



Civil Engineers  
Structural Engineers  
Traffic Engineers  
Land Surveyors  
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July 27, 2022

Concord City Council  
Concord City Hall  
41 Green Street  
Concord, NH 03301

**RE: License & Discontinuance Request  
NH Army National Guard – Building C Renovations  
1 Minuteman Way, Concord, NH  
Tax Map 613Z, Lot 96 & Pembroke Road ROW**

Dear Council,

On behalf of our Client, the New Hampshire Army National Guard (NHARNG), please find attached materials associated with a partial roadway discontinuance/license request for Building C Renovations at the above noted address.

The intent of the project is to improve the aesthetics of the building and to provide a new wayfinding point for veteran's seeking assistance with their benefits as well as recruitment by appointment. The new identity entrance will also serve to reduce the number of turn-aways the NHARNG experiences at their gated entries, better separating visitors from the secure portions of the facility.

In addition to the building façade improvements shown on the architectural renderings, site improvements are also proposed to better facilitate the use of the area in the immediate vicinity of the building C entrance. Existing concrete planters and an undefined pavement area within the Pembroke Road right-of-way will be removed and replaced with a dedicated parking area consisting of (13) parking spaces (of which two will be handicap accessible), a bike rack, a granite monument sign, granite benches, sidewalk reconfiguration and various landscape improvements. A patio area, flag bank and monument area are also proposed immediately south of the 197 +/- sf. building addition, which is located on the applicant's property, tax map 613Z, lot 96.

Traffic associated with the building renovations are not anticipated to be significant in that access to the building/parking area will be by appointment and that there will be no new trips generated as these visitors are already coming to the facility.

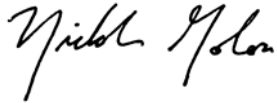
No utility improvements of significance are proposed and minor revisions to the site grading are provided for smooth transitions to access points to the building and within the area of work.

Due to the minimal area of disturbance no State or Federal permitting is required for the proposed improvements.

48 Constitution Drive  
Bedford, NH 03110  
Phone (603) 472-4488  
Fax (603) 472-9747  
[www.tfmoran.com](http://www.tfmoran.com)

We appreciate your consideration of this request, and in that a minor site plan approval will be required with the City Planning Board, we will continue to work diligently with the Planning Staff to confirm the improvements are consistent with City expectations. Should there be any questions or concerns regarding this submittal or the project in general please do not hesitate to contact the undersigned at 472-4488 or [ngolon@tfmoran.com](mailto:ngolon@tfmoran.com).

Sincerely,  
TFMoran, Inc.

A handwritten signature in black ink that reads "Nicholas Golon". The signature is written in a cursive style with a large initial "N" and "G".

Nicholas Golon, P.E.  
Principal