



CITY OF CONCORD

New Hampshire's Main Street™

FIRE DEPARTMENT

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Guy Newbery, Interim Fire Chief

DATE: April 9, 2020

SUBJECT: A Report to accept and appropriate grant funding in the amount of Six Thousand Dollars (\$6,000) through the New Hampshire Department of Safety Emergency Management Performance Grant Program for the purpose of developing a Continuity of Operations Plan.

Recommendation

Approve the acceptance of the below cited revenue.

Revenue Source	Amount	Project
Dept. of Safety Emergency Management Performance Grant	\$6,000.00	To be determined

Background

1. Funds are requested to be accepted under the authority established pursuant to Resolution #8120, adopted December 10, 2007.
2. The purpose of the acceptance of these funds is consistent with, and presents no conflict or obstacle to, the accomplishment of City Council goals, the Code of Ordinances, or the operating functions of the Concord Fire Department.
3. No City financial match is required.
4. Funds have been received by the City of Concord, except as noted.

Discussion

The New Hampshire Department of Safety makes grant funding available to local jurisdictions through its Emergency Management Performance Grant Program for technical assistance to complete a Continuity of Operations Plan (COOP). This plan would address the provision of essential government services in the event of a major disaster or other condition that would normally disrupt such services.

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The grant does not require a financial match from the City. A “soft match” of \$6,000 is required, consisting of an in-kind contribution of labor hours from City employees working on the project team.

The continuity of operations plan is a budget goal for the Fire Department in FY20 and will mark a major step forward in emergency preparedness.

The Fire Department will continue to provide regular updates to the City Administration on the progress of this grant application and continuity of operations planning.