



City of Concord

City Council

Meeting Agenda

Monday, November 14, 2016

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public sessions in accordance with RSA 91-A:3, II (l) and RSA 91-A:3, II (e) to be held at 6:00 p.m.

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

October 11, 2016 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Friends of the City Auditorium Presentation.
Attachments: [Friends of the City Auditorium](#)
7. Agenda overview by the Mayor.

Consent Agenda Items

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to City Administration

8. Communication from Councilor Herschlag requesting the City Manager determine if St Paul's School is in compliance with the Easement Agreement they signed with the City, specific to Langley Parkway, on February 9, 2010. (Easement deed submitted; not previously distributed)

Attachments: [Communication](#)
[Easement Agreement](#)

Items Tabled for December 12, 2016 Public Hearings

9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic; Article 17-4, Operation of Motor Vehicles; Section 17-4-1, Stop Required Before Entering a Through Street; Schedule V, Stop Intersections and

Schedule Va, Four-Way Stop Intersections; Warren Street and Rumford Street; together with report from the Traffic Engineer.

Attachments: [Ordinance](#)
[Report](#)
[Map](#)

10. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 9, Water; Article 9-1, Waterworks; Section 9-1-10, Operating Rules and Procedures, Fees and Charges; together with report from the Deputy City Manager - Development.
Attachments: [Ordinance](#)
[Report](#)
11. Resolution appropriating the sum of \$375,000 in Traffic Impact Fee funds for the construction of the Exit 16/Mountain Road/Shawmut Street Roundabout Improvement Project (CIP #24); together with report from the City Engineer.
Attachments: [Resolution](#)
[Report](#)
12. Resolution authorizing and appropriating \$930,000 as a transfer to reserves; funding for this appropriation shall be entirely from Fiscal Year 2016 general fund assigned fund balance; together with report from the Deputy City Manager - Finance.
Attachments: [Resolution](#)
[Report](#)
13. Resolution appropriating the sum of \$50,000 from Trust Fund Reserves as a supplemental appropriation to the City's General Fund for furniture/equipment purchases and replacement and education/training. Funding for these purposes shall be entirely from Trust Fund Reserve Accounts.
Attachments: [Resolution](#)
14. Resolution accepting and appropriating the sum of \$320,000 in grant funds from the NH Department of Environmental Services, including \$300,000 from the Aquatic Resource Mitigation Fund Grant and \$20,000 from the Local Source Water Protection Program Grant to be used toward the purchase of two parcels totaling 116-acres within the Penacook Lake Watershed, located off of Lakeview Drive and West Parish Road, CIP #352; together with report from the Acting Assistant City Planner.
Attachments: [Resolution](#)
[Report](#)
15. Resolution appropriating the sum of \$20,000 from the Conservation Reserve Fund as a supplemental appropriation to the City's General Fund for the purposes of

completing an update to Conservation Open Space Plan, funding for these purposes shall be entirely from Conservation Reserve Fund; together with report from the Conservation Commission.

Attachments: [Resolution](#)

[Report](#)

16. Resolution accepting and appropriating the sum of \$12,190.65 from the sale of tax deeded property located at 8 Coral Street for management of the tax deeded property account; together with report from the Tax Collector/Treasurer.

Attachments: [Resolution](#)

[Report](#)

From the City Manager

17. Positive Citizen Comments.

Attachments: [Citizen Comments](#)

Consent Reports

18. Diminimus gift and donations report from the Police Department requesting authorization to accept a gift of two refurbished, non-functioning, Ruger Mini 14 GB rifles, offered by Sturm, Ruger and Co., Inc., as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

19. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$2,050.00 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

20. Diminimus report from the Assistant City Planner recommending the acceptance and appropriation of funds from a Certified Local Government Grant for the preparation of an application to place the Gas Holder building on the National Register of Historic Places as provided for under the pre-authorization grand by City Council.

Attachments: [Report](#)

21. Status Report on 2016-2017 City Council Priorities from the City Manager.

Attachments: [Report](#)

22. Report from the Deputy City Manager -Development in response to Mr. Jon Kelly's proposal to implement canine DNA testing in Concord.

Attachments: [Report](#)

[Ad for Canine DNA Testing](#)

23. Fiscal year to date financial statements report from the Deputy City Manager - Finance.

Attachments: [Report](#)

24. Annual Trust Reports for June 30, 2016 from the City Tax Collector/Treasurer.

Attachments: [Report](#)

[MS 9](#)

[MS 10](#)

25. Quarterly Current Use Change Tax Report from Director of Real Estate Assessments.

Attachments: [Report](#)

[Payment List](#)

26. Report from the Police and Fire Chiefs on Drug Overdoses and Other Statistics.

Attachments: [Report](#)

27. Report from the Public Safety Board in follow-up to a City Council Referral regarding fireworks. (Pulled from consent by Councilor Herschlag)

Attachments: [Report](#)

28. Report from the Public Safety Board in follow-up to a City Council Referral on Safety Inspections for Rental Properties.

Attachments: [Report](#)

29. Report from the Traffic Engineer on behalf of the Traffic Operations Committee in response to a referral from Councilor Kenison regarding a constituent request to consider reversing the one-way travel direction on Federal Street.

Attachments: [Report](#)

30. Pay-As-You-Throw Semi-Annual Status Report from the General Services Director.

Attachments: [Report](#)

31. Report from the Parks and Recreation Director on the New Multi-Purpose Building/Skate House at White Park.

Attachments: [Report](#)

32. Report from the Director of Human Resources and Labor Relations regarding the Administrative Supervisor position in the FY 2017 budget.

Attachments: [Report](#)

33. Report from the City Solicitor in follow-up to a City Council referral regarding the use of cell phones and personal computing devices by members of City Council at Council meetings.

Attachments: [Report](#)

Consent Resolutions

34. Resolution in recognition of the services of Jackie Whatmough. (Not previously distributed)
Attachments: [Resolution](#)
35. Resolution to establish a new community improvement reserve fund; together with report from the Deputy City Manager - Finance.
Attachments: [Resolution](#)
[Report](#)
36. Resolution repurposing \$20,000 from the electrical Distribution System Improvements subproject to the Underground Storage Tank Replacement subproject, CIP#466; together with report from the General Services Director.
Attachments: [Resolution](#)
[Report](#)
37. Resolution authorizing the City Manager to enter into a revised Purchase and Sales Agreement with Ryan W. Kibbee and Kate W. Ackerson for the sale of a +/- 1,200 square foot city lot identified as MBL 52/7/14 to resolve an encroachment issue; together with report from the Deputy City Manager - Development.
Attachments: [Resolution](#)
[Report](#)
[Revised P&S 10.28.16](#)

Consent Communications

38. Street closure request from the Penacook Village Association for the annual Penacook Christmas Tree Lighting Ceremony to be held on Wednesday, November 30, 2016.
Attachments: [Request](#)

Appointments

39. Mayor Bouley's proposed appointment to the Planning Board. David Allyn Fox
Attachments: [Appointment](#)

From the Mayor

End of Consent Agenda

Public Hearings

- 40A. Resolution rescinding and de-authorizing the sum of \$1,440,000 of matched Highway Safety Improvement Program (HSIP) funds from the NH Department of Transportation as no longer necessary, and appropriating the sum of \$1,250,000 and authorizing the issuance of bonds and notes up to \$1,250,000 for the Loudon Road Corridor Improvements Project (CIP #19); together with report from the City

Engineer.

Attachments: [Resolution](#)
[Report](#)

- 40B. Resolution accepting and appropriating the sum of \$74,686.30 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative, funds designated for conducting illegal drug related investigations; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 40C. Resolution accepting and appropriating the sum of \$26,016.30 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Sustained Traffic Safety Enforcement Patrols (STEP); together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 40D. Resolution accepting and appropriating the sum of \$21,577.50 in grant funds from the New Hampshire Highway Safety Agency, funds designated for DWI / Impaired Driver Patrols; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 40E. Resolution accepting and appropriating the sum of \$13,500 in grant funds from the New Hampshire Highway Safety Agency, funds designated for the purchase of mobile scanning and printing equipment for Police Department vehicles; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 40F. Resolution accepting and appropriating the sum of \$10,000 in grant funds from the New Hampshire Highway Safety Agency, funds designated for conducting Distracted Driving Enforcement Patrols; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

- 40G. Resolution accepting and appropriating the sum of \$20,596 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 40H. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Community Development Specialist; together with report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)

Public Hearing Action

41. Resolution rescinding and de-authorizing the sum of \$1,440,000 of matched Highway Safety Improvement Program (HSIP) funds from the NH Department of Transportation as no longer necessary, and appropriating the sum of \$1,250,000 and authorizing the issuance of bonds and notes up to \$1,250,000 for the Loudon Road Corridor Improvements Project (CIP #19); together with report from the City Engineer.

Attachments: [Resolution](#)
[Report](#)

42. Resolution accepting and appropriating the sum of \$74,686.30 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative, funds designated for conducting illegal drug related investigations; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

43. Resolution accepting and appropriating the sum of \$26,016.30 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Sustained Traffic Safety Enforcement Patrols (STEP); together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

44. Resolution accepting and appropriating the sum of \$21,577.50 in grant funds from the New Hampshire Highway Safety Agency, funds designated for DWI / Impaired Driver Patrols; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

45. Resolution accepting and appropriating the sum of \$13,500 in grant funds from the New Hampshire Highway Safety Agency, funds designated for the purchase of mobile scanning and printing equipment for Police Department vehicles; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

46. Resolution accepting and appropriating the sum of \$10,000 in grant funds from the New Hampshire Highway Safety Agency, funds designated for conducting Distracted Driving Enforcement Patrols; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

47. Resolution accepting and appropriating the sum of \$20,596 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

48. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Community Development Specialist; together with report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)

Reports

New Business

Unfinished Business

49. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

Attachments: [Report](#)
[Proposed Council Rules](#)

50. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

Attachments: [Report](#)

Comments, Requests by Mavor, City Councilors

Comments, Requests by the City Manager

Consideration of items pulled from the consent agenda for discussion

- *Item 27 was pulled from the consent agenda for discussion.*

Consideration of Suspense Items**Adjournment****Information**

- Inf1 March 28, 2016 Public Safety Board Approved Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 July 28, 2016 Transportation Policy Advisory Committee Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 September 20, 2016 Traffic Operations Committee Meeting Minutes
Attachments: [Minutes](#)
- Inf4 October 17, 2016 Public Safety Board Draft Meeting Minutes
Attachments: [Minutes](#)
- Inf5 Fall/Winter Brochure from the Parks and Recreation Department.
Attachments: [Report](#)
[Winter Brochure](#)
- Inf6 Communication from Comcast Cable notifying the City of Concord about upcoming service changes.
Attachments: [Communication](#)
- Inf7 Canvas of the votes for the 2016 Concord School Board Elections; together with communication from Roger Phillips.
Attachments: [School Board Canvass of Votes](#)
[Communication](#)