

ORDINANCE BASED FEES, FINES & PENALTIES

Rates Effective Date 7/1/25

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|------------------|------------------------------------|-----------------------------|--|--|--------------------------------------|---|---|-------------------------|-----------------|-----------------------|------------------------------------|--|---------------------------------------|----------------------------------|---|--|
| DEPT | DEPT/DIV. ENFORCING THE CODE | CODE ARTICLE/SECTIO N | CHAPTER, SECTION & SUB- SECTIONS | FEE DESCRIPTION | FEE NAME | Do you send Billing Invoice to Customers? Yes/No | If answer in Column 7 is YES, what system / software is the billing invoice generated? | QUANTITY PER MEASURE | UNIT OF MEASURE | CURRENT FEE AMOUNT | FEE RATE CHANGE - YES OR NO? | IF YES, IDENTIFY NEW RATE OR PROPOSED RATE | AMOUNT OF INCREASE / (DECREASE) | % OF INCREASE / (DECREASE) | DATE OF LAST COUNCIL APPROVED FEE REVISION | REASON FOR INCREASE OR NO INCREASE |
| Fire Dept. | Operations | 1-5-1 | 08-04-03-00-01 | Annual monitoring charge for connection to municipal alarm system | | YES | MUNIS | 1 | each | 445.00 | YES | 540.00 | 95.00 | 21.35% | 4/9/2018 | Increased to \$540 to align with market cost for monitoring AES Radio Box. |
| Fire Dept. | Operations | 1-5-1 | 08-04-03-00-02 | Annual monitoring charge for digital encoders and supervised-leased lines | | YES | MUNIS | 1 | each | 220.00 | YES | 440.00 | 220.00 | 100.00% | 4/9/2018 | This fee is being doubled to incentivise Dialer Customers to transition to a Radio Box; The equipment that receives Dialers will be decomissioned upon completion of the Radio Box Transition in 2025/2026 |
| Fire Dept. | Operations | | 08-04-03-00-01 | Annual Monitoring Charge -Non Radio Box | Connection to municipal alarm system | YES | MUNIS | 1 | each | 890.00 | YES | 1,780.00 | 890.00 | 100.00% | 5/13/2024 | This Fee was doubled last year to incentivise building owners to transition to a Radio Box. This increased fee will ensure we are able to transition all businesses from the ouldated/end of life system in 2025/2026. Notifications began in 2019 for transition. |
| Fire Dept. | Suppression / EMS | 1-5-1 | 08-05-01-01-02 | Loaded miles | | NO | | 1 | each | 24.72 | YES | 33.00 | 8.28 | 33.50% | 5/13/2024 | This fee adjusted to reflect the average Ambulance Transport rate for mileage in NH |
| Comm Dev./Fire | Bldg. & Code Srvcs/Fire | 1-5-1 | 26-16-04-07-01 | Family daycare homes (up to 6 children) | Building Code | NO | | 1 | each | 40.00 | YES | 50.00 | 10.00 | 25.00% | 4/9/2018 | Market Adjustment |
| Comm Dev./Fire | Bldg. & Code Srvcs/Fire | 1-5-1 | 26-16-04-07-04 | Foster care (up to 3 children) | Building Code | NO | | 1 | each | 40.00 | YES | 50.00 | 10.00 | 25.00% | 4/9/2018 | Market Adjustment |
| Fire Dept. | Suppression / EMS | 1-5-1 | 08-05-01-01-10 | Loaded miles for Interfacility Transfer | | NO | | 1 | each | 22.72 | YES | 33.00 | 10.28 | 45.25% | 5/10/2021 | Adjusted to Average Rate of NH \$33.00 |
| General Services | Admin | 1-5-1 | 09-01-13-00-01 | Section 9-1-13, Charge for Testing Private Fire Hydrants | | YES | MUNIS | 1 | mo | 85.25 | YES | 88.50 | 3.25 | 3.81% | 5/13/2024 | Labor increases |
| Parks & Rec | Cemetery | 1-5-1 | 05-05-10-03-02 | Adult grave, <i>after 3 pm mid-week</i> , Saturday, <i>Sunday</i> , and holidays (Opening and closing) | | YES | MUNIS | 1 | each | 950.00 | YES | 1,090.00 | 140.00 | 14.74% | 5/8/2023 | below market and takes staff OT in cosideration. Update fee description to say: "adult grave after 3 pm mid week, weekends and holidays" |
| Parks & Rec | Cemetery | 1-5-1 | 05-05-10-03-08 | Cremation grave, <i>after 3 pm mid-week</i> , Saturday, <i>Sunday</i> , and holidays (Opening and closing) | | YES | MUNIS | 1 | each | 390.00 | YES | 450.00 | 60.00 | 15.38% | 5/8/2023 | below market and takes staff OT into consideration: "Cremation grave after 3pm mid week, weekends and holidays" |

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| City Clerk's Office | City Clerk's Office | | | In accordance with RSA 457, fee is for solemnizing persons joined in marriage by a minister or a justice of the peace. | Marriage Ceremonies | NO | | 1 | each | 50.00 | YES | 0.00 | -50.00 | -100.00% | 4/8/2019 | We no longer perform marriage ceremonies in the Clerk's Office, please delete this fee. |
| Fire | Fire | | | Initial connection fee. Includes monitoring charge until our annual July billing cycle | Alarm Connection Fee | YES | MUNIS | 1 | each | 245.00 | Yes | 350.00 | 105.00 | 42.86% | 4/10/2017 | This fee was increased due to the time required for initial connection to the municipal fire alarm system. \$245 does not support the hours required to make installation. |
| Fire | Fire | | | Use of Traffic Barrier System | Traffic Barrier System | YES | MUNIS | 1 | PER EVENT | 0.00 | YES | 1,500.00 | 1,500.00 | 100.00% | 5/8/2023 | New fee for traffic barrier system usage for system approved by Council at February 2025 meeting. |
| General Services | Highway & Utilities | | | Off-duty hours Reconnect Fee | | YES | MUNIS | 1 | occurrence | 290.50 | YES | 302.00 | 11.50 | 3.96% | 5/13/2024 | 4% COLA |
| General Services | Highway & Utilities | | | Painting Private Hydrant | | YES | MUNIS | 1 | each | 94.00 | YES | 97.75 | 3.75 | 3.99% | 5/13/2024 | 4% COLA |
| General Services | Highway & Utilities | | | Fire flow test upon request | | YES | MUNIS | 1 | each | 207.00 | YES | 215.25 | 8.25 | 3.99% | 5/8/2023 | 4% COLA |
| General Services | Highway & Utilities | | | Private Catch Basin Cleaning PLUS direct labor and overhead | | YES | MUNIS | 1 | hour | 150.00 | YES | 156.00 | 6.00 | 4.00% | 4/9/2012 | 4% COLA |
| General Services | Highway & Utilities | | | Private Sewer Main Cleaning PLUS direct labor and overhead | | YES | MUNIS | 1 | hour | 150.00 | YES | 156.00 | 6.00 | 4.00% | 4/9/2012 | 4% COLA |
| General Services | Highway & Utilities | | | FOREMAN CALL-IN (minimum) | | YES | MUNIS | 1 | occasion | 290.50 | YES | 302.00 | 11.50 | 3.96% | 5/13/2024 | 4% COLA |
| General Services | Highway & Utilities | | | New Water, Sewer or Drain Services - MINIMUM | | YES | MUNIS | 1 | deposit | 440.75 | YES | 458.50 | 17.75 | 4.03% | 5/13/2024 | 4% COLA |
| General Services | Highway & Utilities | | | New Water, Sewer or Drain Services - MAXIMUM | | YES | MUNIS | 1 | deposit | 9,446.00 | YES | 9,823.75 | 377.75 | 4.00% | 5/13/2024 | 4% COLA |
| General Services | Highway & Utilities | | | Small tapping machine rate (3/4" - 2") PLUS direct labor and overhead | | YES | MUNIS | 1 | tap | 94.00 | YES | 97.75 | 3.75 | 3.99% | 4/9/2012 | 4% COLA |
| General Services | Highway & Utilities | | | Large tapping machine rate (6" - 12") PLUS direct labor and overhead | | YES | MUNIS | 1 | tap | 190.00 | YES | 197.50 | 7.50 | 3.95% | 4/9/2012 | 4% COLA |
| General Services | Highway & Utilities | | | Coring hole in CB or MH large (10" - 15") | Coring hole in CB or MH large (10" - 15") | YES | MUNIS | 1 | coring | 739.75 | YES | 769.25 | 29.50 | 3.99% | 5/13/2024 | 4% COLA |
| General Services | Admin | | | Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment) | set-up and delivery charge | YES | MUNIS | 1 | each | 110.50 | YES | 115.00 | 4.50 | 4.07% | 5/13/2024 | Labor Increase |
| General Services | Admin | | | Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment) | Pool Meter | YES | MUNIS | 1 | each | 255.00 | YES | 265.00 | 10.00 | 3.92% | 5/13/2024 | Labor Increase |
| General Services | Admin | | | Meter Test - Smaller than 3" | Meter Test Small Meter | YES | MUNIS | 1 | each | 103.00 | YES | 107.00 | 4.00 | 3.88% | 5/13/2024 | Labor Increase |
| General Services | Admin | | | Meter Test - 3" and larger | Meter Test Large meter | YES | MUNIS | 1 | each | 241.00 | YES | 250.50 | 9.50 | 3.94% | 5/13/2024 | Labor Increase |
| General Services | Admin | | | Backflow Prevention Device Test | Backflow prevention test | YES | MUNIS | 1 | each | 85.25 | YES | 88.50 | 3.25 | 3.81% | 5/13/2024 | Labor Increase |
| General Services | Admin | | | Turning water on after non- payment | Reinstate Service After Termination | YES | MUNIS | 1 | each | 82.00 | YES | 85.25 | 3.25 | 3.96% | 5/13/2024 | Labor Increase |
| General Services | Admin | | | Seasonal meter installation | Seasonal Meter Re-Set | YES | MUNIS | 1 | each | 104.00 | YES | 108.00 | 4.00 | 3.85% | 5/13/2024 | Labor Increase |
| General Services | Highway & Utilities | | | Main line TV of sewer and drain lines | | YES | MUNIS | 1 | hour | 228.50 | YES | 237.50 | 9.00 | 3.94% | 5/13/2024 | 4% COLA |
| General Services | Highway & Utilities | | | Lateral TV of sewer and drain lines | | YES | MUNIS | 1 | hour | 151.75 | YES | 157.75 | 6.00 | 3.95% | 5/13/2024 | 4% COLA |
| General Services | Solid Waste | | | SW Commercial Tip Fees | | YES | MUNIS | 1 | ton | 74.29 | YES | 0.00 | -74.29 | -100.00% | 6/15/2020 | Fee should be deleted; ordinance related to this charge was repealed |

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| General Services | Water | | | Out of Cycle Bill - A fee should apply to a Out of Cycle Read & Bill. When a water service transfer occurs other than on Thursday (free). | Out of Cycle Bill | YES | MUNIS | 1 | each | 54.50 | YES | 56.50 | 2.00 | 3.67% | 5/13/2024 | Labor Increase |
| General Services | Water | | | Disconnect Door Tag - A fee for the PRODUCTION & delivery of the disconnect door Tag. | Disconnect Door Tag | YES | MUNIS | 1 | each | 8.50 | YES | 8.75 | 0.25 | 2.94% | 5/13/2024 | Labor Increase |
| General Services | Arena | | | Facility Rentals - Non Ice Daily Rental (<i>For Profit Organization</i>) | Other Facility Rentals | NO | | 1 | each | 2,525.00 | YES | 2,575.00 | 50.00 | 1.98% | 5/13/2024 | market |
| General Services | Arena | | | Facility Rentals - Non Ice Daily Rental (<i>Non-Profit Organization</i>) | Other Facility Rentals | NO | | 1 | each | 2,225.00 | YES | 2,270.00 | 45.00 | 2.02% | 5/13/2024 | market |
| General Services | Arena | | | Roller Skate Birthday (includes skate rentals) | Roller Skate Rental | NO | | 1 | hour | 175.00 | YES | 150.00 | -25.00 | -14.29% | 5/13/2024 | market/loss of sales after last increase |
| General Services | WWTP | | | Leachate (or special waste) Treatment | | YES | MUNIS | 1 | gallon | 0.0600 | YES | 0.1000 | 0.0400 | 66.67% | 5/13/2024 | Increased program cost due to solids disposal. Increased by contract. |
| Parks & Rec | Beaver Meadow Golf Course | | | Greens Fees - Dynamic Pricing weekend & holiday, May 15-Sept 30th 11 AM - 3 PM | GREENS FEES | NO | TeeSnap | 1 | each | 45.00 | YES | 0.00 | -45.00 | -100.00% | 3/14/2022 | Remove fee, as dynamic pricing is no longer our practice |
| Parks & Rec | Beaver Meadow Golf Course | | | Greens Fees - Dynamic Pricing weekday | GREENS FEES | NO | TeeSnap | 1 | each | 40.00 | YES | 0.00 | -40.00 | -100.00% | 8/14/2023 | Remove fee, as dynamic pricing is no longer our practice |
| Parks & Rec | Beaver Meadow Golf Course | | | Greens Fees - Dynamic Pricingweekday, May 15-Sept 30th 11 AM - 3 PM | GREENS FEES | NO | TeeSnap | 1 | each | 37.00 | YES | 0.00 | -37.00 | -100.00% | 3/14/2022 | Remove fee, as dynamic pricing is no longer our practice |
| Parks & Rec | Beaver Meadow Golf Course | | | Greens Fees - Dynamic Pricing weekday, Opening - May 14th & October 1-Close, 7 AM-3 PM | GREENS FEES | NO | TeeSnap | 1 | each | 40.00 | YES | 0.00 | -40.00 | -100.00% | 8/14/2023 | Remove fee, as dynamic pricing is no longer our practice |
| Legal | Solicitor's Office | | | Fees charged for prosecution services to the town of LOUDON | Fees for Prosecution Services | YES | MUNIS | 1 | year | 38,823.51 | YES | 39,988.22 | 1,164.71 | 3.00% | 5/13/2024 | Increase in cost of services |
| Legal | Solicitor's Office | | | Fees charged for prosecution services to the town of BOW - ADULT | Fees for Prosecution Services | YES | MUNIS | 1 | year | 25,077.94 | YES | 25,830.33 | 752.39 | 3.00% | 5/13/2024 | Increase in cost of services |
| Legal | Solicitor's Office | | | Fees charged for prosecution services to the town of BOW - JUVENILE | Fees for Prosecution Services | YES | MUNIS | 1 | year | 6,269.48 | YES | 6,457.56 | 188.08 | 3.00% | 5/13/2024 | Increase in cost of services |
| Legal | Solicitor's Office | | | Fees charged for prosecution services to the town of DUNBARTON. | Fees for Prosecution Services | YES | MUNIS | 1 | year | 7,830.93 | YES | 8,065.86 | 234.93 | 3.00% | 5/13/2024 | Increase in cost of services |
| Library | Library | | | A non-resident of Concord may obtain a Concord Public Library card for a fee. Non-residents are people who do not own or rent property in Concord. <i>Non-resident cards are free for city employees.</i> | Library Card-Non-resident Fee | NO | | 1 | per year | 100.00 | YES | 100.00 | 0.00 | 0.00% | 4/13/2009 | Clarification about new policy. |
| Library | Library | | | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-Adult New Books-Maximum Fine | NO | | 1 | <i>40-days 20 days</i> | 10.00 | YES | 10.00 | 0.00 | 0.00% | 4/10/2017 | This change makes the unit of measure consistent with the fine maximum. |
| Library | Library | | | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-Books & Periodicals-Children's-Maximum Fine | NO | | 1 | <i>50 40 days</i> | 10.00 | YES | 10.00 | 0.00 | 0.00% | 4/9/2012 | This change makes the unit of measure consistent with the fine maximum. |

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| Library | Library | | | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-CD's-Adult- Maximum Fine | NO | | 1 | 50 40 days | 10.00 | YES | 10.00 | 0.00 | 0.00% | 4/10/2017 | Added the appropriate apostrophe. The second change makes the unit of measure consistent with the fine maximum. |
| Library | Library | | | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-CD's-Children's- Maximum Fine | NO | | 1 | 50 40 days | 10.00 | YES | 10.00 | 0.00 | 0.00% | 4/9/2012 | Added the appropriate apostrophe. The second change makes the unit of measure consistent with the fine maximum. |
| Library | Library | | | A fine is imposed when an item is not returned by the designated date. (Fines are not charged for days the Library is closed.) | Overdue Fine-Interlibrary Loan- Maximum Fine | NO | | 1 | 20 days 28 days | 20.00 | YES | list price | 0.00 | 0.00% | 7/1/2004 | To recoup costs incurred by lending library. |
| Library | Library | | | A fee is charged for processing an overdue item, over and above the charge for the replacement cost of the materials. | Overdues-Billing Fee-- Processing Fee--Lost or Damaged Item | YES | | 1 | per item | 2.00 | YES | 2.00 | 0.00 | 0.00% | 4/10/2017 | This wording better reflects the actual charge. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average purchase price cost of that category-of-material-item . | Replacement Fee-Books-Adult- Fiction | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average cost purchase price of that category-of-material-item . | Replacement Fee-Books-Adult Non-fiction, Encyclopedias | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount. |
| Library | Library | | | Replacement Fee-Cataloged- paperback-Adult A fee is charged for the replacement of lost materials which reflects the purchase price of that item | Replacement Fee-Cataloged paperback-Adult | YES | OTHER | 1 | each | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average cost purchase price of that category-of-material-item . | Replacement Fee-Books- Children's Fiction | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average cost purchase price of that item category-of-material . | Replacement Fee-Books- Children's Non-fiction, Encyclopedias | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee-Books- Children's Cataloged- Paperbacks | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | Delete entire row--paperbacks are no longer singled out in our collection (covered by books--"children's fiction" or "books--children's non-fiction". |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average cost purchase price of that item. category-of-material . | Replacement Fee-Paperbacks | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average cost purchase price of that item. category-of-material . | Replacement Fee- Compact Disc - CD's -Music | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount and consistent spelling/abbreviation throughout the document. |

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| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average-cost purchase price of that item. category-of-material. | Replacement Fee- Compact-Disc-CD's -Spoken Word | YES | OTHER | 1 | per unit | 12.00 | YES | list price | 0.00 | 0.00% | 4/11/2011 | This description better explains the current fee amount and consistent spelling/abbreviation throughout the document. (the \$12 in current fee amount should be struck through, but does not appear that way...should be "list price".) |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average-cost purchase price of that item. category-of-material. | Replacement Fee- Compact-Disc-CD's -Spoken Word-Maximum | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | Spoken word (audiobooks) vary considerably in their price and a flat fee was not recouping the cost of materials lost. List price allows us to recoup the actual cost. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average-cost purchase price of that item. category-of-material. | Replacement Fee- DVD's-Adult- 1st-Disc any or all discs | YES | OTHER | 1 | per unit | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | Please note the apostrophe in "DVD's". Also, this description better explains the current fee amount and what is being replaced. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average-cost purchase price of that item. category-of-material. | Replacement Fee- DVD's- Children's- any or all discs | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | Please note the apostrophe in "DVD's". Also, this description better explains the current fee amount and what is being replaced. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average-cost purchase price of that item. category-of-material. | Replacement Fee-CR Kits- book only, do not replace/charge for CD | YES | OTHER | 1 | per title | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | This description better explains the current fee amount and what is being replaced. |
| Library | Library | | | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee-- Kit Book Bundle Bag | YES | OTHER | 1 | per item | 2.00 | YES | 2.00 | 0.00 | 0.00% | 4/11/2005 | This language better reflects the item being replaced. |
| Library | Library | | | Late fee for book bag club kits. | Late fee for book bag club kits | NO | | 1 | per day | 1.00 | YES | 1.00 | 0.00 | 0.00% | 4/14/2014 NEW | These changes better reflect the item. |
| Library | Library | | | Maximum fine for late return of book bag club kits. | Maximum fine for late return of book bag club kits | NO | | 1 | 20 28 days | list price | YES | list price | 0.00 | 0.00% | 4/14/2014 NEW | These changes better reflect the item. |
| Library | Library | | | Replacement fee for canvas bag for book- bag club kits or Teacher Totes. | Replacement fee for canvas bag for book bag club kits or Teacher Totes | NO | | 1 | each | 20.00 | YES | 20.00 | 0.00 | 0.00% | 4/10/2017 | These changes better reflect the item. |
| Library | Library | | | Replacement fee for entire-items in book bag kits or Teacher Totes . | Replacement fee for entire-items in book bag kits or Teacher Totes | YES | OTHER | 1 | per book bag kit | 190.00 | YES | list price | 0.00 | 0.00% | 4/14/2014 NEW | This more accurately describes items and will allow for recovery of replacement costs. |
| Library | Library | | | Maximum fine for late return of Launchpad | Maximum fine for late return of Launchpad | NO | | 1 | per 28 days | list price | YES | list price | 0.00 | 0.00% | 4/10/2017 | Word fix and fine to match similar objects on list |
| Library | Library | | | Replacement fee for Launchpad unit | Replacement fee for Launchpad unit | NO | | 1 | each | 130.00 | YES | list price | 0.00 | 0.00% | 4/10/2017 | These changes will more accurately allow recovery of replacement costs. |
| Library | Library | | | Replacement fee for Launchpad USB &- or adapter | Replacement fee for Launchpad or Wonderbook USB & or adapter | NO | | 1 | each | 15.00 | YES | 5.00 | -10.00 | -66.67% | 4/10/2017 | Patrons usually lose one or the other, not both. This will be a more reflective cost of replacement costs as we will charge \$5 per item lost, not per incident. |
| Library | Library | | | Replacement fee for Libr ary of Things-- Children's & Adult | Replacement fee for Library of Things-- Children's & Adult | NO | | 1 | each | list price | YES | list price | 0.00 | 0.00% | 10/11/2022 | For better clarification and to correct a typo |
| Library | Library | | | Late fee for Library of Things-- Children's & Adult | Late fee for Library of Things-- Children's & Adult | NO | | 1 | per day | 1.00 | YES | 1.00 | 0.00 | 0.00% | 10/11/2022 | For better clarification, also a drop from \$5 to \$1/day to reflect other similar fines (ILL's etc.) |
| Library | Library | | | Maximum fine for LOF Library of Things--Children's & Adult | Maxium fine for late return of Library of Things-- Children's & Adult | NO | | 1 | each 28 days | List price | YES | list price | 0.00 | 0.00% | 5/13/2024 | For better clarification |
| Parks & Rec | Adm | | | Non Resident Pool Passes - season, family | Non Resident Pool Passes - season, family | YES | RecTrac | 1 | each | 170.00 | YES | 175.00 | 5.00 | 2.94% | 6/10/2024 | Cover lifeguard pay increases. |
| Parks & Rec | Adm | | | Adult Drop In (Open Gym & Pickleball), Non-Resident | Adult Open Gym | YES | RecTrac | 1 | each | 5.00 | YES | 6.00 | 1.00 | 20.00% | 6/10/2024 | Increase due to market review |

NON-ORDINANCE BASED FEES, FINES & PENALTIES

Rates Effective Date 7/1/25

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
|-------------|------------------------------------|------------------------------|--|---|---|---|---|-------------------------|-----------------|-----------------------|------------------------------------|--|---------------------------------------|----------------------------------|---|--|
| DEPT | DEPT/DIV. ENFORCING THE CODE | CODE ARTICLE/SECTION N | CHAPTER, SECTION & SUB- SECTIONS | FEE DESCRIPTION | FEE NAME | Do you send Billing Invoice to Customers? Yes/No | If answer in Column 7 is YES, what system / software is the billing invoice generated? | QUANTITY PER MEASURE | UNIT OF MEASURE | CURRENT FEE AMOUNT | FEE RATE CHANGE - YES OR NO? | IF YES, IDENTIFY NEW RATE OR PROPOSED RATE | AMOUNT OF INCREASE / (DECREASE) | % OF INCREASE / (DECREASE) | DATE OF LAST COUNCIL APPROVED FEE REVISION | REASON FOR INCREASE OR NO INCREASE |
| Parks & Rec | Adm | | | For large groups and events, City may charge an additional charge for park maintenance (OT - per staff, per hour, 3 hour min) - Resident | Staff Overtime | YES | RecTrac | 1 | hour | 40.00 | YES | 42.00 | 2.00 | 5.00% | 6/10/2024 | Increase to help offset increased wage costs |
| Parks & Rec | Adm | | | For large groups and events, City may charge an additional charge for park maintenance (OT - per staff, per hour, 3 hour min) - Non-Resident | Staff Overtime | YES | RecTrac | 1 | hour | 50.00 | YES | 52.00 | 2.00 | 4.00% | 6/10/2024 | Increase to help offset increased wage costs |
| Parks & Rec | Cemetery | | ADD | Adult Winter Interment Dec 1 - April 15 <i>mid week before 3 pm</i> | Mid week Winter interment | NO | MUNIS | 1 | each | 760.00 | YES | 760.00 | 0.00 | 0.00% | 5/8/2023 | Should say "Adult Interment Winter, Dec 1 - April 15, mid week before 3 pm", no change to fee amount |
| Parks & Rec | Cemetery | | | Adult Winter Interment Dec 1 - April 15 <i>after 3 pm mid week, all day weekends and holidays</i> | weekends and holidays | NO | MUNIS | 1 | each | 1,050.00 | YES | 1,140.00 | 90.00 | 8.57% | 5/8/2023 | Below market and considers staff OT. Update fee description tp say: "Adult Winter Interment Dec 1 - April 15 after 3 pm mid week, weekends and holidays" |
| Police | Police | | | Use of Concord Police officers for off-duty work. Police Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. PER OFFICER PER HOUR | SPEC DUTY ADMIN CHARGE - Extra Duty Fee | YES | MUNIS | PER OFFICER PER HOUR | | 80.00 | YES | 84.00 | 4.00 | 5.00% | 12/11/2023 | Keeping up with the new compensation rates. |
| Police | Police | | | Use of Concord Police officers for off-duty work. Police Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. PER CRUISER PER HOUR | SPEC DUTY ADMIN CHARGE - Extra Duty Fee | YES | MUNIS | PER CRUISER PER HOUR | | 17.00 | YES | 20.00 | 3.00 | 17.65% | 4/11/2011 | The increase is based on increased costs. The last council approved increase was 2011. |
| Police | Police | | | Use of Concord Police officers for off-duty work. Police Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. PER SUPERVISOR OFFICER PER HOUR | SPEC DUTY ADMIN CHARGE - Extra Duty Fee | YES | MUNIS | PER SUPERVISOR PER HOUR | | 85.00 | YES | 90.00 | 5.00 | 5.88% | 12/11/2023 | The increase is based on increased compensation rates. |
| Police | Police | | | Letter of Good Conduct | Letter of Good Conduct | NO | | 1 | each | 18.00 | YES | 20.00 | 2.00 | 11.11% | 4/13/2009 | Updated fee |