



# CITY OF CONCORD

## REPORT TO MAYOR AND THE CITY COUNCIL

**FROM:** Matthew R. Walsh, Deputy City Manager – Development  
David Hall, Code Administrator  
Brian Santiago, Health and Licensing Officer

**DATE:** October 31, 2024

**SUBJECT:** Food Code and Homesteading

### **Recommendation**

Accept this report, approve the proposed revisions to City Code of Ordinances Title I, General Code, Chapter 13, Public Health, Article 13-5, and ratify proposed regulations for Homestead operations.

### **Background**

On September 9, 2024, the City Council held a public hearing regarding proposed amendments to City Code of Ordinances Title I, General Code, Chapter 13, Public Health, Article 13-5. This ordinance serves as the City's "Food Code".

Proposed changes to the Food Code included, but were not limited to, enacting provisions which, if adopted, would allow for residents to establish "Homestead" food operations. (Presently, such operations are prohibited in Concord). Specifically, under the Homestead provision, residents would have the ability to manufacture certain foods within their residences for sale to the general public, subject to the attached draft regulations for Homestead operations. Regulations include compliance with the City's Zoning Ordinance for home occupations (i.e. Article 28-5-30 of the City's Code of Ordinances). Please see attached for more information.

At the conclusion of the public hearing, the City Council referred the draft Ordinance and Homestead Regulations to the City Council Ad-Hoc Committee to Review Outdoor Dining and Food Trucks for review.

### **Discussion**

On October 29, 2024, the Ad-Hoc Committee to Review Outdoor Dining and Food Trucks (the Committee) met to review the proposed Ordinance amendments and draft Homesteading regulations.

During its review, the Committee recommended that that draft Homestead Regulations be amended to change the word "contract" to "contact" in Section II(6) of the Homestead Regulations. By this change, Homestead operations will be required to have proof of contact information for a pest control vendor of their choice in the event such services become necessary to safeguard public health. Modifications to the Homestead regulations related to this revision are highlighted in yellow.

The Committee voted unanimously to recommend that the City Council approve the proposed Ordinance as previously presented, as well as the Homestead Regulations with amendment to Section II(6).