

# ORDINANCE BASED FEES, FINES & PENALTIES

Rates Effective Date - 07/01/2017

| DEPT                    | DEPT/DIV. ENFORCING THE CODE     | CODE ARTICLE/SECTION | CHAPTER, SECTION & SUB-SECTIONS | FEE DESCRIPTION  | FEE NAME | QTY PER MEASURE | UNIT OF MEASURE | CURRENT FEE AMOUNT | FEE RATE CHANGE - YES OR NO? | IF YES, IDENTIFY NEW RATE OR PROPOSED RATE | AMOUNT OF INCREASE / (DECREASE) | % OF INCREASE / (DECREASE) | DATE OF LAST COUNCIL APPROVED FEE REVISION | REASON FOR INCREASE OR NO INCREASE                         |
|-------------------------|----------------------------------|----------------------|---------------------------------|--|----------|-----------------|-----------------|--------------------|------------------------------|--|---------------------------------|----------------------------|--|--|
| <b>Fire Dept.</b>       | <b>Fire Dept.</b>                | <b>1-5-1</b>         | <b>08-01-01-00-00</b>           | <b>Section 8-5-1, Emergency Medical Service Charges</b>  |          |                 |                 |                    |                              |  |                                 |                            |  |  |
| Fire Dept.              | Suppression / EMS                | 1-5-1                | 08-05-01-01-XX                  | Lift Assists, greater than 6 calls for service to same address   |          | 1               | each            | \$ -               | YES                          | \$ 150.00                                  | \$ 150.00                       | 100.00%                    |  | New fee  |
| Fire Dept.              | Suppression / EMS                | 1-5-1                | 08-05-01-01-01                  | ALS intervention / no transport  |          | 1               | each            | \$ 153.00          | YES                          | \$ 186.00                                  | \$ 33.00                        | 21.57%                     | 4/13/2015                                  | Based on 5 community study.                                |
| Fire Dept.              | Suppression / EMS                | 1-5-1                | 08-05-01-01-02                  | Loaded miles   |          | 1               | each            | \$ 12.50           | YES                          | \$ 14.00                                   | \$ 1.50                         | 12.00%                     | 4/13/2015                                  | Based on 5 community study.                                |
| Fire Dept.              | Suppression / EMS                | 1-5-1                | 08-05-01-01-05                  | ALS1 - Emergency   |          | 1               | each            | \$ 800.00          | YES                          | \$ 1,000.00                                | \$ 200.00                       | 25.00%                     | 4/13/2015                                  | Based on 5 community study.                                |
| Fire Dept.              | Suppression / EMS                | 1-5-1                | 08-05-01-01-06                  | ALS2 - Emergency   |          | 1               | each            | \$ 1,200.00        | YES                          | \$ 1,400.00                                | \$ 200.00                       | 16.67%                     | 4/13/2015                                  | Based on 5 community study.                                |
| <b>Fire Dept.</b>       | <b>Admin</b>                     | <b>1-5-1</b>         | <b>08-04-08-00-00</b>           | <b>Section 8-4-8, Fire Watch</b>   |          |                 |                 |                    |                              |  |                                 |                            |  |  |
| Fire Dept.              | Admin                            | 1-5-1                | 08-04-08-00-01                  | Fee per hour (four-hour minimum) (Fire Watch)  |          | 1               | hour            | \$ 194.00          | YES                          | \$ 75.00                                   | \$ (119.00)                     | -61.34%                    | 4/9/2012                                   | Adjusted to reflect Fire Officer rate plus benefits at OT. |
| Fire Dept.              | Admin                            | 1-5-1                | 08-04-08-00-02                  | Fee per subsequent hour AFTER 4 HOURS (Fire Watch)   |          | 1               | hour            | \$ 194.00          | YES                          | \$ 75.00                                   | \$ (119.00)                     | -61.34%                    | 4/9/2012                                   | Adjusted to reflect Fire Officer rate plus benefits at OT. |
| <b>General Services</b> | <b>Admin</b>                     | <b>1-5-1</b>         | <b>09-01-13-00-00</b>           | <b>Section 9-1-13, Charge for Testing Private Fire Hydrants</b>  |          |                 |                 |                    |                              |  |                                 |                            |  |  |
| General Services        | Admin                            | 1-5-1                | 09-01-13-00-01                  | Section 9-1-13, Charge for Testing Private Fire Hydrants   |          | 1               | mo              | \$ 69.50           | YES                          | \$ 71.25                                   | \$ 1.75                         | 2.52%                      | 4/11/2016                                  | Service is related to increases in labor costs             |
| <b>Comm Dev.</b>        | <b>Bldg. &amp; Code Services</b> | <b>1-5-1</b>         | <b>13-05-05-00-00</b>           | <b>Section 13-5-5, Issuance of License and Fees (Food Service Establishment)</b>   |          |                 |                 |                    |                              |  |                                 |                            |  |  |
| Comm Dev.               | Bldg. & Code Services            | 1-5-1                | 13-05-05-00-01                  | Class I, Food service establishment, seating capacity 100 persons or more; supermarket operations of 10,000 square feet or more  |          | 1               | each            | \$ 508.00          | YES                          | \$ 534.00                                  | \$ 26.00                        | 5.12%                      | 4/13/2015                                  | Increase fee to align with other communities.              |
| Comm Dev.               | Bldg. & Code Services            | 1-5-1                | 13-05-05-00-02                  | Class II, Food establishments, seating capacity more than 25, less than 100; grocery operations less than 10,000 square feet; wholesale distributors, wholesale food, ice processing plant; liquor lounges, nursing homes, night clubs, institutions   |          | 1               | each            | \$ 329.00          | YES                          | \$ 346.00                                  | \$ 17.00                        | 5.17%                      | 4/13/2015                                  | Increase fee to align with other communities.              |
| Comm Dev.               | Bldg. & Code Services            | 1-5-1                | 13-05-05-00-03                  | Class III, Food service establishments, seating capacity less than 25; food service establishments with take-out service and no seating; drive-movie theatres; all grocery operations with food preparation; hot dog and sandwich shops; service and fraternal clubs; cafeterias, bakeries, and commissaries; catering services, and mobile food operators |          | 1               | each            | \$ 212.00          | YES                          | \$ 223.00                                  | \$ 11.00                        | 5.19%                      | 4/13/2015                                  | Increase fee to align with other communities.              |
| Comm Dev.               | Bldg. & Code Services            | 1-5-1                | 13-05-05-00-04                  | Class IV, Food service establishments selling only prepackaged products; group daycare facilities  |          | 1               | each            | \$ 157.00          | YES                          | \$ 165.00                                  | \$ 8.00                         | 5.10%                      | 4/13/2015                                  | Increase fee to align with other communities.              |
| Comm Dev.               | Bldg. & Code Services            | 1-5-1                | 13-05-05-00-05                  | Class V, Temporary food service establishment; movie theatres selling only popcorn, soda, and candy  |          | 1               | each            | \$ 106.00          | YES                          | \$ 112.00                                  | \$ 6.00                         | 5.66%                      | 4/13/2015                                  | Increase fee to align with other communities.              |

| Comm Dev.             | Bldg. & Code Services             | 1-5-1        | 13-05-05-00-00        | Section 13-5-5, Issuance of License and Fees (Food Service Establishment) (continued)  |                            |   |      |           |     |           |             |          |           |  |
|-----------------------|-----------------------------------|--------------|-----------------------|--|----------------------------|---|------|-----------|-----|-----------|-------------|----------|-----------|--|
| Comm Dev.             | Bldg. & Code Services             | 1-5-1        | 13-05-05-00-06        | Class VI, Vending machine operators per location; nonprofit charitable organizations, not holding a liquor license and not holding a liquor license and not serving meals on a daily basis |                            | 1 | each | \$ 91.00  | YES | \$ 95.60  | \$ 4.60     | 5.05%    | 4/13/2015 | Increase fee to align with other communities.  |
| Comm Dev.             | Bldg. & Code Services             | 1-5-1        | 13-05-05-00-07        | Class VII, Public and parochial elementary and secondary schools   |                            | 1 | each | \$ 70.00  | YES | \$ 74.00  | \$ 4.00     | 5.71%    | 4/13/2015 | Increase fee to align with other communities.  |
| Comm Dev.             | Bldg. & Code Services             | 1-5-1        | 13-05-05-00-08        | Temporary food license for non-profit charitable organization special events   |                            | 1 | each | \$ 35.00  | YES | \$ 37.00  | \$ 2.00     | 5.71%    | 4/8/2013  | Increase fee to align with other communities.  |
| <b>Comm Dev.</b>      | <b>Bldg. &amp; Code Services</b>  | <b>1-5-1</b> | <b>26-01-06-03-00</b> | <b>Permit for demolition of building or structure</b>  |                            |   |      |           |     |           |             |          |           |  |
| Comm Dev.             | Bldg. & Code Services             | 1-5-1        | 26-01-06-03-02        | Fee per \$1,000, or part thereof, of the estimated cost of moving the building or structure and of the disposal of the demolished materials  | Building Code              | 1 | 1000 | \$ 7.60   | YES | \$ 10.00  | \$ 2.40     | 31.58%   | 4/11/2016 | To compensate for staff hours expended.  |
| Comm Dev.             | Bldg & Code Services              | 1-5-1        | 26-01-06-03-XX        | Fee for Review of Demolition Plans   | Building Code              | 1 | each | \$ -      | YES | \$ 25.00  | \$ 25.00    | #DIV/0!  |           | New fee--additional staff review time required for demolition plans                    |
| <b>Comm Dev./Fire</b> | <b>Bldg. &amp; Code Svcs/Fire</b> | <b>1-5-1</b> | <b>26-16-04-00-00</b> | <b>Section 26-16-4, Fire Prevention Fee Schedule</b>   |                            |   |      |           |     |           |             |          |           |  |
| <b>Comm Dev./Fire</b> | <b>Bldg. &amp; Code Svcs/Fire</b> | <b>1-5-1</b> | <b>26-16-04-02-00</b> | <b>Fire prevention permits:</b>  |                            |   |      |           |     |           |             |          |           |  |
| Comm Dev./Fire        | Bldg. & Code Svcs/Fire            | 1-5-1        | 26-16-04-02-18        | Fire suppression systems: Carbon dioxide systems - Engineered systems, each  | Building Code              | 1 | each | \$ 296.00 | YES | \$ -      | \$ (296.00) | -100.00% | 4/11/2011 | Fee not used--all systems are pre-engineered, maintain rate for pre-engineered systems |
| Comm Dev./Fire        | Bldg. & Code Svcs/Fire            | 1-5-1        | 26-16-04-02-20        | Fire suppression systems: Clean agent extinguishing systems - Engineered, each   | Building Code              | 1 | each | \$ 296.00 | YES | \$ -      | \$ (296.00) | -100.00% | 4/11/2011 | Fee not used--all systems are pre-engineered, maintain rate for pre-engineered systems |
| Comm Dev./Fire        | Bldg. & Code Svcs/Fire            | 1-5-1        | 26-16-04-02-22        | Wet & Dry chemical systems: Commercial Cooking Systems, Fuel Island Suppression Systems: Engineered Systems, each  | Building Code              | 1 | each | \$ 296.00 | YES | \$ -      | \$ (296.00) | -100.00% | 4/11/2011 | Fee not used--all systems are pre-engineered, maintain rate for pre-engineered systems |
| <b>Comm Dev./Fire</b> | <b>Bldg. &amp; Code Svcs/Fire</b> | <b>1-5-1</b> | <b>26-16-04-06-00</b> | <b>Other specific fire prevention permits</b>  |                            |   |      |           |     |           |             |          |           |  |
| Comm Dev./Fire        | Bld. & Code Svcs/Fire             | 1-5-1        | 26-16-04-06-XX        | Inflatable Structures  | Building Code              | 1 | each | \$ -      | YES | \$ 37.00  | \$ 37.00    | 100.00%  |           | New fee--new Inspection Requirement for State  |
| Comm Dev./Fire        | Bld. & Code Svcs/Fire             | 1-5-1        | 26-16-04-06-XX        | UST Piping Reconfigurations  | Building Code              | 1 | each | \$ -      | YES | \$ 237.00 | \$ 237.00   | 100.00%  |           | New fee  |
| Comm Dev./Fire        | Bldg. & Code Svcs/Fire            | 1-5-1        | 26-16-04-06-75        | Unvented space heaters   | Building Code              | 1 | each | \$ 5.10   | YES | \$ -      | \$ (5.10)   | -100.00% | 4/11/2011 | Fee not used--covered by Mechanical Permit   |
| <b>Comm Dev./Fire</b> | <b>Bldg. &amp; Code Svcs/Fire</b> | <b>1-5-1</b> | <b>26-16-04-07-00</b> | <b>Inspection Fees</b>   |                            |   |      |           |     |           |             |          |           |  |
| Comm Dev./Fire        | Bldg. & Code Svcs/Fire            | 1-5-1        | 26-16-04-07-10        | School Buildings, annual inspection  |                            | 1 | each | \$ 106.00 | YES | \$ 110.00 | \$ 4.00     | 3.77%    | 4/11/2011 | To align POA, School and Life Safety Inspection charges                                |
| Comm Dev./Fire        | Bldg. & Code Svcs/Fire            | 1-5-1        | 26-16-04-07-11        | Inspection time for all permits, up to 2 site visits for a total accumulated time of 4 hours; each subsequent hour, per hour   |                            | 1 | each | \$ 79.00  | YES | \$ 75.00  | \$ (4.00)   | -5.06%   | 4/11/2011 | To align all charges relating to FD Overtime   |
| <b>Comm Dev.</b>      | <b>Bldg &amp; Code Services</b>   | <b>1-5-1</b> | <b>26-17-03-07-00</b> | <b>Mechanical/Permit Fees Schedule (Other Fees)</b>  |                            |   |      |           |     |           |             |          |           |  |
| Comm Dev.             | Bldg & Code Services              | 1-5-1        | 26-17-03-07-XX        | Other Work Not Listed Above  | Building Code - Mechanical | 1 | ea   | \$ -      | YES | \$ 50.00  | \$ 50.00    | 100.00%  |           | New fee--additional Staff time needed for inspections                                  |

| Comm Dev./Fire | Bldg. & Code Services/Fire | 1-5-1 | 26-18-03-00-00 | Section 26-18-3, Inspections                |  |   |      |           |     |           |         |       |           |   |
|----------------|----------------------------|-------|----------------|---|--|---|------|-----------|-----|-----------|---------|-------|-----------|---|
| Comm Dev./Fire | Bldg. & Code Services/Fire | 1-5-1 | 26-18-03-00-01 | Life Safety Inspections for licensure, each |  | 1 | each | \$ 105.00 | YES | \$ 110.00 | \$ 5.00 | 4.76% | 4/11/2011 | To align POA, School and Life Safety Inspection charges. Change name to "Life Safety Inspections" |

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|------------------|------------------------------|--|---|----------------------|-----------------|--------------------|------------------------------|--|---------------------------------|----------------------------|--|---|
| General Services | Arena                        | Ice Rentals - Hourly Prime Time Ice  | Ice Rentals   | 1                    | hr.             | \$ 255.00          | YES                          | \$ 260.00                                  | \$ 5.00                         | 1.96%                      | 4/13/2015                                  | Market Driven Changes   |
| General Services | Arena                        | Ice Rentals - Hourly Non-Prime Time Ice  | Ice Rentals   | 1                    | hr.             | \$ 188.00          | YES                          | \$ 190.00                                  | \$ 2.00                         | 1.06%                      | 4/13/2015                                  | Market Driven Changes   |
| General Services | Arena                        | High School Games Rate   |   | 1                    | hour            | \$ 265.00          | YES                          | \$ 270.00                                  | \$ 5.00                         | 1.89%                      | 4/13/2015                                  | Market Driven Changes   |
| General Services | Arena                        | Facility Rentals - Non Ice Daily Rental  | Other Facility Rentals                              | 1                    | each            | \$ 1,935.00        | YES                          | \$ 1,955.00                                | \$ 20.00                        | 1.04%                      | 4/11/2016                                  | Market Driven Changes   |
| General Services | Arena                        | Parking Lot  | Other Facility Rentals                              | 6                    | months          | \$ 1,025.00        | YES                          | \$ 1,045.00                                | \$ 20.00                        | 0.99%                      | 4/11/2016                                  | Market Driven Changes   |
| General Services | Arena                        | Parking Lot  | Other Facility Rentals                              | 12                   | months          | \$ 1,970.00        | YES                          | \$ 1,990.00                                | \$ 20.00                        | 1.03%                      | 4/11/2016                                  | Market Driven Changes   |
| General Services | Arena                        | Parking Lot 1 Day Rental   | Parking Lot 1 Day Rental                            | 1                    | Day             | \$ 125.00          | YES                          | \$ 135.00                                  | \$ 10.00                        | 8.00%                      | 4/13/2015                                  | New FY16 fee  |
| General Services | Arena                        | Parking Lot (Christmas Tree Sales)   | Other Facility Rentals                              | 1                    |                 | \$ 4,200.00        | YES                          | \$ 5,000.00                                | \$ 800.00                       | 19.05%                     | 4/13/2015                                  | Min bid (we had 2 bids on spot this year, winner paid \$5,500)  |
| General Services | Arena                        | Roller Skate Birthday (includes skate rentals)   | Roller Skate Rental                                 | 1                    | hour            | \$ -               | YES                          | \$ 100.00                                  | \$ 100.00                       | 100.00%                    |  | New FY18 per hour, includes skate rental  |
| Library          | Library                      | Fee charged to replace a current library card.   | Library Card-Replacement Fee                        | 1                    | per card        | \$ 2.50            | YES                          | \$ 2.00                                    | \$ (0.50)                       | -20.00%                    | 7/1/2004                                   | Card purchases have decreased in price to buy in bulk.  |
| Library          | Library                      | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-Adult New Books-Maximum Fine           | 1                    | 40 days         | \$ 20.00           | YES                          | \$ 10.00                                   | \$ (10.00)                      | -50.00%                    | 7/1/2004                                   | Recommend that the maximum fine decrease to \$10, to better fit a consistent CPL model, as well as more typical regional fee averages.            |
| Library          | Library                      | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-Books & Periodicals-Adult-Maximum Fine | 1                    | 50 days         | \$ 12.50           | YES                          | \$ 10.00                                   | \$ (2.50)                       | -20.00%                    | 4/9/2012                                   | Recommend that the maximum fine decrease to \$10, to better fit a consistent CPL model, as well as more typical regional fee averages.            |
| Library          | Library                      | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-Books & Periodicals-Children's         | 1                    | per day         | \$ 0.20            | YES                          | \$ 0.25                                    | \$ 0.05                         | 25.00%                     | 4/9/2012                                   | Overdue fine for juvenile books & periodicals was last increased from \$0.15 to \$0.20 in 2012. This will bring more consistency to fines at CPL. |
| Library          | Library                      | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.) | Overdue Fine-CDs-Adult-Maximum Fine                 | 1                    | 50 days         | \$ 12.50           | YES                          | \$ 10.00                                   | \$ (2.50)                       | -20.00%                    | 4/9/2012                                   | Recommend that the maximum fine decrease to \$10, to better fit a consistent CPL model, as well as more typical regional fee averages.            |

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| Library | Library                      | A fine is charged when an item is not returned by the designated date. (Fines are not charged for days the library is closed.)     | Overdue Fine- CDs-Children's                                | 1                    | per day         | \$ 0.20            | YES                          | \$ 0.25                                    | \$ 0.05                         | 25.00%                     | 4/9/2012                                   | Overdue fine for juvenile CDs was last increased from \$0.15 to \$0.20 in 2012. .25 is a more common regional standard  |
| Library | Library                      | A fee is charged for processing a bill for overdue materials, over and above the charge for the replacement cost of the materials. | Overdues-Billing Fee  | 1                    | per bill        | \$ 5.50            | YES                          | \$ 2.00                                    | \$ (3.50)                       | -63.64%                    | 4/14/2008                                  | Recommend decreasing this because \$2 is the industry standard and we will be billing per item instead of per bill.     |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.          | Replacement Fee-Books-Adult-Fiction                         | 1                    | per title       | \$ 30.00           | YES                          | list price                                 |                                 |                            | 7/1/2004                                   | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.          | Replacement Fee-Books-Adult Non-fiction, Encyclopedias      | 1                    | per title       | \$ 30.00           | YES                          | list price                                 |                                 |                            | 7/1/2004                                   | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | Replacement Fee-Cataloged paperback-Adult  | Replacement Fee-Cataloged paperback-Adult                   | 1                    | each            | \$ 20.00           | YES                          | list price                                 |                                 |                            | 7/1/2004                                   | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.          | Replacement Fee-Books-Children's Fiction                    | 1                    | per title       | \$ 20.00           | YES                          | list price                                 |                                 |                            | 7/1/2004                                   | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.          | Replacement Fee-Books-Children's Non-fiction, Encyclopedias | 1                    | per title       | \$ 25.00           | YES                          | list price                                 |                                 |                            | 4/9/2012                                   | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.          | Replacement Fee-Books-Children's Cataloged Paperbacks       | 1                    | per title       | \$ 12.50           | YES                          | list price                                 |                                 |                            | 4/13/2015                                  | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material.          | Replacement Fee-Paperbacks                                  | 1                    | per title       | \$ 10.00           | YES                          | list price                                 |                                 |                            | 4/9/2012                                   | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |

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| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee-Compact Disc-Music               | 1                    | per title       | \$ 15.00           | YES                          | list price                                 |                                 |                            | 4/11/2005                                  | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee-Compact Disc-Spoken Word-Maximum | 1                    | per title       | \$ 60.00           | YES                          | list price                                 |                                 |                            | 4/11/2011                                  | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee- DVDs-Adult-1st Disc             | 1                    | per unit        | \$ 15.00           | YES                          | list price                                 |                                 |                            | 4/13/2015                                  | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee- DVDs-Adult-Add'l Discs          | 1                    | per unit        | \$ 10.00           | YES                          | \$ -                                       | \$ (10.00)                      | -100.00%                   | 4/14/2008                                  | Recommends deleting this fee since we are hopign to replace items from list price now.                                  |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee- DVDs-Adult-Maximum Charge       | 1                    | per title       | \$ 50.00           | YES                          | \$ -                                       | \$ (50.00)                      | -100.00%                   | 4/13/2015                                  | Recommends deleting this fee since we are hopign to replace items from list price now.                                  |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee- DVDs-Children's                 | 1                    | per title       | \$ 15.00           | YES                          | list price                                 |                                 |                            | 4/13/2015                                  | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | A flat fee is charged for the replacement of lost materials which reflects the average cost of that category of material. | Replacement Fee-CR Kits                          | 1                    | per title       | \$ 25.00           | YES                          | list price                                 |                                 |                            | 4/9/2012                                   | Recommends a list price replacement which the normal industry standard now, and allows more accurate price replacement. |
| Library | Library                      | Maximum fine for late return of in-house use laptop.  | Maximum laptop late fee                          | 1                    | each            | \$ 100.00          | YES                          | \$ 10.00                                   | \$ (90.00)                      | -90.00%                    | 4/14/2014 NEW                              | Confirmed by City Council 9/14/15   |
| Library | Library                      | Replacement fee for in-house use laptop.  | Replacement fee for laptop                       | 1                    | each            | \$ 500.00          | YES                          | \$ 275.00                                  | \$ (225.00)                     | -45.00%                    | 4/14/2014 NEW                              | Confirmed by City Council 9/14/15   |
| Library | Library                      | Replacement fee for canvas bag for book bag kit.  | Replacement fee for canvas bag for book bag kits | 1                    | each            | \$ 40.00           | YES                          | \$ 20.00                                   | \$ (20.00)                      | -50.00%                    | 4/14/2014 NEW                              | Recommend fee of \$20, Dec 2015.  |
| Library | Library                      | Fine for late return of an e-reader.  | Fine for late return of an e-reader.             | 1                    | each            | \$ 25.00           | YES                          | \$ -                                       | \$ (25.00)                      | -100.00%                   | 4/14/2014 NEW                              | Recommend deleting this fee   |

# NON-ORDINANCE BASED FEES, FINES & PENALTIES

Rates Effective Date - 07/01/2017

| DEPT    | DEPT/DIV. ENFORCING THE CODE | FEE DESCRIPTION  | FEE NAME                                     | QUANTITY PER MEASURE    | UNIT OF MEASURE | CURRENT FEE AMOUNT | FEE RATE CHANGE - YES OR NO? | IF YES, IDENTIFY NEW RATE OR PROPOSED RATE | AMOUNT OF INCREASE / (DECREASE) | % OF INCREASE / (DECREASE) | DATE OF LAST COUNCIL APPROVED FEE REVISION | REASON FOR INCREASE OR NO INCREASE   |
|---------|------------------------------|--|--|-------------------------|-----------------|--------------------|------------------------------|--|---------------------------------|----------------------------|--|--|
| Library | Library                      | Maximum fine for late return of an e-reader.   | Maximum fine for late return of an e-reader. | 1                       | each            | \$ 100.00          | YES                          | \$ -                                       | \$ (100.00)                     | -100.00%                   | 4/14/2014 NEW                              | Recommend deleting this fee  |
| Library | Library                      | Replacement fee for e-reader.  | Replacement fee for e-reader/                | 1                       | each            | \$ 250.00          | YES                          | \$ -                                       | \$ (250.00)                     | -100.00%                   | 4/14/2014 NEW                              | Recommend deleting this fee  |
| Library | Library                      | Late fee for Launchpad   | Late fee for Launchpad                       | 1                       | per day         | \$ -               | YES                          | \$ 1.00                                    | \$ 1.00                         | 100.00%                    |  | New fee for FY18   |
| Library | Library                      | Maximum fine for late return of Launchpad  | Maximum fine for late return of Launchpad    | 1                       | per 20 days     | \$ -               | YES                          | \$ 20.00                                   | \$ 20.00                        | 100.00%                    |  | New fee for FY18   |
| Library | Library                      | Replacement fee for Launchpad unit   | Replacement fee for Launchpad                | 1                       | each            | \$ -               | YES                          | \$ 130.00                                  | \$ 130.00                       | 100.00%                    |  | New fee for FY18   |
| Library | Library                      | Replacement fee for Launchpad USB & adapter  | Replacement fee for Launchpad USB & adapter  | 1                       | each            | \$ -               | YES                          | \$ 15.00                                   | \$ 15.00                        | 100.00%                    |  | New fee for FY18   |
| Library | Library                      | Late fee for telescope   | Late fee for telescope                       | 1                       | per day         | \$ -               | YES                          | \$ 5.00                                    | \$ 5.00                         | 100.00%                    |  | New fee for FY18   |
| Library | Library                      | Maximum find for late return of telescope  | Maximum find for late return of telescope    | 1                       | per 20 days     | \$ -               | YES                          | \$ 100.00                                  | \$ 100.00                       | 100.00%                    |  | New fee for FY18   |
| Library | Library                      | Replacement fee for telescope  | Replacement fee for telescope                | 1                       | each            | \$ -               | YES                          | \$ 500.00                                  | \$ 500.00                       | 100.00%                    |  | New fee for FY18   |
| Police  | Police                       | Use of Concord Police officers for off-duty work. Police Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. <b>PER OFFICER PER HOUR</b>            | SPEC DUTY ADMIN CHARGE - Extra Duty Fee      | PER OFFICER PER HOUR    |                 | \$ 65.00           | YES                          | \$ 72.00                                   | \$ 7.00                         | 10.77%                     | 4/14/2014                                  | The last revision of this rate was in 2014. Since that time there has been three COLA increases for officers as well as increases in retirement costs for the City.    |
| Police  | Police                       | Use of Concord Police officers for off-duty work. Police Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. <b>PER SUPERVISOR OFFICER PER HOUR</b> | SPEC DUTY ADMIN CHARGE - Extra Duty Fee      | PER SUPERVISOR PER HOUR |                 | \$ 70.00           | YES                          | \$ 77.00                                   | \$ 7.00                         | 10.00%                     | 4/14/2014                                  | The last revision of this rate was in 2014. Since that time there has been three COLA increases for supervisors as well as increases in retirement costs for the City. |
| Legal   | Solicitor's Office           | Fees charged for prosecution services to the town of LOUDON  | Fees for Prosecution Services                | 1                       | year            | \$ 32,820.00       | YES                          | \$ 33,148.20                               | \$ 328.20                       | 1.00%                      | 4/11/2016                                  | Increase in cost of services.  |
| Legal   | Solicitor's Office           | Fees charged for prosecution services to the town of BOW - ADULT   | Fees for Prosecution Services                | 1                       | year            | \$ 21,200.00       | YES                          | \$ 21,412.00                               | \$ 212.00                       | 1.00%                      | 4/11/2016                                  | Increase in cost of services.  |
| Legal   | Solicitor's Office           | Fees charged for prosecution services to the town of BOW - JUVENILE  | Fees for Prosecution Services                | 1                       | year            | \$ 5,300.00        | YES                          | \$ 5,353.00                                | \$ 53.00                        | 1.00%                      | 4/11/2016                                  | Increase in cost of services.  |
| Legal   | Solicitor's Office           | Fees charged for prosecution services to the town of DUNBARTON.  | Fees for Prosecution Services                | 1                       | year            | \$ 6,620.00        | YES                          | \$ 6,686.20                                | \$ 66.20                        | 1.00%                      | 4/11/2016                                  | Increase in cost of services.  |

# NON-ORDINANCE BASED FEES, FINES & PENALTIES

Rates Effective Date - 07/01/2017

| DEPT | DEPT/DIV. ENFORCING THE CODE | FEE DESCRIPTION   | FEE NAME                 | QUANTITY PER MEASURE | UNIT OF MEASURE      | CURRENT FEE AMOUNT | FEE RATE CHANGE - YES OR NO? | IF YES, IDENTIFY NEW RATE OR PROPOSED RATE | AMOUNT OF INCREASE / (DECREASE) | % OF INCREASE / (DECREASE) | DATE OF LAST COUNCIL APPROVED FEE REVISION | REASON FOR INCREASE OR NO INCREASE                                     |
|------|------------------------------|---|--------------------------|----------------------|----------------------|--------------------|------------------------------|--|---------------------------------|----------------------------|--|--|
| Fire | Fire                         | Annual fee for authorized techs of fire alarm companies to plug master boxes in and out |                          | 1                    | each                 | \$ 61.00           | YES                          | \$ 65.00                                   | \$ 4.00                         | 6.56%                      | 4/11/2011                                  | "Listed Agent Fee", Adjusted based on inflation & no change since 2011 |
| Fire | Fire                         | Fee charged to have FD personnel plug master boxes in and out                           | Plug In/Out Fee          | 1                    | each                 | \$ 61.00           | YES                          | \$ 65.00                                   | \$ 4.00                         | 6.56%                      | 4/11/2011                                  | Adjusted based on inflation & no change since 2011                     |
| Fire | Fire                         | Initial connection fee. Includes monitoring charge until our annual July billing cycle  | Alarm Connection Fee     | 1                    | each                 | \$ 241.00          | YES                          | \$ 245.00                                  | \$ 4.00                         | 1.66%                      | 4/11/2011                                  | No change since 2011   |
| Fire | Fire                         | Additional fee/hr. charge for any connections taking more than 1 hour to complete.      | Alarm Connection Fee     | 1                    | hr.                  | \$ 120.50          | YES                          | \$ 140.00                                  | \$ 19.50                        | 16.18%                     | 4/11/2011                                  | No change since 2011   |
| Fire | Fire                         | Charge to repair master boxes.  | Alarm Connection Fee     | 1                    | hr.                  | \$ 123.50          | YES                          | \$ 140.00                                  | \$ 16.50                        | 13.36%                     | 4/9/2012                                   | No change since 2011   |
| Fire | Fire                         | Reports up to 10 Pages, by Mail   | Fire reports             | 1                    | 1st 10 pp.           | \$ 25.75           | YES                          | \$ -                                       | \$ (25.75)                      | -100.00%                   | 4/11/2011                                  | Eliminate fee  |
| Fire | Fire                         | Reports over 10 Pages, by Mail  | Fire reports             | 1                    | add'l pages after 10 | \$ 1.02            | YES                          | \$ -                                       | \$ (1.02)                       | -100.00%                   | 4/11/2011                                  | Eliminate fee  |
| Fire | Fire                         | Archive Reports up to 10 Pages - not walk-in service                                    | Archive reports          | 1                    | each                 | \$ 45.00           | YES                          | \$ 45.00                                   | \$ -                            | 0.00%                      | 4/11/2011                                  | Switch to "Property File Research", unit of measure is each            |
| Fire | Fire                         | Archive Reports over 10 Pages - not walk-in service                                     | Archive reports          | 1                    | add'l pages after 10 | \$ 1.02            | YES                          | \$ -                                       | \$ (1.02)                       | -100.00%                   | 4/11/2011                                  | No longer used   |
| Fire | Fire                         | Digital Photographs, electronic, up to 20 images  | Digital Photos           | 1                    | up to 20 images      | \$ 26.00           | YES                          | \$ 27.00                                   | \$ 1.00                         | 3.85%                      | 4/11/2011                                  |  |
| Fire | Fire                         | Digital Photographs, on disk, in person, 1st disk                                       | Digital Photos           | 1                    | 1st disk             | \$ 32.50           | YES                          | \$ -                                       | \$ (32.50)                      | -100.00%                   | 4/9/2012                                   | Eliminate fee, issued electronically now                               |
| Fire | Fire                         | each additional disk  | Digital Photos           | 1                    | add'l disk           | \$ 8.20            | YES                          | \$ -                                       | \$ (8.20)                       | -100.00%                   | 4/11/2011                                  | Eliminate fee, issued electronically now                               |
| Fire | Fire                         | Digital Photographs, by mail, 1st disk  | Digital Photos           | 1                    | 1st disk             | \$ 44.00           | YES                          | \$ -                                       | \$ (44.00)                      | -100.00%                   | 4/9/2012                                   | Eliminate fee  |
| Fire | Fire                         | each additional disk  | Digital Photos           | 1                    | add'l disk           | \$ 7.20            | YES                          | \$ -                                       | \$ (7.20)                       | -100.00%                   | 4/11/2011                                  | Eliminate fee  |
| Fire | Fire                         | VHS or Audio recording, 1/2 hour  | Audio or video recording | 1                    | PER 25 FILES         | \$ 44.00           | YES                          | \$ 44.00                                   | \$ -                            | 0.00%                      | 4/11/2011                                  | Switch to "Audio Recording, up to 25 files"                            |
| Fire | Fire                         | each additional 1/2 hour  | Audio or video recording | 1                    | PER ADDT'L FILE      | \$ 24.50           | YES                          | \$ 1.50                                    | \$ (23.00)                      | -93.88%                    | 4/11/2011                                  | Switch to "each additional file"                                       |
| Fire | Fire                         | 35 mm Photograph, 4x6   | 35 mm photos             | 1                    | each                 | \$ 13.30           | YES                          | \$ -                                       | \$ (13.30)                      | -100.00%                   | 4/11/2011                                  | No longer used   |
| Fire | Fire                         | Incident Letter, in person  | Incident letter          | 1                    | each                 | \$ 21.00           | YES                          | \$ -                                       | \$ (21.00)                      | -100.00%                   | 4/9/2012                                   | Eliminate, use Reports   |
| Fire | Fire                         | Incident Letter, by mail  | Incident letter          | 1                    | each                 | \$ 26.00           | YES                          | \$ -                                       | \$ (26.00)                      | -100.00%                   | 4/9/2012                                   | Eliminate, use Reports   |
| Fire | Fire                         | Computerized Printout, in person  | Computerized Printout    | 1                    | each                 | \$ 1.02            | YES                          | \$ -                                       | \$ (1.02)                       | -100.00%                   | 4/11/2011                                  | No longer used   |



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|------------------|------------------------------|---|---|---------------------------------|-----------------|--------------------|------------------------------|--|---------------------------------|----------------------------|--|--|
| Fire             | Fire                         | Computerized Printout, by mail  | Computerized Printout                     | 1                               | each            | \$ 26.00           | YES                          | \$ -                                       | \$ (26.00)                      | -100.00%                   | 4/9/2012                                   | No longer used   |
| Fire             | Fire                         | Use of Concord Firefighters/Officers for off-duty work. Fire Department bills customer per hour to cover wages, retirement, worker's Comp and overhead. | Special Duty Fee                          | PER FF or OFFICER PER HOUR      | per hour        | \$ -               | YES                          | \$ 75.00                                   | \$ 75.00                        | 100.00%                    |  | Established rate formally in Fee Schedule, historically charged outside of fee schedule  |
| Fire             | Fire                         | Use of Staff Vehicle required as part of detail   | Special Duty Fee                          | PER STAFF VEHICLE PER HOUR      | per hour        | \$ -               | YES                          | \$ 26.00                                   | \$ 26.00                        | 100.00%                    |  | New rate, based on FEMA rates  |
| Fire             | Fire                         | Use of Fire Engine, required as part of detail  | Special Duty Fee                          | PER FIRE ENGINE PER HOUR        | per hour        | \$ -               | YES                          | \$ 91.00                                   | \$ 91.00                        | 100.00%                    |  | New rate, based on FEMA rates  |
| Fire             | Fire                         | Use of Ambulance, required as part of detail  | Special Duty Fee                          | PER AMBULANCE PER HOUR          | per hour        | \$ -               | YES                          | \$ 42.00                                   | \$ 42.00                        | 100.00%                    |  | New rate, based on FEMA rates  |
| Fire             | Fire                         | Use of Fire Alarm Bucket Truck  | Special Duty Fee                          | PER FIRE ALARM VEHICLE PER HOUR | per hour        | \$ -               | YES                          | \$ 64.00                                   | \$ 64.00                        | 100.00%                    |  | New rate, based on FEMA rates  |
| Comm Dev.        | ENG                          | Add'l Planning Scanning Fee   | Scanning                                  | 1                               | each            | \$ 10.00           | YES                          | \$ 5.00                                    | \$ (5.00)                       | -50.00%                    | 4/13/2009                                  | There has been a City-wide directive to not charge for plans already scanned (Legal - Nov. 2016). We recommend revising the scan charge to \$5.00 for plans not already scanned. |
| General Services | Highway & Utilities          | Off-duty hours Reconnect Fee  |   | 1                               | occurrence      | \$ 226.00          | YES                          | \$ 231.09                                  | \$ 5.09                         | 2.25%                      | 4/11/2016                                  | COLA increase  |
| General Services | Highway & Utilities          | Painting Private Hydrant  |   | 1                               | each            | \$ 73.29           | YES                          | \$ 74.94                                   | \$ 1.65                         | 2.25%                      | 4/11/2016                                  | COLA increase  |
| General Services | Highway & Utilities          | Fire flow test upon request   |   | 1                               | each            | \$ 160.93          | YES                          | \$ 164.55                                  | \$ 3.62                         | 2.25%                      | 4/11/2016                                  | COLA increase  |
| General Services | Highway & Utilities          | FOREMAN CALL-IN (minimum)   |   | 1                               | occasion        | \$ 226.00          | YES                          | \$ 231.09                                  | \$ 5.09                         | 2.25%                      | 4/11/2016                                  | COLA increase  |
| General Services | Highway & Utilities          | Coring hole in CB or MH large (10" - 15")   | Coring hole in CB or MH large (10" - 15") | 1                               | coring          | \$ 608.08          | YES                          | \$ 621.76                                  | \$ 13.68                        | 2.25%                      | 4/11/2016                                  | COLA increase  |
| General Services | Admin                        | Pool Meter includes setup and delivery charge plus cost of water used (\$200 for deposit for equipment)   | set-up and delivery charge                | 1                               | each            | \$ 92.25           | YES                          | \$ 94.50                                   | \$ 2.25                         | 2.44%                      | 4/11/2016                                  | Service is related to increases in labor costs   |
| General Services | Admin                        | Hydrant Valve and Meter -SET-UP plus cost of water used   | Temp Meter                                | 1                               | multi component | \$ 92.25           | YES                          | \$ 94.50                                   | \$ 2.25                         | 2.44%                      | 4/11/2016                                  | Service is related to increases in labor costs   |
| General Services | Admin                        | Extra Meter on Service  | Extra meter on Service                    |                                 |                 | \$ 6.00            | YES                          | \$ 6.25                                    | \$ 0.25                         | 4.17%                      | 4/9/2012                                   | Service is related to increases in labor costs   |
| General Services | Admin                        | Damaged meter or meter reading equipment (5/8" meter)   | Equipment Damaged Service Charge          | 1                               | each            | \$ 170.00          | YES                          | \$ 174.25                                  | \$ 4.25                         | 2.50%                      | 4/14/2014                                  | Service is related to increases in labor costs   |

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|------------------|------------------------------|---|-------------------------------------|----------------------|-----------------|--------------------|------------------------------|--|---------------------------------|----------------------------|--|--|
| General Services | Admin                        | Backflow Prevention Device Test   | Backflow prevention test            | 1                    | each            | \$ 66.50           | YES                          | \$ 68.00                                   | \$ 1.50                         | 2.26%                      | 4/11/2016                                  | Service is related to increases in labor costs |
| General Services | Admin                        | Turning water on after non-payment  | Reinstate Service After Termination | 1                    | each            | \$ 63.00           | YES                          | \$ 64.50                                   | \$ 1.50                         | 2.38%                      | 4/11/2016                                  | Service is related to increases in labor costs |
| General Services | Admin                        | Seasonal meter installation   | Seasonal Meter Re-Set               | 1                    | each            | \$ 79.00           | YES                          | \$ 81.00                                   | \$ 2.00                         | 2.53%                      | 4/11/2016                                  | Service is related to increases in labor costs |
| General Services | Solid Waste                  | SW Commercial Tip Fees  |                                     | 1                    | ton             | \$ 67.95           | YES                          | \$ 69.48                                   | \$ 1.53                         | 2.25%                      | 6/6/2016                                   | Contractual Increase                           |
| General Services | Water                        | Out of Cycle Bill - A fee should apply to a Out of Cycle Read & Bill. When a water service transfer occurs other than on Thursday (free). | Out of Cycle Bill                   | 1                    | each            | \$ 42.00           | YES                          | \$ 43.00                                   | \$ 1.00                         | 2.38%                      | 4/11/2016                                  | Service is related to increases in labor costs |
| General Services | Water                        | Disconnect Door Tag - A fee for the PRODUCTION & delivery of the disconnect door Tag.   | Disconnect Door Tag                 | 1                    | each            | \$ 6.50            | YES                          | \$ 6.75                                    | \$ 0.25                         | 3.85%                      | 4/11/2016                                  | Service is related to increases in labor costs |