

ORDINANCE BASED FEES, FINES & PENALTIES

Rates Effective Date - 07/01/2016

DEPT	DEPT/DIV. ENFORCING THE CODE	CODE ARTICLE/SECTION	CHAPTER, SECTION & SUB-SECTIONS	FEE DESCRIPTION	FEE NAME	QTY PER MEASURE	UNIT OF MEASURE	CURRENT FEE AMOUNT	FEE RATE CHANGE - YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE / (DECREASE)	% OF INCREASE / (DECREASE)	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
General Services	Admin	1-5-1	09-01-13-00-01	Section 9-1-13, Charge for Testing Private Fire Hydrants		1	mo	68.00	YES	69.50	1.50	2.21%	4/13/2015	This increase is directly related to increase in labor
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-01-00	Permit for construction or alteration of a building or structure										
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-01-02	Fee per \$1,000, or part thereof, of estimated costs	Building Code	1	\$1,000	7.55	YES	7.60	0.05	0.66%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-01-03	Fee per square foot of gross floor area, calculated from the outside walls of each floor of the structure	Building Code	1	sq. ft.	0.08	YES	0.10	0.020	25.00%	4/13/2009	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-02-00	Permit for relocation of a building or structure from one lot to another, or to a new location within the same lot										
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-02-01	Application fee	Building Code	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.

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Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-02-02	Fee per \$1,000, or part thereof, of the estimated cost of moving the building or structure, of new foundations, and of work necessary to put the building or structure in useable condition in new location	Building Code	1	\$1,000	7.55	YES	7.60	0.05	0.66%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-03-00	Permit for demolition of building or structure										
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-03-01	Fee for application	Building Code	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06-03-02	Fee per \$1,000, or part thereof, of the estimated cost of moving the building or structure and of the disposal of the demolished materials	Building Code	1	\$1,000	7.55	YES	7.60	0.05	0.66%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06.1-00-00	Section 26-1-6.1, Sign Fees										
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06.1-00-01	Nonrefundable application fee	Zoning Ordinance	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-01-06.1-00-03	Fee for sign application requiring Planning Board approval under Article 28-10 or 28-11	Zoning Ordinance	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.

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Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-00-00	Section 26-14-9, Electrical Permit Fees										
Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-01-01	Nonrefundable application fee	Building Code - Electrical	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-02-00	Distribution:										
Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-02-02	Generators, including automatic transfer switches: Up to 20 k.v.a. capacity	Building Code - Electrical	20	k.v.a	26.15	YES	38.25	12.10	46.27%	6/11/2012	CD-Code: Fee Description for 26-14-09-02-02 was changed from 10 kva capacity to 20 kva capacity, hence, the recommended fee increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-02-03	Generators, including automatic transfer switches: Over 20 k.v.a.	Building Code - Electrical	<20	k.v.a	38.25	YES	76.50	38.25	100.00%	6/11/2012	CD-Code: Fee Description for 26-14-09-02-03 was changed from over 10 kva capacity to over 20 kva capacity, hence, the recommended fee increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-02-04	Photovoltaic	Building Code - Electrical	1	each	NEW FEE	NEW FEE	50.00	0.00	0.00%	NEW FEE	NEW FEE
Comm Dev.	Bldg. & Code Services	1-5-1	26-14-09-02-13	Temporary services	Building Code - Electrical	1	each	19.25	YES	35.00	15.75	81.82%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-00-00	Section 26-17-3, Mechanical permit fee schedule										
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-01-01	Nonrefundable application fee	Building Code-Mechanical	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.

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Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-07-00	Other fees										
Comm Dev.	Bldg. & Code Serv	1-5-1	26-17-03-07-01	Hot water tank, each, up to 100 gallons	Bldg. Code - Mechanical	100	gallons	13.60	YES	14.00	0.40	2.94%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-07-02	Hot water tank, over 100 gallons, add per gallon	Bldg. Code - Mechanical	1	per gal.	0.12	YES	0.15	0.03	25.00%	4/11/2011	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-07-03	Modification to existing residential heating system (each)	Bldg. Code - Mechanical	1	each	53.55	YES	54.00	0.45	0.84%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-07-04	Modification to existing commercial heating system (each)	Bldg. Code - Mechanical	1	each	107.15	YES	110.00	2.85	2.66%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Serviced	1-5-1	26-17-03-07-05	Modification to existing residential cooling system (each)	Bldg. Code - Mechanical	1	each	53.55	YES	54.00	0.45	0.84%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-17-03-07-06	Modification to existing commercial cooling system (each)	Bldg. Code - Mechanical	1	each	107.15	YES	110.00	2.85	2.66%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-00-00	Section 26-19-7, Plumbing Permit Fee Schedule										
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-01-01	Nonrefundable application fee	Building Code - Plumbing	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.

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Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-02-00	Fixtures and equipment										
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-02-14	Water storage tank, 0—100 gallons	Building Code - Plumbing	100	gallons	13.60	YES	14.00	0.40	2.94%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-02-15	Hot water tank, add per gallon over 100	Building Code - Plumbing	1	gallon	0.12	YES	0.15	0.03	25.00%	4/11/2011	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-03-00	Soil, storm, and vent pipe										
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-03-01	Diameter less than 6 inches per 100 feet or part thereof	Building Code - Plumbing	100	ft.	16.40	YES	17.00	0.60	3.66%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-04-00	Water pipe										
Comm Dev.	Bldg. & Code Services	1-5-1	26-19-07-04-01	Water pipe - ¼-inch to ¾-inch diameter, per 100 feet or part thereof	Building Code - Plumbing	100	ft.	16.40	YES	17.00	0.60	3.66%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-00-00	Section 27-1-4, Permit Fee (Rooming houses, Hotels, and Motels)										
Comm Dev.	Bldg. & Code Services	1-5-1	27-01-04-01-01	Nonrefundable application fee	Housing Maint. & Occupancy Code	1	each	20.00	YES	25.00	5.00	25.00%	4/11/2011	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	28-00-00-00-00	Chapter 28 – Zoning Ordinance										

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Comm Dev.	Bldg. & Code Services	1-5-1	28-00-00-00-01	Fee for an application or appeal related to property located partially or completely with the RD, RN, RH, UT, CN, CU, CG, CBP, OCP, CVP, or IS Districts	Zoning Ordinance	1	each	450.00	YES	455.00	5.00	1.11%	6/11/2012	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	28-00-00-00-02	Fee for an application or appeal related to property located within all other districts	Zoning Ordinance	1	each	360.00	YES	365.00	5.00	1.39%	4/13/2015	Recommendation is based on inflationary increase.
Comm Dev.	Bldg. & Code Services	1-5-1	28-00-00-00-03	Fee for an application or appeal related to property, which requires notification to abutters whose property is located outside the boundaries of the City of Concord, shall include an additional fee	Zoning Ordinance	1	each	77.00	YES	82.00	5.00	6.49%	4/13/2015	Recommendation is based on inflationary increase.

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General Services	Highway & Utilities	Off-duty hours Reconnect Fee		1	occurrence	220.50	YES	226.00	5.50	2.49%	04/13/15	Inflationary increase of 2.5% (+/-).
General Services	Highway & Utilities	Painting Private Hydrant		1	each	71.50	YES	73.29	1.79	2.50%	04/13/15	Inflationary increase of 2.5% (+/-).
General Services	Highway & Utilities	Fire flow test upon request		1	each	157.00	YES	160.93	3.93	2.50%	04/13/15	Inflationary increase of 2.5% (+/-).
General Services	Highway & Utilities	FOREMAN CALL-IN (minimum)		1	occasion	220.50	YES	226.00	5.50	2.49%	04/13/15	Inflationary increase of 2.5% (+/-).
General Services	Highway & Utilities	Coring hole in CB or MH large (10" - 15")	Coring hole in CB or MH large (10" - 15")	1	coring	593.25	YES	608.08	14.83	2.50%	04/13/15	Inflationary increase of 2.5% (+/-).
General Services	Admin	Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment)	set-up and delivery charge	1	each	90.00	YES	92.25	2.25	2.50%	04/14/14	This increase is directly related to increase in labor
General Services	Admin	Hydrant Valve and Meter -SET-UP plus cost of water used	Temp Meter	1	multi component	90.00	YES	92.25	2.25	2.50%	04/14/14	This increase is directly related to increase in labor
General Services	Admin	Meter Test - 3" and larger	Meter Test Large meter	1	each	195.00	YES	200.00	5.00	2.56%	04/13/15	This increase is directly related to increase in labor

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General Services	Admin	Backflow Prevention Device Test	Backflow prevention test	1	each	65.00	YES	66.50	1.50	2.31%	04/13/15	This increase is directly related to increase in labor
General Services	Admin	Turning water on after non-payment	Reinstate Service After Termination	1	each	61.50	YES	63.00	1.50	2.44%	04/13/15	This increase is directly related to increase in labor
General Services	Admin	Seasonal meter installation	Seasonal Meter Re-Set	1	each	77.00	YES	79.00	2.00	2.60%	04/13/15	This increase is directly related to increase in labor
General Services	Highway & Utilities	Main line TV of sewer and drain lines		1	hour	182.00	YES	186.55	4.55	2.50%	04/13/15	Inflationary increase of 2.5% (+/-).
General Services	Highway & Utilities	Lateral TV of sewer and drain lines		1	hour	121.25	YES	124.28	3.03	2.50%	04/13/15	Inflationary increase of 2.5% (+/-).
General Services	Water	Out of Cycle Bill - A fee should apply to a Out of Cycle Read & Bill. When a water service transfer occurs other than on Thursday (free).	Out of Cycle Bill	1	each	41.00	YES	42.00	1.00	2.44%	04/13/15	This increase is directly related to increase in labor

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General Services	Water	Disconnect Door Tag - A fee for the PRODUCTION & delivery of the disconnect door Tag.	Disconnect Door Tag	1	each	6.00	YES	6.50	0.50	8.33%	04/14/14	Increase due to increased labor, vehicle and fuel costs.
General Services	Arena	Facility Rentals - Non Ice Daily Rental	Other Facility Rentals	1	each	1,915.00	YES	1,935.00	20.00	1.04%	4/13/2015	Recommendation was based on local market study conducted by General Services
General Services	Arena	Parking Lot	Other Facility Rentals	6	months	1,015.00	YES	1,025.00	10.00	0.99%	4/13/2015	Recommendation was based on local market study conducted by General Services
General Services	Arena	Parking Lot	Other Facility Rentals	12	months	1,950.00	YES	1,970.00	20.00	1.03%	4/13/2015	Recommendation was based on local market study conducted by General Services
General Services	Arena	Stick & Puck	Youth	1	each	7.00	YES	8.00	1.00	14.29%	4/14/2014	Recommendation was based on local market study conducted by General Services
Legal	Solicitor's Office	Fees charged for prosecution services to the town of LOUDON	Fees for Prosecution Services	1	year	32,175.00	YES	32,820.00	645.00	2%	4/13/2015	Proposed fee increase was based on Increase in cost of services.

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Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - ADULT	Fees for Prosecution Services	1	year	20,775.00	YES	21,200.00	425.00	2%	4/13/2015	Proposed fee increase was based on Increase in cost of services.
Legal	Solicitor's Office	Fees charged for prosecution services to the town of BOW - JUVENILE	Fees for Prosecution Services	1	year	5,195.00	YES	5,300.00	105.00	2%	4/13/2015	Proposed fee increase was based on Increase in cost of services.
Legal	Solicitor's Office	Fees charged for prosecution services to the town of DUNBARTON.	Fees for Prosecution Services	1	year	6,490.00	YES	6,620.00	130.00	2%	4/13/2015	Proposed fee increase was based on Increase in cost of services.

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Legal	Solicitor's Office	Right -to-Know law request fees for paper documents	Photocopy	each	page	0.50	YES	0.25	-0.25	-50%	4/11/2005	1/14/16 Jim Kennedy: With the reduction in the copy fee and the addition of the PDF fee we will be more in line with the actual cost of the paper copy and add a fee for charging a copy to convert to a PDF. I expect that the fee collections for copy fees under the Right-to-know law to go up as we currently do not have a means to charge for PDFs. Also, as I stated earlier, this will be an easier process for us to manage and to respond to right-to-know requests in a consistent manner.
Legal	Solicitor's Office	Right -to-Know law request fees for emailed PDF copies	PDF copies	each	page	NEW FEE	NEW FEE	0.20	0.00	0.00%	NEW FEE	NEW FEE

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Library	Library	A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.)	Overdue Fine-VHS - Adult	1	per day	0.25	YES	0.00	-0.25	-100.00%	4/9/2012	DELETE FEE. We no longer provide VHS to Adults. Dec 2015.
Library	Library	A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.)	Overdue Fine-VHS - Adult- Maximum Fine	1	per day	12.50	YES	0.00	-12.50	-100.00%	4/9/2012	DELETE FEE. We no longer provide VHS. Dec 2015.
Library	Library	A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.)	Overdue Fine-VHS - Children's	1	per day	0.25	YES	0.00	-0.25	0.00%	4/9/2012	DELETE FEE. We no longer provide VHS. Dec 2015.

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Library	Library	A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.)	Overdue Fine-VHS - Children's- Maximum Fine	1	per day	12.50	YES	0.00	-12.50	-100.00%	4/9/2012	DELETE FEE. As of Dec 2015 we longer provide VHS materials.
Library	Library	Fee for scanning a photograph, saving it to disc, and hand delivering it	Scanning photograph, on disc, hand delivered	1	each	10.00	YES	12.50	2.50	25.00%	4/11/2005	Recommend raising this rate to differentiate from more efficient electronic delivery.
Police	Police	Audio or Video recording-(VHS, Cassette)	Audio or Video recording	1	per tape	45.00	YES	0.00	-45.00	-100.00%	4/13/2009	DELETE FEE. The Department no longer provides VHS or Cassette recordings.
Police	Police	35mm Photographs (4x6 in size)	35mm Photographs	1	each	18.00	YES	0.00	-18.00	-100.00%	4/13/2009	DELETE FEE. 35mm photographs have not been provided in recent years due to the change to a digital format.
Police	Police	Game of Chance Permit	Pistol Permit	1	each	26.00	YES	0.00	-26.00	-100.00%	4/11/2005	DELETE FEE. Permits of this type have not been issued by the Department in years.

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DEPT	DEPT/DIV. ENFORCING THE CODE	FEE DESCRIPTION	FEE NAME	QUANTITY PER MEASURE	UNIT OF MEASURE	CURRENT FEE AMOUNT	FEE RATE CHANGE - YES OR NO?	IF YES, IDENTIFY NEW RATE OR PROPOSED RATE	AMOUNT OF INCREASE / (DECREASE)	% OF INCREASE / (DECREASE)	DATE OF LAST COUNCIL APPROVED FEE REVISION	REASON FOR INCREASE OR NO INCREASE
Police	Police	Sound Truck Permit	Sound Truck Permit	1	each	10.00	YES	0.00	-10.00	-100.00%	4/11/2005	DELETE FEE. Permits of this type have not been issued by the Department in years.
Police	Police	Sex Offender List (AT WINDOW)	Sex Offender List	1	each	20.00	YES	0.00	-20.00	-100.00%	6/25/2007	DELETE FEE. Sex Offender list can be obtained on-line at no charge. (State website)
Parks & Rec	Beaver Meadow Golf Course	Season Permits - Senior I Seniors, 65 years or over - Mid week 5 days; cannot play on weekends and holidays.	SEASON PERMITS- Resident-Senior I	1	each	760.00	YES	775.00	15.00	1.97%	9/8/2014	The Golf Course Advisory Committee at their August 2015 meeting unanimously approved the membership rates for the upcoming 2016 season. City Council at their Sept 2015 meeting approved the 2016 season memberships rates

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Parks & Rec	Beaver Meadow Golf Course	Season Permits - Senior II Seniors 65 years or over - Monday-Thursday; cannot play on weekends and holidays or on Fridays, June 15th through Labor Day.	SEASON PERMITS-Resident-Senior II	1	each	690.00	YES	0.00	-690.00	-100.00%	4/13/2015	The Golf Course Advisory Committee at their August 2015 meeting eliminated the Senior 2 membership ifor the upcoming 2016 season. This option is not offered at other area courses and is well below market rates City Council at their Sept 2015 meeting approved the 2016 season memberships rates
Parks & Rec	Beaver Meadow Golf Course	Annual membership fee. Adult	SEASON PERMITS-Resident-Adult	1	each	1,255.00	YES	1,305.00	50.00	3.98%	8/6/2015	The Golf Course Advisory Committee at their August 2015 meeting unanimously approved the membership rates for the upcoming 2016 season. City Council at their Sept 2015 meeting approved the 2016 season memberships rates