



City of Concord

City Council

Meeting Agenda

Monday, December 10, 2018

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-public session in accordance with RSA 91-A:3, II (d) to discuss the acquisition, sale, or lease of property followed by consultation with legal counsel in accordance with RSA 91-A:2, I (b) to be held at 6:15 p.m.

1. Call to Order.
2. Invocation by Imam Mustafa, Islamic Society of Greater Concord.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

November 13, 2018 City Council Meeting Minutes.

Attachments: [Minutes](#)

6. Resolution proclaiming December 2018 as Capital Region Food Program Month.
Attachments: [Resolution](#)
7. White Park Skate House Fundraising Update.
8. Agenda overview by the Mayor.

Consent Agenda Items

Referral to Community Development and the Planning Board

9. Communication from Ron Richter requesting consideration be given to amend Title IV Zoning Code, Chapter 28 Zoning Ordinance, Article 28-4-5 Development of Attached and Multifamily Dwellings.

Attachments: [Communication](#)

Items Tabled for January 14, 2019 Public Hearings

10. Resolution authorizing and appropriating the sum of \$21,610 for fiscal year 2019 operating expenses for the multi purpose recreational building at White Park, to be funded from revenues generated from the operations of the facility; together with report from the Director of Redevelopment, Downtown Services & Special Projects and the Recreation Director.

Attachments: [Resolution](#)
[Report](#)
[Skate House Operating Budget for Council 12-10-2018](#)

11. Resolution authorizing the City Manager to submit an application in the amount of up to \$500,000 and accepting and appropriating grant proceeds of up to \$500,000 in Community Development Block Grant (CDBG) Housing and Public Facilities Funds for infrastructure improvements at a manufactured housing park located at 190 Manchester Street

Attachments: [Resolution - CDBG \\$500,000](#)
[Report](#)

12. Resolution readopting the City's Anti-Displacement and Relocation Policy Statement and Procedures; together with a report from the Director of Redevelopment, Downtown Services, and Special Projects.

Attachments: [Resolution - Antidisplacement Relocation Plan](#)
[Antidisplacement & Relocation Plan](#)
[Report](#)

13. Resolution accepting and appropriating the sum of \$61,428 in grant funds from the New Hampshire Highway Safety Agency, funds designated for Police Department Roadway Safety Initiatives; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

14. Resolution accepting the Terms of the First Responder Comprehensive Addiction and Recovery Act (FR-CARA) Grant and accepting and appropriating the sum of up to \$126,999 to implement a Mobile Integrated Healthcare (MIH) program, pending both NH Fire Standards and Training and EMS approval and Governor and Council approval, to enhance the City's ability to respond to emergencies involving opioid overdoses; together with a report from the Police and Fire Chiefs.

Attachments: [Resolution](#)
[Report](#)
[Terms](#)

15. Resolution appropriating the sum of \$223,500 and authorizing the issuance of bonds and notes in the amount of \$223,500 for the design and construction of a Fire Training Facility (CIP #560); together with a report from the Deputy City Manager for Development.

Attachments: [Resolution](#)
[Report](#)

From the City Manager

16. Positive Citizen Comments.
Attachments: [Citizen Comments](#)

Consent Reports

17. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,193.48 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
18. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$5,411.00 as provided for under the pre-authorization granted by City Council.
Attachments: [Report](#)
19. Status Report on 2018-2019 City Council Priorities
Attachments: [Report](#)
20. Report authorizing the City Manager to enter into a Municipal Work Zone Agreement with the New Hampshire Department of Transportation (NHDOT) for NHDOT's resurfacing of NH Route 106 from just north of U.S. Route 3 to just south of NH Route 9 in Concord
Attachments: [Report](#)
[Municipal Work Zone Agreement](#)
[NHDOT Letter](#)
21. Comprehensive Annual Financial Report (CAFR) for Fiscal Year 2018.
Attachments: [Report](#)
[CAFR 2018](#)
22. Report from the Traffic Engineer, on behalf of the Traffic Operations Committee and the Transportation Policy Advisory Committee, in response to a referral from City Council regarding a petition from residents in the Guay Street area to reduce the speed limit on Guay Street or install sidewalks.
Attachments: [Report](#)
23. Report from the Traffic Engineer, on behalf of the Traffic Operations Committee, in response to a referral from City Council regarding a resident concern with excessive traffic speed along Rumford Street between Centre and Washington Streets.
Attachments: [Report](#)
24. Report from the Traffic Engineer, on behalf of the Traffic Operations Committee, recommending the installation of a street light at the Sheep Davis Road/Triangle Park

Drive intersection.

Attachments: [Report](#)

25. Report from the Parks & Recreation Director, on behalf of the Recreation and Parks Advisory Committee, regarding the Dillon Softball Field Lease.

Attachments: [Report](#)

[Letter of Support](#)

26. Report from the Parks & Recreation Director on behalf of the Recreation and Parks Advisory Committee regarding a City Council referral to consider a location to host Civic Engagement Classes.

Attachments: [Report](#)

27. Report from the Parks and Recreation Director recommending the City Manager be authorized to enter into an agreement with the Friends of the Concord City Auditorium.

Attachments: [Report](#)

[Copy of Agreement](#)

28. Outdoor Winter Recreation Opportunities report from the Parks and Recreation Director.

Attachments: [Report](#)

[Nordic Ski Trail Map Beaver Meadow](#)

Consent Resolutions

29. Resolution authorizing the City Manager to apply for, and accept, up to \$45,000 from the NH Department of Environmental Services for Household Hazardous Waste Collection and Special Project Grants; together with a report from the General Services Director.

Attachments: [Resolution](#)

[Report](#)

Appointments

30. City Manager's proposed appointment to the Library Board of Trustees. Michelle Marino

Attachments: [Report](#)

[Resume](#)

31. Mayor Bouley's proposed appointment to the Planning Board. Erle B. Pierce

Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

32A. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, Section 28-2-3, The Zoning Map; and Article 28-4, Development Design Standards, Section 28-4-5, Development of Attached and Multifamily Dwellings; together with report from the City Planner.

Attachments: [Ordinance](#)
[Report](#)
[Plan](#)
[Request](#)

32B. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, Article 26-18, Life Safety Code; together with report from the Fire Marshal.

Attachments: [Ordinance](#)
[Report](#)

32C. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic, Article 17-7, Rights and Duties of Pedestrians; by repealing section 17-7-3, The Passing of Items to or from the Occupant of a Motor Vehicle on a Roadway; together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

32D. Resolution de-authorizing the sum of \$6,185 in unissued bond authorizations from the 2019 basketball court renovation subproject, (CIP #528), appropriating and authorizing the issuance of bonds and notes in the sum of up to \$6,185 for use on the 2019 tennis court maintenance subproject, (CIP #557), and repurposing \$4,558 in bonds from the 2018 basketball and tennis court repair subproject, (CIP #52) for use in the 2019 tennis court maintenance subproject (CIP #557); together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

32E. Resolution accepting and appropriating the sum of \$20,792 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 32F. Resolution appropriating the sum of \$60,000 from reserves as a supplemental appropriation to the City's General Fund for furniture/equipment purchase and replacement and education/training, and appropriating the sum of \$95,000 from reserves to capital for one chiller replacement at City Hall (CIP#65). Funding for these purposes shall be entirely from reserve accounts.

Attachments: [Resolution](#)
[Report](#)

- 32G. Resolution authorizing and appropriating the sum of \$975,000 as a transfer to reserves; funding for this appropriation shall be entirely from Fiscal Year 2018 General Fund Assigned Fund Balance; together with report from Deputy City Manager - Finance

Attachments: [Resolution](#)
[Report](#)

Public Hearing Action

33. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, Section 28-2-3, The Zoning Map; and Article 28-4, Development Design Standards, Section 28-4-5, Development of Attached and Multifamily Dwellings; together with report from the City Planner.

Attachments: [Ordinance](#)
[Report](#)
[Plan](#)
[Request](#)

34. Ordinance amending the Code of Ordinances, Title III, Building and Housing Codes; Chapter 26, Building Regulations, Article 26-18, Life Safety Code; together with report from the Fire Marshal.

Attachments: [Ordinance](#)
[Report](#)

35. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 17, Vehicles and Traffic, Article 17-7, Rights and Duties of Pedestrians; by repealing section 17-7-3, The Passing of Items to or from the Occupant of a Motor Vehicle on a Roadway; together with report from the City Solicitor.

Attachments: [Ordinance](#)
[Report](#)

36. Resolution de-authorizing the sum of \$6,185 in unissued bond authorizations from the 2019 basketball court renovation subproject, (CIP #528), appropriating and authorizing the issuance of bonds and notes in the sum of up to \$6,185 for use on the 2019 tennis court maintenance subproject, (CIP #557), and repurposing \$4,558 in bonds from the 2018 basketball and tennis court repair subproject, (CIP #52) for use in the 2019 tennis court maintenance subproject (CIP #557); together with report from the Parks and Recreation Director.

Attachments: [Resolution](#)
[Report](#)

37. Resolution accepting and appropriating the sum of \$20,792 from the New Hampshire Charitable Foundation to support projects that enhance the special character and vitality of Concord; together with report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

38. Resolution appropriating the sum of \$60,000 from reserves as a supplemental appropriation to the City's General Fund for furniture/equipment purchase and replacement and education/training, and appropriating the sum of \$95,000 from reserves to capital for one chiller replacement at City Hall (CIP#65). Funding for these purposes shall be entirely from reserve accounts.

Attachments: [Resolution](#)
[Report](#)

39. Resolution authorizing and appropriating the sum of \$975,000 as a transfer to reserves; funding for this appropriation shall be entirely from Fiscal Year 2018 General Fund Assigned Fund Balance; together with report from Deputy City Manager - Finance

Attachments: [Resolution](#)
[Report](#)

Reports

New Business

Unfinished Business

Comments, Requests by Mayor, City Councilors

Comments, Requests by the City Manager

Consideration of Suspense Items

- Sus1. Report from the City Clerk recommending City Council discuss setting a date for a Special Election to be held specific to current City Council vacancies.

Attachments: [Report](#)
[Estimated Expenses Special Election](#)

Adjournment

Information

- Inf1 October 3, 2018 Community Development Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 November 1, 2018 Utility Appeals Board Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 November 5, 2018 Concord Public Library Board of Trustees Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 November 8, 2018 Golf Course Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf5 November 19, 2018 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 November 20, 2018 Traffic Operations Committee Meeting Minutes
Attachments: [Minutes](#)
- Inf7 Communication from the County of Merrimack announcing the appointment of Ross Cunningham as the Representative for County Administrative Functions.
Attachments: [Communication](#)
- Inf8 Communications from Comcast Cable outlining price increases and channel updates that go into effective in December.
Attachments: [Comcast Communication](#)
[Comcast Communication](#)
- Inf9 Information on the Parks and Recreation Adult Programs starting in January.
Attachments: [Adult Program Poster](#)
- Inf10 Proposed Merrimack County Budget for Calendar Year 2019.
Attachments: [Proposed Merrimack County Budget 2019](#)