



# City of Concord

## City Council

### Meeting Agenda

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Monday, January 12, 2026

7:00 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*Non-meeting with legal counsel in accordance with RSA 91-A:2, I (b) followed by a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 6:00 p.m.*

1. Call to Order.
2. Invocation.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.

December 8, 2025 City Council Draft Meeting Minutes.

**Attachments:** [Minutes](#)

6. Agenda overview by the Mayor.
7. Crosscurrents of Change: Concord, N.H. in the 20th Century book presentation by Jim Milliken, Concord Historical Society.

***\*\*Consent Agenda Items\*\****

#### **Items Tabled for February 9, 2026 Public Hearings**

8. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Compensation Plan, modifying the position of the Municipal Appraiser; together with a report from the Director of Human Resources and Labor Relations.

**Attachments:** [Ordinance](#)  
[Report](#)

9. Resolution authorizing the City Manager to enter into a lease agreement with Concord Coach Lines, Inc. concerning the City owned parcel located at Tax Map 6414Z, Lot 92 (the former Tsunis Property) for use as an overflow parking area to support the busing and transportation services offered at the Concord Transportation Center located at 30 Stickney Avenue; together with a report from the Assistant Director of Community Development and the Deputy City Manager - Development.

**Attachments:** [Resolution](#)  
[Report](#)  
[Draft Lease Agreement](#)

10. Resolution appropriating the sum of \$10,000, in the Parks & Recreation Grants & Donations Skate Park subproject for the construction of a skate park and accepting the sum of \$10,000, as a donation from the Concord Skate Park Association for this purpose; together with a report from the Parks and Recreation Director.

**Attachments:** [Resolution](#)  
[Report](#)  
[Skate Park Fundraising Information](#)

### **From the City Manager**

11. Positive Citizen Comments.

**Attachments:** [Report](#)

### **Consent Reports**

12. Diminimus gifts and donations report from the Library Director requesting authorization to accept gifts and donations totaling \$2,622.97, as provided under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

13. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$3,407.00, as provided for under the pre-authorization granted by City Council.

**Attachments:** [Report](#)

14. Report from the Library Director recommending acceptance of the gift of materials to the Concord Public Library from Children's Literacy Foundation that total in value at \$500.00.

**Attachments:** [Report](#)

15. Report from the Co-Chairs of the Ad-Hoc Semiquincentennial & Tri-Centennial Committee requesting City Council approval of Committee Logo Design for 250th and 300th Anniversary Activities.

**Attachments:** [Report](#)

16. Report from the Transportation Engineer, on behalf of the Traffic Operations Committee and Transportation Policy Advisory Committee, in response to a referral from City Council regarding a communication from Kim Pooler requesting a crosswalk on Regional Drive at Chenell Drive.

**Attachments:** [Report](#)  
[Communication](#)

17. Quarterly Land Use Change Tax Report from the Director of Assessing.

**Attachments:** [Report](#)

### **Consent Resolutions**

18. Resolution authorizing the City Manager to submit an application for Better Utilizing Investments to Leverage Development (BUILD) grant funding from the U.S. Department of Transportation for the purpose of designing and constructing a portion of the Merrimack River Greenway Trail (CIP #543); together with a report from the Director of Special Projects and Strategic Initiatives.

**Attachments:** [Resolution](#)  
[Report](#)

19. Resolution authorizing the City Manager to enter into a Municipal Work Zone Agreement (MWZA) with the State of New Hampshire Department of Transportation (NHDOT) concerning proposed pavement improvements along NH Route 106 (Sheep Davis Road) and US Route 3 (Manchester Street); together with a report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)  
[Draft Agreement](#)

20. Resolution establishing committee guidelines and term limits for the Committee for Concord's Plan to End Homelessness; together with a report from Mayor Champlin.

**Attachments:** [Resolution](#)  
[Report](#)

### **Appointments**

21. Mayor Champlin's Proposed Appointment to the Energy & Environment Advisory Committee: Mark Fagan.

**Attachments:** [Appointment](#)

22. City Manager's Proposed Appointment to the Heritage Commission: Randall Cotton.

**Attachments:** [Report](#)  
[Application](#)

23. City Manager's Proposed Appointment to the Library Board of Trustees: Sarah Fortin.

**Attachments:** [Report](#)  
[Resume](#)

24. Mayor Champlin's Proposed Appointment to the Transportation Policy Advisory Committee: Marcus Flynn.  
**Attachments:** [Appointment](#)
25. Mayor Champlin's Proposed Appointment to the Transportation Policy Advisory Committee: Ganesh Sharma.  
**Attachments:** [Appointment](#)
26. City Manager's Proposed Appointment to the Zoning Board of Adjustment: Ann M. Rice.  
**Attachments:** [Report](#)  
[Resume](#)

*\*\*End of Consent Agenda\*\**

### **Public Hearings**

- 27A. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, by amending Section 28-2-3-The Zoning Map, 28-2-3(b)(1) The Zoning Overlay District Maps; together with a report from the Assistant City Planner - Zoning.  
**Attachments:** [Ordinance](#)  
[Report](#)
- 27B. Resolution appropriating the sum of \$100,000, in the Water Main Replacement Project (CIP #85) for the construction of water distribution infrastructure improvements as part of the New Hampshire Department of Transportation's (NHDOT) Bridge Rehabilitation project and authorizing the issuance of Water General Obligation Bonds and Notes in the sum of \$100,000, for this purpose; together with a report from the City Engineer.  
**Attachments:** [Resolution](#)  
[Report](#)  
[NHDOT Letter dated 10-31-2025](#)
- 27C. Resolution appropriating the sum of \$18,500, to assist the library's mission in providing a variety of equitable services to patrons at the Concord Public Library and accepting the sum of \$18,500, in donations from the Concord Public Library Foundation for this purpose; together with a report from the Library Director.  
**Attachments:** [Resolution](#)  
[Report](#)
- 27D. Resolution clarifying/revising Capital Reserve Account purposes, closing Capital Reserve Accounts and transferring remaining balances; together with a report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)  
[Original Capital Reserve Resolutions](#)  
[Concord MS9 as of 10-31-2025](#)

- 27E. Resolution appropriating the sum of \$2,050,000, as a transfer to Reserves and authorizing the use of \$2,050,000, from Fiscal Year 2025 General Fund Assigned Fund Balance for this purpose; together with a report from the Deputy City Manager-Finance.

**Attachments:** [Resolution](#)  
[Report](#)

- 27F. Resolution appropriating the sum of \$46,000, in the General Fund for furniture and fixtures, overtime, and education/training and authorizing the use of \$46,000, in reserve funds for this purpose.

**Attachments:** [Resolution](#)

### **Public Hearing Action**

28. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, by amending Section 28-2-3-The Zoning Map, 28-2-3(b)(1) The Zoning Overlay District Maps; together with a report from the Assistant City Planner - Zoning.

**Attachments:** [Ordinance](#)  
[Report](#)

29. Resolution appropriating the sum of \$100,000, in the Water Main Replacement Project (CIP #85) for the construction of water distribution infrastructure improvements as part of the New Hampshire Department of Transportation's (NHDOT) Bridge Rehabilitation project and authorizing the issuance of Water General Obligation Bonds and Notes in the sum of \$100,000, for this purpose; together with a report from the City Engineer.

**Attachments:** [Resolution](#)  
[Report](#)  
[NHDOT Letter dated 10-31-2025](#)

30. Resolution appropriating the sum of \$18,500, to assist the library's mission in providing a variety of equitable services to patrons at the Concord Public Library and accepting the sum of \$18,500, in donations from the Concord Public Library Foundation for this purpose; together with a report from the Library Director.

**Attachments:** [Resolution](#)  
[Report](#)

31. Resolution clarifying/revising Capital Reserve Account purposes, closing Capital Reserve Accounts and transferring remaining balances; together with a report from the Deputy City Manager - Finance.

**Attachments:** [Resolution](#)  
[Report](#)  
[Original Capital Reserve Resolutions](#)  
[Concord MS9 as of 10-31-2025](#)

32. Resolution appropriating the sum of \$2,050,000, as a transfer to Reserves and authorizing the use of \$2,050,000, from Fiscal Year 2025 General Fund Assigned Fund Balance for this purpose; together with a report from the Deputy City Manager-Finance.

**Attachments:** [Resolution](#)  
[Report](#)

33. Resolution appropriating the sum of \$46,000, in the General Fund for furniture and fixtures, overtime, and education/training and authorizing the use of \$46,000, in reserve funds for this purpose.

**Attachments:** [Resolution](#)

## **Reports**

## **New Business**

## **Unfinished Business**

34. Report from the Director of Human Resources and Labor Relations recommending adoption of the PaypointHR Classification and Compensation Report. (Pulled from consent by Councilor Kretovic.) (Action on this item tabled at the December 8, 2025 City Council meeting.)

**Attachments:** [Report](#)  
[Class and Compensation Study](#)

35. Presentation on the Memorial Field Master Plan from the Parks and Recreation Director. (Presentation given at the November 10, 2025 City Council Meeting.) (Action on this item tabled at the November 24, 2025 City Council Meeting.)

**Attachments:** [Memorial Field Presentation](#)

36. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-7.1, Parking Prohibited During Certain Hours and Months in Designated Places, Schedule IX; to modify parking requirements on School Street between Pine and Liberty Streets; together with a report from the Assistant Director of Community Development. (Action on this item tabled at the August 11, 2025 City Council meeting.)

**Attachments:** [Ordinance](#)  
[Report](#)  
[2023 CHS Area Parking Restrictions Summary Report](#)

37. Resolution appropriating the sum of \$84,000 to support efforts by Concord's Plan to End Homelessness and authorizing a transfer in from the Community Improvement Reserve in the sum of \$84,000 for this purpose; together with report from Councilor Jim Schlosser. (Action on this item tabled at the April 14, 2025 City Council meeting.)

**Attachments:** [Resolution](#)  
[Report](#)  
[Attachments](#)

### **Comments, Requests by Mayor, City Councilors**

### **Comments, Requests by the City Manager**

### **Adjournment**

### **Information**

- Inf1 August 28, 2025 and November 20, 2025 Transportation Policy Advisory Committee Meeting Minutes.

**Attachments:** [Minutes](#)  
[Minutes](#)

- Inf2 October 21, 2025 and November 18, 2025 Traffic Operations Committee Meeting Minutes.

**Attachments:** [Minutes](#)  
[Minutes](#)

- Inf3 October 30, 2025 Zoning Board of Adjustment Meeting Minutes.

**Attachments:** [Minutes](#)

- Inf4 November 4, 2025 Architectural Design Review Committee Meeting Minutes.

**Attachments:** [Minutes](#)

- Inf5 November 5, 2025 Zoning Board of Adjustment Meeting Minutes.

**Attachments:** [Minutes](#)

- Inf6 November 6, 2025 Heritage Commission Meeting Minutes.

**Attachments:** [Minutes](#)

- Inf7 November 12, 2025 Conservation Commission Meeting Minutes.

**Attachments:** [Minutes](#)

- Inf8 November 12, 2025 Conservation Commission Trails Subcommittee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf9 November 19, 2025 Planning Board Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf10 November 20, 2025 Airport Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf11 November 24, 2025 Trustees of Trust Fund Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf12 December 1, 2025 Concord Public Library Board of Trustees Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf13 December 9, 2025 Ad-Hoc Semiquincentennial & Tri-Centennial Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf14 December 9, 2025 Rules Committee Draft Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf15 December 11, 2025 Everett Arena Advisory Committee Meeting Minutes.  
**Attachments:** [Minutes](#)
- Inf16 Annual communication from the Society for the Protection of New Hampshire Forests regarding City's Conservation Easement properties.  
**Attachments:** [Communication](#)