



City of Concord

City Council

Meeting Agenda

Monday, November 9, 2020

7:00 PM

Zoom Meeting Link:

<https://us02web.zoom.us/j/81945617946>

Telephone Dial: US + 1 929 205 6099

Landline: 877 853 5257

Webinar ID#: 819 4561 7946

COVID-19 - Public Meeting Procedures Notice

Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

Website address: <https://us02web.zoom.us/j/81945617946>

Telephone Dial: US: +1 929 205 6099. If dialing from a landline, you may call in toll-free at 877 853 5257. Webinar ID#: 819 4561 7946.

Members of the public can also email questions or other public testimony to citycouncilmeeting@concordnh.gov.

Any member of the public can also call the City of Concord at 603-230-3718 or email: citycouncilmeeting@concordnh.gov if they are unable to access the meeting and assistance connecting is needed.

Non-public session in accordance with RSA 91-A:3, II (d), to discuss the acquisition, sale or lease of property to be held at 5:30 p.m.

1. Mayor Bouley called the meeting to order at 7:06 p.m.
2. Invocation.
3. The Pledge of Allegiance was done.
4. Roll Call.
5. Approval of the Meeting Minutes.

October 13, 2020 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Items Tabled for December 14, 2020 Public Hearings

7. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I(a), West Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.
Attachments: [Ordinance](#)
[Report](#)
[Striping Plan](#)
8. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule IX, Jackson Street; together with report from the Director of Redevelopment, Downtown Services, & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Engineering Div Analysis](#)
[Driveway Conflict Plan](#)

9. Resolution appropriating the sum of \$15,000 to support projects that enhance the services of the Concord Public Library, and accepting the sum of \$15,000 from the Concord Public Library Foundation for this purpose; together with report from the Library Director.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

10. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

11. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$19.95, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

12. Diminimus gifts and donations report from the Police Department requesting authorization to accept funding from the US Department of Justice - Bulletproof Vest Partnership Program in the amount of \$8,950, designated to fund fifty-percent reimbursement of qualified ballistic vests purchased by the Department, as provided for under preauthorization granted by the City Council.

Attachments: [Report](#)

13. Diminimus gifts and donations report from the Police Department requesting authorization to accept a gift of a 55 inch video monitor provided by Sears, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

14. Quarterly Status Report from the City Manager on 2020-2021 City Council Priorities.

Attachments: [Report](#)

15. Report from the Deputy City Manager for Development recommending approval of a License Agreement for Bangor Savings Bank Canopy at 78 North Main Street.

Attachments: [Report](#)
[Bangor Bank License Agreement](#)
[Bangor Bank Elevation](#)

16. Report from the Deputy City Manager for Development in response to a City Council referral regarding "East Concord Ground Water Depletion" from Mr. Donald Stever.
Attachments: [Report](#)
17. Report from the Deputy City Manager for Development recommending authorizing the City Manager to enter into a license agreement with the HIPPO Press, LLC, to regulate the placement of its newspaper dispensing boxes on Main Street.
Attachments: [Report](#)
[License Agreement](#)
[Exhibit A-Locations](#)
18. Report from the Deputy City Manager for Development regarding a Memorandum of Understanding Between the City of Concord and EnergyNorth Natural Gas, Inc. d/b/a Liberty Utilities Group, for the Remediation of Property Located Adjacent to Exit 13 of Interstate 93.
Attachments: [Report](#)
[Memorandum of Understanding](#)
19. September 30, 2020 Fiscal Year to Date Financial Statements from the Deputy City Manager - Finance.
Attachments: [Report](#)
20. November 2020 Economic Development Report from the Economic Development Director.
Attachments: [Report](#)
21. Report from the Senior Planner recommending the acceptance of an easement deed for the future right-of-way from Sewalls Falls Road to Whitney Road as a condition of the minor subdivision of 1 Monitor Drive.
Attachments: [Report](#)
[Easement](#)
[Plans](#)
22. Conservation Easement Enforcement Guidelines report from the Assistant City Planner.
Attachments: [Report](#)
[Guidelines](#)

Consent Resolutions

23. Resolution proclaiming December 2020 as Capital Region Food Program Month.
Attachments: [Resolution](#)

Appointments

24. Mayor Bouley's proposed appointment to the Utility Appeals Board. Christopher Bourcier
Attachments: [Apppointment](#)
25. Mayor Bouley's proposed appointment to the Planning Board. Jeffrey W. Santacruce
Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 26A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1(a), Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX, concerning a section of Beacon Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.
Attachments: [Ordinance](#)
[Report](#)
[Beacon Street Winter Parking Ban Graphic](#)
- 26B. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Safety and Training Coordinator; together with report from the City Manager.
Attachments: [Ordinance](#)
[Report](#)
- 26C. Resolution amending resolution #9266, which granted RSA 79-E Community Revitalization Tax Relief Incentive benefits to real estate located at 10 Pleasant Street Extension, City Assessor's Parcel Map 7412Z, Lot 15; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.
Attachments: [Resolution](#)
[Report](#)
[Tax Savings Calculation REV 10-05-2020](#)
[10 Pleasant Ext 79-E Application](#)
[Renovation Plans](#)
- 26D. Resolution appropriating the sum of \$24,575 to support projects that enhance the special character and vitality of Concord, and accepting the sum of \$24,575 from the New Hampshire Charitable Foundation for this purpose; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 26E. Resolution appropriating the sum of \$17,450 as a transfer to the Equipment Reserve and accepting the sum of \$17,450 from insurance companies as payment to settle claims for damage done to City property; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 26F. Resolution appropriating the sum of \$145,475 to continue funding the Mobile Integrated Healthcare (MIH) program enhancing the City's ability to respond to emergencies involving opioid overdoses, accepting the terms of the First Responder Comprehensive Addiction and Recovery Act (FR-CARA) grant, and accepting the sum of \$145,475 in grant funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

- 26G. Resolution appropriating the sum of \$119,765 for the procurement of Emergency Operations Center equipment, accepting the terms of an Emergency Management Performance Grant, and accepting the sum of \$119,765 in NH Department of Safety - Emergency Management Performance Grant funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

- 26H. Resolution appropriating the sum of \$625,000 to supplement existing funding for the 2020 Pump Station #4 Relocation and Replacement subproject (CIP #88), authorizing the use of Water Investment Fee Reserve funds in the sum of \$300,000, and authorizing the issuance of bonds and notes in the sum of \$325,000 for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

27. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1(a), Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX, concerning a section of Beacon Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Beacon Street Winter Parking Ban Graphic](#)

28. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Safety and Training Coordinator; together with report from the City Manager.

Attachments: [Ordinance](#)
[Report](#)

29. Resolution amending resolution #9266, which granted RSA 79-E Community Revitalization Tax Relief Incentive benefits to real estate located at 10 Pleasant Street Extension, City Assessor's Parcel Map 7412Z, Lot 15; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution](#)
[Report](#)
[Tax Savings Calculation REV 10-05-2020](#)
[10 Pleasant Ext 79-E Application](#)
[Renovation Plans](#)

30. Resolution appropriating the sum of \$24,575 to support projects that enhance the special character and vitality of Concord, and accepting the sum of \$24,575 from the New Hampshire Charitable Foundation for this purpose; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

31. Resolution appropriating the sum of \$17,450 as a transfer to the Equipment Reserve and accepting the sum of \$17,450 from insurance companies as payment to settle claims for damage done to City property; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

32. Resolution appropriating the sum of \$145,475 to continue funding the Mobile Integrated Healthcare (MIH) program enhancing the City's ability to respond to emergencies involving opioid overdoses, accepting the terms of the First Responder Comprehensive Addiction and Recovery Act (FR-CARA) grant, and accepting the sum of \$145,475 in grant funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

33. Resolution appropriating the sum of \$119,765 for the procurement of Emergency Operations Center equipment, accepting the terms of an Emergency Management Performance Grant, and accepting the sum of \$119,765 in NH Department of Safety - Emergency Management Performance Grant funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

34. Resolution appropriating the sum of \$625,000 to supplement existing funding for the 2020 Pump Station #4 Relocation and Replacement subproject (CIP #88), authorizing the use of Water Investment Fee Reserve funds in the sum of \$300,000, and authorizing the issuance of bonds and notes in the sum of \$325,000 for this purpose; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

Reports

New Business

Unfinished Business

35. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.) (Petition supporting reducing current property line buffers to 15' or less, allowing more residents to keep chickens as pets; together with communications in support of the petition submitted.)

Attachments: [Ordinance](#)
[Report](#)
[Request](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony 2](#)
[Petition together with resident communications](#)

Comments, Requests by Mavor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

- Inf1 October 5, 2020 Concord Public Library Board of Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 October 19, 2020 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 Informational report from the General Services Director regarding Penacook Wastewater Treatment Plant emergency repairs.
Attachments: [Report](#)
- Inf4 Invitation for Mayor Bouley, Members of City Council, and City Manager Aspell to march in the Christmas Parade to be held on Saturday, November 21, 2020.
Attachments: [Invitation](#)