



**City of Concord**  
**City Council**  
**Meeting Minutes - Draft**

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Monday, June 5, 2023

5:30 PM

City Council Chambers  
37 Green Street  
Concord, NH 03301

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*City Council Meeting to begin immediately following the Finance Committee work session that begins at 5:30 p.m.*

*Non-public session in accordance with RSA 91-A: 3, II (a)-(c) to discuss the City Manager's Evaluation and/or compensation to be held following the City Council meeting.*

1. Call to Order.

**Action:** Mayor Bouley called the meeting to order at 8:02PM.

2. Roll Call.

**Present:** 15 - Councilor Candace Bouchard, Mayor Jim Bouley, Councilor Stacey Brown, Councilor Byron Champlin, Councilor Nathan Fennessy, Councilor Amanda Grady Sexton, Councilor Fred Keach, Councilor Jennifer Kretovic, Councilor Gail Matson, Councilor Paula McLaughlin, Councilor Karen McNamara, Councilor Keith Nyhan, Councilor Erle Pierce, Councilor Zandra Rice Hawkins, and Councilor Brent Todd

3. Agenda overview by the Mayor.

**Public Hearings**

4A. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2024 ending June 30, 2024 for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and De Minimis Accounts.

**Action:** Mayor Bouley opened the public hearings simultaneously for agenda items number 4A - 4D.

Mayor Bouley made three calls for public comment, and there being no public comment, Mayor Bouley closed the public hearings.

Mayor Bouley made a motion to suspend the rules and re-open the public hearings on agenda items number 4A - 4D. The motion was duly seconded and passed with no dissenting votes.

Mayor Bouley re-opened the public hearings simultaneously for agenda items number 4A - 4D.

Jessica Livingston, a Concord resident and director of the Concord Multi-Cultural Festival, spoke regarding the community events special grant program and Multi-Cultural Festival. Ms. Livingston noted that the festival is not seeking financial contributions from the City but is seeking dedication and inclusion. Ms. Livingston also spoke about equity and noted that not all groups have the means to apply for grants. Ms. Livingston asked the City to commit to diversity, equity, inclusion, and belonging (DEIJB) initiatives.

Fisto Ndayishimiye, a community member, spoke about the proposed multi-cultural room at the Citywide Community Center as well as translation services. Mr. Ndayishimiye used the Greater Concord Chamber of Commerce's website as an example of accessible translation services. He spoke about his personal experience with Project S.T.O.R.Y. and called for the City to support the group. Mr. Ndayishimiye spoke about the proposed hiring of an additional social worker for Concord Police Department, a consultant for DEIJB matters, support for the Multi-Cultural Festival, and more community listening sessions regarding DEIJB matters.

There being no further public comment, Mayor Bouley closed the public hearing,

- 4B. Resolution for the annual capital closeout and repurposing of capital project funds; together with a report from the Senior Accountant.

**Action:** This public hearing was held in conjunction with agenda item number 4A.

- 4C. Resolution appropriating for Fiscal Year 2024 (July 1, 2023 to June 30, 2024) the sum of \$20,133,326 for Capital Projects, authorizing the issuance of bonds and notes in the amount of \$13,938,000; accepting \$240,000 in state grant funds, and accepting \$500,000 in Land and Water Conservations Funds for various capital projects more specifically identified in the budget document.

**Action:** This public hearing was held in conjunction with agenda item number 4A.

- 4D. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by amending Chapter 9, Water, Section 9-1-6, Water Use Rates.

**Action:** This public hearing was held in conjunction with agenda item number 4A.

**Public Hearing Action**

5. Resolution fixing and determining the amount of money to be appropriated by the City of Concord for the Fiscal Year 2024 ending June 30, 2024 for the General Fund, Special Revenue Funds, Enterprise Funds, Debt Service Funds and De Minimis Accounts.

**Action:** Councilor Champlin moved to amend the proposed General Fund Operating Budget by adding new expenses totaling \$495,150 thus offsetting the additional expenses by increasing estimated revenue as follows: \$150,000 of the Economic Development Reserve, \$50,000 in motor vehicle registrations, \$295,150 of the Unassigned Fund Balance; \$50,696 of the Golf Fund and also increasing daily fees by \$35,426 for a total operating budget of all funds of \$110,666,987. The motion was duly seconded, and passed with no dissenting votes.

Councilor Champlin moved to approve the proposed resolution with the approved amendment. The motion was duly seconded and passed with no dissenting votes in a roll call vote.

Councilor Champlin recused on votes pertaining to the Greater Concord Chamber of Commerce.

Councilor Kretovic recused on votes pertaining to the Coalition to End Homelessness.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Brown, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kretovic, Councilor Matson, Councilor McLaughlin, Councilor McNamara, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, and Councilor Todd

6. Resolution for the annual capital closeout and repurposing of capital project funds; together with a report from the Senior Accountant.

**Action:** Councilor Kretovic moved approval. The motion was duly seconded and passed with no dissenting votes in a roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Brown, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kretovic, Councilor Matson, Councilor McLaughlin, Councilor McNamara, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, and Councilor Todd

7. Resolution appropriating for Fiscal Year 2024 (July 1, 2023 to June 30, 2024) the sum of \$20,133,326 for Capital Projects, authorizing the issuance of bonds and notes in the amount of \$13,938,000; accepting \$240,000 in state grant funds, and accepting \$500,000 in Land and Water Conservations Funds for various capital projects more specifically identified in the budget document.

**Action:** Councilor Nyhan moved approval of the amendment decreasing the total capital budget by \$30,000 to \$20,103,326 and reducing the total bond authorization to \$13,893,000 and increasing the total capital transfer to \$968,000 which is by \$15,000. The motion was duly seconded and passed with no dissenting votes.

Councilor Rice Hawkins so moved to allocate \$60,000 in order to replace the Fire Marshall's 2017 vehicle with a Ford F-150 truck so that smoky materials and tools from investigations may be stored in the bed of the truck in order to mitigate health risks. The motion was duly seconded and passed with no dissenting votes in a roll call vote.

Deputy City Manager - Finance Brian Lebrun provided an updated capital budget number, if the motion passes, of \$20,163,326 with a revised bonding number of \$13,953,000.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Brown, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kretovic, Councilor Matson, Councilor McLaughlin, Councilor McNamara, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, and Councilor Todd

8. Ordinance amending the Code of Ordinances, Title I, General Code; Chapter 1, Government Organization; Article 1-5, Fees, Fines, and Penalties, Schedule I, by amending Chapter 9, Water, Section 9-1-6, Water Use Rates.

**Action:** Councilor Nyhan moved approval. The motion was duly seconded and passed with no dissenting votes in roll call vote.

**Yes:** 15 - Councilor Bouchard, Mayor Bouley, Councilor Brown, Councilor Champlin, Councilor Fennessy, Councilor Grady Sexton, Councilor Keach, Councilor Kretovic, Councilor Matson, Councilor McLaughlin, Councilor McNamara, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, and Councilor Todd

### **Pay As You Throw Bags**

Pay As You Throw Bags

**Action:** Councilor Grady-Sexton moved to not increase the rates of the City's Pay As You Throw trash bags. The motion was duly seconded and was defeated in a roll call vote with eight dissenting votes.

Discussion followed regarding not raising the cost of the bags as this would cause a loss of revenue totaling \$483,000 with respect to the Solid Waste Fund. Future revenue needs of the Solid Waste Fund were discussed in regards to the FY2025 new solid waste contact and increased future costs.

**Yes:** 7 - Councilor Bouchard, Mayor Bouley, Councilor Champlin, Councilor Grady Sexton, Councilor Keach, Councilor Kretovic, and Councilor McLaughlin

**No:** 8 - Councilor Brown, Councilor Fennessy, Councilor Matson, Councilor McNamara, Councilor Nyhan, Councilor Pierce, Councilor Rice Hawkins, and Councilor Todd

**Comments, Requests by Mayor, City Councilors**

**Action:** Councilor Brown encouraged visitors to see a display at the Concord Public Library regarding the history of Concord.

Councilor Nyhan thanked City staff and City administration for work involved creating the City budget with only a 3.96% tax increase in the current economic climate.

Councilor Fennessy also thanked City staff and City administration for their late nights.

Mayor Bouley noted that the lack of changes to the City's proposed budget is a testament to the City Manager and his team.

**Comments, Requests by the City Manager**

**Action:** City Manager Aspell noted the work of Deputy City Manager - Finance Lebrun, Deputy City Manager - Community Development Matt Walsh, and Office of Management and Budget Analyst Rebekah Dougherty and Director Bob McManus.

**Adjournment**

**Action:** Councilor Kretovic moved to enter a non-public session at 9:08PM in accordance with RSA 91A. The motion was duly seconded and passed with no dissenting votes.

At 9:500 P.M., Councilor Kretovic moved to exit the non-public session. The motion was duly seconded and passed with no dissenting votes.

In public session, Councilor Kretovic moved to seal the minutes of the non-public session. The motion was duly seconded and passed with no dissenting votes.

There being no additional Council business, Councilor Kretovic moved to adjourn. The motion was duly seconded and passed with no dissenting votes.