



# City of Concord, New Hampshire

Office of the Mayor

Mayor Byron O. Champlin

TO: Members of City Council

FROM: Mayor Champlin

DATE: July 2, 2024

RE: Recreation and Parks Advisory Committee Appointments

I propose the reappointment of the following individuals to the Recreation and Parks Advisory Committee for three-year terms to expire May 31, 2027.

- Althea Barton, 73 Weir Road, Concord as the Ward One Representative.
- Nicholas Kotkowski, 34B South State Street, Concord as the Ward Six Representative. Nicholas currently serves as the Ward Seven Representative. He has recently moved to Ward Six.
- Mary Miller, 25 Portsmouth Street, Concord as the Ward Ten Representative.

In addition to the above reappointments, I proposed the appointment of the following individuals to the Recreation and Parks Advisory Committee for three-year terms to expire August 31, 2027.

- Jim Figueira, 9 Peterson Circle, Concord as the Ward Three Representative. Jim Figueira's letter of interest and resume are attached.
- Brian Sartorelli, 40 Rockingham Street, Concord. Brian Sartorelli's letter of interest and resume are attached.

In accordance with Section 18 of the City Council Rules, these proposed appointments are being distributed to City Council as information in advance of formal action at the August 12, 2024 City Council meeting.

Dear Recreation Advisory Board,

I am writing to express my sincere interest in joining the Recreation Advisory Board for ward 3 of the City of Concord. As a long-time resident and passionate advocate for our community, I believe I can contribute significantly to the board's mission of enhancing recreational opportunities for all residents.

Allow me to highlight a few reasons why I am well-suited for this role:

1. **Community Engagement:** Over the past decade, I have actively participated in various community events, including summer camps and park visits. These experiences have given me valuable insights into the recreational needs and preferences of our residents.
2. **Parent Perspective:** As a parent of two children who have benefited from our local summer camps, I understand the importance of safe and enriching recreational programs. I am committed to ensuring that all families have access to quality activities.
3. **Park Advocacy:** Exploring every park in the Concord area has deepened my appreciation for our green spaces. I am passionate about preserving and improving our parks, making them inviting places for families, seniors, and individuals of all ages.
4. **Collaborative Approach:** I believe in collaboration and open communication. If appointed to the board, I will actively engage with fellow members, city officials, and community stakeholders to develop innovative solutions.
5. **Long-Term Commitment:** My family and I plan to remain in Concord for the foreseeable future. Serving on the Recreation Advisory Board aligns perfectly with my long-term commitment to our vibrant city.

I am excited about the opportunity to contribute my skills, enthusiasm, and dedication to the board's initiatives. If you require any additional information or references, please feel free to reach out to me.

Thank you for considering my application. I look forward to the possibility of serving our community through the Recreation Advisory Board.

Sincerely,

Jim Figueira  
9 Peterson Circle  
Concord, NH 03303

603-401-4471  
[jfig600@gmail.com](mailto:jfig600@gmail.com)

# Jim Figueira

- **Phone:** 603-401-4471
- **Email:** jfig600@gmail.com
- **LinkedIn:** Your LinkedIn Profile (if applicable)

## Professional Summary

Highly motivated and experienced financial advisor with a passion for helping main street families achieve their financial goals. Former owner of Classic Siding, a successful construction business. Currently serving as a Regional Vice President with Primerica, specializing in financial advising. Self-employed for the past 24 years, demonstrating strong entrepreneurial skills.

## Work Experience

### Regional Vice President, Primerica

- *2004 - Present*
- Provide comprehensive financial planning services to clients.
- Lead a team of skilled financial advisors.
- Foster strong client relationships and deliver personalized solutions.

### Owner, Classic Siding

- *2000 - 2010*
- Successfully managed a construction business.
- Oversaw project execution, budgeting, and client satisfaction.
- Developed strong negotiation and communication skills.

## Education

- **Greater Lowell Vocational Trade School**
- Graduated in 1994
- [Your Degree or Certification]

## Licenses and Certifications

- Life & Health Insurance License
- Personal Lines License
- Series 6, 63, 65, and 26
- Mortgage License

Community Involvement

- **Concord NH Chamber of Commerce Ambassador**
- Actively promote local businesses and community growth.
- **Chair, Funds for Education Golf Tournament**
- Organized successful fundraising events for educational initiatives.
- **Recipient of the Grant W. MacIntosh Award (2023)**
- Recognized for outstanding contributions to the Concord Chamber.

----- Forwarded message -----

From: **Brian Sartorelli** <[bsartorelli@sanelnapa.com](mailto:bsartorelli@sanelnapa.com)>

Date: Mon, May 6, 2024, 11:39 AM

Subject: Ward 7 Parks and Rec Advisory Committee Vacancy

To: [cityclerk@concordnh.gov](mailto:cityclerk@concordnh.gov) <[cityclerk@concordnh.gov](mailto:cityclerk@concordnh.gov)>

To whom it may concern,

My name is Brian Sartorelli and I was recently informed of a vacancy in Concord's Ward 7 for the Parks and Rec. Advisory Committee. I would formally request that the Council place my name in consideration to fill this void. As a lifelong Concord resident, and currently residing at 40 Rockingham St, my wife and I have 6 children together. Currently, 4 of our 6 children are taking part in Concord's athletic programs and we spend much of our evenings at the fields. I have held a board position within the Concord Capital's Football organization, and in the past have volunteered my time coaching Little League with my father (also a lifelong Concord resident in Ward 7 and is currently in his 54<sup>th</sup> year of coaching). Needless to say, with my oldest child at age 14 and my youngest at only 1, we will have many more nights at our Concord fields, and I would like to be a part of the planning committee. Currently, I hold a District Manager's position with a local auto parts company who also values being a family owned and operated business and also values a sense of community. I have an extremely vast network of contacts, both personal and professional, that I feel could also offer support with funding projects within our community.

I would also like to add that being born and raised in this community has given me a sense of pride for what Concord was built on. It's athletic fields and the Parks and Rec. department have been a staple in the community, and I would love to be a part of the plan to help grow this to the next level.

Thank you for your consideration.

**Brian Sartorelli**

Area Manager

Sanel NAPA

[219 South Main St](#)

Concord, NH 03301

Direct Line: (603) 867-7828

[bsartorelli@sanelNAPA.com](mailto:bsartorelli@sanelNAPA.com)

[www.sanelNAPA.com](http://www.sanelNAPA.com)

# Brian Sartorelli



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## Experience

### 2/10/2019–Present

District Area Operations Manager • Sanel NAPA • Managed a staff of 13 Store Managers to sales goals. Focused KPI's and tracked progress. Staffed and trained Store Managers in each of their locations to Sanel NAPA's operational plan. Member of the strategic planning committee, safety committee and marketing committee.

### 4/1/2014–2/10/2019

Sales Manager • Tim's Truck Capital and Auto Sales • Managed a staff of 4 sales reps. Developed BDC department and staffed department. Conducted TO's and offered finance options to customers. Proven closer and top performer 4 years in a row. Developed extended service contracts for "in house" services.

### 4/1/2021–4/1/2024

Parts and Service Director • Tim's Truck Capital and Auto Sales • Attracted and retained service customers both internal and externally. Managed 2 service writers and 8 techs daily. Maintained workflow and consistent CSI scores.

Team Building and retention is one of my strongest traits. Building a strong sales team and coaching people skills has proven to provide results for myself and my teams.

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## Education

NHFA, Concord NH

- FF1, FF2, Career Fire Fighter, EMT Basic, Degree of Fire Science. Certification Programs

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## Leadership

Graduate from NAPA GPC Lead program  
2022 Operational Manager of the Year

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## References

[Available upon request.]

## Contact

 40 Rockingham St  
Concord, NH 03301

 603-867-7828

 bsarto44@gmail.com