



# City of Concord

## City Council

### Meeting Agenda

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Monday, June 13, 2016

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public sessions in accordance with RSA 91-A: 3, II to discuss the City Manager's Evaluation and RSA 91-A:2, I (b) meeting with legal counsel to be held at 6:00 p.m.*

*Non-public sessions in accordance with RSA 91-A: 3, II (d) to discuss property acquisition and contract negotiations and RSA 91-A:2, I (b) meeting with legal counsel to be held following the City Council meeting.*

1. Call to Order.
2. Invocation by Rabbi Robin Nafshi from the Temple Beth Jacob.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.  
May 9, 2016 City Council Meeting Minutes.  
**Attachments:** [Minutes](#)
6. Proclamation celebrating the 50th Anniversary of Fellowship Housing.  
**Attachments:** [Proclamation](#)
7. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

#### **Referrals to the Transportation Policy Advisory Committee**

8. Communication from third grade students at Christa McAuliffe Elementary School requesting a four-way stop at the intersection of Warren and Rumford Streets in Concord.  
**Attachments:** [Communication](#)
9. Communication from John Cook, Concord resident, asking that consideration be given to the installation of a four-way stop at the intersection of Union and Maple Streets in Concord.  
**Attachments:** [Communication](#)

**Items Tabled for July 11, 2016 Public Hearings**

10. Resolution accepting and appropriating the sum of \$22,157 in unmatched grant funds from the United States Department of Justice, Edward Byrne Memorial Justice Assistance Grant Program, funds designated for law enforcement related programs; together with report from the Police Department.

**Attachments:** [Resolution](#)  
[Report](#)

11. Resolution establishing a new Recreation Reserve Fund and appropriating and transferring \$650,000 for the purposes of future expenses related to the new city wide community center project, CIP #443, funding for these purposes shall be entirely from the Fiscal Year 2016 General Fund Unanticipated Revenues of \$530,000 and a transfer of unexpended snow and ice control expenses of \$120,000; together with report from the Deputy City Manager - Finance

**Attachments:** [Resolution](#)  
[Report](#)

12. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-9, Administration and Enforcement; Section 28-9-4, Decisions by the Planning Board; Subsection 28-9-4(f), Architectural Design Review; together with report from the Assistant City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)

13. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-2, Zoning Districts and Allowable Uses; Section 28-2-3, the Zoning Map, proposal to amend Zoning Map to change the zoning district of a portion of property located at 175 Manchester Street from Single-Family Residential (RS) District to Highway Commercial (CH) District; together with report from the City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Zoning Map](#)  
[Nobis Letter](#)

14. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-4, Development Design Standards, Section 28-4-6, Manufactured Housing Parks and Subdivisions and Glossary, Proposed Zoning Amendments to Reduce Minimum Front Yard Setback for Carports within Manufactured Housing Parks; together with report from the City Planner.

**Attachments:** [Ordinance](#)  
[Report](#)  
[Communication from D Rood](#)

### **From the City Manager**

15. Positive Citizen Comments.  
**Attachments:** [Citizen Comments](#)

### **Consent Reports**

16. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$2,966.49 as provided for under the pre-authorization granted by City Council.  
**Attachments:** [Report](#)
17. Diminimus gifts and donations report from the Police Department requesting authorization to accept a gift of a credit card reader, with a value of approximately \$50 as provided for under preauthorization granted by City Council.  
**Attachments:** [Report](#)
18. Concord City Auditorium Management Agreement and Recommendation Report from the Deputy City Manager - Finance.  
**Attachments:** [Report](#)  
[Audi Report - January through April 2016](#)  
[Extension Agreement](#)  
[Audi Non-Ordinance Based Fees \(Eff 7-1-2016\)](#)  
[Copy of FY16 Audi MOU Financial Update final](#)
19. Report from the City Planner in follow-up to a referral from City Council regarding Tax Deeded Properties at 101 Washington Street (Penacook) and 8 Coral Street.  
**Attachments:** [Report](#)  
[Report to Council - April 2016](#)
20. Report from Code Administration regarding Intown Concord's request to serve alcoholic beverages on city property during Concord Market Days 2016.  
**Attachments:** [Report](#)  
[Application](#)  
[State License Information](#)

### **Consent Resolutions**

21. Resolution in recognition of the services of Master Police Officer Kevin A. Partington.  
**Attachments:** [Resolution](#)

**Consent Communications**

22. Street closure request for the Annual Concord Criterium Bike Race to be held around White Park, on Saturday, August 6, 2016.  
**Attachments:** [Request](#)
23. Street closure request for a birthday/neighborhood block party to be held on Orion and Valley Streets on Saturday, July 16, 2016.  
**Attachments:** [Request](#)
24. Street closure request from the New Hampshire Cycling Club for the Annual White Park Cyclocross Bicycle Race to be held on Liberty Street on Saturday, September 17, 2016.  
**Attachments:** [Request](#)
25. Street closure request for the 2016 Making Strides Against Breast Cancer event to be held at Memorial Field on Sunday, October 16, 2016.  
**Attachments:** [Request](#)

*\*\*End of Consent Agenda\*\**

**Public Hearings**

- 26A. Resolution accepting and appropriating the amount of \$29,880 in grant funding from the Department of Safety, State Homeland Security and Emergency Management Exercise and Evaluation Program for funding of a Homeland Security Exercise Active Shooter Training; together with report from the Deputy Fire Chief.  
**Attachments:** [Resolution](#)  
[Report](#)
- 26B. Resolution authorizing and appropriating the sum of \$321,000 to the Solid Waste Fund Operating Budget for Fiscal Year 2016; together with report from the Deputy City Manager-Finance.  
**Attachments:** [Resolution](#)  
[Report](#)
- 26C. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works, Article 5-7, Solid Waste; together with report from the General Services Director.  
**Attachments:** [Ordinance](#)  
[Report](#)
- 26D. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works, Article 5-8, Solid Waste Flow Control; together with report from the General Services Director.

**Attachments:** [Ordinance](#)  
[Report](#)

26E. Sylvia Miskoe Public Hearing for a Discretionary Preservation Easement.

**Attachments:** [Report](#)  
[Documents](#)

### **Public Hearing Action**

27. Resolution accepting and appropriating the amount of \$29,880 in grant funding from the Department of Safety, State Homeland Security and Emergency Management Exercise and Evaluation Program for funding of a Homeland Security Exercise Active Shooter Training; together with report from the Deputy Fire Chief.

**Attachments:** [Resolution](#)  
[Report](#)

28. Resolution authorizing and appropriating the sum of \$321,000 to the Solid Waste Fund Operating Budget for Fiscal Year 2016; together with report from the Deputy City Manager-Finance.

**Attachments:** [Resolution](#)  
[Report](#)

29. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works, Article 5-7, Solid Waste; together with report from the General Services Director.

**Attachments:** [Ordinance](#)  
[Report](#)

30. Ordinance amending the Code of Ordinances, Title I, General Code, Chapter 5, Public Works, Article 5-8, Solid Waste Flow Control; together with report from the General Services Director.

**Attachments:** [Ordinance](#)  
[Report](#)

31. Sylvia Miskoe Public Hearing for a Discretionary Preservation Easement.

**Attachments:** [Report](#)  
[Documents](#)

### **Appointments by the Mayor**

#### **Reports**

#### **New Business**

32. Report from the City Engineer recommending a modification to the Old Loudon Road/Portsmouth Street intersection improvement.

- Attachments:** [Report](#)  
[Map - Existing Conditions](#)  
[Map - Built to Date](#)  
[Map - Recommended Modifications](#)

### **Unfinished Business**

33. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

**Attachments:** [Report](#)  
[Proposed Council Rules](#)

34. Supplemental report from the City Engineer outlining lighting alternatives for the Downtown Complete Streets Improvement Project (CIP460).

**Attachments:** [Report](#)

35. Street closure request from Millennium Running for the 3rd Annual New England Half Marathon to be held on Sunday, October 23, 2016. (Pulled from consent by Councilor Nyhan at the March 2016 City Council meeting) (Revised request with new route submitted)

**Attachments:** [Request](#)  
[Revised Request](#)

### **Comments, Requests by Mayor, City Councilors**

#### **Comments, Requests by the City Manager**

#### **Consideration of Suspense Items**

- Sus1 Report from the Deputy City Manager - Development recommending the City Manager be authorized to enter into an agreement with Merrimack County to provide temporary parking solutions during construction for users of the Merrimack County Superior courthouse.

**Attachments:** [Report](#)  
[County Request Letter](#)  
[Map](#)

#### **Referral to the Planning Board**

- Sus2 Report from the Deputy City Manager-Development regarding a request from Merrimack County to discontinue a portion of the Pitman Street right-of-way.

**Attachments:** [Report](#)  
[County Request Letter](#)

### **Adjournment**

**Information**

- Inf1 January 28, 2016 Transportation Policy Advisory Committee Meeting Minutes  
**Attachments:** [Minutes](#)
- Inf2 May 2, 2016 Concord Public Library Board of Trustees Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf3 May 17, 2016 Traffic Operations Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf4 Communication from Comcast Cable notifying City Council of Channel Change Information occurring on July 28, 2016.  
**Attachments:** [Communication](#)