



City of Concord

City Council

Meeting Agenda

Monday, August 14, 2017

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Revised

Non public session to meet with legal counsel in accordance with RSA 91-A:2, I (b) to be held at 6:30 p.m.

1. Call to Order.
2. Invocation by Rabbi Robin Nafshi, Temple Beth Jacob.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

June 26, 2017 City Council Meeting Minutes.

Attachments: [Minutes](#)

July 10, 2017 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Presentation of new Library databases Hoopla and Zinio.
7. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to Community Development, Legal and the Planning Board

8. Communication from Interchange Development LLC requesting relief from covenants and request for rezoning Whitney Road/Hoit Road Parcels (Map 06P, Lots 5 and 6).

Attachments: [Communication](#)
[Concept Plan](#)

Items Tabled for September 11, 2017 Public Hearings

9. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, to add the position of Environmental Compliance Manager at the Water Treatment Plant Division; together with report from the Director of Human Resources and Labor Relations and the General Services Director.

Attachments: [Ordinance](#)
[Report](#)

10. Resolution accepting and appropriating the sum of \$852,591.97 in previously collected street damage fees as a transfer to the Highway Reserve Fund retroactive to June 30, 2017; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

11. Resolution appropriating the sum of \$120,000 as a transfer to Highway Reserve for the Road Improvement Program, using anticipated revenues from Street Cutting Excavation Fees as the funding source; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

12. Resolution de-authorizing the sum of \$34,000 in bond authorizations from the Stormwater Improvements Project (CIP #83), authorizing the issuance of bonds and notes for up to \$34,000 and appropriating said funds for the exit 16/Mountain Road/Shawmut Street Roundabout Project (CIP #24); together with report from the City Engineer. (Revised resolution submitted)

Attachments: [Resolution](#)
[Report](#)
[Revised Resolution](#)

From the City Manager

13. Positive Citizen Comments.

Attachments: [Citizen Comments](#)

Consent Reports

14. Diminimus gifts and donations report from the City Engineer requesting authorization to accept funding from Concord Steam Corporation for sanitary sewer manhole repairs in the amount of \$7,200.00, as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)
[Damaged Sewer Manholes](#)

15. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$9,117.80 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
16. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$400.00 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
17. Diminimus gifts and donations report from the Public Properties Division requesting authorization to accept a donation of a Skate Sharpener valued at \$2,000 as provided under the pre-authorization granted by City Council.
Attachments: [Report](#)
18. Diminimus gifts and donations report from the Police Department requesting authorization to accept monetary revenue totalling \$6,609.25 as provided for under preauthorization granted by City Council.
Attachments: [Report](#)
19. Status report from the City Manager on City Council's 2016-2017 Priorities. (Pulled from the consent agenda by Councilor Herschlag)
Attachments: [Report](#)
20. Quarterly Report from the Police and Fire Chiefs on Overdoses and Related Statistics.
Attachments: [Report](#)
21. Quarterly Current Use Change Tax Report from Director of Real Estate Assessments.
Attachments: [Report](#)
[Current Use Penalties](#)
22. Report from the Police Department in response to a referral from City Council regarding speeding vehicle concerns in Woodcrest Heights.
Attachments: [Report](#)
23. Report from the City Solicitor in response to a City Council referral regarding an application for Restoration of Involuntarily Merged Lots from Jason Hill, 6 Wilfred Avenue, Concord.
Attachments: [Report](#)
[Referral](#)

24. Report from the City Solicitor regarding the Paralegal Position in City Solicitor's Office.
Attachments: [Report](#)
25. Report from the Economic Development Director on Economic Development Progress to Date.
Attachments: [Report](#)
26. Rollins Park Adopt a Tree Program report from the Parks and Recreation Director.
Attachments: [Report](#)
27. Report regarding inclusion of City trails in a regional web-based database.
Attachments: [Report](#)
28. Report from the City Planner concerning request to NHDOT to narrow the lane widths on Sheep Davis Road (NH 106) near Loudon Road to eleven (11) feet.
Attachments: [Report](#)
[Letter](#)

Consent Resolutions

29. Resolution in recognition of the services of Master Police Officer James R. Fallon.
Attachments: [Resolution](#)
30. Resolution in recognition of the services of Master Police Officer Matthew A. Nelson.
Attachments: [Resolution](#)
31. Resolution in honor of the services of retired Paramedic Lieutenant H. Bobby Silvestriadis.
Attachments: [Resolution](#)
32. Resolution in honor of the services of retired Firefighter Paramedic Wellington Bartels.
Attachments: [Resolution](#)
33. Resolution in honor of the services of retired Firefighter James Cournoyer.
Attachments: [Resolution](#)
34. Resolution authorizing the City Manager to submit an application to the United States Department of Justice - Edward Byrne Memorial Justice Assistance Grant Program for funds designated for law enforcement related programs; together with report from the Police Department.
Attachments: [Resolution](#)
[Report](#)
35. Resolution authorizing prepayment of 2017 taxes in accordance with RSA 80:52-a;

together with report from the City Treasurer.

Attachments: [Resolution](#)
[Report](#)

36. Resolution adopting a Cash Management Policy; together with report from the City Treasurer.

Attachments: [Resolution](#)
[Report](#)
[Policy](#)

37. Resolution designating depositories for the City of Concord, New Hampshire for the Fiscal Year 2018.

Attachments: [Resolution](#)

38. Resolution relative to short term investment of excess funds.

Attachments: [Resolution](#)

39. Resolution relative to the public highway discontinuance of a portion of North Main Street between Court Street and Pitman Street in Concord New Hampshire; together with report from the City Planner. (Revised resolution and report submitted)

Attachments: [Resolution](#)
[Report](#)
[Request](#)
[Revised Resolution](#)
[Revised Report](#)
[Revised County Discontinuance Plan](#)

Consent Communications

40. Street closure request from West Church for a block party to be held on September 10, 2017.

Attachments: [Request](#)

41. Street closure request for a neighborhood block party to be held on Ridge Road on Sunday, September 24, 2017.

Attachments: [Request](#)

42. Street closure request from Intown Concord for Halloween Howl to be held on October 27, 2017.

Attachments: [Request](#)

43. Street closure request from Girls on the Run New Hampshire for a 5K Road Race to be held at Memorial Field in Concord on November 18, 2017.

Attachments: [Request](#)

Appointments

44. Proposed Appointment of Scott Sakowski to Zoning Board of Adjustment
Attachments: [Appointment](#)
[Sakowski Resume](#)
45. Proposed Appointment of Ricardo Tracewski to the Library Board of Trustees
Attachments: [Appointment](#)
[Tracewski Resume](#)

End of Consent Agenda

Public Hearings

- 46A. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Assistant Information Technology Director; together with report from the Director of Human Resources and Labor Relations. (Revised ordinance submitted)
Attachments: [Ordinance](#)
[Report](#)
[Revised Ordinance](#)
- 46B. Resolution accepting and appropriating the sum of \$32,000 in grant funds from the New Hampshire Highway Safety Agency, funds designated for the purchase of mobile data terminal equipment; together with report from the Police Department.
Attachments: [Resolution](#)
[Report](#)
- 46C. Resolution appropriating the sum of \$900,000 for the purpose of the design, permitting, acquisition of right-of-way, and construction for the Hooksett Turnpike Bridge Replacement Project (CONCORD 15877, CIP #361), including accepting and appropriating \$720,000 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the amount of \$180,000 for the local agency match for this project; together with report from the City Engineer.
Attachments: [Resolution](#)
[Report](#)
[Map](#)

- 46D. Resolution appropriating the sum of \$900,000 for the purpose of the design, permitting, right-of-way, and construction for the Birchdale Road Bridge Replacement Project (CONCORD 15878, CIP #498), including accepting and appropriating \$720,000 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the amount of \$180,000 for the local agency match for this project; together with report from the City Engineer.

Attachments: [Resolution](#)

[Report](#)

[Map](#)

- 46E. Resolution appropriating the sum of \$1,468,980 for the purpose of constructing Phase I of the rehabilitation to Taxiway A for Runway 17/35 and crack sealing and marking Runways 17/35 and 12/30 including accepting \$1,322,082 in grant funds from the Federal Aviation Administration (FAA), and \$73,449 from the State of New Hampshire, and authorizing the issuance of bonds and notes of up to \$73,449; together with a report from the Associate Engineer.

Attachments: [Resolution](#)

[Report](#)

[Aerial Design Sketch](#)

- 46F. Resolution accepting and appropriating the sum of \$8,513.53 in private donations from a Main Street property owner for structural modifications to a sidewalk bumpout on South Main Street in conjunction with the Downtown Complete Streets Improvement Project (CIP #460); together with report from the City Engineer.

Attachments: [Resolution](#)

[Report](#)

Public Hearing Action

47. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Assistant Information Technology Director; together with report from the Director of Human Resources and Labor Relations. (Revised ordinance submitted)

Attachments: [Ordinance](#)

[Report](#)

[Revised Ordinance](#)

48. Resolution accepting and appropriating the sum of \$32,000 in grant funds from the New Hampshire Highway Safety Agency, funds designated for the purchase of mobile data terminal equipment; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

49. Resolution appropriating the sum of \$900,000 for the purpose of the design, permitting, acquisition of right-of-way, and construction for the Hooksett Turnpike Bridge Replacement Project (CONCORD 15877, CIP #361), including accepting and appropriating \$720,000 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the amount of \$180,000 for the local agency match for this project; together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)
[Map](#)

50. Resolution appropriating the sum of \$900,000 for the purpose of the design, permitting, right-of-way, and construction for the Birchdale Road Bridge Replacement Project (CONCORD 15878, CIP #498), including accepting and appropriating \$720,000 in New Hampshire State Bridge Aid Program funds and authorizing the issuance of bonds and notes in the amount of \$180,000 for the local agency match for this project; together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)
[Map](#)

51. Resolution appropriating the sum of \$1,468,980 for the purpose of constructing Phase I of the rehabilitation to Taxiway A for Runway 17/35 and crack sealing and marking Runways 17/35 and 12/30 including accepting \$1,322,082 in grant funds from the Federal Aviation Administration (FAA), and \$73,449 from the State of New Hampshire, and authorizing the issuance of bonds and notes of up to \$73,449; together with a report from the Associate Engineer.

Attachments: [Resolution](#)
[Report](#)
[Aerial Design Sketch](#)

52. Resolution accepting and appropriating the sum of \$8,513.53 in private donations from a Main Street property owner for structural modifications to a sidewalk bumpout on South Main Street in conjunction with the Downtown Complete Streets Improvement Project (CIP #460); together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

Reports

53. Report from the City Solicitor regarding Senate Bill (SB) 191, Keno and the funding of full-day kindergarten in New Hampshire; together with communication from Charles McIntyre, New Hampshire Lottery regarding SB 191.

Attachments: [Report](#)
[Communication](#)

54. Status report from the Parks and Recreation Director regarding the design of Terrill Park (CIP #59). (Communication from Concord Crush submitted)

Attachments: [Report](#)
[Attachment A](#)
[Concord Crush Communication](#)

New Business**Unfinished Business**

55. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

56. Resolution authorizing the City Manager to enter into a license agreement with Associated Enterprises, Inc. to install a balcony and related improvements within the North Main Street rights-of-way; together with report from the Director of Redevelopment, Downtown Services & Special Projects. (Action on this item tabled at the May 8, 2017 Council meeting)

Attachments: [Resolution](#)
[Report](#)
[Planning Board Approved Rendering & Plans](#)

Comments, Requests by Mayor, City Councilors**Comments, Requests by the City Manager****Consideration of items pulled from the consent agenda for discussion**

** Item 19 has been pulled from the consent agenda for discussion.*

Consideration of Suspense Items

- Sus1. Request to the New Hampshire Department of Transportation (NHDOT) to revise the painted lane widths on the I-393 Connector from the Transportation Policy Advisory Committee.

Attachments: [Report](#)
[Letter](#)

Item Tabled for a September 11, 2017 Public Hearing

Sus2. Ordinance amending the Code of Ordinances, Title 1, General Code, Chapter 1, Government Organization, Article 1-3, Miscellaneous Regulations, Ward Lines; together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

Adjournment

Information

- Inf1. May 4, 2017 Heritage Commission Meeting Minutes.
Attachments: [Minutes](#)
- Inf2. May 10, 2017 Conservation Commisison Meeting Minutes.
Attachments: [Minutes](#)
- Inf3. May 10, 2017 Conservation Commission Trails Subcommittee Meeting Minutes.
Attachments: [Minutes](#)
- Inf4. May 17, 2017 Planning Board Meeting Minutes.
Attachments: [Minutes](#)
- Inf5. May 18, 2017 Recreation and Parks Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf6. June 13, 2017 Architectural Design Review Committee (ADRC) Meeting Minutes.
Attachments: [Minutes](#)
- Inf7. June 20, 2017 Traffic Operations Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf8. June 22, 2017 Transportation Policy Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf9. June 28, 2017 Community Development Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf10. Communication from Eversource Energy notifying the City of Concord of upgrade/repair work to be done in the Concord area.
Attachments: [Communication](#)
- Inf11. Communication from Comcast Cable regarding updates to their Agreement for Residential Services.
Attachments: [Comcast](#)