



City of Concord

City Council

Meeting Agenda

Monday, May 11, 2020

7:00 PM

Zoom Meeting Link:
<https://us02web.zoom.us/j/89425918333>
Telephone Dial: US: +1 929 205 6099 -
Webinar ID#: 894-2591-8333

COVID-19 - Public Meeting Procedures Notice

Due to the Covid 19/Corona Virus crisis and in accordance with Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04, City Council is authorized to meet electronically. The City of Concord will be utilizing the Zoom platform for this electronic meeting.

Please note that there is no physical location to observe and listen contemporaneously to the meeting, which was authorized pursuant to Governor Sununu's Emergency Order #12 pursuant to Executive Order 2020-04.

*All members of City Council have the ability to communicate contemporaneously during this meeting through the Zoom platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting by following the link below, or dialing the number below and entering the ID number at the prompt. For those who want to provide public testimony in the Public Hearing portion of the meeting, and you are connected to the Zoom website, you may click on the Raise Hand icon in the Attendees Section of Zoom to make the request. When the time is appropriate, you will be recognized so you can provide your testimony. For those calling in who want to provide public testimony, dial *9 to alert the host that you wish to speak. The host will unmute you at the appropriate time/during the public hearing portion of the meeting. All participants please keep your phones and computers on mute unless speaking.*

Website address: <https://us02web.zoom.us/j/89425918333>.

Telephone Dial: US: +1 929 205 6099 - Webinar ID#: 894-2591-8333.

Members of the public can also email questions or other public testimony to citycouncilmeeting@concordnh.gov. Staff will read the testimony or question into the record during the meeting.

Any member of the public can also call the City of Concord at 603-230-4619 or email: citycouncilmeeting@concordnh.gov if they are unable to access the meeting and assistance connecting is needed.

Non-public session in accordance with RSA 91-A:3, II (d) to discuss property acquisition to be held at 5:30 p.m.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

April 13, 2020 Meeting Minutes.

Attachments: [April 13, 2020](#)

6. Agenda overview by the Mayor.

*****Consent Agenda Items*****

Items Tabled for June 4, 2020 Public Hearings

7. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2021, ending June 30, 2021, for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and Diminimis Accounts. (To be submitted under separate cover.)
8. Resolution for the annual capital closeout and repurposing of capital project funds; together with report from the Senior Accountant. (To be submitted under separate cover.)
9. Resolution authorizing and appropriating for Fiscal Year 2021 (July 1, 2020 through June 30, 2020) funds for Capital Projects and authorizing the issuance of bonds and notes for various Capital Projects more specifically identified in the budget document. (To be submitted under separate cover.)
10. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and

Penalties, Sewer Rates. (To be submitted under separate cover.)

From the City Manager

11. Positive Citizen Comments.
Attachments: [Citizen Comments](#)

Consent Reports

12. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept monetary gifts totaling \$393.67, as provided under the pre-authorization granted by City Council.
Attachments: [Report](#)
13. City Council 2020-2021 Quarterly Priorities Report from the City Manager.
Attachments: [Report](#)
14. Report from the Deputy City Manager - Development notifying Council of a \$30,000 award of Federal CARES Act funding to the Concord Municipal Airport.
Attachments: [Report](#)
15. March 2020 Fiscal Year to Date Financial Statements from the Deputy City Manager - Finance.
Attachments: [Report](#)
16. Report from the Deputy City Manager - Finance requesting authorization for the City Manager to enter into a Memorandum of Understanding with Unitil relative to a light-emitting diode (LED) street lighting program.
Attachments: [Report](#)
[Memorandum of Understanding \(MOU\)](#)
17. Report from the Deputy City Manager - Finance proposing revisions to Beaver Meadow Golf Course Membership Rates for the 2020 Golf Season and adding a single rider cart rate as recommended by the Golf Course Advisory Committee. (Revised report submitted)
Attachments: [Report](#)
[Revised Membership Proposal For 2020 Golf Season](#)
[Phase 1 Customer Safety](#)
[Phased Operations Outline](#)
[Revised Report](#)
18. Report from the City Solicitor's Office regarding a tentative agreement between the City of Concord and the International Association of Fire Fighters, Local 1045 (IAFF).
Attachments: [Report](#)

19. Report from the Interim Fire Chief on an application for a grant funding opportunity from the New Hampshire Department of Safety for Critical Infrastructure Protection and Emergency Operations Center Support Equipment.

Attachments: [Report](#)

20. May 2020 Economic Development Report from the Economic Development Director.

Attachments: [Report](#)

21. Report from the Traffic Operations Committee and the Transportation Policy Advisory Committee summarizing referrals from 2019.

Attachments: [Report](#)

Consent Resolutions

22. Resolution authorizing the City Manager, by way of the Police Department, to submit a grant application to the Concord Regional Crimeline Grant Program, for funding of up to \$3,000, designated to purchase Police Mountain Bikes, accessories, and maintenance equipment; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

23. Resolution authorizing the City Manager, by way of the Police Department, to submit an application to the United States Department of Justice, Patrick Leahy, Bulletproof Vest Partnership Grant Program to receive funding for the purchase of ballistic vests; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

End of Consent Agenda

Public Hearings

- 24A. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, Schedule X, to convert certain metered parking spaces from 3 hours to 10 hours near 60-62 Pleasant Street, together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Email Hinxhia re Meters @ 60-62 Pleasant January 10, 2020](#)
[Map - 3HR Meter Parking 60-62 Pleasant St.pdf](#)

- 24B. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time

Limited in Designated Places, Schedule III (Two Hours between the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday), by removing the two hour time limit on School Street between Liberty Street and Pine Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)

- 24C. Ordinance amending the Code of Ordinances Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I (Parking Prohibited at All Times), by amending Schedule I by creating a no parking zone at the westerly end of District 5 Road; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

- 24D. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, to re-establish law enforcement only parking near the Federal complex on Pleasant Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

- 24E. Resolution appropriating the sum of \$5,500 from Arena Fund Balance for the procurement of outside services to develop a detailed cost estimate of an existing conceptual design for an Arena addition; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

- 24F. Resolution appropriating the sum of \$60,000 for the purpose of off-setting personnel costs for the Police Department to assign an officer to the Drug Task Force and accepting the sum of \$60,000 from the State of New Hampshire Attorney General's Drug Task Force for this purpose; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 24G. Resolution appropriating the sum of \$74,315 for equipment, professional development, and overtime, and accepting the sum of \$74,315 in United States Department of Justice FY2020 Coronavirus Emergency Supplemental Funding for this purpose; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 24H. Resolution appropriating the sum of \$187,467 in the Annual Highway Improvement Program Project (CIP #78) and accepting and authorizing the use of revenue received for departmental services completed in conjunction with the capital project; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

- 24I. Resolution appropriating the sum of \$117,000 for equipment and overtime, and accepting the sum of \$117,000 in Department of Justice FY2020 Coronavirus Emergency Supplemental Funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

25. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, Schedule X, to convert certain metered parking spaces from 3 hours to 10 hours near 60-62 Pleasant Street, together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Email Hinxhia re Meters @ 60-62 Pleasant January 10, 2020](#)
[Map - 3HR Meter Parking 60-62 Pleasant St.pdf](#)

26. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-8, Parking Time Limited in Designated Places, Schedule III (Two Hours between the hours of 7:00 a.m. and 6:00 p.m., Monday through Friday), by removing the two hour time limit on School Street between Liberty Street and Pine Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)

27. Ordinance amending the Code of Ordinances Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I (Parking Prohibited at All Times), by amending Schedule I by creating a no parking zone at the westerly end of District 5 Road; together with report from the Director of Redevelopment, Downtown

Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

28. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, to re-establish law enforcement only parking near the Federal complex on Pleasant Street; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

29. Resolution appropriating the sum of \$5,500 from Arena Fund Balance for the procurement of outside services to develop a detailed cost estimate of an existing conceptual design for an Arena addition; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

30. Resolution appropriating the sum of \$60,000 for the purpose of off-setting personnel costs for the Police Department to assign an officer to the Drug Task Force and accepting the sum of \$60,000 from the State of New Hampshire Attorney General's Drug Task Force for this purpose; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

31. Resolution appropriating the sum of \$74,315 for equipment, professional development, and overtime, and accepting the sum of \$74,315 in United States Department of Justice FY2020 Coronavirus Emergency Supplemental Funding for this purpose; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

32. Resolution appropriating the sum of \$187,467 in the Annual Highway Improvement Program Project (CIP #78) and accepting and authorizing the use of revenue received for departmental services completed in conjunction with the capital project; together with report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

33. Resolution appropriating the sum of \$117,000 for equipment and overtime, and accepting the sum of \$117,000 in Department of Justice FY2020 Coronavirus

Emergency Supplemental Funding for this purpose; together with report from the Interim Fire Chief.

Attachments: [Resolution](#)
[Report](#)

Reports

New Business

34. Budget Adoption.

Unfinished Business

35. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner. (Ordinance referred to the Public Safety Advisory Board at the October 15, 2019 City Council meeting.)

Attachments: [Ordinance](#)
[Report](#)
[Request](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony 2](#)

36. Report from the Associate Engineer approving the design of the “Welcome to East Concord” gateway sign and directing staff to return with an appropriating resolution accepting a \$1,500 donation from the East Concord Garden Club (ECGC) and allocating additional sign installation funds. (Action on this item tabled at the February 10, 2020 Council meeting.)

Attachments: [Report](#)
[Graphic Rendering of Sign](#)
[Letter from East Concord Garden Club](#)

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

Adjournment

Information

- Inf1 January 6, 2020 Transportation Policy Advisory Committee Bicycle & Pedestrian Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 January 22, 2020 Transportation Policy Advisory Committee, Public Transportation Subcommittee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 April 20, 2020 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 Communication from Comcast notifying City Council of programming changes.
Attachments: [Communication](#)