



City of Concord

City Council

Meeting Agenda

Tuesday, October 15, 2019

7:00 PM

City Council Chambers
37 Green Street
Concord, NH 03301

Non-meeting with legal counsel in accordance with RSA 91-A:2, I (b) followed by a non-public session in accordance with RSA 91-A: 2, I (a) to discuss collective bargaining strategies and a non-public session in accordance with RSA 91-A: 3, II (d) to discuss property acquisition to begin at 5:30 p.m.

1. Call to Order.
2. Invocation by Pastor Jonathan Threlfall, Trinity Baptist Church.
3. Pledge of Allegiance.
4. Roll Call.
5. Approval of the Meeting Minutes.
September 9, 2019 City Council Meeting Minutes.
Attachments: [Minutes](#)
6. Agenda overview by the Mayor.

Consent Agenda Items

Note: items listed as pulled from the consent agenda will be discussed at the end of the meeting.

Referral to the Recreation and Parks Advisory Committee

7. Communication from Esther Dickinson asking that consideration be given to changing the hours of operation of the White Park pool.
Attachments: [Communication](#)

Items Tabled for November 12, 2019 Public Hearings

8. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-3, Parking Meters, Schedule X, South State Street and Wall Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Meter Expansion Zones](#)

9. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Section 18-1-6, Parking Prohibited at All Times in Designated Places, Schedule I, Blake Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Zone 2 Narrow Street Recommendations](#)
[Map 1 - Study Area Wards 4, 5, & 6](#)
[Map 2 - Narrow Streets of Concern by Zone](#)
[Map 3 - Zone 4 Study Area](#)
[Zone 2 Narrow Streets Pres #1 February 4, 2019](#)
[Zone 2 Narrow Streets Pres #2 Sept. 17, 2019](#)

10. Ordinance amending the Code of Ordinances; Title II, Traffic Code; Chapter 18, Parking, Article 18-1, Stopping, Standing and Parking, Schedule IX, parking prohibited during certain hours and months in designated places, Short Street and Summit Street; together with report from the Director of Redevelopment, Downtown Services and Special Projects.

Attachments: [Ordinance](#)
[Report](#)
[Zone 2 Narrow Street Recommendations](#)
[Map 1 - Study Area Wards 4, 5, & 6](#)
[Map 2 - Narrow Streets of Concern by Zone](#)
[Map 3 - Zone 4 Study Area](#)
[Zone 2 Narrow Streets Pres #1 February 4, 2019](#)
[Zone 2 Narrow Streets Pres #2 Sept. 17, 2019](#)

11. Resolution appropriating the sum of \$496,800 as a transfer out to the Economic Development Reserve and accepting the sum of \$496,800 from the sale of that portion of the former Allied Leather Tannery Complex located at #33-35 Canal Street; together with report from the Director of Redevelopment, Downtown Services & Special Projects.

Attachments: [Resolution](#)
[Report](#)

12. Resolution appropriating the sum of \$170,950, to include \$108,200 to the Project Inspection Fund, and \$62,750 to the General Fund for Fiscal Year 2019 retroactive to

June 30, 2019, to be funded entirely from excess revenues and fund balance in the Inspection Fund and fund balance in the General Fund; together with report from the Deputy City Manager - Finance. (Revised resolution submitted)

Attachments: [Resolution](#)
[Report](#)
[Revised Resolution](#)

13. Resolution appropriating the sum of \$52,341 for Police Department Roadway Safety Initiatives and acceptance \$52,341 in grant funds from the New Hampshire Highway Safety Agency; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

14. Resolution appropriating the sum of \$50,000 for distribution to families and individuals in need in the Concord community and accepting the sum of \$50,000 as an anonymous donation; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

15. Resolution appropriating the amount of \$35,000 for funding of a Homeland Security Training Exercise in conjunction with the Merrimack Valley School District and accepting the sum of \$35,000 in unmatched grant funding from the New Hampshire Department of Safety, Division of Homeland Security and Emergency Management; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

16. Resolution appropriating the sum of \$15,536.94 to fund fifty percent of ballistic vest purchases made by the Concord Police Department and accepting the sum of \$15,536.94 from the Department of Justice, Office of Justice Programs, Bulletproof Vest Partnership Program; together with report from the Police Department.

Attachments: [Resolution](#)
[Report](#)

17. Resolution appropriating the sum of \$12,500 for a library renovation/expansion conceptual analysis (CIP #68) and accepting the sum of \$12,500 from the Concord Public Library Foundation as a donation for this purpose; together with report from the Library Director.

Attachments: [Resolution](#)
[Report](#)
[Communication from the Library Foundation](#)

18. Resolution appropriating the sum of \$8,500 for stewardship fees and operation costs

for the Fisk Road Easement to Five Rivers Conservation Trust and authorizing the transfer of \$8,500 from the Conservation Reserve to the Conservation Property Fund; together with report from the Assistant City Planner.

Attachments: [Resolution](#)

[Report](#)

19. Resolution approving the acquisition of open space property located off of Hot Hole Pond Road for conservation purposes and authorizing the expenditure of up to \$3,600 from the Conservation Trust Fund for this purpose, as recommended by the Conservation Commission; together with report from the Assistant City Planner.

Attachments: [Resolution](#)

[Report](#)

[Plan](#)

From the City Manager

20. Positive Citizen Comments.

Attachments: [Report](#)

Consent Reports

21. Diminimus gifts and donations report from the Library Director requesting authorization to accept monetary gifts totaling \$1,407.14 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

22. Diminimus gifts and donations report from the Parks and Recreation Director requesting authorization to accept monetary gifts totaling \$5,000 as provided for under the pre-authorization granted by City Council.

Attachments: [Report](#)

23. Diminimus gifts and donations report from the Planning Division on behalf of the Conservation Commission requesting authorization to accept a monetary gift totaling \$100.00 as provided for under preauthorization granted by City Council.

Attachments: [Report](#)

24. Report from the Deputy City Manager on the Next Steps for the Whitney Road/Hoit Road Intersection. (Pulled from consent by Councilor Hatfield)

Attachments: [Report](#)

25. October 2019 Economic Development Report from the Economic Development Director.

Attachments: [Report](#)

26. Report from the Director of Real Estate Assessments outlining a new mission and vision statement for the Assessing Department.

Attachments: [Report](#)

27. Quarterly current use change tax report from the Director of Real Estate Assessments.

Attachments: [Report](#)

28. Report from the Public Safety Board Report on a referral from City Council regarding a communication from Monique Scharlotte, Concord resident, expressing her concerns with the increased frequency of violent crime in Concord, the increasing opioid epidemic, and the expanding homeless/transient population.

Attachments: [Report](#)

Consent Resolutions

29. Resolution in recognition of the services of Joseph "Joe" Labontee. (For presentation in November)

Attachments: [Resolution](#)

30. Resolution authorizing the City Manager or his designee to apply for grant funding in the amount of \$6,000 through the New Hampshire Department of Safety Emergency Management Performance Grant Program for the purpose of developing a continuity of operations plan; and accepting the terms of the grant and appropriating funds award for this purpose; together with report from the Fire Chief.

Attachments: [Resolution](#)

[Report](#)

[Grant Agreement Concord COOP](#)

31. Resolution repurposing the sum of \$41,593.90 for use on the 2016 Equipment Process Upgrades subproject (CIP #104), including \$17,349.50 from the 2016 SCADA software upgrades subproject (CIP #104) and \$24,244.40 from the 2017 Liquid Waste Receiving Facility Design subproject (CIP #104); together with report from the General Services Director.

Attachments: [Resolution](#)

[Report](#)

Appointments

32. Mayor Bouley's proposed appointment to the Committee for Concord's Plan to End Homelessness. Ellen Fries

Attachments: [Appointment](#)

33. Mayor Bouley's proposed appointment to the Transportation Policy Advisory Committee. Terri Paige

Attachments: [Appointment](#)

End of Consent Agenda

Public Hearings

- 34A. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Library position; together with report from the Director of Human Resources and Labor Relations.
Attachments: [Ordinance](#)
[Report](#)
- 34B. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-2, Zoning Districts and Allowable Uses; Section 28-2-3, The Zoning Map; and Article 28-4, Development Design Standards; Section 28-4-5, Development of Attached and Multifamily Dwellings; together with a report from the City Planner. (Supplemental ordinance and report submitted for October agenda) (Amended supplemental ordinance submitted)
Attachments: [Ordinance](#)
[Report](#)
[Concept Plan](#)
[Zoning Map](#)
[Request](#)
[Supplemental Ordinance](#)
[Supplemental Report](#)
[Amended Supplemental Ordinance](#)
- 34C. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner.
Attachments: [Ordinance](#)
[Report](#)
[Request](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony 2](#)
- 34D. Public hearing regarding Senate Bill (SB) 191, Keno and the funding of full-day kindergarten in New Hampshire.
Attachments: [SB191](#)
- 34E. Public hearing regarding House Bill (HB) 480-N, Sports Betting in New Hampshire.

Attachments: [HB480-FN](#)
[Solicitors September 2019 Report to Council](#)
[Communication NH Lottery](#)

Public Hearing Action

35. Ordinance amending the Code of Ordinances, Title V, Administrative Code; Chapter 35, Classification and Compensation Plan, Schedule D of Article 35-2, Class Specification Index, Library position; together with report from the Director of Human Resources and Labor Relations.
Attachments: [Ordinance](#)
[Report](#)
36. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-2, Zoning Districts and Allowable Uses; Section 28-2-3, The Zoning Map; and Article 28-4, Development Design Standards; Section 28-4-5, Development of Attached and Multifamily Dwellings; together with a report from the City Planner. (Supplemental ordinance and report submitted for October agenda) (Amended supplemental ordinance submitted)
Attachments: [Ordinance](#)
[Report](#)
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37. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance; Article 28-5, Supplemental Standards; Section 28-5-50, Keeping of Chickens as Pets Accessory to a Residential Use; together with a report from the City Planner.
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[Report](#)
[Request](#)
[Public Testimony](#)
[Additional Public Testimony](#)
[Additional Public Testimony 2](#)

Reports

New Business

Unfinished Business

38. Ordinance amending the Code of Ordinances, Title IV, Zoning Code; Chapter 28, Zoning Ordinance, Article 28-2, Zoning Districts and Allowable Uses, Article 28-4, Development Design Standards, Article 28-5, Supplemental Standards and Glossary for the purpose of regulating development of solar collection systems; together with report from the Assistant City Planner. (Revised report submitted) (Supplemental ordinance and report submitted along with communication from the Conservation Commission) (Action tabled at the September 9, 2019 Council meeting)

Attachments: [Ordinance](#)
[Report](#)
[Public Comments](#)
[Draft Site Plan Regulations](#)
[Revised Report](#)
[Supplemental Ordinance](#)
[Supplemental Report](#)
[Communication from the Conservation Commission](#)
[Conservation Commission letter to Planning Board](#)

Comments, Requests by Mayor, City Councilors**Comments, Requests by the City Manager****Consideration of items pulled from the consent agenda for discussion**

** Item 24 was pulled from the consent agenda for discussion.*

Consideration of Suspense Items**Referral to the Planning Board**

- Sus1 Communication from Orr & Reno on behalf on their client, Banks Chevrolet Cadillac Buick GMC and its real estate affiliate, Daval Realty Associates, L.P., requesting consideration be made to amending the Code of Ordinances creating a separate landscape standard for motor vehicle display areas.

Attachments: [Communication](#)

Adjournment

Information

- Inf1 March 25, 2019 Public Safety Board Approved Meeting Minutes.
Attachments: [Minutes](#)
- Inf2 June 18, 2019 Concord's Plan to End Homelessness Meeting Minutes.
Attachments: [Minutes](#)
- Inf3 August 8, 2019 Golf Course Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf4 September 16, 2019 Concord Public Library Trustee Meeting Minutes.
Attachments: [Minutes](#)
- Inf5 September 16, 2019 Fiscal Policy Advisory Committee Draft Meeting Minutes.
Attachments: [Minutes](#)
- Inf6 Communication from the New American Africans and the Organization for Refugee and Immigrant Success (ORIS) notifying the City of Concord of their merger.
Attachments: [Communication](#)
- Inf7 Communication from Comcast notifying the City of Concord about some upcoming changes in service.
Attachments: [Communication](#)