

HERITAGE COMMISSION

Meeting Minutes

September 5, 2024

The Heritage Commission held its regular monthly meeting in Council Chambers at 37 Green St, on Thursday, September 5, 2024.

Members: Althea Barton, Michael Dunn, Chair Richard Jaques, Councilor Jennifer Kretovic, and Vice-Chair Jim Spain

Absent: Carol Durgy Brooks and Dr. Bryant Tolles, Jr.

Staff: AnneMarie Skinner, City Planner
Krista Tremblay, Administrative Specialist II

1. Call to Order

The meeting was called to order by Chair Jaques at 4:32 p.m.

2. Minutes – Approve July 11, 2024 meeting minutes

Councilor Kretovic moved, seconded by Vice-Chair Spain, to accept the July 11, 2024, minutes as written. All in favor. Motion passed unanimously.

3. New Business

a. 11 Horseshoe Pond Certificate of Approval

Alison Digloria (73 Kingston) works for Renewal by Anderson. Ms. Digloria stated that seven windows are proposed for replaced in this house built in 1984. The windows are being replaced for efficiency purposes as the current Rivco windows cannot be repaired since Rivco is no longer in business. Ms. Digloria stated the house is located in the historic district. The work will be like for like for what is already in the existing home.

Chair Jaques asked if the house has vinyl siding.

Ms. Digloria confirmed that the house does have vinyl siding.

Vice-Chair Spain made a motion to approve the window replacement. Mr. Dunn seconded. All in favor. The motion passed unanimously.

b. 22 Bridge St request for comment

Ms. Skinner noted that she received notification that a new document was added to the filing and that this is a request for comment as part of the Section 106 process. No building permit applications have been submitted as yet. The building is historic. Ms. Skinner stated the request for comment was received in enough time to reply within 30 days had there been a Heritage Commission meeting in August, but the 30-day comment period has passed.

Councilor Kretovic stated these towers are already on the outside of the building and the building obstructs the view of the State House.

Ms. Skinner stated the view of the State House and the height is not pertinent and that the request for

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comment relates to the proposed project's potential effect on the historic property.

Chair Jaques noted the 11-foot increase will not make it any worse. Chair Jaques stated the Heritage Commission has no comment and concurs with the State of New Hampshire's findings.

4. Old/Continuing Business

a. Property Recognition

Chair Jaques stated he went through the documents he received from Wolfeboro and the Preservation Alliance. Chair Jaques noted he developed an 8-page document for the group to review over the next month and discuss at next month's meeting. There are some blanks that need to be completed in the document and that needed information will be discussed at the next Heritage Commission meeting.

Chair Jaques stated he is working with Larry Habel, who is a retired social studies teacher. Chair Jaques noted anything put forward for the school needs to be approved by the school board.

Councilor Kretovic stated she is on the joint school board and city council group and she will bring this item to that group at the next meeting.

Chair Jaques will get the document ready to present at the next Heritage Commission meeting in October.

b. Gas Holder Building

Member Barton noted she is not aware of anything new to report and remarked that this item can be removed from the monthly agenda.

c. Monuments and Granite Markers

Vice-Chair Spain said there is nothing new to report.

d. CSX Tower

Vice-Chair Spain stated he made call to CSX and there was no response. He went to property and noticed someone removed all the wood around the windows. Vice-Chair Spain stated the vandalism is worse than ever, and there is a large amount of debris all over the property.

e. Review of revised website paragraph under Concord's history

Councilor Kretovic has nothing to report on this agenda item.

f. Review of Heritage Commission webpage under Planning Division

Ms. Skinner presented the changes she made to the webpage as requested by the Heritage Commission.

The Heritage Commission approved of the changes.

5. Demolition Review Committee update

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Vice-Chair Spain said there is nothing new to report.

6. Heritage Sign Review Committee update

Ms. Skinner stated there are no new sign applications, and the applicant of the existing application has yet to submit the requested additional information.

7. Planning Board

Ms. Skinner stated there are no applications for the September Planning Board meeting that are pertinent to Heritage Commission. Ms. Skinner then listed the September applications. There is a small addition going proposed to the Red Blazer. Pitco Frialator's conditional use permits have expired and they have requested new conditional use permits. At 254 North State Street, Unit H, there is a conditional use permit request to use the existing space as a restaurant. The last application is a minor site plan for Burlington to do a small addition to square off the box, renovate the façade and re-work the interior layout to downsize the Burlington and add spaces for new tenants.

Member Barton asked about the height restriction ordinance.

Ms. Skinner stated there is a joint work session on September 18, 2024, from 6:00 to 7:00 p.m. between Planning Board and Architectural Design Review Committee to discuss Liz Hengen's letter that was provided to City Council and possible changes to the ordinance that has been adopted and is now in effect.

Councilor Kretovic stated it is an ordinance to allow for the opportunity to apply for a conditional use permit in front of the Planning Board.

Ms. Skinner stated the joint work session is not a public hearing. It is a public meeting, but that does not allow any public testimony.

Member Barton stated it is encouraging that the Planning Board and Architectural Design Review Committee are getting together to discuss this ordinance.

8. City Council

Councilor Kretovic stated the conditional use permit ordinance passed unanimously. Councilor Kretovic noted Mayor Champlin is going to request that city council create an ad hoc city committee that will oversee the celebration of the 1776 declaration of independence noting that the 250th anniversary is near. It is also the 300th anniversary since King George said Concord could be its own township. They happen to both be in the same year.

9. Other Business

Member Barton noted three items to discuss and wondered why the items were not on the old business section of the agenda. The first item is the Concord Airport, second is the Penacook Library deed restriction verbiage, and last is the signage in new park in Penacook.

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Ms. Skinner noted the lack of a role for the Heritage Commission at this point regarding the Concord Airport.

Councilor Kretovic will ask the City Manager about the Heritage Commission's role regarding verbiage for the deed restriction.

Adjournment

Councilor Kretovic moved, seconded by Member Dunn, to adjourn the meeting at 6:12 p.m. All in favor. The motion passed unanimously.

Respectfully Submitted,

Krista Tremblay

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Administrative Specialist II