

**City of Concord, New Hampshire**  
**Architectural Design Review Committee**  
**August 9, 2024 \*Special Meeting\* Minutes**

The Architectural Design Review Committee (ADRC) held its special meeting on August 9, 2024, in Council Chambers, at 37 Green St.

Attendees: Co-Chair Jay Doherty, Claude Gentilhomme, Co-Chair Elizabeth Durfee-Hengen, Ron King, and Amanda Savage

Absent: Douglas Proctor

Staff: Alec Bass, Senior Planner; AnneMarie Skinner, City Planner; Krista Tremblay, Administrative Specialist II

1. Call to Order

Co-Chair Durfee-Hengen called the meeting to order at 3:34 p.m.

2. Discussion on the proposed Ordinance amendment to the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance concerning Conditional Use Permits for obstruction of the State House Dome, as well as maximum height limits within the Central Business and Opportunity Corridor Performance Districts.

The committee discussed the proposed zoning ordinance amendment scheduled for a public hearing at the August 12, 2024, City Council meeting concerning conditional use permits for obstruction of the State House dome, as well as maximum height limits. The committee discussed if as a committee, they wish to submit a written letter regarding the proposed amendment, or authorize a representative to speak on the committee's behalf during the public hearing.

The committee reviewed a personal letter written by Elizabeth Durfee-Hengen, as a resident of Concord, that was submitted to the City Clerk for public record for the upcoming City Council meeting on August 12, 2024.

The committee noted that not all recommendations made by the Planning Board at the Board's April 17, 2024, meeting have been included in the most recent ordinance amendment draft going before City Council on August 12, 2024.

Member Amanda Savage moved, seconded by Co-Chair Doherty, for the Architectural Design Review Committee to endorse Elizabeth Durfee-Hengen's personal letter, written on August 6, 2024, to City Council, urging the City Council to table the vote on the zoning ordinance amendment concerning Conditional Use Permits for obstruction of the State House Dome, as well as maximum height limits within the Central Business and Opportunity Corridor Performance Districts, until there are further clarifications, definitions, and criteria that are more fully in alignment with design guidelines and municipal goals. All present were in favor. Motion passed unanimously.

**Adjournment**

Member King moved, seconded by Co-Chair Doherty, to adjourn the meeting at 4:18 p.m. All in favor. Motion passed unanimously.

Respectfully submitted,

*Krista Tremblay*

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Administrative Specialist II