

## MINUTES

### Beaver Meadow Golf Advisory Committee Meeting January 2, 2020

**In Attendance:** Chris Mulleavey (Chair), Jim Marshall, Jennifer Kretovic, Bob Norton, Fran Hunt, Roger Jobin, Bob Whatmough, Brian LeBrun, Phil Davis, Bernard “Sid” Chase, City Manager Tom Aspell, Jr., Mayor Jim Bouley, and Gil Rogers.

**Absent:** Dick Holden and Linda Mattlage.

The meeting was called to order.

- 1) **Public Input:** There was no public input.
- 2) **Approval of December 5, 2019 Meeting Minutes:** Bob Norton motioned, and Jennifer Kretovic seconded, to approve the December 5, 2019 minutes. The minutes were unanimously approved.
- 3) **Course Update:**
  - Cross country skiing is underway. Not the best conditions, but many favorable comments have been received regarding grooming. Bill Koch Youth Ski League will meet at the course beginning on January 10<sup>th</sup>. Two races are planned: a community race with the Bill Koch Youth Ski League, the Concord High School team and the Rundlett Middle School team on January 4<sup>th</sup>; and a Rundlett Middle School race on January 16<sup>th</sup>.
  - Waiting for safe conditions for ice skating.
  - Staff to begin monitoring ice under the greens.
  - Cart paths washed out 10-11 at the spillway and the rear of the 15 tee.
  - Gift certificate sales were up through the holidays.
  - 78 teams have signed up for the Sim League. The league fills up much of the week, and less popular times are filling up with league and regular play. The Sim package is upgraded annually with new courses.
  - The course purchased new PC towers this years, as the previous ones were not working properly.
  - Exploring Dynamic pricing for Sims as we did with outdoor green fees.
- 4) **Referral from City Council re: USGA Reports:** At their December meeting, City Council referred reports from the US Golf Association (USGA) to the Golf Course Advisory Committee for review and recommendation. Staff has prepared preliminary cost estimates for the work. Costs and priorities were discussed.

Bob Norton motioned, and Jim Marshall seconded, that Brian LeBrun prepare a report to City Council for their January meeting recommending the following:

- a) Prepare Program Change Request (PCR) items for upcoming operating budgets (FY 2021 and out years) to be considered by the City Manager and City Council.
- b) Prepare Capital Improvement Plan (CIP) items for upcoming CIP budgets (FY 2021 and out years) to be considered by the City Manager and City Council.
- c) Hold stakeholder meetings regarding the tree cutting, which was recommended in the Agronomist report.

- d) Send out Requests for Qualifications and/or Proposals for the recommended tree work. (Note: If a logger can be found to complete all or part of the recommended tree work, including selling the timber and mitigating stumps, resulting in the project costing the City little to nothing, the City could move forward with the tree project all at once, after sufficient stakeholder meetings and approval of the City Manager.)
- e) As appropriate, have City staff complete work that will enhance course conditions.

Discussion ensued. Jim Marshall suggested the tree work take priority over other agronomic recommendations. Jennifer Kretovic cautioned that building improvements have been in the CIP plan for a long time, and that FY 2019 and FY 2020 items have been put off as other options for the building are to be explored. She also commented that the building supports other activities beyond golf.

The motion carried unanimously.

- 5) **New Business:** City Manager Aspell has submitted a report to Council for their January 13<sup>th</sup> meeting, recommending the creation of an ad-hoc building subcommittee to review the facilities at Beaver Meadow and develop a plan to consider a new/renovated clubhouse and associated infrastructure, to include an option to work with the NH Golf Association (NHGA) on possible office space that would enhance the City's golf course as a significant asset of the City. The NHGA recently met with City staff requesting space at Beaver Meadow to move NHGA office and operations.
- 6) **Old Business:** Bob Norton indicated that he would like to invite Mark Coen to rejoin the committee, as a member of the public. Committee members agreed, but it is Mark's decision.
- 7) **Adjournment:** Bob Norton motioned, and Jim Marshall seconded, to adjourn the meeting. The meeting was adjourned on a unanimous voice vote.
- 8) **Next Meeting:** Thursday, February 13th, at 8:00 AM, at BMGC Clubhouse.