans for their rooms;

1991-2006 Desert Storm and other overseas- collection of girl scout cookies to troops overseas;

2004-2006 Project Noble Eagle collections for troops- (won two citations from Camp Snoopy);

2005-2006 Detachment Bears for children at Pease AFB to detachment troops' families

2003 40th BBHS School Reunion Committee

2003-2006 CPR/First Aider, Floor Marshall for Riverstone Resources Note: also registered First Aider for SWGSC (1972-1999)

2007- 2017 Bektash Temple Fez'tival of Lights –tree contributor

2011-2013 Spirit Coach for Bishop Brady High School-Varsity

2013-2018 Chairman and (CFO)-Heights Community Old Home Day Association

2013-2014 Bishop Brady H.S. 50th Jubilee Committee

2014-2015 Concord Heights Thanksgiving Food Drive-Chairman

2014-2015 The Windmill Restaurant Thanksgiving Day of Giving -volunteer

2014-2015 Legacy Foundation-NH- Toy Box collections & Food Box 2014- Recycled Percussion-Project X- Anti-Bully campaign fundraiser

2015-2021 Annual IBEW 490 Children's Holiday Party Hostess

2016 Winner- Concord Community Spirit Award

2017-2020 Concord Heights Annual Easter Egg Hunt

2018 First Place Concord Christmas Parade Float- Santa's Float

2019 Winner- Concord Community Spirit Award

2019 Greater Chamber of Commerce Mural Committee-Heights History Mural-artist/design

2020 Heights Light-It- Holiday Contest-Chair

2018-2024 Heights Community News, Dame School Alumni, Hidden Talent; Concord Genealogy;
(3) BBHS alumni facebook groups-Administrator

2020-2024 Heights Historian

2022-2024 Heights community projects- Spring baskets giveaways; fundraising for future
Community projects

2024- Working on History of Concord Heights book

2024- Primary committee planning City of Concord's semiquincentennial with Mayor Champlin
and Greater Chamber of Commerce

Bonenfant, Janice

From: Rik Yeames <r.yeames@comcast.net>
Sent: Wednesday, October 2, 2024 11:21 AM
To: Byron Champlin; Donna Robie
Cc: Bonenfant, Janice
Subject: Re: AD HOC SEMIQUIN COMMITTEE
Attachments: Rik Yeames Bio3 Current.docx

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Morning All,

Please allow this email to serve as a letter of interest to serve as a Semiquin Capital Ambassador on the Ad Hoc Concord Semiquin Committee. For your review I've attached a copy of my Bio. Looking forward to attending the next City Council meeting on the 14th. Please don't hesitate to reach out to me if anyone has any questions or would like more info. With gratitude & growing excitement.

640,

Rik

Rik has been a Domino's Pizza Franchisee for the past 35 years in Concord NH and is proud to be the longest continually operating pizza shop owner in the city. He was born in CT and received a BS in Biology from UCONN in 1981. Moving to NH in 1988 he became a Domino's Franchisee in 1990. Over the past ten years Rik has become passionate about peace and Solar Eclipses. In the area of peace he founded A Piece of Pizza For Peace.org and became active in interfaith efforts. Locally he joined the GCIC (Greater Concord Interfaith Council) and is currently serving as a past president. Globally Rik is a member of URI (United Religions Initiative) and is currently serving as a New England Ambassador. Rik is also a NASA Partner Solar Eclipse Ambassador and after networking the past 2 North American eclipses (Sat Oct 14th, 2023 & Mon Apr 8th, 2024) here in NH and beyond, he is looking forward to continuing his eclipse networking efforts on a global level. His current project is the US Semiquincentennial (250th Birthday) coming up on July 4th, 2026. Rik has founded the Semiquin Capital Ambassador Network (SCAN) here in Concord and is hard at work connecting Concord with the 55 other state, territorial, and national capitals to plan, prepare, and celebrate this once-or twice-in a life time birthday party. Rik enjoys hiking, sailing, playing the Steel Drum, and Astronomy. Becoming a unique networker and transformational leader he is hard at work advocating for all his projects locally and globally.

With Gratitude, Peace, & Clear Skies,

Rik Yeames "The Pied Piper of Pizza, Peace, Pan (Steel Drum), & Penumbras"

GCIC Past President

URI New England Ambassador

NH Solar Eclipse Task Force Founder

NASA Partner Solar Eclipse Ambassador

Association of Transformational Leaders East Coast Group Founding Member

SCAN Network Founder

We are not held back by who we are. We are held back by who we think we are not.

Create your future from your future not your past-Werner Erhard



October 8, 2024

To: Concord City Council
Re: City Semi Quincentennial Committee

Dear City Councilors:

This letter is to express my interest in participating in the City Semi Quincentennial planning committee representing the Chamber of Commerce.

Respectfully,

Timothy G. Sink, CCE, IOM
President

TIMOTHY G. SINK

2 LITTLE POND ROAD

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CHIEF EXECUTIVE OFFICER

Chamber of Commerce Executive with proven track record in organizational growth, community relations, partnership building and public affairs. Experienced administrator with superior communication skills.

PROFESSIONAL EXPERIENCE

GREATER CONCORD CHAMBER OF COMMERCE, Concord, NH

President and CEO

Responsible for all aspects of ongoing operation and implementation of strategic initiatives for more than nine hundred member businesses and organizations. Annual operating budget in excess of \$750K serving a market area covering twelve communities in central New Hampshire and headquartered in the State Capital.

Economic and Community Development

- ❑ Prepared and presented Chamber Report to City Council on Development Atmosphere in Concord, which led to a reorganization and streamlining of the development process in Concord
- ❑ Coordinated key business and political leaders in an effort that raised \$4.4M in state tax credit contributions toward development of the Grappone Conference Center in Concord, leading to the redevelopment of Horseshoe Pond and Office Park
- ❑ Championed a highly competitive federal TIGER grant and state CDFA grant applications, resulting in \$5.5 million towards downtown redevelopment

Public and Community Affairs

- ❑ Responsible for representing the Greater Concord business community on key legislative issues at the state and local level
- ❑ Hired the Chamber's first contract lobbyist to track business issues before the legislature
- ❑ Serve directly as key staff person on State and Local Government Affairs Committee
- ❑ Successfully introduced and passed legislation supporting tourism and quality of life issues
- ❑ Responsible for all public affairs relations and communications

Community Leadership Development

- ❑ Launched Leadership Greater Concord. More than 600 graduates of Leadership Greater Concord serve in professional and volunteer leadership positions throughout New Hampshire.
- ❑ Supported the creation and implementation of Capital Area Student Leadership (CASL), the first Community Leadership Development Program for High School students in New Hampshire.
- ❑ Established the Concord Young Professional Network (CYPN) as an affiliate of the Chamber, with a membership of more than 1,400.

Fiscal Leadership and Organizational Growth

- ❑ Doubled Chamber membership through improved quality and consistency of programming, member communications and delivery of services
- ❑ Achieved financial balance in the face of a 10% loss of gross revenue, including the creation of new dues and non dues revenue sources
- ❑ Developed a community partnership that improved downtown parking and generated additional revenue for the Chamber
- ❑ Diversified Chamber's revenue sources

Promotion of Capital Region as a Cultural Destination and Leader in the Creative Economy

- ❑ Proposed and executed relocation of Chamber and creation of Visitor Information Center, including the negotiation and purchase of condominium space in downtown Concord and the completion of a successful capital campaign for Chamber relocation and fit-up
- ❑ Established *Creative Concord*, the Chamber's standing committee to advance the creative economy
- ❑ Through *Creative Concord*, assisted the League of NH Craftsmen in their relocation and expansion to South Main Street
- ❑ Mobilized *Creative Concord* volunteers to help sell \$1.1 million in CDFA tax credits to fund the League relocation

GREATER MANCHESTER CHAMBER OF COMMERCE, Manchester, NH

Director of Operation and Member Services

Membership Manager

Responsible for managing business operations and membership development programs for business organization with more than eleven hundred members with an annual operating budget of \$650K. Responsible for chamber's business and education initiatives, business seminar series and community leadership development program

- ❑ Launched first "Corporate Challenge" membership drive mobilizing more than five hundred volunteers that recruited six hundred new members over a six-week campaign
- ❑ Coordinated conversion from manual cash based accounting system to accrual based accounting system
- ❑ Initiated, developed and marketed new business seminar series that frequently sold out
- ❑ Corrected budget deficit through implementation of new budgeting system, cost controls and development of new revenue sources
- ❑ Listed as one of New Hampshire's Leaders for 21st Century Business NH Magazine

EDUCATION AND PROFESSIONAL DEVELOPMENT

Bachelor of Arts in Music, Notre Dame College, Manchester, NH

Post Graduate Studies in Finance, New Hampshire College, Manchester, NH (now SNHU)

Certified Chamber Executive Designation (CCE), Association of Chamber of Commerce Executives

Center for Creative Leadership, Greensboro, NC,

Graduate, Institute for Organizational Management, University of Colorado

ORGANIZATIONS / AFFILIATIONS

Director, New England Association of Chamber of Commerce Executives

Director, NH Association of Chamber of Commerce Executives

Counselor, NH State Council for the Arts