

CONCORD PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, April 1, 2024, 6:00 PM

Shakespeare Room

In Attendance: Todd Fabian, Library Director; Jeremy Clemans; Chris Casco; Ceillie Clark-Kean; Norm Kinsler; Michelle Marino

1. J. Clemans calls the meeting to order at 5:55 pm
2. Accept minutes of March 4, 2024 Monthly Meeting - C. Casco motions to accept, N. Kinsler seconds. All are in favor.
3. Public Comment
 - None
4. Library Director's Report and Monthly Update
 - The Director presented the Trustees with the current library card eligibility policy. The Director asked the Trustees to review and consider striking from the library card eligibility policy eligibility requirements regarding “au pairs/exchange students living with local families may apply for a three year card. They must provide a photo ID and proof of their host family’s Concord or Penacook address.” The Director explained that individuals who may have fallen into this category can obtain a library card with proof of Concord residency. If such an individual does not initially have proof of residency, an initial 30-day temporary library card may be obtained instead. N. Kinsler makes a motion to accept the revision to the library card eligibility policy; J. Clemans seconds. All are in favor.
 - Concord Reads’ programming informational cards - the book cover is on the front of the informational card and the event dates, times, and descriptions are on the back. As of last Friday, 137 of 150 books were

checked out. There are holds on audio and ebook versions of the book as well. Concord Reads programs are now live on the CPL web site to register.

- The library has eclipse glasses for patrons free of charge.
- Positive news on the ADA lift. The circuit board is in and has been tested. The Library is waiting for the company to come and install it. The lift should be up and running in the next few weeks.
- The Library's app that has been down due to vendor issues is about to go live again. The Library is waiting for the 'go live' date. Announcements will be made on all social media and on the Library's website when the new app is ready to download.
- The Library's new, revamped website will launch in April. The Director thinks it has a much better user interface. The new website changes the way the site is organized (examples: subtopics, button on the top left - Concord City and Concord Library home page, more streaming options/customization). Logo color has been changed.
- Quiet budget season so far. The Director is waiting to learn about the City Council's budget schedule as it looks like it may not come out until May or June.
- Penacook branch construction is going well.

5. The CPL Foundation Update

- Recap - The Mayor came to the Foundation meeting in February. The Foundation sought his advice with respect to advocating for a new library.

Three times in the past the Library has been at Phase I of a new design: 1995, 2008, and 2019-2020. One suggestion by the Mayor included the idea of members of the Foundation attending a City Council meeting at least once a year so that the Foundation can discuss the challenges of the CPL and the desire for a new Library.

- The Foundation has already begun to discuss its Fall fundraising campaign mailer.
- The Foundation is working on putting together a pamphlet with the history of the Library and the instances of starting Phase I of a library redesign.
- The Foundation meets next on Tuesday, April 16, 2024, 6:30-8:00. C. Casco will attend this meeting in the Blanchard Room on behalf of the Trustees.

6. New Business

- New roles for Trustee members need to be discussed.
- The Director suggests that we may need to have a meeting in the summer regarding the Penacook branch.
- The Trustees would like to tour the Penacook branch before it opens.
- J. Clemans suggests having our meetings in a rotation at the Heights branch and the Penacook branch in the fall.

7. Old Business

- The Library has made some small changes in restroom management. These changes have resulted in a better few weeks.

8. Next meeting May 6, 2024 at 6:00 p.m.

9. C. Casco motions to adjourn at 6:25 pm, J. Clemans seconds. All are in favor.