



City of Concord

City Council

Meeting Minutes - Draft

Monday, January 14, 2019

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition followed by a non-public session in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies to begin at 5:30 p.m.

Present: Councilor Bouchard, Mayor Bouley, Councilors Champlin, Coen, Grady Sexton, Herschlag, Keach, Kenison, Kretovic, Matson, Nyhan and Todd were present. Councilor Werner was absent and excused.

Mayor Bouley called the meeting to order at 5:30 p.m.

Councilor Nyhan moved to enter into non-public session in accordance with RSA 91-A:2, I (a) to discuss negotiations with respect to collective bargaining. The motion was duly seconded by Councilor Kretovic and passed unanimously with no dissenting votes.

At 6:28 p.m. following negotiation discussion, Councilor Nyhan made a motion to enter non-public session in accordance with RSA 91-A:3, II (d) to discuss property acquisition. The motion was duly seconded and passed unanimously with no dissenting votes.

At 6:45 p.m., Councilor Champlin moved to recess the non-public session and continue after the regular Council meeting. The motion was duly seconded and passed unanimously with no dissenting votes.

This portion of the meeting was adjourned at 6:46 p.m.

1. Call to Order.

Mayor Bouley called the regular meeting to order at 7:00 p.m.

2. Invocation.
3. Pledge of Allegiance.

4. Roll Call.

Present: 15 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Mark Coen, Councilor Amanda Grady Sexton, Councilor Allan Herschlag, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Dan St. Hilaire, Councilor Stephen Shurtleff, Councilor Brent Todd, and Councilor Robert Werner

5. Approval of the Meeting Minutes.

December 10, 2018 City Council Meeting Minutes.

Action: Councilor Grady Sexton moved approval of the December 10, 2018 City Council meeting minutes. The motion was duly seconded and passed with no dissenting votes.

6. Fire Department Recognition.

Mayor Bouley recognized members of the Fire Department including Lieutenant Derek Martel, Firefighters Ryan Odom and Zachary Gagnon, Firefighter/Paramedic John McBride, Firefighter Bob Andrews, Lieutenant Mike Pawlowski, Firefighters Pat Richardson and John Sinclair, Acting Battalion Chief Tim Robinson, Firefighter/Paramedic Jim Farley, Firefighter Bob Martel and Firefighter Jim Pratt. Mayor Bouley indicated that they recently responded to a fire alarm activation at 20 Bog Road at 2:18 a.m. in which Company 5 from Penacook and Tower 2 from Central Station responded. He stated that Company 5 went to work stretching and attacking the lines, encountering heavy smoke on the third floor. Tower 2 arrived and forced entry into the apartment; Company 5 and Tower 2 initiated a fire attack in search of the apartment and quickly located an unconscious and severely burned occupant. He indicated that the Tower 2 crew removed the occupant from the building while Company 5 worked to contain the fire. He stated that this was a coordinated effort of the whole department and how they attack things in the city.

Mayor Bouley noted that the patient was transported to Concord Hospital and immediately airlifted to Massachusetts Burn Care Center where he continues to undergo treatment for burn injuries. The fire was contained and declared under control at 3:24 a.m., saving the other units within the apartment building. He stated that this is why they train as hard as they do. On behalf of the city and the patient's family he thanked them.

Councilor Grady Sexton indicated that there is never enough ways to thank people

for putting their life on the line for a community. On behalf of the Public Safety Advisory Board, she thanked them for their sacrifice and for going above and beyond every day.

7. Granite United Way Presentation.

Cary Gladstone, Granite United Way, stated that on a daily basis they bring together three areas of focus: education, health, and financial stability - Learn, Earn and Be Healthy. He noted that if they can integrate these three items, they will have a better society and community. He stated that the work he has been focused upon is how they can help utilize the tax code as a way of helping to build a financial stability of citizens who are really struggling. They have been working on a project called VITA - volunteer income tax assistance as a means of helping people. He noted that the commercial tax preparers charge, on average, between \$200 to \$300 for a fairly simple tax return. He shared that, for seventy percent of their constituents, there is no reason to pay a dime to get taxes done. He noted that the United Way promotes "my free taxes" which is a self filing platform. He stated that six in ten New Hampshire residents who are low income and file a tax return, do it themselves. He highlighted the program and tax changes within handouts. He promoted the website nhtaxhelp.org. (Handouts on file at the City Clerk's Office)

Councilor Herschlag pointed out that one small interaction with VITA can lead to other benefits for people. He asked if Mr. Gladstone could drop a copy off to the Concord Monitor so that they can get the information out to the public.

Mayor Bouley thanked Councilor Herschlag for recommending this presentation and indicated that any extra handouts could be left at the library.

8. Intown Concord Presentation.

Dawn Badami, new Executive Director for Intown Concord, introduced herself. She indicated that Winterfest will be coming up which was born out of a partnership with the Hotel Concord and O's Steak and Seafood. This event will be partnered in conjunction with the Black Ice Pond Hockey Tournament that's coming up next week to bring people downtown. Winterfest consists of ice sculptures, s'mores, hot cocoa and games. The goal is to keep people downtown with advertising being done primarily through social media. She is looking forward to brainstorming and coming up with new ideas; her goal is to visit everyone in the downtown community not just Main Street and listen to their valid concerns, comments, what works and what doesn't, etc. She wants to work with them and find out how they can ultimately bring more people here so they will shop in their

stores. She stated that she loves events and is always looking to see what can be the next great event for Concord and New Hampshire as well.

9. Election of a Mayor Pro Tem.

Action: Councilor Nyhan moved to nominate Councilor Bouchard as the Mayor Pro Tem. The motion was duly seconded and passed with no dissenting votes.

10. Remarks by the Mayor Pro Tem.

Mayor Pro Tem Bouchard thanked Councilors Nyhan and Kretovic for their support and nominating her for Mayor Pro Tem. She thanked the Council for their support and her husband for being supportive of her time being a part of Council.

11. Agenda overview by the Mayor.

Carlos Baia, Deputy City Manager-Development, introduced new staff member Gwen Williams as the City's health and licensing officer.

****Consent Agenda Items****

Note: Items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Approval of the Consent Agenda

Action: Councilor Kretovic moved approval of the consent agenda with item 15 removed to the end of the agenda for discussion. The motion was duly seconded and passed with no dissenting votes.

Referrals to the Transportation Policy Advisory Committee

12. Communication from Councilor Bouchard requesting review of safety concerns when vehicles traveling north on East Side Drive make illegal left hand turns into the CVS/Burger King driveway.

Action: This communication referred to the Transportation Policy Advisory Committee.

13. Communication from Councilor Werner, on behalf of Kensington Road residents, requesting that consideration be given to making safety improvements to address high traffic volume and excessive speed concerns on Kensington Road.

Action: This communication referred to the Transportation Policy Advisory Committee.

Referral to the Legal Department, the Parks & Recreation Advisory Committee and the Recreation Department

14. Communication from Concord Little League notifying the City of Concord of their intent to reinvest in, and reinvigorate their usage of, the little league-sized baseball diamond at Memorial Field.

Action: This communication referred to the Legal Department, the Parks and Recreation Advisory Committee and the Recreation Department.

Referral to Community Development, the Legal Department and the Planning Board

15. Communication from Cleveland, Waters and Bass, P.A. on behalf of their client requesting amendments to municipal Zoning Ordinances for properties located at and near 77 and 82 Merrimack Street in Penacook, the former "Rivco" site. (Pulled from consent by Councilor Todd)

Action: This item removed to the end of the agenda for discussion.

Referral to City Administration

16. Request, from Councilor Herschlag, asking City Administration to research, and report back to City Council, on expenses that would be incurred to begin recording all City Board and Committee meetings.

Action: This request referred to City Administration.

Referral to Community Development

17. Request from Councilor Herschlag, asking Community Development to report back to Council on the impact providing a density bonus for workforce housing would have as well as what the impact for requiring a percentage of low income units in elderly housing developments would have on current zoning ordinances. (Public comment received)

Action: This request referred to Community Development.

Referral to Finance

18. Request from Councilor Herschlag, asking staff to review and report back to City Council on the impact of LSR 2019-0006, relative to payment by the state of a portion of retirement system contributions of political subdivision employers. Sponsored by Robert Renny Cushing.

Action: This request referred to Finance.

Referral to the Planning and Legal Departments

19. Request from Councilor Herschlag, asking staff to review and report back to City Council on the impact of LSR 2019-0011, HB104, establishing a housing appeals board within the attorney general's office. Sponsors Lynne Ober, Sharon Carson and Peter Leishman.

Action: This request referred to the Planning and Legal Departments.

Items Tabled for February 11, 2019 Public Hearings

20. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments. (Public hearings to be held in February and March with action taken in April)

Action: This resolution was moved to set for a public hearing.

21. Resolution approving the granting of a Conservation Easement to Five Rivers Conservation Trust on approximately 30 acres of land located off Fisk Road, and appropriating the sum of \$8,500 from the Conservation Reserve for stewardship fees and operation costs associated with the transaction; together with report from the Assistant City Planner.

Action: This resolution was moved to set for a public hearing.

22. Resolution accepting and appropriating the sum of \$89,747 for compensation and fringe benefits to be funded by the Federal Emergency Management Agency for the reimbursement of personnel costs related to the deployment of Fire Department personnel to areas impacted by natural disasters; together with report from the Fire Chief.

Action: This resolution was moved to set for a public hearing.

23. Resolution appropriating the sum of \$285,200 and authorizing the issuance of bonds and notes in the amount of \$285,200 for the Pump Station #5 Refurbishment and Upgrade (CIP #372); together with report from the General Services Director.

Action: This resolution was moved to set for a public hearing.

24. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Arena Supervisor; together with report from the Director of Human Resources and Labor Relations.

Action: This ordinance was moved to set for a public hearing.

25. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, and Title IV, Zoning Code, Chapter 28, Zoning Ordinance, pertaining to the Flood Hazard Overlay (FH) District; together with a report from the Planning Board.

Action: This ordinance was moved to set for a public hearing.

From the City Manager

26. Positive Citizen Comments.

Action: This positive comments was received and filed.

Consent Reports

27. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$8,605.84 as provided for under the pre-authorization granted by City Council.

Action: This consent report was approved.

28. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$44,409.00 as provided for under the pre-authorization granted by City Council.

Action: This consent report was approved.

29. Fiscal Goals update recommendation from Fiscal Policy Advisory Committee.

Action: This consent report was approved.

30. Report from the Deputy City Manager for Development recommending City Council authorize the annual use of the Concord Municipal Airport for the Concord Aviation Day Event.

Action: This consent report was approved.

31. Report from the City Planner regarding the Annual Review of the Public Capital Facilities Impact Fee Ordinance.

Action: This consent report was approved.

32. Report from the Deputy City Manager - Finance and the Associate Engineer regarding, CIP#468, Taxiway A Rehabilitation Construction for Runway 17/35

Phase I & II recommending the consolidation of the FY2018 and the FY2019 funding appropriations.

Action: This consent report was approved.

33. Report from the Deputy City Manager for Development recommending approval of an amendment to the City's License Agreement with The 1883 Black Ice Pond Hockey Association for the placement of flags and banners on Main Street light poles.

Action: This consent report was approved.

Consent Resolutions

34. Resolution in honor of the services of retired Administrative Specialist Deborah Marcotte. (for presentation in February)

Action: This consent resolution was approved.

35. Resolution authorizing the City Manager to enter into a grant agreement with the State of NH Department of Environmental Services for the Aquatic Resource Mitigation Fund Grant which the City has been awarded in the amount of \$350,000, to be used towards the purchase of two parcels of land located off of District No. 5 Road for conservation purposes; together with a report from the Assistant City Planner.

Action: This consent resolution was approved.

Appointments

36. Mayor Bouley's proposed appointments to the Energy & Environment Advisory Committee. Gerald Eaton and Henry Herndon

Action: This appointment was approved.

37. City Manager's proposed appointment to the Library Board of Trustees. Elizabeth Herrmann

Action: This appointment was approved.

End of Consent Agenda

Public Hearings

- 38A. Resolution authorizing and appropriating the sum of \$21,610 for fiscal year 2019 operating expenses for the multi purpose recreational building at White Park, to be

funded from revenues generated from the operations of the facility; together with report from the Director of Redevelopment, Downtown Services & Special Projects and the Recreation Director.

Action: City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- 38B. Resolution authorizing the City Manager to submit an application in the amount of up to \$500,000 and accepting and appropriating grant proceeds of up to \$500,000 in Community Development Block Grant Housing and Public Facilities Funds for infrastructure improvements at a manufactured housing park located at 190 Manchester Street.

Action: There was no Council objection to holding public hearing items B and C together.

Mayor Bouley took Rule Six on items B and C.

City Manager Tom Aspell provided a brief overview on items B and C.

Matt Walsh, Director of Redevelopment, Downtown Services, and Special Projects, noted that there are handouts available on the back table which contains information in regards to this community development block grant in more detail. He explained that Community Development Block Grants funds are available to municipalities through the NH Community Development Finance Authority; up to \$500,000 is available annually for economic development projects, \$500,000 is also available for public facility and housing projects and up to \$350,000 is available for emergency activities. In addition, up to \$12,000 is available per feasibility study grant. All projects must directly benefit a majority of low and moderate income persons. He stated that the purpose of this public hearing is receiving public input and taking action on a proposed housing and public facilities grant application by the city, which is the grantee, for up to \$500,000 in community development block grant funds for improvements to infrastructure at the Top of the Hill Cooperative. Improvements include but are not necessarily limited to sanitary sewer and potable water improvements as well as related infrastructure, road repairs, etc. The cooperative which is located at 190 Manchester Street has 25 housing lots; the majority of the residents in the cooperative are low to moderate income. For the record, he stated that this project conforms with the City of Concord's housing and community development plans goal of pursuing projects that directly benefit

low and moderate income persons or households and eliminate conditions which seriously and immediately threaten public health and welfare.

Regarding the Residential Anti-Displacement Relocation Assistance plan, he noted this plan is also required by the rules promulgated by HUD and the Community Development Finance Authority. The plan states in general that if the city were to undertake a community development grant project which involved the displacement of persons, which results in the need to relocate them, the city would follow the uniform relocation act requirements. The Residential Anti-Displacement Relocation Assistance plan outlines the measures by which the city would take to find comparable housing whether for residents or businesses which are displaced either temporarily or permanently.

Mayor Pro Tem Bouchard opened the public hearings for items B and C together.

Public Testimony

Charles Fairfield, Interim President of the Top of the Hill Cooperative, spoke in support of this item.

Tyler Labrie, ROC-NH, noted that they assisted the cooperative through this process. The main issue that they face in regards to infrastructure is an aging septic system. They determined that it was best to be proactive and connect to the city's system instead of relying on aging septic systems and replacing one by one.

There being no further public testimony, the Mayor Pro Tem closed the hearings for items B and C.

- 38C. Resolution readopting the City's Anti-Displacement and Relocation Policy Statement and Procedures; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

Action: Public hearing for this item taken with public hearing item B.

- 38D. Resolution accepting and appropriating the sum of \$61,428 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Police Department Roadway Safety Initiatives; together with report from the Police Department.

Action: Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- 38E. Resolution accepting the Terms of the First Responder Comprehensive Addiction

and Recovery Act (FR-CARA) Grant and accepting and appropriating the sum of up to \$126,999 to implement a Mobile Integrated Healthcare (MIH) program, pending both NH Fire Standards and Training and EMS approval and Governor and Council approval, to enhance the City's ability to respond to emergencies involving opioid overdoses; together with a report from the Police and Fire Chiefs.

Action: Deputy Fire Chief Aaron McIntire provided a brief overview noting that what this program does is put them in the forefront of the Hub and Spoke model that was launched at the beginning of the year by the state. This program sets Concord as one of the hubs which will drive in a lot of substance abuse and mental health seeking help. He stated that the Governor and Council approved a large chunk of money for a 24/7 mental health and substance abuse rehab center to be up and running by May in Concord. They anticipate their volume in both mental health and substance abuse to increase and this program will allow them to be ready for this and to get ahead of the existing opioid crisis as they see it and prepare for what they are going to see for future runs.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- 38F. Resolution appropriating the sum of \$223,500 and authorizing the issuance of bonds and notes in the amount of \$223,500 for the design and construction of a Fire Training Facility (CIP #560); together with a report from the Deputy City Manager for Development.

Action: City Manager Tom Aspell provided a brief overview.

Councilor Herschlag feels that this is a great project but feels that its frustrating that they continue to see increases in costs that are beyond their control. He inquired as to the water and sewer costs.

Carlos Baia, Deputy City Manager-Development, responded that he believes they estimated the costs between the two funds in excess of \$30,000.

Councilor Kenison asked whether the Department of Environmental Services will be doing groundwater monitoring. General Services Director Chip Chesley responded that the city collected samples, sent them to a private lab and submitted results.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

Public Hearing Action

39. Resolution authorizing and appropriating the sum of \$21,610 for fiscal year 2019 operating expenses for the multi purpose recreational building at White Park, to be funded from revenues generated from the operations of the facility; together with report from the Director of Redevelopment, Downtown Services & Special Projects and the Recreation Director.

Action: Councilor Champlin moved approval. The motion was duly seconded and passed with no dissenting votes.

40. Resolution authorizing the City Manager to submit an application in the amount of up to \$500,000 and accepting and appropriating grant proceeds of up to \$500,000 in Community Development Block Grant Housing and Public Facilities Funds for infrastructure improvements at a manufactured housing park located at 190 Manchester Street.

Action: The Council suspended the rules to take action on this item out of order after the closing of public hearings B and C.

Councilor Kretovic moved approval. The motion was duly seconded.

Councilor Kretovic indicated that the Community Development Advisory Committee (CDAC) has looked at this over the past few months and noted that these residents would be homeless without them helping them in this regard; the state law indicates that they need to help them and CDAC was very open to supporting this group of people and putting them in a place of security. They do feel and agree that tying into city water and sewage is going to be a successful path to go in the long term.

Mayor Pro Tem Bouchard feels that this is a great program that the state has and is a valuable resource.

The motion to approve passed 11 to 0 on a roll call vote with Councilors Kretovic, Matson, Todd, Werner, Mayor Pro Tem Bouchard, Councilors Champlin, Coen, Grady Sexton, Herschlag, Keach and Kenison voting yes receiving the required two thirds vote. Councilor Nyhan was absent for the vote. Mayor Bouley took Rule Six and did not vote.

41. Resolution readopting the City's Anti-Displacement and Relocation Policy Statement and Procedures; together with a report from the Director of

Redevelopment, Downtown Services, and Special Projects.

Action: Councilor Matson moved approval. The motion was duly seconded and passed with no dissenting votes.

42. Resolution accepting and appropriating the sum of \$61,428 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Police Department Roadway Safety Initiatives; together with report from the Police Department.

Action: Councilor Coen moved approval. The motion was duly seconded and passed with no dissenting votes receiving the necessary two thirds vote.

43. Resolution accepting the Terms of the First Responder Comprehensive Addiction and Recovery Act (FR-CARA) Grant and accepting and appropriating the sum of up to \$126,999 to implement a Mobile Integrated Healthcare (MIH) program, pending both NH Fire Standards and Training and EMS approval and Governor and Council approval, to enhance the City's ability to respond to emergencies involving opioid overdoses; together with a report from the Police and Fire Chiefs.

Action: Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes receiving the necessary two thirds vote.

44. Resolution appropriating the sum of \$223,500 and authorizing the issuance of bonds and notes in the amount of \$223,500 for the design and construction of a Fire Training Facility (CIP #560); together with a report from the Deputy City Manager for Development.

Action: Councilor Matson moved approval. The motion was duly seconded and passed with no dissenting votes receiving the necessary two thirds vote.

Reports

New Business

Unfinished Business

Comments, Requests by Mayor, City Councilors

Councilor Todd received a City of Concord 2019 Public Works Information flyer in the mail. He pointed out that it is a calendar of the year's events. He feels that it's a great example of the city's outreach and distribution of information to the public.

Councilor Herschlag noted that he inquired, at their December meeting, if they should consider including additional work to the Memorial Field tennis courts that

could possibly extend the life of the proposed repairs. Specifically repairing net posts, that if not repaired could result in additional cracking to the paved surface. He indicated that a fellow councilor remarked that it seemed to him, he was insinuating that the administration was wasting money by only doing the work that had been proposed. After their meeting, staff went back and took yet another look at the project. It is his understanding that some of the work he asked about had been considered and been removed to contain costs. Upon reexamination of the project, there was a consideration for the additional repairs, resetting the net posts.

Councilor Herschlag noted much credit to our staff for being willing to take the time to review the scope of the work one more time. This is why they have the process they do. The council sets goals and priorities and approves the budget; the administration brings projects back to them that will accomplish those goals and priorities. An important function of the City Council is oversight. They ask questions (and at times even make suggestions) to insure they understand what they are voting on and what tax payer money is being spent on. This is how the process is supposed to work. He is concerned that a fellow councilor felt that he was insinuating the work they approved at their December meeting would be wasting money or that the administration would be proposing work that would not be conducive to the integrity of the courts. Suggesting that it was inappropriate for him to ask questions regarding a funding proposal. Whether it was his question or an internal staff review of the project, the addition of repairs to the net posts is designed to increase the longevity of the repairs to the tennis courts. Again staff should be commended for their willingness to review a project, even after they approved it, insuring our community receives the best possible outcome for the money being spent.

Councilor Herschlag does not understand why a fellow councilor assumed he was challenging their staff's commitment or competency by his asking questions and proposing a review of the project. However, should the councilor offer an apology, it will be graciously accepted.

Councilor Champlin reminded people of the Winter Carnival being held February 2nd.

Councilor Werner noted that when this Council approved the resolution for their city to be 100 percent renewable energy by 2050, an important part of this resolution is the development of a strategic plan which is due to the Council in July. He indicated that part of this process is the convening of a stakeholder meeting; the

first stakeholder meeting will be held in Council Chambers on January 22nd. There will be subsequent meetings in March and June in preparation for submitting a strategic plan.

Mayor Bouley reminded Council that if they have a request of staff that they go through the City Manager so there is no confusion for staff as to what Council is suggesting or asking them to do.

Mayor Bouley asked Council if a date in January would work for Council to begin the process of the City Manager's review. After reviewing dates, the Mayor indicated that he would come back to Council in February for dates.

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion

- *Item 15 has been pulled from the consent agenda for discussion.*

Referral to Community Development, the Legal Department and the Planning Board

15. Communication from Cleveland, Waters and Bass, P.A. on behalf of their client requesting amendments to municipal Zoning Ordinances for properties located at and near 77 and 82 Merrimack Street in Penacook, the former "Rivco" site.
(Pulled from consent by Councilor Todd)

Action: Councilor Todd removed this item to clarify to the public of the process noting that there have been a lot of questions and concerns from people already. He pointed out that the Council is only voting to recommend that the request be sent to the Planning Board, Community Development and the Legal Department for their analysis and opinion. He sees two phases to this: proposed zoning and proposed project.

Councilor Todd indicated that he received a statement from the owners representative that reads: "although the owner has some expectations about what might happen on the Rivco parcels if the zoning amendment is approved, no specific development proposal for the site has been prepared." Councilor Todd clarified that this vote tonight is not about voting against or for a particular project. He asked that if anyone has questions to please contact him and he'll provide information. He feels it would be best to assemble a meeting with staff, the owners and their representative.

Councilor Todd moved to refer this item to Community Development, the Legal Department and the Planning Board. The motion was duly seconded and passed with no dissenting votes.

Adjournment

The time being 8:23 p.m., Councilor Champlin moved to re-enter a non-public session in accordance with RSA 91-A:3, II (d) to continue discussing property acquisition. The motion was duly seconded and passed with no dissenting votes.

At 9:00 p.m., Councilor Champlin moved to exit non-public session. The motion was duly seconded and passed with no dissenting votes.

Councilor Kretovic moved to seal the minutes. The motion was duly seconded and passed unanimously with no dissenting votes.

There being no additional business, Councilor Matson moved to adjourn the meeting. The motion was duly seconded and passed with no dissenting votes.

A true copy; I attest:

*Michelle Mulholland
Deputy City Clerk*

Information

- Inf1 August 2, 2018 Heritage Commission Meeting Minutes.
Action: Information item received and filed.
- Inf2 September 19, 2018 Planning Board Meeting Minutes.
Action: Information item received and filed.
- Inf3 October 10, 2018 Conservation Commission Meeting Minutes.
Action: Information item received and filed
- Inf4 October 10, 2018 Trails Subcommittee Meeting Minutes.
Action: Information item received and filed.
- Inf5 November 13, 2018 Architectural Design Review Committee Meeting Minutes.
Action: Information item received and filed.
- Inf6 November 28, 2018 Community Development Advisory Committee Draft Meeting Minutes.
Action: Information item received and filed.
- Inf7 December 3, 2018 Concord Public Library Board of Trustees Meeting Minutes.
Action: Information item received and filed.
- Inf8 December 13, 2018 Golf Course Advisory Committee Draft Meeting Minutes.
Action: Information item received and filed.
- Inf9 December 2018 Executive Council Meeting Reports from Executive Councilor Adu Volinsky.
Action: Information item received and filed.
- Inf10 Communication from Comcast notifying City Council of upcoming channel changes.
Action: Information item received and filed.
- Inf11 Communication from Eversource Energy notifying the City that they have contracted with tree contractors to perform routine vegetation maintenance within

the community.

Action: Information item received and filed.