



CITY OF CONCORD

New Hampshire's Main Street™
General Services Department

REPORT TO MAYOR AND THE CITY COUNCIL

FROM: Earle M. Chesley, P.E., General Services Director
DATE: May 5, 2021
SUBJECT: General Services Department, Change Position Title

Recommendation

Accept this report.

Background

To prolong the life of city-maintained vehicles, the Equipment Services Division is increasingly spending additional time and materials on non-collision body repairs, welding and truck body fabrication. The department is requesting to convert an existing vacant Fleet Maintenance Technician position to a Fleet Body and Maintenance Technician/Welder.

Discussion

By converting one vacant Fleet Maintenance Technician position to a "Fleet Body and Maintenance Technician/Welder" the department will have the ability to advertise and hire an individual with additional skill sets. It will also provide more flexibility assigning repairs within the Department by increasing our staff from one Fleet Body and Maintenance Technician/Welder" to two. This position conversion will directly impact the Division's plan to reduce and control outside service/repair expenses.

The Fleet Maintenance Technician and the Fleet Body and Maintenance Technician/Welder positions are both rated as Labor Grade 14 positions. By making this position title change and hiring a technician with the skill sets we need to maintain our vehicles, we will save \$8,400 the first year on a project we currently have scheduled for outsourcing to an outside vendor.

This proposal will not increase the total number of Equipment Service employees.

CC: Thomas J. Aspell
Jennifer Johnston