

**CITY OF CONCORD
TRANSPORTATION POLICY ADVISORY COMMITTEE
MINUTES OF DECEMBER 11, 2025**

The Transportation Policy Advisory Committee (TPAC) met at 6:00 pm on December 11, 2025, in City Council Chambers, 37 Green Street.

Members Present: Greg Bakos (Chair), Councilor Todd (Vice-Chair), Councilor Brown, Councilor Foote, Erika Rydberg-Hall, Ian McGregor, Chris Nadeau, Mickey Shoemaker, and Craig Tufts

Members Absent: Nicole Fox

Guests: Claire and Stephen Michlovitz (47 S Curtisville Road)

City Staff: Mike Bezanson (City Engineer), Karen Hill (Transportation Engineer)

1. Call to Order

Bakos called the meeting to order at 6:03 pm.

2. Introductions

3. Approval of Minutes

Approval of Minutes – November 20, 2025

On a motion made by Todd, seconded by Nadeau, the meeting minutes of November 20, 2025 were approved as amended with two abstentions: Tufts and McGregor.

4. Public Comment

None.

5. TPAC Referrals from City Council, Staff and Chair

- a. Referral from City Council in regards to requests from Claire Michlovitz, South Curtisville Road, for traffic safety and school drop-off/pick-up flow improvements at South Curtisville Road and Portsmouth Street

Foote introduced the item, mentioning the school queuing issue on S Curtisville Road, the high speeds on Portsmouth Street, and hindered sight lines at the all-way stop intersection of Portsmouth/S Curtisville. He mentioned that a large vehicle frequently parks on Portsmouth Street near the intersection and he believes it to be blocking sight lines. He also recently asked the City Manager to have overgrowth cleared around the intersection.

Claire Michlovitz, 47 S Curtisville Road, summarized her concerns and mentioned that the issues have existed for some time and that since COVID, the conditions have worsened because more parents are driving their children to school. She mentioned that the are really concerned about the safety for everyone on S Curtisville Road as there are basically three lanes of traffic trying to utilize the width of one lane, including school busses. She also has concerns with the all-way stop intersection because vehicles

on Portsmouth Street just do not stop. She mentioned prior accidents. She also stated that she and her husband have contacted the Police Department and they were told that over the last 2 years that 189 citations were issued on Portsmouth Street. She hopes that they are being ticketed, because she feels that is the only way to help with the speeding issue.

There was a brief discussion about speeding fines and that they are set and controlled by the State.

Hill provided a history of the concerns in the agenda packet, including prior staff comments on the elementary school consolidation project anticipating the issues that are occurring today. She mentioned that the issues date back to 2013 and that TOC continues to discuss short term requests that they feel really will not solve the problem. She mentioned that she recently spoke with Matt Cashman from the school district and he recognizes that something needs to be done on-site and will continue to work with his staff to come up with a possible solution. She also shared speed, volume, and accident data.

Bakos summarized that there are really three issues to be addressed, and the Committee discussed them each as follows:

1. School drop off/pick up on S Curtisville Road
 - Councilors felt that the School District needs to come up with reasonable solutions to address the queuing issue.
 - Foote felt that having parents travel north and turn around in the driveway of the home that the District owns, to then queue in the opposite direction is worth exploring as a temporary, low cost improvement.
 - The Committee would like to invite Matt Cashman to a future meeting where he could present some short-term solutions for the Committee to review.
2. All-way stop intersection at Portsmouth Street/S Curtisville Road
 - Bakos also stated that engineering judgement would suggest that flashing stop signs would be an improvement.
 - The Committee agreed that flashing STOP signs on Portsmouth Street would improve compliance and draw attention to the intersection.
 - The Committee would like the stop ahead signs to be replaced as they are faded.
 - Foote made a motion to recommend that Council fund the installation of flashing STOP signs on the Portsmouth Street approaches and replace the stop ahead signs; seconded by Todd, the motion passed unanimously.
3. Speed on Portsmouth Street
 - The Committee discussed the need to control speeds on Portsmouth Street.
 - There was mention that Portsmouth Street is essentially being used as a bypass of Loudon Road and without a lot of friction, the straight geometry of the road, encourages high speed.
 - Hill shared the speeds collected in 2021.

- McGregor asked if Portsmouth Street is a collector street. Hill confirmed.

Rydberg-Hall asked about pedestrian counts. Hill responded that there are no recent pedestrian counts in the area and also no recent pedestrian crashes at this intersection. Rydberg-Hall asked about crossing guard. Hill responded that there is a crossing guard present on S Curtisville at Dominique Drive but not at the all-way stop intersection.

b. Referral from Staff to examine Bouton Street bus stop locations

Hill summarized the improvements in the area of the N State/Bouton and N State/Penacook traffic signals and new police station. She shared a map of Bouton Street which showed the existing bus stop locations as well as a potential new southbound location. She mentioned that because the area is being resurfaced, there is an opportunity for improvements, if desired. She informed the Committee that Terri Paige from Concord Area transit could not make the meeting but that she would be fine with either bus stop location and that she did not know of any issues with the existing stops.

Hill mentioned that there is an existing northbound bus stop in front of the new police station building at #4 Bouton Street. It does currently have a pull off but she was wondering if any improvements were needed.

The Committee did not feel any upgrades were necessary if they are currently functioning well for CAT. Tufts did mention that it would be great if the City could construct a connection over to the N State Street connector to Horseshoe Pond land so that bicycles and pedestrians could avoid the second traffic signal and additional traffic when traveling north and wanting to get over to the Horseshoe pond area.

Hill discussed that there is an existing bus stop with a pull off in front of 161 N State street on the map she pointed out a right-of-way further to the south in front of #4 Church Street (Binnie Media) for a bus stop.

The Committee discussed the pros and cons of moving the existing southbound bus stop further to the south:

Cons:

- It would be further from Horseshoe Pond which is where folks are coming from and it allows them to avoid needing to transfer.
- It would be further from housing.

Pros:

- The existing spot has tight ROW and no room for a shelter, if desired in the future.
- The southern spot would be closer to the new Police station and the traffic signal for safer crossing.

Ultimately, the Committee did not feel like the positives for moving bus stop to the south would outweigh the negatives.

Nadeau made a motion to retain the existing bus stop locations and to examine a bicycle connection over to N State Street; seconded by Brown, the motion pass unanimously.

6. New Business

- a. Recap of 2025 accomplishments and prepare for 2026 Committee goals and work plan
See hand notes.

The Committee reviewed the list of prior outstanding topics provided by Hill and generally agreed with a few additions, discussed below:

Todd mentioned that he recently held a meeting, not in his capacity as a City Councilor, discussing the master plan. He explained that folks discussed the progress of the prior master plan and how the City has done. Residents felt that the City could do more to improve transportation, particularly along Route 3 and for bicycle and pedestrian safety. He did mention that folks were excited about the MRGT and the potential economic development opportunities it could bring.

He would like to discuss potential temporary neighborhood traffic calming devices/solutions that could be deployed in neighborhoods with reoccurring concerns.

Todd also discussed that due to the recent overload of TOC requests and City-wide speeding/safety concerns, he would like to discuss the potential of reinstating the “neighborhood traffic calming subcommittee”. Bakos mentioned that a good task for the subcommittee would be to revisit the City’s outdated Traffic Calming Policy and flowchart.

Foote would really like to begin discussions surrounding a potential ½ exit on I-93 at Sewalls Falls Road that would serve northbound off and southbound on vehicles, helping to alleviate traffic on Route 3, Sewalls Falls Road, and Mountain Road. Hill mentioned that it would likely be a master plan discussion. Todd stated that it had been discussed in the past but never really had any traction. Tufts sees a need but not immediate and likely more so if the Monitor property is redeveloped.

7. Unfinished Business

- a. Crosswalk Guidelines

Hill will prepare a report to Council after last month’s discussion.

8. Consent Reports

- a. None.

9. General Updates

- a. City Council Meeting

Todd provided an update from the December 8th meeting:

- Referred to TPAC, Communication from Councilor Schlosser, on behalf of Peter Mullin, a Springfield Street resident, requesting consideration of measures to improve traffic flow and reduce speed limits on Springfield Street, Concord.

- b. Bicycle/Pedestrian Subcommittee (TPAC-BP)
No updates provided, the Subcommittee has not met since the last meeting.
 - c. Traffic Operations Committee (TOC)
Hill shared the latest TOC meeting agendas in the packet, no further discussion.
 - d. Public Transportation (CAT)
No discussion.
- 10. Project Updates (Staff)**
- a. CIP #17 – Sidewalk Projects
No discussion.
 - b. CIP #31 – McKee Square Intersection Improvements
In response to an inquiry by Brown, Bezanson shared that the project is moving forward slowly as the City continues to work with the State on the process required by the CMAQ funding.
 - c. CIP #520 – Intersection Safety Improvements
No discussion.
 - d. CIP #588 – Loudon Road Bridge
Bezanson shared that the project team is working towards completing the NEPA phase of the project with 60% design plans expected for review in January.
 - e. CIP #590 – Green Street Pedestrian Safety Improvements
No discussion.
- 11. Other Discussion Items**
None.
- 12. Adjourn**
On a motion made by Brown, seconded by Todd, the meeting adjourned at 7:14 PM by unanimous consent.
- 13. Next Meeting**
January 22, 2026