



# CITY OF CONCORD

*New Hampshire's Main Street™*  
Human Resources Department

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Jennifer Johnston, Director of Human Resources and Labor Relations

**DATE:** May 27, 2025

**SUBJECT:** Amend Schedule D to Add the Position Specified in the Attached Ordinance for FY2026, and to Modify the Title of a Position

### **Recommendation**

It is requested and recommended that the City Council accept this report and set a public hearing date in July for the proposed ordinance to add and modify positions on Schedule D, the class specification index.

### **Background**

Per the City Manager's Budget Transmittal Letter for the proposed Fiscal Year Budget 2026, the following position will need to be added to the class specification index known as Schedule D:

- Parking Enforcement Officer and Equipment Technician II Labor Grade 13

In addition to the change as proposed in the budget, the Deputy City Manager for Finance has requested a title change be made to the position Director of Real Estate Assessments. The request is to change the title to Director of Assessing in order to more accurately identify the work of this position. It does not change the work that is performed by this position or the compensation tied to this employee.

- Director of Assessing Labor Grade 24

### **Discussion**

In order to accomplish the aforementioned changes to Schedule D, the City Council will need to set a public hearing for July and then approve the position changes as per the attached ordinance.

Please note that other changes that are proposed in the budget process that do not require a public hearing are as follows: (1) the addition of another Outreach Social Worker in the Police Department, and (2) the addition of another Assistant Fire Marshal.

Respectfully Submitted,  
Jennifer Johnston

cc: Thomas J. Aspell Jr., City Manager