



# City of Concord, New Hampshire

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Brian LeBrun, Deputy City Manager-Finance

**DATE:** March 23, 2016

**SUBJECT:** FY 2017 City Council Finance Committee Review Schedule & Guidelines

### **Recommendation**

It is recommended that City Council review and revise, as they deem appropriate, the attached Finance Committee Budget Review Schedule and Committee Guidelines.

### **Background**

The schedule proposes a total of five meetings, with the bulk of the budget review occurring on one Saturday.

City Charter requires that the City Manager present the budget to the City Council no later than 45 days before the start of the fiscal year. This would be Monday, May 16th. The City Council, by ordinance, must adopt the budget by the beginning of the new fiscal year.