



**City of Concord**  
**City Council**  
**Meeting Minutes - Draft**

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Monday, March 13, 2017

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition, RSA 91-A: 2, I (a) to discuss collective bargaining strategies and RSA 91-A:2, I (b) meeting with legal counsel to be held at 5:45 p.m.*

1. Call to Order.

**Action:** Mayor Bouley called the meeting to order at 7:00 p.m.

2. Invocation.

3. Pledge of Allegiance.

4. Roll Call.

**Present:** 12 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Mark Coen, Councilor Allan Herschlag, Councilor Fred Keach, Councilor Linda Kenison, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Keith Nyhan, Councilor Stephen Shurtleff, Councilor Brent Todd, and Councilor Robert Werner

**Excused:** 3 - Councilor Byron Champlin, Councilor Amanda Grady Sexton, and Councilor Dan St. Hilaire

5. Approval of the Meeting Minutes.

February 13, 2017 City Council Meeting Minutes.

**Action:** Councilor Nyhan moved approval of the February 13, 2017 meeting minutes. The motion was duly seconded and passed with no dissenting votes.

6. Friends of the City Auditorium Presentation.

Betty Hoadley, resident, noted that she is happy to report that they have passed the goal. She explained that the goal has been achieved through grants, earnings, and donations. She indicated that the seats are being restored and installed.

7. ConcordTV Presentation.

Doris Ballard, ConcordTV Executive Director, distributed their 15-16 annual report

providing a brief overview. She highlighted their upcoming fundraiser, Easter Eggstravaganza, for equipment purchases being held the April 7th through April 9th.

Chris Gentry, Programming/IT Director, distributed and highlighted a ten year plan that shows where the dollars are going.

Referencing lighting upgrades-field in year nine, City Manager Tom Aspell asked if this was referring to going into the field. Mr. Gentry responded that to be correct explaining that it would include lighting on top of cameras as well as on stands.

Mr. Aspell questioned the plans for a vehicle. Mr. Gentry responded that they do have some contingencies and they can look at that at year five and on.

Josh Hardy, Training & Production Coordinator, explained that they offer a variety of training classes every month which are listed on their website. He indicated that camps are also available for kids during school vacations and that registrations are available through the Parks and Recreation Department; seven scholarships are available for the upcoming camps.

8. Agenda overview by the Mayor.

*\*\*Consent Agenda Items\*\**

*Approval of the Consent Agenda*

**Action:** Councilor Kretovic moved approval of the consent agenda. The motion was duly seconded and passed with no dissenting votes.

### **Referral to Community Development**

9. Communication from Ari Pollack, on behalf of Merrimack County, proposing the discontinuance of a portion of the Pitman Street right-of-way to allow for the development of a new parking area upon the southerly side of the property.

**Action:** This communication was referred.

### **Items Tabled for April 10, 2017 Public Hearings**

10. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments.

**Action:** This resolution was moved to set for a public hearing.

11. Resolution determining the proposed project has a public benefit and approving an application by Bienvenue Redevelopment L.L.C. for a RSA 79-E Community Revitalization Tax Relief Incentive for the renovation of the former Sacred Heart Church location at 54 Pleasant Street; together with report from Director of Redevelopment, Downtown Services and Special Projects.

**Action:** This resolution was moved to set for a public hearing.

12. Resolution de-authorizing the sum of \$178,354.60 in traffic impact fees from the 2015 Downtown Complete Street Subproject (CIP #460) and returning said sum to Traffic Impact Fee District #3, rescinding and de-authorizing the sum of \$290,000 in bond authorizations for the 2016 Underground Utilities Subproject (CIP #460), and repurposing the sum of \$672,884.61 in bonds from CIPs #460 and #281 to CIP #65; together with report from Deputy City Manager-Finance. (Revised resolution and report submitted)

**Action:** This resolution was moved to set for a public hearing.

13. Resolution appropriating the sum of \$962,884.61 for the purpose of completing the City Hall campus steam to natural gas conversion and Municipal Complex sidewalk refurbishment subprojects (CIP #65) using \$672,884.61 in previously identified complete streets improvement funds (CIP #460 and CIP #281), repurposing \$100,000 from the COMF Boiler Replacement Subproject (CIP #323), and authorizing the issuance of bonds and notes in the amount of \$190,000; together with report from Deputy City Manager-Finance. (Revised resolution and report submitted)

**Action:** This resolution was moved to set for a public hearing.

14. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization, by amending Schedule I of Article 1-5, Fees, Fines and Penalties; together with non-ordinance fees and a report from the Deputy City Manager - Finance.

**Action:** This ordinance was moved to set for a public hearing.

15. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 34, Personnel Rules and Regulations, Annual Leave; together with report from the City Solicitor.

**Action:** This ordinance was moved to set for a public hearing.

### **From the City Manager**

## 16. Positive Citizen Comments

**Action:** This positive comments was received and filed.

**Consent Reports**

17. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$7,523.53 as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

18. Diminimus gift and donations report from the Police Department requesting authorization to accept a gift of thirteen office chairs and three tables donated by the NH Army National Guard, as provided for under the pre-authorization granted by City Council.

**Action:** This consent report was approved.

19. Concord City Auditorium Management Agreement and Recommendation Report from Deputy City Manager - Finance.

**Action:** This consent report was approved.

20. Report from the Traffic Engineer on behalf of the Traffic Operations Committee in response to a referral from Councilor Keach regarding a constituent request to install a street light in the vicinity of 164 East Side Drive.

**Action:** This consent report was approved.

21. Overall Economic Development Performance Report from the Deputy City Manager for Development.

**Action:** This consent report was approved.

22. Report from the General Services Director regarding the Arena LED Lighting Project.

**Action:** This consent report was approved.

**Consent Resolutions**

23. Resolution accepting and appropriating the sum of \$6,000 in grant funding from the Department of Safety, State Homeland Security Grant Program, for funding of EMS Warm Zone equipment; together with report from the Fire Department.

**Action:** This consent resolution was approved.

### **Consent Communications**

24. Street closure request from the New Hampshire Law Enforcement Officers' Memorial Committee for a candlelight vigil to be held on September 29, 2017.

**Action:** This consent communication was approved.

25. Street closure request for the 25th Annual New Hampshire Law Enforcement Memorial Ceremony to be held on Friday, May 19, 2017.

**Action:** This consent communication was approved.

26. Street closure request for the 2017 Making Strides Against Breast Cancer Walk to be held on Sunday, October 15, 2017.

**Action:** This consent communication was approved.

27. Street closure request for the March of Science event to be held on Saturday, April 22, 2017.

**Action:** This consent communication was approved.

28. Street closure request for the dedication of a memorial in honor of Governor John Winant at the New Hampshire State Library to be held on June 23, 2017.

**Action:** This consent communication was approved.

29. Street closure request for a Christa McAuliffe Block Party to be held on May 31, 2017 from 3:00 p.m. - 8:00 p.m.

**Action:** This consent communication was approved.

### **Appointments**

30. Appointments to the Board of Trustees of Trust Funds

**Action:** This appointment was approved.

31. Mayor Bouley's proposed appointment to the Recreation and Parks Advisory Committee. Nicholas J. Kotkowski

**Action:** This appointment was approved.

### **From the Mayor**

*\*\*End of Consent Agenda\*\**

**Public Hearings**

- 33A. Ordinance Amending the Code of Ordinances, Title IV, Zoning Code; Chapter 29.2, Public Capital Facilities Impact Fees Ordinance; Article 29.2-1-2, Assessment and Collection; together with report from the City Planner.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- 33B. Ordinance amending the Code of Ordinances, Title IV, Zoning Code, Chapter 28, Zoning Ordinance, Article 28-8-2, Nonconforming Lots, Uses and Structures; Section 28-8-2, Determination of a Nonconformity; together with a report from the City Planner.

**Action:** City Planner Heather Shank provided a brief overview.

Councilor Herschlag asked why it is necessary for the Council to look at lots that were voluntarily merged when this is an issue that currently goes before the Zoning Board of Assessment. Ms. Shank responded that the procedure laid out within the RSA is that the request to unmerge lots come before a Council. She noted that this was the basis for the request to allow Council the ability to vote on requests regarding properties that had been voluntarily merged.

Councilor Herschlag noted that he feels that this is something that should be handled by the Zoning Board questioning why the Council became involved. Ms. Shank clarified that the Zoning Board doesn't consider lot line adjustments or moving a lot line pointing out that this is something considered by the Planning Board. Councilor Herschlag asked why it wouldn't go before the Planning Board instead of Council. Ms. Shank indicated that it's her understanding that the request was from Council to consider how to allow Council to unmerge lots that had been voluntarily merged. She explained that they came up with a solution to allow Council to unmerge lots that may have been inadvertently voluntarily merged.

Councilor Kenison noted that she requested this referral because of someone residing on Airport Road and felt that the legislation was ambiguous. She stated that they decided to look at the state statute and see how they can work with it; the statute gave the municipality the ability to enact an ordinance that would give them some leeway.

Referencing a lot that was voluntarily merged, Councilor Herschlag asked what would happen if Council grants the approval and it is separated but is non-conforming. He questioned whether they would then have to go before the Zoning Board. Ms. Shank responded that they would need to go before the Zoning Board if the lot was non-conforming to get variances to build on the lot.

Following brief discussion, City Manager Aspell highlighted the report reading "it should be noted that unmerged lots would not be exempt from other zoning ordinance regulations, including dimensional standards. Thus un-merged lots would not gain the status of non-conforming lots and would still be required to get variances if they cannot comply with the zoning ordinance." He noted that what they found is that most of these mergers occurred because someone did something to de-facto merge a lot and just because they can now unmerge them, doesn't mean that they get out from underneath the regulations.

Councilor Herschlag understands that with involuntary lots the RSA sends them to the Council first to unmerge but with voluntarily merged lots, they are looking to re-establish two lots. Mr. Aspell responded that it would go to the Planning Board because they do subdivisions. Councilor Herschlag asked if the property owner goes before the Zoning Board if they were separated and non-conforming. Mr. Aspell responded that to get authorization to subdivide the lots, they would need their ZBA approval in advance.

With regard to section E (4) of the ordinance, Councilor Nyhan inquired whether this is a new section or a pre-existing section. Ms. Shank responded that it's a new section explaining that, previously, they simply relied on the RSA's. He asked if staff could speak in regards to the time period of September 2010 and December 2021. Ms. Shank explained that the September 10, 2010 date, as she understands, is when the state stopped allowing municipalities to involuntarily merge lots; prior to this, a lot could be involuntarily merged. She explained that the 2021 date is when this provision sunsets. Mr. Aspell responded that the sunset date was set by the state.

Councilor Nyhan noted that what he feels section 4 states is, that if a property owner comes to the city with a request to unmerge an involuntarily merged lot, the Council has to unmerge it - they don't have any choice. Ms. Shank clarified that Council can evaluate whether or not to choose to grant this. She believes that he is referring to previously, before they amended the ordinance, if a lot had ever been voluntarily merged, as defined by the RSA's, they were not able to unmerge it.

Referencing section 4, Councilor Nyhan noted that it reads "lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, country, village district, or any other municipality, shall at the request of the owner be restored to their premerger status". He stated that this doesn't allow the Council any leeway to make a decision on this unmerger. Carlos Baia, Deputy City Manager - Development, clarified stating that they are talking about two separate items pointing out that the paragraph that Councilor Nyhan is referencing is straight from the statute. He explained that this wasn't for de-facto mergers that the City Manager was explaining; the city/town merged the lots without the owners knowing and legally changed the format for how the lots were considered. In 2010 the legislature changed that law so if they were involuntarily merged prior to 2010 then, yes, they are automatically unmerged at the request of the property owner. Councilor Nyhan inquired whether this is aligning our own ordinance with state law. Mr. Baia responded this to be correct.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- 33C. Resolution authorizing the Annual Appraisal of Real Estate at Market Value per RSA 75:8-b; together with report from the Director of Real Estate Assessments.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There was no public testimony.

Councilor Todd moved to recess the public hearing on this item. The motion was duly seconded and passed with no dissenting votes.

- 33D. Resolution relative to the public highway discontinuance of a portion of Broad Cove Drive in Concord New Hampshire; together with report from the City Planner.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing.

### **Public Testimony**

Chris Booth, Canterbury resident, pointed out the necessity of having bike lanes on the outside of the sidewalk not next to the traffic.



There being no further public testimony, the Mayor closed the hearing.

- 33E. Resolution appropriating the sum of \$1,850,000 for the purpose of the design, permitting, right-of-way, and construction for the North Pembroke Road Bridge Replacement Project (Concord -Pembroke 14841, CIP #478), including accepting and appropriating \$1,480,000 in New Hampshire State Bridge Aid Program funds, accepting and appropriating \$330,000 in donations from the Town of Pembroke, NH as a portion of the local agency match for this project, and authorizing the issuance of bonds and notes in the amount of \$40,000 for the remaining portion of the local agency match for this project; together with report from the City Engineer.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

- 33F. Resolution appropriating \$15,000 from the Economic Development Reserve to fund a Business Incubator Needs Assessment and Development Plan in partnership with the Capital Regional Development Council and the Greater Concord Chamber of Commerce; together with a report from the Deputy City Manager - Development.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing.

### **Public Testimony**

Chris Carley, Economic Development Advisory Committee member, indicated that EDAC reviewed the proposal that came out of the Chamber for soliciting consultant services for a business incubator in the city and has, by consensus, endorsed the idea. They understand an incubator to be not necessarily a piece of real estate but rather an institution that helps entrepreneurs who have business ideas and who have demonstrated an ability to get started on their own; to develop their ideas by helping them with information and guidance in the various areas of business management and growth that may be outside their area of expertise but necessary to make a business grow. He added that there are several other incubators currently around the state that are doing something very similar to this and they do require funding from outside the operation of the incubator itself in order to be sustained. For this reason, there is a question as to whether or not

Concord needs to create an incubator; if it is a good opportunity then it ought to be pursued and this is why EDAC endorsed the consultant study to discover whether this is an appropriate place for an incubator and how this incubator may be put together and funded.

Tim Sink, Greater Concord Chamber of Commerce President, indicated that Stephen Heavener from CRDC has put together a scope of services and within that are some decision points in which they will decide whether to move forward. He explained that a committee has been looking at this for some time and have toured a number of different facilities within the state. He stated that the consistent advice that they have received is that they really need to do their homework and measure it very quantifiably.

Steve Caccia, NHTI Vice President of Student Affairs, indicated that he has participated in the group studying this idea and feels that this could be an opportunity. He stated that the NHTI leadership team is interested in this and how NHTI could potentially be involved in this from an educational point of view.

Councilor Herschlag asked how NHTI's students would be able to take advantage of an incubator. Mr. Caccia referenced their robotics program indicating that they are currently doing some incubator work in Manchester to grow their video gaming opportunities. He personally would prefer that they do this at the college or in Concord. He feels this is how their students can participate and learn how to become entrepreneurs and to take their ideas and grow them.

There being no further public testimony, the Mayor closed the hearing.

- 33G. Ordinance amending the Code of Ordinances. Title V, Administrative Code; Chapter 31, Purchasing and Contract Procedure; Article 31-1, Purchasing Procedure; Section 31-1-3 Purchasing Procedures and 31-1-4 Disposition of Surplus Personal Property; thereby changing purchasing and disposal limits; together with report from the Purchasing Manager.

**Action:** City Manager Tom Aspell provided a brief overview.

Mayor Bouley opened the public hearing. There being no public testimony, the Mayor closed the hearing.

### **Public Hearing Action**

34. Ordinance Amending the Code of Ordinances, Title IV, Zoning Code; Chapter

29.2, Public Capital Facilities Impact Fees Ordinance; Article 29.2-1-2, Assessment and Collection; together with report from the City Planner.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded.

Referencing page two, Councilor Herschlag indicated that the ordinance currently allows a financial surety to be required and staff recommends removing this provision. He wondered why this would be recommended when the person doesn't have to pay the impact fee until just prior to the certificate of occupancy. He is curious as to why they still wouldn't require a bond, financial surety or guarantee of some sort regardless of when the payment was required.

City Planner Heather Shank responded that, previously the way that the bond or the surety had been used, is that the fee was assessed and due at the time that the building permit was pulled; in that instance a surety would be taken if the payment couldn't be made until the certificate of occupancy. She stated that since they are now pushing the time back until the certificate of occupancy, that's giving them more time to come up with whatever funds that they need. She stated that the Planning Board can still enter into any contract and if they want to do a bond or a surety then they can because the RSA's enable them to do that.

Councilor Herschlag asked how the city would ensure that they would be guaranteed to recover those impact fees if there was no bond or guarantee. Ms. Shank responded that instead of taking the bond or allowing some type of financial surety, they would prefer that they pay it before the certificate of occupancy which is what staff has always done anyway. She explained that if there were some sort of financial hardship, they would still need to come up with a surety or a letter of credit to demonstrate that the city is going to get those funds.

The motion to approve passed with no dissenting votes.

35. Ordinance amending the Code of Ordinances, Title IV, Zoning Code, Chapter 28, Zoning Ordinance, Article 28-8-2, Nonconforming Lots, Uses and Structures; Section 28-8-2, Determination of a Nonconformity; together with a report from the City Planner.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

36. Resolution relative to the public highway discontinuance of a portion of Broad Cove Drive in Concord New Hampshire; together with report from the City

Planner.

**Action:** Councilor Bouchard moved approval. The motion was duly seconded and passed with no dissenting votes.

37. Resolution appropriating the sum of \$1,850,000 for the purpose of the design, permitting, right-of-way, and construction for the North Pembroke Road Bridge Replacement Project (Concord -Pembroke 14841, CIP #478), including accepting and appropriating \$1,480,000 in New Hampshire State Bridge Aid Program funds, accepting and appropriating \$330,000 in donations from the Town of Pembroke, NH as a portion of the local agency match for this project, and authorizing the issuance of bonds and notes in the amount of \$40,000 for the remaining portion of the local agency match for this project; together with report from the City Engineer.

**Action:** Councilor Matson moved approval. The motion was duly seconded and passed with no dissenting votes.

38. Resolution appropriating \$15,000 from the Economic Development Reserve to fund a Business Incubator Needs Assessment and Development Plan in partnership with the Capital Regional Development Council and the Greater Concord Chamber of Commerce; together with a report from the Deputy City Manager - Development.

**Action:** Councilor Todd moved approval. The motion was duly seconded and passed with no dissenting votes.

39. Ordinance amending the Code of Ordinances. Title V, Administrative Code; Chapter 31, Purchasing and Contract Procedure; Article 31-1, Purchasing Procedure; Section 31-1-3 Purchasing Procedures and 31-1-4 Disposition of Surplus Personal Property; thereby changing purchasing and disposal limits; together with report from the Purchasing Manager.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

### **Appointments by the Mayor**

### **Reports**

40. Water Master Plan Update

**Action:** General Services Director Chip Chesley and Marco Philippon, Water Treatment Plant Superintendent, provided a powerpoint Water Supply Master Plan Update presentation. (Copy of presentation on file at the City Clerk's Office).

Councilor Nyhan asked if, they were to build a second plant, it would be feasible to contemplate making it slightly larger than what the city currently needs. Mr. Philippon responded that it would be built modular. He stated that the plant is forty years old so as it ages it gives the option of whether to put the money into that existing facility or add another module and make the one down at the Merrimack River 10 million gallons. He added that one of the other things taken into consideration is even if they get to a point where it doesn't make any sense to build another plant or upgrade that plant, they can still move that raw water source down to the treatment plant on the river.

Councilor Herschlag questioned as to what point would the city get to the point where a second plant would be needed. Mr. Philippon responded that the 10 million they currently have caps out at 50,000 at what the residential usage is; if that number continues drive down, by the time they get to 2035 or 2040, that number may be 70 gallons per capita per day and they then may be able to support 55,000 to 57,000.

Councilor Herschlag inquired whether staff had a timeline in mind as to when they would want to move forward; would it be based on a particular timeline or a particular population trend. Mr. Philippon responded that it would be population.

City Manager Tom Aspell asked if there is anything they should be doing now to drive towards the 75 number versus the 85 number. Mr. Philippon responded that it's a hard issue when talking about how to curb people's consumption. He stated that they are going to look at the system holistically to see if they can drive that number down.

41. Form-Based Code Presentation by the City Planner

**Action:** City Planner Heather Shank explained that form based codes focuses on physical form rather than the separation of uses. It doesn't focus on land use but focuses on character or appearance; uses can still be regulated but they are now more interested in creating character or neighborhood feel. Ms. Shank provided a detailed powerpoint presentation on form based codes. (Copy of presentation on file at the City Clerk's Office).

Councilor Nyhan inquired whether there are any other communities within New Hampshire or New England that have gone to form based codes. Ms. Shank distributed information from Dover's code and, referencing page two, emphasized

the six categories of uses which is their use table. She pointed out that Concord's use table is fifteen pages long. Ms. Shank indicated that Portsmouth has three new form based codes districts, Burlington, Vermont has form based codes, and other communities are looking into them.

Referring to the communities that staff has looked at, Councilor Nyhan inquired whether those communities have been successful in generating the kind of development that they desire. Ms. Shank responded that the planners that she had spoken to have been very happy with them. She noted that when they are challenged it's usually related to some other factors in the community.

Councilor Coen asked what the down side is. Ms. Shank responded that a down side could be if there is a disagreement in the clarity of vision for the community.

Councilor Todd questioned whether staff feels that form based codes would need to be accompanied by a parking management plan. Ms. Shank replied that every community is different but explained that a true form based code will say "what parking?"; they won't even include parking in the form based code because the purpose of form based codes is to create pedestrian oriented, dense, urban mixed use type of environments.

Mayor Bouley indicated that he would like to see staff move forward to refine, plan, and see what works best for the city. He hopes that in the future staff can explain as to how this can be achieved and in a way in which they do receive community input in the process.

Councilor Herschlag inquired as to the timeframe for a community to adopt form based codes. Ms. Shank responded that the timeframe is 18 months.

### **New Business**

### **Unfinished Business**

42. Report from the Rules Committee recommending revisions to the current Rules of the City Council. (Item tabled, no action taken, at the June 8, 2015 City Council meeting).

**Action:** This item remains on the table.

### **Comments, Requests by Mayor, City Councilors**

Councilor Coen noted his concerns with the remaining stumps from the tree removal that occurred at Rollins Park. He inquired whether there is a plan to

remove the stumps. Mr. Aspell responded that this will be discussed as part of the upcoming budget.

Mayor Bouley recognized the passing of former City Councilor Douglas Black.

### **Comments, Requests by the City Manager**

#### **Consideration of Suspense Items**

Sus1. Report from the City Clerk requesting Council consideration for a Special Election to be held to fill a vacant State Representative, District 18 seat.

**Action:** Councilor Nyhan moved to consider suspense items not previously advertised. The motion was duly seconded and passed with no dissenting votes.

Mayor Bouley explained that the State Representative from Ward Nine (District 18) resigned his seat and with this resignation, there is a vacancy to fill the seat. The process, as he understands, is that the city is notified by the Secretary of State of the vacancy and it is his hope that Council adopts that memo from the City Clerk that will instruct the Executive Council to request the City Council to have hold a special election.

Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes.

Mayor Bouley indicated that there is another suspense item for consideration.

Councilor Nyhan moved in accordance with RSA 273-A:3, II(c) to approve the cost items included in the collective bargaining agreement from January 1, 2017 through December 31, 2019 between the Local 2232, Internation Union, United Automobile, Aerospace and Agricultural Implement Workers of America ("UAW") and the City of Concord. The motion was duly seconded and passed with no dissenting votes.

### **Adjournment**

The time being 9:13 p.m., Councilor Shurtleff moved to adjourn the meeting. The motion was duly seconded and passed with no dissenting votes.

*A true copy; I attest:*

*Michelle Mulholland  
Deputy City Clerk*

