



City of Concord

City Council

Meeting Agenda - Final-revised

Monday, January 13, 2025

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-meeting in accordance with RSA 91-A:2, I (a), strategy and negotiations with respect to collective bargaining followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 5:30 PM

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

December 9, 2024 City Council Draft Meeting Minutes.

Attachments: [Minutes](#)

6. Agenda overview by the Mayor.
- 6A. Proclamation of appreciation for Donald Brueggemann, manager of The Works Cafe.

Attachments: [Proclamation](#)

Consent Agenda Items

Referral to the Energy & Environment Advisory Committee

7. Communication from Andy Duncan, 16 Kimball Street, requesting PFAS test results of wastewater sewage sludge and its potential impact on the Russell-Shea Community Gardens.

Attachments: [Communication](#)

Items Tabled for February 10, 2025 Public Hearings

8. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Wastewater Maintenance Manager; together with a report from the Director of Human Resources.

Attachments: [Ordinance](#)
[Report](#)

9. Resolution appropriating the sum of \$35,000 for reimbursement of demolition costs associated with the Next Step Living, Inc project at 3 North State Street and accepting the sum of \$35,000 in grant proceeds from the New Hampshire Department of Business and Economic Affairs (BEA) Municipal Demolition Grant program for this purpose; together with a report from the Assistant Director of Community Development.
Attachments: [Resolution](#)
[Report](#)
10. Resolution appropriating the sum of \$21,499 for law enforcement related programs and accepting the sum of \$21,499 in unmatched grant funds from the United States Department of Justice Edward Byrne Memorial Justice Assistance Grant Program for this purpose; together with a report from the Deputy Chief of Police.
Attachments: [Resolution](#)
[Report](#)
11. Resolution accepting the terms of a Federal Fiscal Year 2024 Homeland Security Grant Program (HSGP) grant issued by the US Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA), appropriating the sum of \$259,062 for the purchase of a modular vehicle barrier system, and accepting the sum of \$259,062 from the US Department of Homeland Security (DHS) / Federal Emergency Management Agency (FEMA) for this purpose; together with a report from the Fire Chief.
Attachments: [Resolution](#)
[Report](#)
[Traffic Barrier City Policy](#)

From the City Manager

12. Positive Citizen Comments.
Attachments: [Report](#)

Consent Reports

13. Diminimus gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$4,167.55, as provided under the pre-authorization granted by City Council.
Attachments: [Report](#)
14. Diminimus gifts and donations report from the Human Services Director requesting authorization to accept a monetary gift totaling \$765, as provided under the pre-authorization granted by City Council.
Attachments: [Report](#)

15. Fiscal Year 2024 Annual Comprehensive Report (ACFR) from the Assistant Finance Director. (Pulled from consent by Councilor Brown.)

Attachments: [Report](#)
[Annual Comprehensive Report](#)
[Independent Auditors Report](#)
[Communication from Marcum](#)

16. Quarterly Current Use Change Tax Report from Director of Real Estate Assessments.

Attachments: [Report](#)

17. Report from the Deputy City Manager for Development recommending approval of a license agreement for an awning by Marathon Sports at 142 North Main Street which will be located within the City's highway rights-of-way.

Attachments: [Report](#)
[Marathon Sports Awning & Signage Application](#)

18. Report from the City Solicitor's Office regarding a Tentative Collective Bargaining Agreement between the City of Concord and the City of Concord Municipal Employees Unit of Local #1580, American Federation of State, County, and Municipal Employees, AFL-CIO ("AFSCME").

Attachments: [Report](#)

19. Report from the City Solicitor's Office regarding a Tentative Collective Bargaining Agreement between the City of Concord and Local 2322, International Union - United Automobile Aerospace and Agricultural Implement Workers of America ("UAW").

Attachments: [Report](#)

20. Report from the City Solicitor's Office regarding a Tentative Collective Bargaining Agreement between the City of Concord and the Concord Police Supervisor's Association ("CPSA").

Attachments: [Report](#)

21. Report from the City Solicitor's Office regarding a Tentative Collective Bargaining Agreement between the City of Concord and the Concord Police Patrolmen's Association ("CPPA").

Attachments: [Report](#)

Consent Resolutions

22. Resolution accepting the terms of an Emergency Management Performance grant, appropriating the sum of \$5,000 for providing technical assistance for the revision of the City's Local Emergency Operations Plan (LEOP), and accepting the sum of \$5,000 in NH Department of Safety, Homeland Security and Emergency

Management Grant funding for this purpose; together with a report from the Fire Chief.

Attachments: [Resolution](#)
[Report](#)

23. Resolution rescinding the appropriation of \$225,000 and de-authorizing the issuance of bonds and notes in the sum of \$225,000 in the Telephone System Replacement project (CIP #525) and repurposing the sum of \$204,251.86 from the Enterprise Resource Planning project (CIP #302) to the Telephone System Replacement project (CIP #525) from various funds; together with a report from the Deputy City Manager - Finance and the Information Technology Director.

Attachments: [Resolution](#)
[Report](#)

24. Resolution authorizing the City Manager to apply to the NHDOT Transportation Alternates Program for funding to cover costs associated with designing, permitting, and constructing a portion of the Merrimack River Greenway Trail (CIP \$543); together with a report from the Director of Special Projects and Strategic Initiatives. (Revised Title; revised resolution submitted.)

Attachments: [Resolution](#)
[Report](#)
[Revised Resolution](#)

25. Resolution repurposing the sum of \$29,091.10 in the Fire Facility Renovation project (CIP #252) for rehabilitation and restoration repairs to the Fire Administration heating system; together with a report from the Deputy Fire Chief.

Attachments: [Resolution](#)
[Report](#)

End of Consent Agenda

Public Hearings

- 26A. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance to further revise certain provisions, which were previously modified by Ordinance #3168 on August 12, 2024, pertaining to conditional use permits for obstruction of the State House Dome and maximum height limitations in certain portions of the Central Business Performance District and Opportunity Corridor Performance District, as well as to amend other additional sections of the Zoning Ordinance as recommended by the Planning Board; together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)

- 26B. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Article 35-2, Compensation Plan, Schedule D, Elections Specialist; together with a report from the Director of Human Resources.

Attachments: [Ordinance](#)
[Report](#)

- 26C. Resolution appropriating the sum of \$17,265 to assist the Library's mission in providing a variety of equitable services to patrons at the Concord Public Library and accepting the sum of \$17,265 in donations from the Concord Public Library Foundation for this purpose; together with a report from the Library Director.

Attachments: [Resolution](#)
[Report](#)

- 26D. Resolution authorizing the City Manager to submit an application for grant funds in the sum of \$750,000 to the Community Development Block Grant Fund program, appropriating the sum of \$750,000 to support CATCH Neighborhood Housing's redevelopment at 30 East Side Drive, and accepting the sum of \$750,000 in Community Development Block Grant Funds for this purpose; together with a report from the Assistant Director of Community Development. (Public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[CATCH Proposal](#)
[Public Testimony](#)

- 26E. Resolution adopting an Anti-Displacement and Relocation Policy Statement and Procedures, in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support CATCH Neighborhood Housing's Redevelopment Project at 30 East Side Drive, increasing the affordable housing units from the existing 14 units to between 20 and 24 new affordable housing units to support independent living and housing opportunities, including services for adults with learning and developmental disabilities; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)
[Report](#)
[CATCH CDBG Proposal - 30 East Side Dr](#)

- 26F. Resolution appropriating the sum of \$3,049,000 as a transfer to reserves and authorizing the use of \$3,049,000 from Fiscal Year 2024 General Fund Assigned Fund Balance for this purpose; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

- 26G. Resolution appropriating the sum of \$54,000 in the General Fund for furniture, equipment, and training; and authorizing the use of \$54,000 in Reserve Funds for this purpose.

Attachments: [Resolution](#)

- 26H. Resolution appropriating the sum of \$150,000 for the Concord Public Library chilling unit replacement subproject (CIP #551) and authorizing the issuance of bonds and notes in the amount of \$150,000 for this purpose; together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

- 26I. Resolution appropriating the sum of \$40,000 for conducting illegal drug related investigations and accepting the sum of \$40,000 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative grant for this purpose; together with a report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

- 26J. Resolution appropriating the sum of \$16,000 for the purchase of equipment to assist the Concord Police Department and the Central New Hampshire Special Operations Unit in search and rescue operations and accepting the sum of \$16,000 in grant funds from the New Hampshire Department of Safety - State Homeland Security for this purpose; together with a report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

- 26K. Resolution appropriating the sum of \$40,000 in the General Fund for Diversity, Equity, Inclusion, Justice, and Belonging work and authorizing the use of \$40,000 from General Fund unassigned fund balance for this purpose; together with a report from the Deputy City Manager - Finance. (Public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Public Testimony](#)

Public Hearing Action

27. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance to further revise certain provisions, which were previously modified by Ordinance #3168 on August 12, 2024, pertaining to conditional use

permits for obstruction of the State House Dome and maximum height limitations in certain portions of the Central Business Performance District and Opportunity Corridor Performance District, as well as to amend other additional sections of the Zoning Ordinance as recommended by the Planning Board; together with a report from the Deputy City Manager - Development.

Attachments: [Ordinance](#)
[Report](#)

28. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Article 35-2, Compensation Plan, Schedule D, Elections Specialist; together with a report from the Director of Human Resources.

Attachments: [Ordinance](#)
[Report](#)

29. Resolution appropriating the sum of \$17,265 to assist the Library's mission in providing a variety of equitable services to patrons at the Concord Public Library and accepting the sum of \$17,265 in donations from the Concord Public Library Foundation for this purpose; together with a report from the Library Director.

Attachments: [Resolution](#)
[Report](#)

30. Resolution authorizing the City Manager to submit an application for grant funds in the sum of \$750,000 to the Community Development Block Grant Fund program, appropriating the sum of \$750,000 to support CATCH Neighborhood Housing's redevelopment at 30 East Side Drive, and accepting the sum of \$750,000 in Community Development Block Grant Funds for this purpose; together with a report from the Assistant Director of Community Development. (Public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[CATCH Proposal](#)
[Public Testimony](#)

31. Resolution adopting an Anti-Displacement and Relocation Policy Statement and Procedures, in support of the City's Community Development Block Grant application to the New Hampshire Community Development Finance Authority to support CATCH Neighborhood Housing's Redevelopment Project at 30 East Side Drive, increasing the affordable housing units from the existing 14 units to between 20 and 24 new affordable housing units to support independent living and housing opportunities, including services for adults with learning and developmental disabilities; together with a report from the Assistant Director of Community Development.

Attachments: [Resolution](#)
[Report](#)
[CATCH CDBG Proposal - 30 East Side Dr](#)

32. Resolution appropriating the sum of \$3,049,000 as a transfer to reserves and authorizing the use of \$3,049,000 from Fiscal Year 2024 General Fund Assigned Fund Balance for this purpose; together with a report from the Deputy City Manager - Finance.

Attachments: [Resolution](#)
[Report](#)

33. Resolution appropriating the sum of \$54,000 in the General Fund for furniture, equipment, and training; and authorizing the use of \$54,000 in Reserve Funds for this purpose.

Attachments: [Resolution](#)

34. Resolution appropriating the sum of \$150,000 for the Concord Public Library chilling unit replacement subproject (CIP #551) and authorizing the issuance of bonds and notes in the amount of \$150,000 for this purpose; together with a report from the General Services Director.

Attachments: [Resolution](#)
[Report](#)

35. Resolution appropriating the sum of \$40,000 for conducting illegal drug related investigations and accepting the sum of \$40,000 in grant funding from the New Hampshire Department of Safety - Law Enforcement Opioid Abuse Reduction Initiative grant for this purpose; together with a report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

36. Resolution appropriating the sum of \$16,000 for the purchase of equipment to assist the Concord Police Department and the Central New Hampshire Special Operations Unit in search and rescue operations and accepting the sum of \$16,000 in grant funds from the New Hampshire Department of Safety - State Homeland Security for this purpose; together with a report from the Deputy Chief of Police.

Attachments: [Resolution](#)
[Report](#)

37. Resolution appropriating the sum of \$40,000 in the General Fund for Diversity, Equity, Inclusion, Justice, and Belonging work and authorizing the use of \$40,000 from General Fund unassigned fund balance for this purpose; together with a report from the Deputy City Manager - Finance. (Public testimony received.)

Attachments: [Resolution](#)
[Report](#)
[Public Testimony](#)

Reports

38. Presentation of State of New Hampshire Housing Champion Award
Attachments: [Housing Champion Designation Award Letter](#)
[Housing Champion Award Certificate](#)
[Press Release - Housing Champion Award](#)
[City Council Presentation - Housing Projects in Process](#)

New Business

Unfinished Business

39. Resolution appropriating the sum of \$10,308,000 in the Beaver Meadow Golf Course Club House & Buildings Project (CIP #107) for the construction of a new facility and related improvements, and authorizing the issuance of bonds and notes in the sum of \$10,308,000 for this purpose; together with a report from the Deputy City Manager - Finance. (Presentation and proforma submitted.) (Public testimony received.) (Revised presentation submitted.) (Additional public testimony received.)
Attachments: [Resolution](#)
[Report](#)
[Option 1.2 Plans](#)
[Beaver Meadow New Facility Project Presentation](#)
[Golf Proforma](#)
[Public Testimony](#)
[Beaver Meadow New Facility Project Presentation Revised](#)
[Additional Public Testimony](#)

Items pulled from the Consent Agenda for Discussion

15. Fiscal Year 2024 Annual Comprehensive Report (ACFR) from the Assistant Finance Director. (Pulled from consent by Councilor Brown.)
Attachments: [Report](#)
[Annual Comprehensive Report](#)
[Independent Auditors Report](#)
[Communication from Marcum](#)

Comments, Requests by Mavor, City Councilors

Comments, Requests by the City Manager

Adjournment

Information

Inf1 June 5, 2024 Heritage Sign Program Review Committee Meeting Minutes.

Attachments: [Minutes](#)

Inf2 November 6, 2024 Zoning Board of Adjustment Meeting Minutes.

Attachments: [Minutes](#)

Inf3 November 7, 2024 Heritage Commission Meeting Minutes.

Attachments: [Minutes](#)

Inf4 December 2, 2024 Concord Public Library Board of Trustees Meeting Minutes.

Attachments: [Minutes](#)

Inf5 December 11, 2024 Ad-Hoc Beaver Meadow Building Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf6 December 12, 2024 Golf Course Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf7 December 16, 2024 Fiscal Policy Advisory Committee Draft Meeting Minutes.

Attachments: [Minutes](#)

Inf8 December 19, 2024 Airport Advisory Committee Draft Meeting Minutes

Attachments: [Minutes](#)

Inf9 Correspondence from Xfinity regarding Price Changes.

Attachments: [Correspondence](#)

Inf10 December 19, 2024 Everett Arena Advisory Committee Meeting Minutes.

Attachments: [Minutes](#)