



City of Concord

City Council

Meeting Agenda

Monday, July 13, 2020

7:00 PM

Zoom Meeting Link:

<https://us02web.zoom.us/j/89425918333>

Telephone Dial: US + 1 929 205 6099

Landline: 877 853 5257

Webinar ID#:894 2591 8333

COVID-19 - Public Meeting Procedures Notice

Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time/during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

Website address: <https://us02web.zoom.us/j/89425918333>.

Telephone Dial: US: +1 929 205 6099. If dialing from a landline, you may call in toll-free at 877 853 5257. Webinar ID#: 894 2591 8333.

Members of the public can also email questions or other public testimony to citycouncilmeeting@concordnh.gov.

Any member of the public can also call the City of Concord at 603-230-4619 or email: citycouncilmeeting@concordnh.gov if they are unable to access the meeting and assistance connecting is needed.

Non-public session in accordance with RSA 91-A:3, II (d) to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

June 8, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

June 15, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

June 22, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

June 29, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
7. City Council action relative to the City Manager's evaluation, in accordance with Section 21(b) of the City Charter.

*****Consent Agenda Items*****

Referral to Parking Committee

8. Communication from Michelle McCord requesting consideration be given to prohibiting parking on a portion of Beacon Street during the winter months, January through March.

Attachments: [Communication](#)

Items Tabled for August 10, 2020 Public Hearings

9. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-2, Zoning Districts and Allowable Uses, Section 28-2-4, Allowable Principal Uses; and Article 28-5, Supplemental Standards, Section 28-5-17, Certain Uses in the Opportunity Corridor Performance (OCP) District; and Article 28-7 Access, Circulation, Parking and Loading, Section 28-7-4, Requirements for Stacking Spaces for Drive-Through Facilities; together with report from the City Planner.

Attachments: [Ordinance](#)
[Report](#)
[Concept Plan](#)
[Revised Request](#)
[Original Request](#)

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule I, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, for a section of Long Pond Road near the Marjory Swope Park conservation area; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Long Pond Road No Parking Plan](#)
[Phil Donovan Parking Complaint](#)

11. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, to remove on-street parking near 80 Centre Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[80 Centre Street No Parking Plan](#)

12. Resolution appropriating the sum of \$550,000 for the Merrill Park Pool Replacement subproject (CIP #63) and authorizing the issuance of general obligation bonds and notes in the sum of \$550,000 for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

13. Resolution appropriating the sum of \$6,000 for EMS Warm Zone equipment and

accepting the sum of \$6,000 in grant funding from the Department of Safety State Homeland Security grant program for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

14. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

15. Diminimus gifts and donations report from the Interim Fire Chief requesting authorization to accept monetary gifts totaling \$250.00 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

16. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$125.00, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

17. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$7,621.00 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

18. Report from the Deputy City Manager - Development recommending the extension of the City's COVID-19 Temporary Outdoor Dining Permit until November 15, 2020.

Attachments: [Report](#)

19. Report from the Deputy City Manager - Development recommending City Council approve a License Agreement with Phenix Livery, LLC (aka Mark Ciborowski) to allow Concord Craft Brewing to install a patio on City property adjacent to the Phenix Livery Building at 115-119 Storrs Street.

Attachments: [Report](#)

[Concord Craft Brewing License](#)

[Elevations--Concord Craft Brewing-Storrs Street](#)

[Floor Plan--Concord Craft Brewing-Storrs Street](#)

20. Report from the Deputy City Manager - Finance regarding a donation of a Bell, Score Board Monitor, and Tree from Page Belting for the Beaver Meadow Golf Course.

Attachments: [Report](#)

21. Quarterly Current Use Tax report from the Director of Real Estate Assessments.

Attachments: [Report](#)

22. Report from the Interim Fire Chief regarding a State of New Hampshire Department of Safety Homeland Security Grant Program. - EMS Warm Zone Equipment.

Attachments: [Report](#)

23. Report from the General Services Director recommending City Council approve the reclassification of the current Maintenance Aide position within the Public Properties Division to a Laborer Truck Driver position.

Attachments: [Report](#)

24. Report from the City Solicitor in response to a City Council referral to the Legal Department regarding the City's authority to enact a Fireworks Ordinance. (Pulled from consent by Councilor Pierce)

Attachments: [Report](#)

[Fireworks Community Restrictions List](#)

[Keene Permit Ordinance](#)

[Londonderry Permit Ordinance](#)

25. Report from the City Solicitor in response to a City Council referral regarding the application from Troy R. Burke for restoration of involuntarily merged lots pursuant to RSA 674:39-aa.

Attachments: [Report](#)

[Exhibit A - 674-39-aa](#)

[Exhibit B - 2019 Deed](#)

[Exhibit C - Confirmatory/Corrective Deed](#)

[Exhibit D - 1960 Deed](#)

[Exhibit E - 1964 Deed](#)

26. Public Safety Board Annual Report.

Attachments: [Report](#)

27. July 2020 Economic Development Report from the Economic Development Director.

Attachments: [Report](#)

28. Report from the City Engineer requesting conditional acceptance of the remainder of Sonoma Lane constructed as part of the Vintage Estates and Tuscan Village development projects.

Attachments: [Report](#)

[Attachment A](#)

[Attachment B](#)

Consent Resolutions

29. Resolution authorizing the City Manager, by way of the Police Department, to submit an application for grant funding through the New Hampshire Division of Liquor Enforcement and Licensing Alcohol Compliance Education Grant Program, for funding to conduct liquor license compliance checks; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

Consent Communications

Appointments

From the Mayor

End of Consent Agenda

Public Hearings

- 30A. Resolution appropriating the sum of \$21,527 for Police Department Roadway Safety Initiatives and accepting the sum of \$21,527 in grant funds from the New Hampshire Highway Safety Agency; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 30B. Resolution appropriating the sum of \$456,000 for the design and engineering of a multi-lane roundabout and ancillary improvements at the intersection of Hoit Road and Whitney Road (CIP#30), and authorizing the issuance of bonds and notes in the sum of \$456,000 for this purpose; together with report from the Deputy City Manager for Development. (Revised resolution submitted.) (Public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Tentative Schedule](#)
[Revised Resolution](#)
[Public Testimony](#)

Public Hearing Action

31. Resolution appropriating the sum of \$21,527 for Police Department Roadway Safety Initiatives and accepting the sum of \$21,527 in grant funds from the New Hampshire Highway Safety Agency; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

32. Resolution appropriating the sum of \$456,000 for the design and engineering of a

multi-lane roundabout and ancillary improvements at the intersection of Hoit Road and Whitney Road (CIP#30), and authorizing the issuance of bonds and notes in the sum of \$456,000 for this purpose; together with report from the Deputy City Manager for Development. (Revised resolution submitted.) (Public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Tentative Schedule](#)
[Revised Resolution](#)
[Public Testimony](#)

Appointments by the Mayor

Reports

33. Report from the General Services Director recommending the procurement of leaf-loader attachments for fall leaf collection.

Attachments: [Report](#)
[Trackless Lear Loader Photo](#)

34. Report from the Assistant City Planner on behalf of the Solar RFP Selection Committee regarding a solar installation at the Hall Street Wastewater Treatment Facility. (Communication from Councilor Werner submitted.)

Attachments: [Report](#)
[Supplemental - Revised Analysis](#)
[Communication from Councilor Werner](#)

New Business

Unfinished Business

35. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.)

Attachments: [Ordinance](#)
[Report](#)
[Request](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony 2](#)

36. Report from the Associate Engineer approving the design of the “Welcome to East

Concord” gateway sign and directing staff to return with an appropriating resolution accepting a \$1,500 donation from the East Concord Garden Club (ECGC) and allocating additional sign installation funds. (Action on this item tabled at the February 10, 2020 Council meeting.)

Attachments: [Report](#)
[Graphic Rendering of Sign](#)
[Letter from East Concord Garden Club](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Items Pulled from Consent Agenda

24. Report from the City Solicitor in response to a City Council referral to the Legal Department regarding the City's authority to enact a Fireworks Ordinance. (Pulled from consent by Councilor Pierce)

Attachments: [Report](#)
[Fireworks Community Restrictions List](#)
[Keene Permit Ordinance](#)
[Londonderry Permit Ordinance](#)

Adjournment

Information

- Inf1 September 30, 2019 Public Safety Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 April 22, 2020 Community Development Advisory Committee (CDAC) Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 June 4, 2020 Energy and Environment Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 June 8, 2020 Concord Public Library Board of Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 Communication from US Department of Transportation re: Bow-Concord I-93 Improvements Project.
Attachments: [Communication](#)
- Inf5 Communications from Comcast notifying City Council about changes to Xfinity TV services.
Attachments: [Communications](#)
- Inf7 2019 Capital Area Mutual Aid Fire Compact Annual Report.
Attachments: [Annual Report](#)