

# CITY OF CONCORD

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*In the year of our Lord two thousand and nineteen*

**RESOLUTION** RESCINDING THE BOND AUTHORIZATION OF \$1,150,000 FOR THE MULTI-PURPOSE SKATE HOUSE AT WHITE PARK (CIP #51) AND ESTABLISHING THE FUNDING SOURCES FOR THIS PROJECT AS FOLLOWS: FIVE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$575,000) FROM DONATIONS, ONE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$175,000) FROM RECREATION RESERVE, AND FOUR HUNDRED THOUSAND DOLLARS FROM GENERAL FUND UNASSIGNED FUND BALANCE (\$400,000); AND APPROPRIATING FOUR HUNDRED THOUSAND DOLLARS (\$400,000) FROM GENERAL FUND UNASSIGNED FUND BALANCE TO TRANSFER TO (CIP #51)

Page 1 of 2

**The City of Concord resolves as follows:**

- WHEREAS,** when the original project (CIP #51) was authorized by the City Council in June, 2018, a fundraising committee was established by the Mayor; and
- WHEREAS,** the amount projected to be received through donations was \$575,000, which is half of the approved project total of \$1,150,000; and
- WHEREAS,** to date, the city has received and recorded \$100,000 from the Black Ice tournaments held in previous years; and
- WHEREAS,** \$91,477 has been received and recorded from the fundraising committee's efforts; and
- WHEREAS,** the General Fund Unassigned Fund balance is reported at 19.3% of expenses as of June 30, 2018; and
- WHEREAS,** use of \$400,000 for the one time purpose of building this project will still maintain the fund balance above the City's fiscal goal of 18.5%; and
- WHEREAS,** the City's Recreation Reserve as of December 31, 2018 is \$1,027,145; and
- WHEREAS,** the use of \$175,000 from Recreation Reserve will still provide sufficient funds available to support future recreation expenses; and
- WHEREAS,** this appropriation is for a purpose not included in the Fiscal Year 2019 adopted budget, therefore Section 37 of the City Charter requires a two-thirds vote of the City Council.

# CITY OF CONCORD

*In the year of our Lord two thousand and nineteen*

**RESOLUTION** RESCINDING THE BOND AUTHORIZATION OF \$1,150,000 FOR THE MULTI-PURPOSE SKATE HOUSE AT WHITE PARK (CIP #51) AND ESTABLISHING THE FUNDING SOURCES FOR THIS PROJECT AS FOLLOWS: FIVE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$575,000) FROM DONATIONS, ONE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS (\$175,000) FROM RECREATION RESERVE, AND FOUR HUNDRED THOUSAND DOLLARS FROM GENERAL FUND UNASSIGNED FUND BALANCE (\$400,000); AND APPROPRIATING FOUR HUNDRED THOUSAND DOLLARS (\$400,000) FROM GENERAL FUND UNASSIGNED FUND BALANCE TO TRANSFER TO (CIP #51)

Page 2 of 2

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Concord that:

1. The sum of .....\$400,000  
be and is hereby appropriated as follows:

General Fund

Transfer to Capital .....\$400,000

2. Revenue to meet said appropriation shall be provided from the following source:

General Fund

Unassigned Fund Balance.....\$400,000

3. The amount of \$1,150,000 authorized for bonds and notes for this project (CIP #51) on June 11, 2018 is hereby rescinded.

4. The replacement funding sources for this project (CIP #51) are:

Transfer from General Fund (using unassigned fund balance) .....\$400,000

Transfer from Recreation Reserve.....\$175,000

Donations.....\$575,000

Total \$1,150,000

5. Sums as appropriated shall be expended under the direction of the City Manager.
6. This resolution shall take effect upon its passage.

*In City Council*  
**March 11, 2019**  
*Passed*

  
City Clerk



# City of Concord

## City Council Meeting Minutes

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Monday, June 17, 2019

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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***Non-public session in accordance with RSA 91-A: 3, II (a) to discuss the City Managers evaluation to be held at 5:30 p.m.***

Present: Councilor Bouchard, Mayor Bouley, Councilors Champlin, Coen, Grady Sexton, Hatfield, Herschlag, Keach, Kenison, Kretovic, Matson, Nyhan, Rice Hawkins and Todd were present. Councilor Werner was absent and excused.

At 6:00 p.m. Councilor Champlin moved to enter into non-public session in accordance with RSA 91-A: 3, II (a) to discuss the City Manager's evaluation. The motion was duly seconded and passed with no dissenting votes.

At 6:50 p.m. Councilor Bouchard moved to adjourn the non-public session. The motion was duly seconded and passed unanimously with no dissenting votes.

In public session, Councilor Bouchard moved to seal the minutes. The motion was duly seconded and passed unanimously.

There being no additional business, Councilor Bouchard moved to adjourn. The motion was duly seconded and passed.

1. Call to Order.

Mayor Bouley called the regular meeting to order at 7:00 p.m.

2. Pledge of Allegiance.

3. Roll Call.

**Present:** 14 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Byron Champlin, Councilor Mark Coen, Councilor Amanda Grady Sexton, Councilor Meredith Hatfield, Councilor Allan Herschlag, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Zandra Rice Hawkins, and Councilor Brent Todd

**Excused:** 1 - Councilor Robert Werner

4. Approval of the Meeting Minutes.

May 30, 2019 Finance Committee Draft Meeting Minutes

**Action:** Councilor Kretovic moved approval of the May 30, 2019 Finance Committee Draft Meeting Minutes. The motion was duly seconded and passed with no dissenting votes.

June 3, 2019 Finance Committee Draft Meeting Minutes

**Action:** Councilor Kretovic moved approval of the June 3, 2019 Finance Committee Draft Meeting Minutes. The motion was duly seconded and passed with no dissenting votes.

5. Agenda overview by the Mayor.

Mayor Bouley highlighted the FY 2020 budget amendments discussed by the Council.

1. Operating budget General Fund:

a. Add \$1,000 to the General Overhead Department to increase the City's Contribution to the Veterans Council for additional Flag Purchases.

i. Also add \$1,000 to the Motor Vehicle Registration line to fund this increase.

b. Add \$10,000 to the General Overhead Department as a transfer out to the grants and donations special revenue fund to help in the fight for childhood obesity. I anticipate additional donations to be added to this during the fiscal year. This program would be administered by the Recreation Department.

i. Add \$10,000 to transfer in from the recreation reserve to fund this increase.

c. Add \$6,000 to the General Services Department for Street Tree Planting program. This is in addition to the managers proposed \$13,000 already included in the proposed budget.

i. Also add \$6,000 to the transfer in from Community Improvement Reserve account. This is the remaining part of the \$19,000 that the City Council approved to be deposited into the reserve at the last City Council meeting.

2. General Fund Capital Budget:

a. Add \$12,500 to CIP 68 for the Concord Public Library Renovation/Expansion Conceptual Analysis of potential work.

i. Also add \$12,500 to City General Obligation (GO) bonds to fund this

program; and

ii. \$12,500 as a donation from the Concord Public Library Foundation (asterisk - item to be approved when donation is received).

b. Decrease \$130,000 in CIP 107 for the Beaver Meadow Clubhouse improvement.

i. Also decrease the associated bond request.

ii. Also Direct the City Manager to hold off on spending the remaining funds that were appropriated in FY 2019 for the same purpose and return to council with information for a Facility Needs Assessment for the Golf Course Structures.

c. Add \$1,000,000 to CIP 78 Neighborhood Paving Program as proposed by the City Manager at the CIP budget meeting.

i. Also add \$1,000,000 as a transfer in from the Paving reserve to fund this increase.

d. Revise CIP 31 for McKee Square and move the (\$200,000/\$1,800,000) from FY2027/28 to FY22/23.

e. Revise CIP 515 for the X-Country Skiing Grooming Equipment from \$25,000 to \$50,000 (funded from Recreation Reserve) and explore a potential partnership with interested groups for enhanced equipment (up to \$80,000) to be brought before City Council at a later date (asterisk - fund in full when donation comes in).

3. In addition to the items that require additional \$ appropriations for the FY20 budget:

a. No revision to the CCTV payment and instead, we will revisit the contracted amount during the surplus review in the fall of 2019.

b. No addition of Funds for the New American Africans, Overcomers Support Services, Building Community in NH or the Change for Concord groups and instead the Council instructs the City Manager to work with the Recreation Department to provide limited meeting space in the Community Center at no charge.

Mayor Bouley indicated that another item is parking noting that the meters don't work as they should. He stated that the dollar amount to replace every meter in the city is over \$1 million. He didn't recommend this because if they made this investment, due to technology changing so fast, they would not get their money's worth in that investment. He realizes that they will need to make some sort of investment along the way. He recommends sending this to the Parking Committee for options as to what can be done; they would come back to Council with

solutions on how to address the immediate and long term problem.

In regards to the additional paving, Councilor Bouchard inquired whether these projects would be the list that was handed out during one of their work sessions, the four extra miles. City Manager Tom Aspell responded yes.

Councilor Bouchard feels that it's wise and that it will be a real asset to the city to be able to have the citywide community center available to the different groups to use at no charge. She would like the Council to consider funding, for one more year, the New American Africans to help individuals from African countries being resettled in the city and for the work they do with the children. She stated that Concord has always been a community that reaches out, gives aid and helps people become part of their society. She asked the Council to consider adding the \$5,000 back into the budget for this year.

Mayor Bouley indicated that there are so many great programs and is uncomfortable picking winners and losers; he wants them all to succeed.

Councilor Bouchard agrees that they shouldn't be picking winners and losers but feels that what the New American Africans are doing is very different. She feels that their entire budget is picking winners and losers - what street gets paved, what community center gets funded and for how much, etc. She feels it's a priority for this year and that they make it very clear of this.

Councilor Rice Hawkins supports continuing their partnership with the New American Africans with a slightly different take in that she doesn't want to make a decision about whether it should be for one year or a continued partnership. She would like to see the Council put together some kind of assessment of all the community groups that are non-profits that are working with this population so they have a better road map going forward.

Councilor Coen is curious as to the actual dollar amount equivalent to opening the space up in the community center during a twelve month period. Mayor Bouley responded that it depends upon usage, time, etc. Councilor Coen noted that his reason for asking this is that there is still a cost to the city.

Councilor Kenison feels that they need to figure out what each group is doing because they may not be communicating that to each other. She wonders if this is something that their Human Services Department can take a look at to see what

each group is doing and if they overlap. She stated that she would consider the one year funding but with the provisor that they need to find out where the overlap is.

Councilor Champlin feels that they are all important organizations for the community and that they may be particularly challenged based on conversations he has had with people active with them. He is hoping that they are receiving support from the NH Center for Non-Profits relative to advising the group as how to become more fiscally sound, expand their boards, and making themselves more robust in terms of survivability. He would be happy to work with Councilor Bouchard to make sure they are receiving the support they need from the Center for Non-Profits.

Councilor Bouchard indicated that she would be glad to work with Councilor Champlin on this and feels that this is a wise comment.

Councilor Kretovic pointed out that the New American Africans provided their expenses in which they have approximately \$16,780 for event space; there was a line item of events for \$5,000 in which would be conducive to do in the community center if Council had more knowledge of what those were. She noted that what the Mayor is proposing, the \$5,000 could be covered if it was under the city's roof. In regards to the grooming equipment, she feels that it's a good idea to look for donations to assist in this; she doesn't feel that the city should fund it fully as there are other groups that use this.

Referencing the grooming equipment, Councilor Herschlag noted that they are looking at a \$130,000 machine to groom approximately three miles of trail. He feels that there are other alternatives unless they are grooming other areas in addition to the golf course that will more than meet the needs of the golf course and provide an exceptional surface for skiing. The concern he has is that they're going to be overspending and not creating any better service for the people who ski here.

Mayor Bouley asked Councilor Herschlag if he just wants to cut the \$50,000 back to \$25,000.

Councilor Herschlag responded yes. He pointed out that they can buy a rototiller attachment that runs with an electric motor that can be attached to a snowmobile or 4x4 vehicle with tracks. In regards to the lack of funding for the New American

Africans, he agrees that they should look at an over-arching program that encompasses all the individuals within the community that have become before the Council to provide them with assistance to adjusting within the community. He feels that there will be a gap between the time that they are able to provide them with in-kind services. He feels that they can do all three things: provide them with \$5,000, look at an umbrella organization, and find ways to provide reduced or no-cost opportunities for them to use the community center. Referencing parking, Councilor Herschlag can't imagine going another year without some repairs or improvements to some of the current kiosks and meters. He shares the Mayor's concerns with technology changing. He is not sure what the answer is but knows doing nothing isn't the answer.

Mayor Bouley indicated that there is money in the budget to do some improvements now.

Councilor Champlin likes the Mayor's suggestion about the parking and thinks that the Parking Committee stands ready to roll up their sleeves, review this issue and come up with a recommendation to the Council.

In regards to 2e above, Mayor Bouley noted that he was trying to be helpful after listening to good testimony in terms of the ski grooming but if it's felt that it is not necessary, it can be taken out. He pointed out that he chose to take it from the recreation fund so that it wouldn't affect the tax rate.

Councilor Herschlag indicated that he would like people from the golf course, the cross-country skiing community and the skiing outing club to look at this and come back with a recommendation - maybe going through the Recreation and Parks Advisory Committee.

Mayor Bouley stated that this was what he was doing pointing that the last line includes "asterick - fund in full when donation comes in"; they'd be authorizing but wouldn't be appropriating.

Councilor Herschlag indicated that he would like to leave room for flexibility that this doesn't lock them in to any one particular type of equipment. He is comfortable leaving this in if there is flexibility stating that he believes that there are less expensive ways to efficiently groom.

Mayor Bouley added that he didn't specifically indicate what piece of equipment;

what he said was enhanced equipment.

Councilor Nyhan encouraged that any equipment they do purchase can be leveraged at Memorial Field and any other place they would be grooming trails noting that it should be easily mobiled.

Councilor Herschlag pointed out that, with a smaller machine, it can be trailered from one place to another; with a larger machine, it would be more difficult to trailer it and would be locked into one particular area.

Councilor Nyhan's thought is that, no matter how large it is, they should be able to find a way to move it since they move a lot of large equipment around anyways.

Councilor Matson supports the additional funds to the New American Africans. She also feels that the space at the community center will be helpful to several other groups.

Councilor Rice Hawkins inquired whether Concord TV's budget is the fiscal year or the calendar year. Mayor Bouley responded that it's the fiscal year.

Councilor Herschlag asked what specific items would be removed from being repaired at the club house. Mayor Bouley responded that it's his understanding that its item 107 - the windows and bathrooms. Councilor Herschlag asked what the issue is with the bathrooms. Mayor Bouley replied that they function but every spring, someone has to come to fix the pipes because they all back up.

Councilor Kretovic stated that the club house came through the winter not very pleasantly. She added that, when a company that was walking around in order to put in bids on this project, they saw a lot of other things that needs to be taken care of including the roof and buckling of the pavement. She pointed out that what the Mayor is suggesting is that, before they spend a lot of money to do this, they pause to look at what they have.

Councilor Herschlag's concern is if they are going to have facilities that meet the needs of the people who are currently playing golf there - what are they going to do to ensure that it's a safe and clean facility for those people while they are making that determination.

Councilor Kretovic indicated that the bathrooms are an issue in the spring when the

snow melts.

Councilor Todd thanked the Mayor for his careful consideration of all of their discussion points throughout the budget sessions. He inquired that if they were to adopt all the changes being suggested, what would this mean in the overall percentage increase in budget.

Mayor Bouley responded that it would be exactly the way the City Manager presented it. If the Council chose to add the \$5,000 that would need to be included.

### **Public Hearings - recessed from June 6, 2019**

- 6A. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2020 ending June 30, 2020 for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and Diminimis Accounts.

**Action:** There being no Council objection, the City Clerk read the titles for public hearing items A through F together.

Councilor Herschlag pointed out that within item C it should be from July 1, 2019 through June 30, 2020.

Mayor Bouley opened the public hearings for items A through F.

### **Public Testimony**

Laurie Rauseo, Interchange Development and residents, spoke to the budget regarding CIP 30 and 502. She indicated that they were asked to provide an update during their testimony in early June. She stated that they have been working with TFIN to review and refine the conclusions made by HDR in their study of the Whitney Road extension. She mentioned that TFIN was recently working with the Town of Hooksett and DOT on a design of a roundabout at Route 3 and Hackett Hill Road; as a result they are very familiar with the process of what DOT will be going through to look at the intersection of Route 4 and Whitney Road. She noted that the general consensus is that DOT would prefer a roundabout at this intersection over a traffic signal proposed by HDR. She stated that, as a result of TFIN's more detailed analysis, they have determined that a two lane roundabout at the intersection will work to provide the necessary capacity to accommodate the development of the Whitney Road corridor from Route 4 to Sewalls Falls Road.

Mayor Bouley asked if Ms. Rauseo is supportive of the capital budget. She responded that to be correct.

Councilor Herschlag questioned whether the CIP allows them to move forward at a timeline that makes sense. Ms. Rauseo responded yes.

There being no further public testimony, the Mayor closed the hearings for items A through F.

- 6B. Resolution for the annual capital closeout and repurposing of capital project funds; together with report from the Senior Accountant.

**Action:** Public hearing for this item taken with item A.

- 6C. Resolution authorizing and appropriating for Fiscal Year 2020 (July 1, 2019 through June 30, 2019) the sum of \$14,945,128 for Capital Projects and authorizing the issuance of bonds and notes in the amount of \$11,857,500 for various Capital Projects more specifically identified in the budget document.

**Action:** Public hearing for this item taken with item A.

- 6D. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties, Sewer Rates.

**Action:** Public hearing for this item taken with item A.

- 6E. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters and Schedule X; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Public hearing for this item taken with item A.

- 6F. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking and Schedule XXI, by amending Article 18-1, Stopping, Standing, and Parking, Section 18-1-24, Parking - Law Enforcement Vehicles; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Public hearing for this item taken with item A.

### **Public Hearing Action**

7. Resolution fixing and determining the amount of money to be appropriated by the

City of Concord for the Fiscal Year 2020 ending June 30, 2020 for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and Diminimis Accounts.

**Action:** Referencing an article in the newspaper, Mayor Bouley asked the Police Chief to provide an update.

Police Chief Brad Osgood stated that they do have a non-disclosure and confidentiality agreement with this particular technology. He explained that its a technology that is used by several thousand police departments throughout the country and has been in existence for quite awhile. They just started using this technology on December 2017 explaining that it allows them to investigate crimes to the highest level.

Councilor Hatfield indicated that she has been contacted by people concerned that this particular technology could raise constitutional issues. She asked if the Chief could speak to the use of this and his level of comfort that those issues would not be triggered by the use of the equipment.

Chief Osgood stated that it does not infringe upon anybody's constitutional rights.

Councilor Hatfield asked if he is comfortable that employing this particular tool can be done in a way that comports with the requirements that police have in dealing with evidence and investigating crimes.

Chief Osgood stated that he has one hundred percent confidence.

Councilor Nyhan moved approval of the resolution. The motion was duly seconded.

Councilor Nyhan moved to amend the motion to include the items as discussed during the deliberation session. The motion was duly seconded.

Councilor Bouchard moved to amend the motion to include a \$5,000 appropriation for the New American Africans. The motion was duly seconded and passed on a voice vote.

Mayor Bouley clarified that Councilor Nyhan's amendment is to incorporate item 1 discussed earlier to include the additional \$1,000 to the Veteran's Council for additional flags; additional \$10,000, as long as it is matched, that comes out of

Recreation; and the addition of \$6,000 to General Services for treeplanting.

Referencing 1b, Councilor Herschlag asked what expertise the Recreation Department has to deal with childhood obesity.

Mayor Bouley pointed out that the city has a wellness coalition made up of all kinds of community members; there is a various array of techniques and avenues that can be employed. In terms of of the connection to the city being Recreation, he felt that all the recreational activities would work in conjunction with food, diet, etc.

Councilor Herschlag inquired whether they would be partnering with the school district. Mayor Bouley indicated that the school district would be part of it.

The amendment passed with no dissenting votes.

The motion to approve the resolution, as amended, passed 14 to 0 with Mayor Bouley, Councilors Champlin, Coen, Grady Sexton, Hatfield, Herschlag, Keach, Kenison, Kretovic, Matson, Nyhan, Rice Hawkins, Todd and Bouchard voted yes. Councilors Kretovic, Grady Sexton and Mayor Bouley took Rule 6-a when voting on the Crisis Center of NH; Councilors Herschlag and Kretovic took Rule 6-a when voting on the Penacook Community Center; Councilor Champlin took Rule 6-a when voting on the Chamber of Commerce.

8. Resolution for the annual capital closeout and repurposing of capital project funds; together with report from the Senior Accountant.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

9. Resolution authorizing and appropriating for Fiscal Year 2020 (July 1, 2019 through June 30, 2019) the sum of \$14,945,128 for Capital Projects and authorizing the issuance of bonds and notes in the amount of \$11,857,500 for various Capital Projects more specifically identified in the budget document.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded.

Councilor Herschlag feels that this is a responsible budget and thanked city staff and the City Manager for putting this budget together. He does have concerns moving forward: when looking at this year's CIP, they are spending a little under \$15 million, \$4.3 million is going to be bonded. Next year, they are looking at \$45

million in capital improvements, a little over \$15 million is going to be bonded. While they put together a budget that maintained a very limited tax increase, he is very concerned where the revenue is going to come from in future years. He will be supporting the CIP for this year.

Councilor Nyhan clarified that his motion included the items as discussed during their deliberation session.

Councilor Coen moved to amend the motion to include item a through e within item 2. The motion was duly seconded and passed with no dissenting votes.

The motion to approve the resolution, as amended, passed 14 to 0 with Mayor Bouley, Councilors Champlin, Coen, Grady Sexton, Hatfield, Herschlag, Keach, Kenison, Kretovic, Matson, Nyhan, Rice Hawkins, Todd and Bouchard voted yes. Councilor Kretovic took Rule 6-a on Whitney Road. Councilor Todd took Rule 6-a on the Horseshoe Pond drainage, CIP 571.

10. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties, Sewer Rates.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

11. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters and Schedule X; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Councilor Kretovic moved approval. The motion was duly seconded.

Councilor Herschlag inquired whether this is going to lock them into making these improvements and expanding the current parking meters or is this something they want to table while they are looking at the overall picture.

Mayor Bouley is comfortable with moving forward with this. He hopes that they all agree that something needs to be done short term and long term; this solves some of the fund issues but, in terms of the customer service, they have to do a much better job in a very short order.

Councilor Herschlag hopes staff is confident enough that the meters that they are going to be adding are devices that will provide service for a reasonable period of

time in the future that won't become obsolete in six months.

The motion to approve passed with no dissenting votes.

12. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking and Schedule XXI, by amending Article 18-1, Stopping, Standing, and Parking, Section 18-1-24, Parking - Law Enforcement Vehicles; together with report from the Director of Redevelopment, Downtown Services, and Special Projects.

**Action:** Councilor Champlin moved approval. The motion was duly seconded and passed with no dissenting votes.

### **Comments, Requests by Mayor, City Councilors**

Councilor Todd indicated that there has been some additional identification signage at some of the city's historic cemetery properties. He thanked Cemetery Administrator Jill McDaniel and others who helped in adding the signage.

Councilor Herschlag asked staff to take a look at the lot in which a building was taken down last year on Centre Street pointing out that the cellar hole has not been completely filled in.

Councilor Hatfield wanted to inform people that there is a party in the park at White Park this Wednesday evening to celebrate the 25th birthday of the playground.

Mayor Bouley thanked the City Manager Tom Aspell, Deputy City Manager-Finance Brian LeBrun, the Finance Department, and the City Manager's Office who have worked on this budget. He feels that this is a very responsible budget which continues to meet the needs of the citizens of Concord as well as continues to recognize that they need to be good stewards of tax dollars. The increase of 1.925 on the municipal side of the budget; when looking at it as the overall tax rate, it is a .6 percent increase.

He recognized everyone involved on the White Park skate house noting that he feels that this is a gem within the community.

He thanked the Council for the time put into the budget meetings.

Councilor Kretovic announced that the tent at the Beaver Meadow Golf Course is up.

Mayor Bouley indicated that Council will be meeting on June 24th at 7:00 p.m. Prior to this meeting, they will be meeting to discuss the City Manager's compensation.

Councilor Hatfield indicated that there is a joint state/city meeting regarding I-93 on June 26th at 6:00 p.m. at the Department of Transportation.

Councilor Champlin reminded people that there will be a meeting on the proposed code changes tomorrow night at 7:00 p.m. in Council Chambers.

Councilor Kretovic announced that Market Days begins this week.

### **Comments, Requests by the City Manager**

### **Adjournment**

The time being 8:23 p.m., Councilor Grady Sexton moved to adjourn the meeting. The motion was duly seconded and passed with no dissenting votes.

*A true copy; I attest:*

*Michelle Mulholland  
Deputy City Clerk*

**Resolution No. 9345**  
**CITY OF CONCORD**

*In the year of our Lord two thousand and twenty-one*

**RESOLUTION**            APPROPRIATING THE SUM OF ELEVEN THOUSAND FIFTEEN DOLLARS (\$11,015) FOR THE DESIGN OF THE NEW PLAYGROUND AT WHITE PARK (CIP #51) AND AUTHORIZING THE SUM OF ELEVEN THOUSAND FIFTEEN DOLLARS (\$11,015) AS A TRANSFER IN FROM THE RECREATION RESERVE FOR THIS PURPOSE

**The City of Concord resolves as follows:**

- WHEREAS,**            the fiscal year 2018 Capital Improvement Plan (CIP) #51 recognized the need to design a new playground at White Park; and
- WHEREAS,**            the City, working with the Friends of White Park, issued a request for qualifications (RFQ) for the design of the new playground at White Park; and
- WHEREAS,**            the total cost for the design is \$21,015; and
- WHEREAS,**            the Friends of White Park offered donate up to \$10,000 toward the cost of the design and the Parks and Recreation Department has received \$10,000 in donations from them; and
- WHEREAS,**            the Parks and Recreation Department is requesting the use of \$11,015 in Recreation Reserve funds to proceed with the final design; and
- WHEREAS,**            the final design provides a “shovel ready” project should grant funding or additional donations become available; and
- WHEREAS,**            this appropriation is for a purpose not included in the Fiscal Year 2021 adopted budget, therefore Section 37 of the City Charter requires a two-thirds vote of the City Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Concord that:

- 1) The sum of.....\$11,015  
be and is hereby appropriated as follows:

General Capital Project Fund  
FY18 Playground Replacement subproject (CIP #51) .....\$11,015

- 2) Revenue to meet said appropriation shall be provided from the following source:

General Capital Project Fund  
**Transfer in from Recreation Reserve** .....\$11,015

- 3) Sums as appropriated shall be expended under the direction of the City Manager.
- 4) This resolution shall take effect upon its passage.

*In City Council*  
**January 11, 2021**

Passed  
  
City Clerk



## MINUTES

City of Concord Finance Committee Meeting

June 9, 2022 @ 5:30 PM

City Council Chambers

**Present:** Mayor James Bouley, City Councilors Brent Todd, Jennifer Kretovic, Erle Pierce, Karen McNamara, Stacey Brown, Amanda Grady Sexton, Byron Champlin, Fred Keach, Paula McLaughlin, Keith Nyhan, Gail Matson, Candace White Bouchard, and Zandra Rice Hawkins.

**Excused:** Councilor Nathan Fennessy.

The Mayor opened the meeting at 5:33 PM and stated that the purpose of this meeting was to hold a work session to discuss potential changes to the FY 2023 proposed budget, followed by a City Council meeting for a public hearing and adoption of the proposed budget.

Mayor Bouley suggested making the following changes to the proposed FY 2023 budget:

### Operating Budget:

- In General Overhead, adding \$10,000 for food for the Friendly Kitchen. Mayor Bouley noted that The Friendly Kitchen is in a good financial position and explained that the reason for this request is due to the fact that The Friendly Kitchen has expanded on their services. They are serving more meals than ever; they have added delivery service to seniors; they are working with the schools and the Boys & Girls Club to identify those children who are in need of food; they have constructed a family dining area for those they serve who have children; and they are reaching out to the refugee community to learn about their dietary needs.
- In General Overhead, adding \$2,500 to the League of NH Craftsmen Special Programs, increasing the amount from \$5,000 to \$7,500.
- In the Police Department, adding \$150,000 for two new police officer positions for nine months. This will increase the General Fund Operating Budget by \$162,500, changing the General Fund Budget Appropriation from \$74,477,264 to \$74,639,764.
- To offset these increases, in the City Manager's proposed budget, reduce the transfer-in from the Recreation reserve by \$200,000 to offset costs for the Citywide Community Center. Mayor Bouley recommends increasing this transfer by \$162,500 so that the tax rate increase will remain at 4.8%.

### Capital Budget

- CIP #641, Interactive Police Simulator: Eliminate \$50,000 in FY 2025 and bring it forward in July for approval using repurposed funds from other completed or revised capital items. The simulator allows for a variety of live trainings for police officers, which is important for our officers on the streets. There is no impact to the FY 2023 budget, as this is in the out-years.
- CIP #642, Forensic Laser Scanner: Eliminate \$60,000 in FY 2025 and bring it forward in July for approval using repurposed funds from other completed or revised capital items. The scanner also qualifies for grant funding, which, when awarded, will also be brought forward for Council approval. The simulator is a computer system that will improve officer training related to use of force, de-escalation, and other scenario-based training, which will improve safety for the community at large and police officers. This also achieves a recommendation

from the Governor's Commission on Law Enforcement, Accountability, Community and Transparency to increase law enforcement scenario-based training. The scanner will allow police to quickly and accurately process major crime scenes, including homicides, and fatal and serious bodily injury accidents. This has become the standard for accident reconstruction and 3D crime scene mapping and will enhance the Police Department's processing of major crime scenes. There is no impact to the FY 2023 budget for this item, since it is in the out-years.

- CIP #51, White Park: Move \$800,000 for the Monkey Around Playground from FY 2024 to FY 2023. All three funding sources will be asterisked and the funds will be approved at a later date.
- CIP #595, Parking Meters: Eliminate \$180,000 for the replacement of 165 meters. Mayor Bouley noted that the Parking Committee is currently in the process of reviewing meters that were put in and they are finding that many are not producing the amount of revenue we had projected. Therefore, the Mayor proposes we repurpose and re-designate some of those meters we currently have, which aren't being used, instead of purchasing new ones.
- CIP #432, State Street Parking Garage: Move \$1 million for design and permitting from FY 2023 to FY 2024. Mayor Bouley noted that there are a lot of unknowns about the future needs of this garage (i.e., what's the State going to do; what's the YMCA going to do; etc.), therefore it makes sense to hold off on this.
- CIP #40, Langley Parkway: Eliminate CIP #40 and authorize the City Manager to take the necessary action to negotiate the release of any property rights the City may possess relative to Langley Parkway Phase III-B, as identified in the City's CIP #40, and return to the City Council to formally approve such action via Resolution or other appropriate City Council action.

The above actions will reduce the bonded portion of the Capital Resolution from \$15,082,000 to \$13,902,000, and the total CIP Resolution from \$19,433,020 to \$18,253,020.

Councilor Grady Sexton asked if the additional \$10,000 proposed for food for the Friendly Kitchen would be earmarked for new, expanded services; or just for general operations. Mayor Bouley responded that it would be for the new services the Friendly Kitchen is providing.

Councilor Kretovic indicated that she was pleased to see the Mayor's proposal to add funding for two new police officer positions. Although four positions were requested, she said she is happy to see that two are being added, and hopes that maybe next year the City Manager/City Council will consider adding the other two positions. Mayor Bouley indicated that he tried to add four but that he just couldn't find the offsetting dollars to do so.

Councilor Nyhan expressed his concern about the increasing cost of fuel and asked if the City has enough funds set aside for fuel assistance for the upcoming year. Mayor Bouley indicated that we have \$100,000 in contingency, which is the source of funds that we traditionally draw from if we run out of funds in our Human Services budget. Councilor Brown echoed Councilor Nyhan's concerns, as she said she is hearing concerns from many of her constituents who are very concerned about the high price of gas and other items.

Mayor Bouley indicated that he made every effort to make cuts to the budget, going line by line. He stated that if we wanted to make budget cuts, we would be looking at having to cut personnel, as it is a very tight budget.

Councilor Rice Hawkins stated that she will not be supporting the addition of two new police officer positions. She said she would rather see that money be used for preventive outreach work to lower crime before responding to it. She feels that this could be done using current police department personnel, not necessarily police officers, who are trained to do social service outreach.

Councilor Keach responded to Councilor Rice Hawkins' comments, indicating that he feels adding two new police officers will actually prevent crime and allow for more proactive policing, rather than reactive policing, and allow for the officers to point people with mental health and/or substance abuse problems to the resources that exist.

Councilor Champlin echoed Councilor Kretovic and supports the proposal of adding two new police officers.

Councilor Grady Sexton spoke about moving up the funding for the Monkey Around Playground and indicated that she feels this is more of a want than a need. She asked if there is a cost savings to constructing the Monkey Around Playground at the same time that the splash pad is installed. Manager Aspell noted that it will most likely be two different contractors doing the work, but feels that it would be better to have both projects done at the same time so as to not have to limit the public from different parts of the park over multiple years. Manager Aspell stated that while it will be difficult to coordinate the two projects, if we can do so it will be worth the effort. Councilor McNamara agreed with Manager Aspell, as she also had concerns with having these two projects done in separate years.

Councilor Brown advocated for leaving the Monkey Around Playground (CIP #63) in FY 2024 and moving the splash pad to FY 2024, because of the costs. She commented that the poorest in our community suffer more with the hot weather and are in need of our pools and library as places to go to cool off.

Councilor Rice Hawkins proposed moving CIP #107, Beaver Meadow Golf Course Clubhouse, out two years. Specifically, she would like to move the design phase from FY 2023 to FY 2025, and construction from FY 2024 to FY 2026. She feels that BMGC should have some sort of fundraising group, similar to the Friends of White Park, Friends of the Audi, etc. to help raise funds for this project. She also stated her concern that we aren't adequately providing Concord residents with perks, compared to out of town users, especially considering our residents subsidize the golf course. Lastly, she feels that with this year's budget climate for families, and the need for the City to invest in public safety, it would make sense to hold off on this.

At this time, the Mayor asked for a motion on his proposal to increase funding by \$10,000 for The Friendly Kitchen. Councilor Bouchard motioned, Council Matson seconded. Councilor Grady Sexton requested that we ensure that the funds are used for new, expanded programming. Councilor Grady Sexton's request was added to the motion. The motion passed with a unanimous voice vote.

The Mayor asked for a motion on his proposal to increase funding for the League of NH Craftsmen from \$5,000 to \$7,500. A motion was made by Councilor Keach, seconded by Councilor Todd, and the motion passed with a unanimous voice vote.

The Mayor asked for a motion on his proposal to add \$150,000 to the Police Department budget for two new police officer positions for nine months. Councilor Rice Hawkins motioned to amend the proposal by allocating the funds, but sending the matter to the Public Safety Advisory Committee to discuss the best use of the funds before we hire new police officers, with prevention and outreach being the focus. There was no second and Councilor Rice Hawkins' amendment failed. A motion was made and seconded to add \$150,000 to the Police Department budget for the addition of two new police officer positions. Councilor Nyhan asked for a roll call vote, and the motion passed by a vote of 12-1, with Councilor Rice Hawkins being the dissenting vote. Councilor Brown recused herself from the vote.

A motion was made and seconded to offset the increase to the Friendly Kitchen, the League of New Hampshire Craftsmen and to the Police Department budget for two new police officer positions, with a transfer-in of \$162,500 from the Recreation reserve. The motion passed with a unanimous voice vote.

The Mayor asked for a motion on his proposal to eliminate \$50,000 in FY 2025 of CIP #641 for the Interactive Police Simulator. A motion was made and seconded and passed with a unanimous voice vote.

The Mayor asked for a motion on his proposal to eliminate \$60,000 in FY 2025 of CIP #642 for a Forensic Laser Scanner. A motion was made and seconded and passed with a unanimous voice vote.

The Mayor asked for a motion on his proposal to move \$800,000 for the Monkey Around Playground (CIP #51) from FY 2024 to FY 2023. A motion was made and seconded and passed with a voice vote.

The Mayor asked for a motion on his proposal to eliminate \$180,000 for the replacement of 165 parking meters (CIP #595). A motion was made and seconded and passed with a unanimous voice vote.

The Mayor asked for a motion on his proposal to move \$1 million from FY 2023 to FY 2024 for design and permitting of the State Street Parking Garage (CIP #432). A motion was made and seconded and passed with a unanimous voice vote.

The Mayor asked for a motion on his proposal to eliminate Langley Parkway / CIP #40 and for the City Manager to take the necessary action to negotiate the release of any property rights the City may possess relative to Langley Parkway Phase III-B, as identified in the City of Concord's Capital Improvement Plan #40, and to return to the City Council to formally approve such action via resolution or other appropriate City Council action. A motion was made by Councilor Champlin, seconded by Councilor McNamara. Discussion ensued.

Councilor Pierce asked the question, if this proposal passes, does it mean that the possibility of putting a road in at that location will never happen. Manager Aspell responded that the City Council could, at any time, decide to do so. As a follow-up, Councilor Pierce asked if we would be giving up the rights to the land to do so. Manager Aspell responded that, if this motion passes, we will not be able build the road the way it was originally envisioned.

Councilor Pierce commented that he feels a lot of misinformation has been floating around. He stated that we are here to discuss the FY 2023 budget and that there are no dollars allocated in the FY 2023 budget for Langley Parkway III. He recognized that there are many citizens that reside in the area who are passionate about not having the road built in their backyards, as well as many citizens that do not live in the area who are against it. However, doing away with CIP #40 does not mean a road will never be built along the current designated route and by voting to do away with it means nothing with regards to possible future plans. Councilor Pierce indicated that he will be voting to keep CIP #40 on the books so as to not tie the hands of a future City Council that may need to build an access road of some type along this route.

Councilor Brown suggested adding Langley Parkway Phase A to the motion, in addition to Phase B, and stated that she is in favor of this motion. Mayor Bouley responded that Phase A is the section of land that the City owns, and he didn't feel it was necessary to include, as the City Council won't be negotiating with itself. Councilor Brown then asked if it could be changed to Langley Parkway Phase III, without the A and the B, and leave it at that. Mayor Bouley said this was fine, but that the City would not be negotiating with itself. A motion was made to change the wording in the original motion to "Phase III".

Councilor Kretovic commented that she was surprised to see the City's leisure activities being the focus of this year's and next year's budgets, when she feels the focus should really be on public safety, especially considering there was a double murder on one of our hiking trails, and an ambulance was eliminated from the Manor Station. She stated that maybe not now, but at some point in the future, another access point to the Concord Hospital campus might be needed. She commented that the city is possibly going to be adding more than 600 housing units between Ward 3 and Ward 10 along Sewalls Falls Road, and those residents, along with the current residents, might benefit from a new access road to Concord Hospital someday. She also expressed her opinion that we should be utilizing our City Advisory Committees and requesting their review and input. She said she doesn't understand why we are not involving TPAC, the Trails Committee, the Conservation Committee, the Public Safety Committee, etc. in this discussion. She noted that she is not opposed to hiking and the trails. However, she wants the Council to be inclusive and listen to all points of view, and since that has not happened, she feels that due process has failed.

Councilor Rice Hawkins asked Councilor Kretovic if at any time over the last several months she had referred the matter to TPAC or any of the other committees she mentioned. Councilor Kretovic responded that, until budget hearings began and members of the community began coming forward in opposition to this, it had not risen to the level of referral to a committee. Councilor Kretovic also noted that since Langley Parkway III is not in the FY 2023 budget, it's in the FY 2024 budget, we could refer it to TPAC and any of the other committees today.

Mayor Bouley commented that an advisory committee doesn't have to wait until something is referred to it, they should be proactive in addressing things, as advisory to the Council. He also said he disagrees with Councilor Kretovic's comment that there is not a ticking clock. He feels that there is a clock ticking, which involves housing, improvement of blighted properties and economic development in this community. Mayor Bouley stated that greater growth in this community, particularly around the area of Rumford Street, Penacook Street and the Lincoln Financial property, will allow us to help pay for the new ambulance and other large expenses that have resulted in a 4.8% tax rate increase in FY 2023, which is about 2% higher than in recent past years.

Councilor Bouchard said she has empathy for the residents of Ward 5, and the others who are in opposition of Langley Parkway III. She noted that back when she and her husband bought their property on the Heights, there was a lot more open space. After the Steeplegate Mall was built, things changed drastically on the Heights and the area became much busier. Therefore, she does understand where the people of Ward 5 are coming from. She recalled a constituent whose husband had to be brought to Concord Hospital frequently. The constituent contacted Councilor Bouchard because she was frustrated that no matter which way she went to Concord Hospital, she never knew how long it would take her to get there, as it depended on the time of day, regardless of the various routes she took. Councilor Bouchard agrees with the Mayor that we need to look at this and we need to move fast, but she noted that we have potential housing growth coming and we also aren't sure what's going to happen with the Lincoln Financial and Concord Monitor properties. She asked that we keep CIP 40 where it is and do a comprehensive study for all parts of the City over the next year, and not assume that access to health care isn't an issue in the city due to short distances, because it's not true for Ward 9 and some of the other areas of the City.

Councilor Keach expressed concern that if we do away with CIP 40 we will be releasing the property rights and, once we do that, we can't recover them again. If there was a way to remove CIP 40 tonight without releasing the property rights, he would be all for it.

Mayor Bouley explained that by releasing the property rights to Section 3B, it will allow for increased density, a development project, and revitalization of the blighted properties like Santander Bank and the former Irving property. City Manager Aspell explained that if we focus on Section 3B, it pertains to the easterly portion only, from Auburn/Penacook Street to Boutin Street. The other portion of Langley Parkway III (Section A) is the section from Auburn Street to Pleasant Street.

Councilor Champlin explained the purpose of his motion was to remove impediments to the development of the Lincoln Financial property. He noted that after Irving razed its property, they decided not to go forward with redevelopment of the site due to the fear of Langley Parkway being built. He stressed that without the removal of Section 3B from CIP #40, nobody will be able to develop the Lincoln Financial property to its full potential. By removing Section 3B, it will allow City Administration to move forward and remove these impediments to development of these really critical pieces of property. He stressed the importance of maximizing the development of these properties for residential and commercial use so that we can broaden our tax base and take the pressure off our property taxpayers by creating more commercial property opportunities, and, hopefully creating more housing to meet the critical housing shortage that we have.

Councilor Todd commented that, having been a member of TPAC, Langley Parkway has always been a topic of discussion, primarily because no real viable alternate has been found to alleviate traffic issues that may occur in the future. He indicated that if we were only focusing on removing Section 3B, he would support it. He said he doesn't want to decide on something that will tie the hands of a future City Council.

Councilor Rice Hawkins spoke in support of removing all of Langley Parkway Phase III and stressed that we should listen to our residents and not keep revisiting this issue.

At this time the Mayor asked for a vote. There was considerable discussion about what exactly the committee members were voting on. After continued discussion about the wording of the motion, it was clarified that the vote would be for the original motion, which had been made by Councilor Champlin and seconded by Councilor McNamara, to eliminate Langley Parkway CIP #40 and for the City Manager to take the necessary steps to negotiate the release of any property rights the City may possess relative to Langley Parkway Phase III-B, as identified in the City of Concord's Capital Improvement Plan #40, and to return to the City Council to formally approve such action via resolution or other appropriate City Council action. The motion passed by a roll call vote of 8-5. YES: Councilors Brown, Champlin, Grady Sexton, Keach, Matson, McNamara, Nyhan, and Rice Hawkins. NO: Councilors Bouchard, Kretovic, McLaughlin, Pierce, and Todd. Mayor Bouley recused himself from the vote.

Councilor Rice Hawkins made a motion to move the Beaver Meadow Golf Course Clubhouse design (CIP #107) out two years to FY 2025, and construction of the clubhouse and parking lot out from FY 2024 to FY 2026. Councilor Brown seconded the motion.

Councilor Kretovic mentioned that the Golf Fund has ending working capital of about \$538,000 and suggested that we take funds out of the ending working capital and have BMGC fully fund the design of the clubhouse. The needs assessment report suggests that we could lose the building by FY 2026, so she feels we should at least get the design assessment done. She suggested that this is our opportunity to have a community center on the west side of the city. She also mentioned that the NH Golf Association is interested in space at the golf course, as well as the cross country ski club. She expressed her opinion that the clubhouse is an asset that we're going to lose if we don't invest in it.

Councilor Rice Hawkins asked why there hasn't been a booster club established for the golf course, like some of the City's other programs, and feels that we're asking a lot of our taxpayers in supporting a program that isn't accessible to all. Councilor Kretovic responded that the golf course falls under the Parks & Recreation Department, and that the Parks and Recreation Department already has a number of fundraising entities, one being "Ski the Beav". She also noted that, due to recent tax changes, there is no tax benefit to donating more than \$600, and, therefore, it would be impossible to raise the kind of money that is necessary for the design and/or construction of the clubhouse. She also noted that there are other facilities/programs in the City, such as the library and the pools, that receive support from taxpayers, whether they utilize them or not. Councilor Kretovic commented that golfers pay to play golf and those funds support the operations of the golf course and have for years. She expressed her opinion that the clubhouse is a monetary asset that we are going to lose if we do not invest in it.

Councilor Pierce commented that it is very difficult to raise funds for governmental entities. He looks at the golf course as being self-funded; people pay to play. He feels that the Library and the pools add to the quality of life for our citizens, just like the golf course, and they all need taxpayer help.

Councilor Brown noted that the committee had heard testimony from many people who love BMGC, and she feels that by taking a pause, it will allow for those people to show how much they really love BMGC by investing in it. She noted that many of the people who spoke in favor of the golf course indicated they would be willing to help raise funds.

Councilor Bouchard stated that people show their love for BMGC by paying to play; and if they aren't playing, they could be having lunch there, or using the putting greens, or the driving range. She stated that we don't ask citizens to show their love for the pickleball courts that were installed; not everyone uses the trails, but we support the maintenance of them; we don't ask people to show their love for the pools before we'll consider renovating them; and we don't ask people to show their love for basketball in order for the basketball courts to be maintained or improved. She said she feels that what makes Concord special is that there is something for everyone, and that the golf course is a great asset to the community.

Councilor Keach commented that he looks at the golf course as just one of the many recreational opportunities available to the citizens of Concord and we don't ask those programs to fundraise. He feels that we shouldn't be referring to the building as just a clubhouse, because that infers that it is just for golfers. We should be looking at it as a multi-use community center in a part of Concord that doesn't have one.

Councilor Todd agreed with Councilor Bouchard, and asked what the financial impact would be to taxpayers this year if Councilor Rice Hawkins' motion were to pass. Mayor Bouley responded that there is no impact to this year's tax rate.

Councilor Rice Hawkins mentioned the skate park, and the fact that the City asked the skate park users to show their investment in the skate park by becoming a non-profit; and feels we should be asking users of the golf course to do this. She also noted that she had requested a comparison of area golf course rates and that City Administration only provided a few. She reiterated that she would like a pause on this project for a couple of years so that the Golf Course Advisory Committee can review the matter and provide a comprehensive report in response to her concerns; i.e., how do our rates compare to other courses; how many Concord residents use the course; why don't we offer perks to Concord residents; etc. She also stated that she feels the expenditures of the golf course far outweigh the revenue, and that she finds it difficult to explain to constituents why the City is investing so much money in a program that is not accessible to all citizens because of its expense.

Councilor Champlin asked if a delay would jeopardize bringing in the NH Golf Association as a tenant to help defray the cost of a new clubhouse. City Manager Aspell stated that he feels it would.

Mayor Bouley commented that this building has become much more of a community center. He noted that the BMGC clubhouse is now a polling location for elections, as the Beaver Meadow School, which used to be the polling location for that ward, is not ADA accessible. He also commented that if we move the design out to FY 2025, it doesn't affect the tax rate, and its already

been pushed out three years. He noted that the building is in bad shape and that we won't be bonding until FY 2025 or FY 2026. He also mentioned that maintenance of the West Street Ward House is a capital improvement project and that nobody even uses it. He stated that the clubhouse at BMGC is used, and it is used year-round by a variety of different users, and that he feels it is an asset we should invest in.

A roll call vote was held and the motion failed 2-12. YES: Councilors Rice Hawkins and Brown. NO: Mayor Bouley, Councilors Bouchard, Champlin, Grady Sexton, Keach, Kretovic, Matson, McLaughlin, McNamara, Nyhan, Pierce, and Todd.

Councilor Brown motioned to add \$331,000 in GO Bonds in FY 2023 to CIP #68 for the purpose of adding gates, a sidewalk connector, pavers, fill to grade and WiFi to the north side enclosed patio area at the Library; and remove \$325,000 of GO Bonds from CIP #235, BMGC Irrigation Project for the 1<sup>st</sup>, 17<sup>th</sup>, and 18<sup>th</sup> holes. Councilor Rice Hawkins seconded the motion.

Councilor Rice Hawkins asked City Manager Aspell what the impact would be of pausing the irrigation project. Manager Aspell asked Deputy City Manager LeBrun and Golf Pro Phil Davis to speak about the impact. Deputy City Manager LeBrun commented that we've done a lot of work on our greens and fairways and a delay in the irrigation project will hurt the course. Golf Pro Davis indicated that the back 9 has struggled to grow grass, and the tree project has helped with that, but irrigation is an important factor. Golf Pro Davis spoke about two area golf courses that lost their irrigation systems and had to spend thousands of dollars to truck in water in order to keep their courses running. Manager Aspell noted that we've put a lot of money into our greens and a delay in the irrigation project will hurt the quality of the course. The irrigation system is old and in dire need of replacement. Due to the overall expense, it is being done in phases. Manager Aspell indicated that about 2-3 times a year there's a blowout which causes excessive damage to those areas of the course where the blowout occurs.

Councilor Kretovic recalled that every year the City receives a grant from the NH Charitable Foundation and asked how much that grant is. Deputy City Manager LeBrun responded that we receive about \$22,000 to \$23,000 annually. She suggested we allocate some of those funds for the patio area at the Library.

Councilor McNamara shared her concern that the Penacook Library is only open 5 hours a week, therefore, she doesn't support putting \$340,000 into a patio at the main branch of the Library.

Councilor Grady Sexton asked if we would need to add more staffing if we were to open up the patio area at the library. Manager Aspell indicated that we would likely have to add staffing.

Councilor Rice Hawkins asked Councilor Brown if she would be willing to hold off on this, given the high cost. Mayor Bouley suggested putting it into the CIP for next year, as he isn't confident in the cost estimates.

Councilor Rice Hawkins withdrew her second, and Councilor Brown withdrew her motion.

Councilor Brown motioned to add \$12,343 so that the Penacook Library could be open for an additional 5 hours. The motion was seconded. Mayor Bouley suggested we take an additional \$12,343 from the Recreation reserve to fund this.

Councilor Todd said he appreciates Councilor Brown's motion and feels that his constituents will be pleased with this. He asked Manager Aspell if there was another way to add additional hours to the Penacook Branch without adopting this motion. Manager Aspell said it's possible. He said that we also have to consider the collaboration we are working on with the Boys & Girls Club to house the Penacook Library, which will have a cost. He noted that the cost for the two part-time Library Technicians will most likely be less than the cost to house the Penacook Library at the Boys & Girls Club.

The motion passed with a roll call vote of 11-3. YES: Mayor Bouley, Councilors Bouchard, Brown, Champlin, Kretovic, Matson, McLaughlin, McNamara, Pierce, Rice Hawkins, and Todd. NO: Councilors Grady Sexton, Keach, and Nyhan.

Councilor Brown indicated that she would like to see the Economic Development Marketing position have a heavy emphasis on sustainability. She suggested changing the title of the Economic Development Marketing position to Economic Development Marketer/Sustainability Director. Manager Aspell stated that, should the Council vote to do this, he would need to come back to City Council with a new job description and salary for the position. He also stated that he doesn't see any overlap between the two positions. No motion was made.

Councilor Brown motioned to pause the tree removal project at BMGC (CIP #235) and remove \$50,000 in GO Bonds from FY 2023. There was no second on the motion.

With no other discussion, a motion was made and seconded to adjourn. The Mayor indicated that they would take a break and reconvene as the City Council for a public hearing and adoption of the budget.

Respectfully submitted,  
Sue Stevens, Executive Assistant



# City of Concord

## City Council Meeting Minutes

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Thursday, June 9, 2022

5:30 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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1. Mayor Bouley called the meeting to order at 8:45 P.M.
2. Roll Call.

**Present:** 14 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Stacey Brown, Councilor Byron Champlin, Councilor Amanda Grady Sexton, Councilor Fred Keach, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Paula McLaughlin, Councilor Karen McNamara, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, and Councilor Brent Todd

**Excused:** 1 - Councilor Nathan Fennessy

3. Approval of the Meeting Minutes.
4. Agenda overview by the Mayor.

### Public Hearings

**Action:** Mayor Bouley proposed the reading and combining of the agenda items for public hearings, so that members of the public could speak to any item at one time. Members of Council agreed.

Mayor Bouley proposed having Council proceed with the public hearings as the items were written, noting that the Deputy City Manager of Finance would return to the meeting with the revised Resolutions before Council would take action. Members of Council agreed.

Mayor Bouley opened the public hearing.

Judith Kurtz, a Concord resident, thanked Council for their consideration in removing CIP 40 from the City budget.

Corey Belobrow, a Concord resident, thanked Council for their consideration in removing CIP 40 from the City budget.

Mark Cheever, a Concord resident, thanked Council for their consideration in removing CIP 40 from the City budget.

Allan Herschlag, a Concord resident, endorsed his support for the proposed improvements at Memorial Field, stating that he hoped to see a financial partnership with the School Board to share the cost. Mr. Herschlag stated that he did not support the initiatives of CIP's 107, 235, and 530 regarding improvements of Beaver Meadow Golf Course as he did not believe the Golf Course could meet its debt obligations without impacting the General Fund. Mr. Herschlag thanked Council for their consideration in removing CIP 40 from the City budget.

Judy Fairclough, a Concord resident, endorsed her full support and appreciation for the Beaver Meadow Golf Course and supported City initiatives to make needed improvements to keep it running efficiently.

Anna Krasinski, a Concord resident, thanked Council for their consideration in removing CIP 40 from the City budget and she endorsed her support of adding another ambulance and increasing E.M.T. staff.

Stephanie Krasinski, a Concord resident, endorsed her support of the City adding an ambulance and increasing E.M.T. staff.

Nicole Fox, a Concord resident, thanked Council for their consideration in removing CIP 40 from the City budget.

Robert Baker, a Concord resident, thanked Council for their consideration in removing CIP 40 from the City budget and overall planning as he felt the funds could be better spent elsewhere.

Meredith Cooley, a Concord resident, thanked Council for their consideration in removing CIP 40 and for adding an ambulance.

Tracy Bricchi, a Penacook resident, reminded everyone that Penacook was a part of Concord, and thanked those approving members of Council for their support in adding additional hours to the Penacook Library.

There being no additional public testimony, Mayor Bouley closed the public hearing.

5A. Resolution fixing and determining the amount of money to be appropriated by the

City of Concord for the Fiscal Year 2023, ending June 30, 2023, for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and Diminimis Accounts.

**Action:** Public testimony was received and recorded.

- 5B. Resolution for the annual capital closeout and repurposing of capital project funds; together with a report from the Senior Accountant.

**Action:** Public testimony was received and recorded.

- 5C. Resolution appropriating for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) the sum of \$19,433,020 for Capital Projects and authorizing the issuance of bonds and notes in the amount of \$15,082,000 for various Capital Projects more specifically identified in the budget document.

**Action:** Public testimony was received and recorded.

- 5D. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, Schedule I, Water and Sewer Use Rates.

**Action:** Public testimony was received and recorded.

### **Public Hearing Action**

**Action:** Mayor Bouley noted that the following Council members recused themselves from voting on the following items:

- Mayor Bouley recused from voting on CIP 40 regarding Langley Parkway.
- Councilor Kretovic recused from voting on items related to the Crisis Center of Central New Hampshire and the Concord Coalition to End Homelessness.
- Councilor Champlin recused from voting on items related to the Greater Concord Chamber of Commerce and the Concord Coalition to End Homelessness.
- Councilor Brown recused from voting on compensation adjustment lines and items related to the Concord Police Department.
- Councilor Grady Sexton recused from voting on items related to the Crisis Center of Central New Hampshire.
- Councilor Keach recused from voting on items related to the Friendly Kitchen.

6. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2023, ending June 30, 2023, for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and Diminimis Accounts.

**Action:** Deputy City Manager of Finance LeBrun presented Council members with the revised Resolution reflecting the approved changes made in the Council work session, resulting in a total General Fund budget of \$74,652,107.

Councilor Nyhan moved approval. This motion was duly seconded and passed with no dissenting votes.

7. Resolution for the annual capital closeout and repurposing of capital project funds; together with a report from the Senior Accountant.

**Action:** Deputy City Manager of Finance LeBrun presented Council members with the revised Resolution reflecting the approved changes made in the Council work session.

Councilor Nyhan moved approval. This motion was duly seconded and passed with no dissenting votes.

8. Resolution appropriating for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) the sum of \$19,433,020 for Capital Projects and authorizing the issuance of bonds and notes in the amount of \$15,082,000 for various Capital Projects more specifically identified in the budget document.

**Action:** Deputy City Manager of Finance LeBrun presented Council members with the revised Resolution reflecting the approved changes made in the Council work session.

City Clerk Bonenfant read the revised document, stating that it was a, "Resolution appropriating for Fiscal Year 2023 (July 1, 2022 to June 30, 2023) the sum of \$18,253,020 for Capital Projects and authorizing the issuance of bonds and notes in the amount of \$13,902,000 for various Capital Projects more specifically identified in the budget document."

Councilor Kretovic moved approval of the revised Resolution as read. This motion was duly seconded and passed with no dissenting votes.

9. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, Article 1-5, Fees, Fines, and Penalties, Schedule I, Water and Sewer Use Rates.

**Action:** Councilor Nyhan moved approval. This motion was duly seconded and passed with no dissenting votes.

**Comments, Requests by Mayor, City Councilors**

**Action:** Councilor Rice Hawkins commended Councilor Brown for her boldness, bravery and leadership during her first budget meetings and thanked her for her hard work on Council.

Councilor Brown thanked all members of City Council for making her feel welcome and brave enough to bring items forward. She stated that she was excited to work with everyone, and noted that disagreements and compromise were what made life better for residents.

Mayor Bouley extended his thanks and appreciation to City Manager Aspell and all City staff members for their hard work and efforts putting together a great budget. He extended his thanks and appreciation to members of the Concord community for their participation and engagement as well as to his fellow members of Council for theirs. He reminded everyone that although the budget had increased by 4.8 percent, approximately two percent of the overall budget increase went directly toward the ambulance purchase and its staffing. He reiterated to the community that their voices were heard and that City Council was investing deeply into public safety as a direct response, and stated his belief that the City remained fiscally responsible to its citizens and would continue to be good stewards over their money.

Mayor Bouley proposed Council meeting at 5:30 P.M. in a Non-Public session, on Monday June 13th, to discuss the Manager's contract. Members of Council agreed.

**Comments, Requests by the City Manager**

**Action:** City Manager Aspell thanked members of Council for their ongoing communications, noting that they helped staff prepare another successful budget.

**Adjournment**

**Action:** Councilor Kretovic motioned to adjourn the meeting at 9:29 P.M. The motion was duly seconded with no dissenting votes.

*A true copy; I attest:*

*Ashley Hamilton*

*Deputy City Clerk*



**Resolution No. 9611**

**CITY OF CONCORD**

*In the year of our Lord two thousand and twenty-four*

**RESOLUTION** RESCINDING THE SUM OF ONE HUNDRED NINETY-SIX THOUSAND NINE HUNDRED THIRTY-SIX DOLLARS AND SIXTY-TWO CENTS (\$196,936.62) IN DONATIONS FOR THE WHITE PARK MULTIPURPOSE RECREATIONAL BUILDING (CIP #51) AND AUTHORIZING THE USE OF ONE HUNDRED NINETY-SIX THOUSAND NINE HUNDRED THIRTY-SIX DOLLARS AND SIXTY-TWO CENTS (\$196,936.62) IN RECREATION RESERVE FUNDS FOR THIS PURPOSE

Page 1 of 1

**The City of Concord resolves as follows:**

**WHEREAS,** in Fiscal Year 2018 the City authorized the construction of the White Park Multipurpose Recreation Building (Skate House) CIP #51; and

**WHEREAS,** the construction of the project was completed as scheduled; and

**WHEREAS,** the amount received in donations was \$196,936.62 less than budgeted; and

**WHEREAS,** there are sufficient funds available in the Recreation Reserve; and

**WHEREAS,** this authorization is for a purpose not included in the Fiscal Year 2024 adopted budget; therefore, Section 37 of the City Charter requires a two-thirds vote of the City Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Concord that:

1. The sum of..... \$196,936.62  
be and is hereby rescinded as follows:

Capital Project Fund

Donations.....	\$196,936.46
Transfer from Grants and Donations fund.....	<u>\$0.16</u>
Total	\$196,936.62

2. Funding to meet said rescission shall be provided from the following source:

Capital Project Fund

Transfer-In Recreation Reserve.....	\$196,936.62
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3. This resolution shall take effect upon its passage.

*In City Council  
January 8, 2024*

*Passed*

*[Signature]*

*City Clerk*



**CITY OF CONCORD**

*In the year of our Lord two thousand and twenty-five*

**RESOLUTION** APPROPRIATING THE SUM OF FIVE THOUSAND DOLLARS (\$5,000.00) IN THE PARKS AND RECREATION MISCELLANEOUS GRANTS AND DONATIONS PROJECT FOR REPAIRS TO THE BEAVER MEADOW SNOW GROOMER AND AUTHORIZING THE USE OF FIVE THOUSAND DOLLARS (\$5,000.00) AS A TRANSFER IN FROM THE RECREATION RESERVE FOR THIS PURPOSE

Page 1 of 2

**The City of Concord resolves as follows:**

**WHEREAS,** in Fiscal Year 2021, the City Purchased the Rabbit Snow Groomer; and

**WHEREAS,** as part of the purchase, \$5,000 was set aside in the Recreation Reserve for future repairs; and

**WHEREAS,** City Council authorization is required to utilize these funds; and

**WHEREAS,** these funds will be allocated to a non-lapsing account for needed repairs in future fiscal years; and

**WHEREAS,** the Recreation Reserve has sufficient funds available to support this request; and

**WHEREAS,** this authorization will not have any impact on the tax rate; and

**WHEREAS,** this appropriation is for a purpose for which funding was not included in the Fiscal Year 2025 adopted budget, therefore Section 37 of the City Charter requires a two-thirds vote of the City Council.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Concord that:

- 1. The sum of .....\$5,000.00  
be and is hereby appropriated as follows:

Grant and Donations Fund

Parks and Recreation Miscellaneous Grants and Donations project.....\$5,000.00

- 2. Revenue to meet said appropriation shall be provided from the following source:

Grant and Donations Fund

Transfer in from Recreation Reserve .....\$5,000.00

**Resolution No. 9722**  
**CITY OF CONCORD**

*In the year of our Lord two thousand and twenty-five*

**RESOLUTION APPROPRIATING THE SUM OF FIVE THOUSAND DOLLARS (\$5,000.00) IN THE PARKS AND RECREATION MISCELLANEOUS GRANTS AND DONATIONS PROJECT FOR REPAIRS TO THE BEAVER MEADOW SNOW GROOMER AND AUTHORIZING THE USE OF FIVE THOUSAND DOLLARS (\$5,000.00) AS A TRANSFER IN FROM THE RECREATION RESERVE FOR THIS PURPOSE**

Page 2 of 2

3. Sums as appropriated shall be expended under the direction of the City Manager.
4. This resolution shall take effect upon its passage.

*In City Council*  
**February 10, 2025**

*Passed*

  
City Clerk